

Thetford Parochial Church Council

England & Wales · Charity number 1162456

Details

Other names	ST CUTHBERT'S PCC, THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF THETFORD, Thetford PCC
Status	Registered
Legal form	Other
Registered	2015-06-29
Register	View on the Charity Commission register

Contact

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Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH

Activities: Regular public worship open to all.pastoral work including visiting sick and bereaved. Teaching Christianity through sermons, courses and small groups. Also School assemblies. Supporting UK and overseas charities.Church building used by secular community groups.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Religious Activities
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Norfolk
- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£97,541	£114,884	-	-
2023-12-31	£82,741	£79,316	-	-
2022-12-31	£104,021	£65,086	-	-
2021-12-31	£45,088	£58,104	-	-
2020-12-31	£40,004	£52,388	-	-

Trustees

Name	Role	Appointed
Rev Peter David Herbert	Chair	2018-10-09
Gary Applin		2022-05-23
Karen Tobitt		2017-01-23
Louise Elizabeth Applin		2023-07-12
Margaret Ann Baldwin Mrs		2018-11-26
Neil Shiells Francis Glen		2026-03-23
Rachel Haydon Woods		2023-11-27
Rev Matthew Walker Houghton		2020-11-10
Rev RICHARD ANTHONY HEYWOOD		2011-07-14
SANDRA JEAN PHILLIPS		2018-04-23
Stephanie Churnside Welch		2026-04-20
Susanna Samuel		2023-07-12
caroline elizabeth herbert		2018-10-21
michael tobitt		2019-08-04

Accounts

Rector's Report

I look back on 2024 with gratitude to God for all that he has been doing in and through us, as we have sought to love God, grow together as disciples and reach out with the good news of Jesus. Please join me in giving thanks for all that was good last year and for all that we received from God's gracious hand.

Allow me also to express my sincere thanks to everyone across our parish and benefice who has poured so much time, energy, dedication and care into the mission and ministry of our churches in so many different ways. It truly is a team effort – so thank you.

Amongst the special events in 2024 were two very different but very inspiring film nights. First was the screening of *Against the Tide*, offering church members and guests alike a thought-provoking exploration of how the Christian faith intersects with modern science, on the one hand, and history and archaeology on the other. Then of course, with the Paris Olympics over the summer and the one hundredth anniversary of Eric Liddell's famous triumph at the 1924 Paris Olympics, we were treated to a showing of *Chariots of Fire*: not only great fun but also with an implicit challenge about what it means for us to put God first in every area of our lives.

Other special events included services to mark the 80th anniversary of D-Day in June, and our United Service and picnic in July (even if the weather rather got the better of the latter). Of course, many important regular groups and activities continued apace: from Sunday and Wednesday services through children's, youth and family work, home groups, Café Cuthbert, enquirers' courses and outreach events like the Men's Breakfasts.

On the staffing front 2024 was, excitingly, a year of comings rather than goings. With funding for a year from the Diocese it was a great delight to welcome Josh Samuel onto the team as Associate Sports Minister to assist Susie as well as to develop new fitness ministries. As I write we are in the midst of raising funds to keep both of them on for another three years to continue the wonderful work that they do.

It has also been great to welcome Jonathan Richardson as our non-stipendiary curate. Whilst Jonathan and Steph have been members of the team for a few years, this is a new departure for Jonathan in ministry and indeed for them as a couple. We are very blessed to have Jonathan serving as an ordained minister with us in this way, on top of his 'day-job' as Children, Youth and Families Development Officer for the Diocese.

My huge thanks go to the staff team of Jonathan, Josh, Matt, Susie and Tony – and to their families – for their ceaseless, sacrificial and godly service for the sake of Christ, his people and his world.

As we look back on 2024 with great thanks to God, let us pray that he would continue his work in us and in our town, as expressed in our Team Vision Statement:

Loving God

Wholeheartedly loving, worshipping and following God

Growing Together

Growing together in our love and care for one another, and as disciples of Jesus who are rooted in the Bible and prayer

Reaching Out

Welcoming everybody as we serve our different communities with the good news of the Gospel through words and actions in the power of the Holy Spirit

Peter Herbert
March 2025

St Cuthbert's Church

Perhaps my single standout event in the life of St Cuthbert's in 2024 was the 'Together at Christmas' Community Carol Service in December. We were greatly privileged to be chosen to host just one of 15 such services taking place around the country in partnership with the Royal Foundation of the Prince and Princess of Wales, and in conjunction with HRH The Princess of Wales' 'Together at Christmas' carol service at Westminster Abbey.

The organisation of the service was a frenetic collaboration between St Cuthbert's, the Norfolk Lieutenancy and the Diocese – but what an afternoon it turned out to be! St Cuthbert's was packed to the rafters, there was a wonderful atmosphere of joy, community and togetherness, we were treated to some wonderful musical performances by the Thetford Singers, Thetford Academy and Thetford Grammar School, and local primary schoolchildren decorated a tree with special decorations they had made in gratitude for others. The Lord Lieutenant, The Lady Dannatt MBE brought her own special message, as well as a message from HRH the Princess of Wales, and the Bishop of Thetford preached as, at heart, we celebrated the wonderful news of the birth of our Saviour – the one who came to be 'God with us' that first Christmas.

Beyond this special service, Christmas saw its usual wonderful and exhausting whirlwind of services and special events, including another highly successful opening for the town lights switch-on. Civic services such as the Mayor's Service and the Battle of Britain Service continued to be held.

Of course, regular services and events also continued – including The Gathering on the afternoon of the last Sunday of each month. Whilst working well and being deeply appreciated by those who came along, sadly The Gathering didn't experience the numerical growth or the drawing in of newcomers that we had hoped, prayed and worked for. More encouraging, however, was the gentle growth in the number of children attending with their families at the Sunday morning service, leading to Sunday Club becoming a weekly occurrence (apart from all-age service weeks) from the autumn. Thanks are due to Caroline Herbert, Karen Tobitt and the team of helpers for their dedication and service to Sunday Club.

Our two weekly home groups provide another opportunity for us to grow in our relationships with God and with one another. Thank you to Margaret Higgins for leading her group week-by-week with such dedication. Both groups are very welcoming of new members, so please have a word with me if you might be interested.

The ministry of Café Cuthbert has continued apace, and is hugely valued by loyal regulars and chance visitors alike. Its success is testament to the hard work of the whole team – not least Marie now installed as Café Manager and the café directors. We were grateful during 2024 to Gary Applin, Mick Tobitt and Jennifer Bird stepping up to serve alongside Sandra Phillips as café directors. At the same time, Sue Goldsmith and Peter Thomson stepped down as directors after sterling service in the role. Special mention must go to Peter: from helping to mastermind the redevelopment project through to getting the café off the ground, he has worked with unstinting devotion and diligence, and we are hugely grateful to him and to Audrey for all that he has poured into this ministry over the years.

More widely, allow me to conclude by thanking each and every one of you who has contributed in the ways mentioned above and in so many other ways: musically, reading and assisting in services, practical ministries, behind-the-scenes service and so much more.

Peter Herbert
March 2025

Cloverfield Community Church

What do you love about Cloverfield church? If you were to ask me that question I would answer by saying it is a church that is committed to bringing God's love to our local community. Every day of every week our building hosts a variety of community groups and activities. I have been particularly encouraged by the success of many of our events this last year and am grateful for the continued commitment and support of many of the church body in serving our local community.

The church would not function without what the Bible calls the 'priesthood of all believers'. Graham Tomlin clarifies the call of Christians in his book 'The Widening Circle'. Our work is one of mediation (representing Christ in the world), perfection (in drawing people to deeper communion with Christ), intercession (in praying for the world's needs), blessing (serving), evangelism (witnessing to Christ) and worship. I would encourage each of us to see how we can each fit into at least one of these categories as we work out our Christian discipleship. With our recent series on Ephesians, chapter 4 of Paul's letter usefully reminds us of the calling of each of us from the body of Christ:

¹¹ So Christ himself gave the apostles, the prophets, the evangelists, the pastors and teachers, ¹² to equip his people for works of service, so that the body of Christ may be built up ¹³ until we all reach unity in the faith and in the knowledge of the Son of God and become mature, attaining to the whole measure of the fullness of Christ. (Ephesians 4:11-13)

Finally, I encourage all group leaders to reflect on the mission and discipleship cycle of contact, nurture, commitment and growth (or the 4 P's of prayer, presence, proclamation and probing). Each of our groups is somewhere along on this journey and it's important to discern what steps we need to put in place to move the group onto the next stage of the cycle.

Special events; Light night, Easter and Christmas

Seasonal events continue to offer good outreach opportunities to our local community. At Easter we had our Messy Easter with the Sports Factory and again pulled in record numbers at our Light Night event. At Christmas it was wonderful to have good number of our community join us for Merry Messy Christmas, Community Carols and the Crib Service as we continue strengthening those community relationships. All these events wouldn't be possible without a willing team of volunteers.

Thanks

I would like to express my ongoing gratitude to the Leadership team. Shauna Peacock continues as Church Secretary, Maggie Baldwin as Parish Safeguarding Officer and Kirsty Houghton as Children and Families lead. Tim Peacock continues to head up managing our hall bookings and care of building and Geof Young has been a very supportive and valued member of the team. I am grateful to our increased giving by standing order over this last year and continue to be thankful for both Neil Glen who is our faithful treasurer and David Ramanos as gift aid secretary.

Heating grants and boiler system fundraising

I'm extremely grateful to Tim Peacock's continued work on our new heating system and especially all the tireless work he has done applying for grants. Much ongoing prayer is needed with raising money for the future proposed project with solar panels and heat pump.

Worship

I am grateful to our band and the sung worship music they lead us in each Sunday under Tim Peacock and those who operate the sound desk. I am also hugely appreciative of our AWA's, Shauna Peacock and Kirsty Houghton who support me in leading our worship and to all those who regularly serve to lead intercessions, bible readings, welcoming, refreshments and Corinne with our noticeboards.

Thetford Christians together

The churches continue to meet every couple of months and as well as providing a space to share news, they also help us to consider how churches can work together in initiatives such as the Foodbank, work with the homeless and seasonal events such as the Walk of witness on Good Friday.

Ecumenical Partnership

It was with deep sadness I, along with others from Cloverfield church attended the closing service for Earls St URC in 2024. As a local ecumenical partnership between the Church of England and United Reformed church we are now engaging with the URC's Mission Partnership plan along with several URC churches across the area. Please do continue praying for this process.

Pastoral care

Pastoral care is all of our Christian duty and responsibility, but we have taken a direction toward caring for those we have in our groups/communities under our care. I am grateful for those of us who have a concern and desire to care for others in our congregation and for many who show care of others.

Homegroups

Small groups provide an important place for building fellowship and support, Christian discipleship and enabling spiritual growth. David and Maggie Williams have kindly taken over leading our afternoon group, the evening group has ceased to make way for the Refresh ladies fellowship.

Schools

The Thetford team are engaged in several schools in Thetford. I continue to be a governor for Norwich Road school and regularly take assemblies and we are looking forward to hosting an Easter Experience for Year 4 pupils. Susie Bratby continues to engage with several schools including Bishops and Drake.

Youth work

Catherine Richardson heads up our fortnightly team Amplify group on Thursday evenings. Johnny, the new YFC worker, serves young people on our behalf with the Pulse youth café on Tuesdays as well as school assemblies and lunchtime clubs at Thetford Academy. Further funding is required to ensure Johnny's position can continue.

Good grief café

As a trained counsellor, Mal Turner of Turners funeral directors heads up this fortnightly group, alongside myself in church. Offering a place of support and solace for those facing grief and loss. It is a privileged opportunity to meet with people in their grief as we share our shared experiences of loss together. Please do pray for opportunities to invite folk to church events.

Rev Matt Houghton

Grace Church

It really is a great joy to be part of the church family at Grace Church! As I look back on this last year there is much to give thanks for; seeing many growing in their love for the Lord and for one another, seeing others just keeping going and persevering in the face of suffering, set backs and trials and yet others coming along to church and exploring the Christian faith. I see my role as that of a pastor teacher, as outlined in passages such as Ephesians 4:12ff "to equip his people for works of service, so that the body of Christ may be built up..." Grace Church may not be that big a congregation but it is a great blessing to preach God's word to fellow believers, who are hungry for the truth and seek to apply it in daily life. 1 Peter 2:9 describes the whole church as, amongst other things, a 'royal priesthood' and it does feel in our regular Sunday afternoon and Wednesday evening gatherings, that we do minister to one another. I certainly feel that I constantly learn from

the insights and wisdom of others and that as a group of believers we do love, care for and sharpen one another.

I love looking around after a service and seeing church in action and very much continuing after the formal end to the 'service'. I see people serving in all sorts of ways; clearing away the chairs, serving food that they or others may have made or prepared earlier. I see others praying together; sharing one another's joys and burdens. I see people enjoying getting to know fellow members of their church family, sharing their lives and enjoying conversation and humour over food. I see people looking out for others and making an effort to get alongside folk, including some kind soul playing football with a sports mad child!

Some more specific encouragements this last year have been hearing of God's saving and transforming power in the lives of Dave Carter, Stephanie Welch, Josh Samuel, Jonathan and Steph Richardson at some of our Testimony Services. It's always such a boost to hear of how God has been at work! It's also been a joy to see God growing our team of musicians and those able and gifted to lead our sung worship. It wasn't that long ago that Grace Church was virtually entirely dependent on having musicians come in from other churches to help out but now we have a wonderful home grown team.

In the children's group Helen has started using Faith Builders material which uses Lego to tell the Bible stories. It also has a strong emphasis on getting the children and their leaders to imagine themselves into the roles and mindsets of the various Bible characters they are studying. Finally, in home group, it was good to get our teeth into the strong meat of the book of Romans using the excellent Bible Society course.

For all these things and so much more besides I am very grateful and give praise to our loving, providing, gracious God. To Him be the glory!

Tony Heywood

Proceedings of the PCC

This is my report as PCC Secretary for the past year 2024/2025. I feel this year has apart from my own health issues been a fairly successful year for me as the Secretary of the PCC for Thetford Team Ministry, my only absence was due to my own ill health, and this was covered by Caroline Herbert so many thanks for doing that for me it is very much appreciated.

We have been quorate at all meetings, so this has put us in a position of being able to make decisions if needs be. The PCC has behaved itself and even though meetings have been long everybody has engaged with what we are trying to do as a group.

We have many challenges ahead as an example raising money for the much-needed floor and wall repairs, funding for posts in the Sports Ministry to mention but 2.

I want to thank the clergy for their support as well as the rest of the PCC and look forward to carrying on in the role of PCC secretary if those present wish me to continue.

Yours all in Christ.

Gary Applin
Thetford PCC Secretary
07955 402847

Safeguarding

The PCC has complied with its duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

All DBS checks have been renewed or applied for and the necessary Safeguarding training has been undertaken for the various roles within our Team churches. I renewed my Leadership Pathway with regard to Safeguarding in December.

It has been a difficult year with several failures of safeguarding nationally and the resignation of the Archbishop of Canterbury and we can only continue to be diligent locally and I have faith in our Diocesan Safeguarding Team and Bishop Ian as the Diocesan Lead. As a church we must remember that safeguarding is everyone's responsibility and if anyone has any concerns at any time please do not hesitate to contact me.

I will be resigning from my position as Safeguarding Officer at the end of 2025 so if anyone is interested in finding out more about the position please speak to me.

Maggie Baldwin
Thetford Team Ministry Safeguarding Officer

Deanery Synod

Thetford and Rockland Deanery Synod met four times during 2024.

On the 25th January 2024 Rt Revd Ian Bishop, the Bishop of Thetford was the guest speaker. He shared about his journey of faith and ministry and spoke of his desire to be a missional Bishop encouraging growth in our churches in both numbers and discipleship.

The meeting on 24th April heard from Tim Sweeting, the Diocesan Secretary and Robert Culyer from the Generous Giving Team from the Diocese. Robert Culyer spoke about the advantages of the Parish Giving Scheme (which is already in use in Thetford). This enables giving via direct debit to be managed centrally, reducing the burden on individual parishes. Tim Sweeting introduced himself briefly and shared his desire that the Parish Support Team should be serving the parishes with all that they do.

On 23rd July the Synod heard from Frances Middleton about being a Church of Sanctuary as part of the Norwich City of Sanctuary Movement. This is about building a community of welcome for refugees and asylum seekers. She encouraged people to learn more about their stories through inviting them to speak, or through films, books, exhibitions and visiting the Church of Sanctuary website. She encouraged everyone to support events such as Refugee Week, Racial Justice Sunday, Refugee Sunday.

The final meeting of the year was held on 15th October, with Sue Brice from the Diocesan Safeguarding Team. She spoke about the changes she had seen since she started working for the Diocese in 2010: an increase in resources, ensuring that safer recruitment is practised and the development of training which is important so that people know what to do if they see or are told about something which is a safeguarding concern. She spoke about some of the national developments, including the Jay Report into the future of church safeguarding, and the change that Diocesan Safeguarding Advisors will become Diocesan Safeguarding Officers, with more independence in decision-making.

During the year the deanery was expanded to include the benefices of Hethersett, High Oak, Hingham with Scoulton with Wood Rising and Wymondham with Silfield and Spooner Row.

Caroline Herbert
Deanery Synod representative

St Cuthbert's Fabric

This is a relatively short report for the APCM which will just highlight the things that have been done:

- The Church lights have been replaced with a new system enabling changing the colour as well as dimming.
- The roof has been cleaned and the gutters are now to be cleared every six months.
- Shelves have been put into the cupboards in the meeting room.
- We now have a new desk in the tower vestry, giving more room to do clerical work.
- The north wall that had water damage from a blocked down pipe, has now dried out and the plaster has now been removed ready for re plastering.
- The largest and oldest bell in the bell tower has now been repaired. The bells are now safe to be rung.
- The problem with the rat who took up residence in the church has now been evicted. We have had no further problems.
- The hall outer door lock broke. To replace it with a fob system would have been very costly. It has now been replaced with a key system.
- Ashley Courtney our Architect has done the Quinquennial this month.

Church Wardens
Mrs Sandra Phillips & Mrs Karen Tobitt

Mission Giving

The policy of the PCC is to give 10% of the giving received into the General Fund in the previous year to external mission and charitable causes.

An additional £500 carried over from 2023, meaning that in 2024 a total of £2,260 was shared between our parish mission partners: Nicola and Graham Aylett (£875), Simon and Gillian Clegg (£510) and our mission partners in South Asia (£875).

In addition, Grace Church donated £500 and the General Fund £50 to the Thetford Youth Project, with whom we partner closely for youth work in the town, such as the Pulse Youth Café and schools work.

Furthermore, Grace Church donated £300 to the Bishop's School, in order to help with the severe budgetary pressures that they face at this time.

Peter Herbert
March 2025

Sports and Fitness Ministry

Thank you to each one of you who has prayed for the sports ministry since it started in November 2020. Last year I asked that we continue to pray for more people to encounter Jesus and give their lives to him. This year we have seen Josh Samuel come to faith through various TTM

events/sessions, including the adult social football group. As many of you know, Josh has been employed by TTM and it is exciting to see the adult social football group flourish under his leadership as well as the four new fitness sessions attracting many from outside the church/on the fringes. Please continue praying for this new ministry.

Like last year, in my role, much has remained the same with regular weekly sessions. assemblies at 2 local schools, lunch time sports clubs, after-school sports clubs, Active RE, sport at Pulse youth café and Stretch and Pray. This year we have started a new regular session 'SEND SPORTS' at Cloverfield Community Church which has been funded by 'Family Hubs'.

We have also had many one-off events, including a football quiz, family quiz, big screen sports match and the football cage at the light night and Christmas lights switch on. Legacy holiday club has grown in numbers again, with 30-50 children and young people attending at Christmas, Easter, and Summer holidays. It was also wonderful to run a 'Summer of Sport' programme with many different sports sessions for children, young people, adults and families throughout the Summer months in Thetford and Croxton.

Thank you to all of you who have made this possible by serving at events, helping behind the scenes, giving financially and praying. It really wouldn't be possible without you. Let's continue to pray in the verse from 1 Thessalonians 2:8 "...Because we loved you so much, we were delighted to share with you not only the gospel of God but our lives as well", as we connect with children, youth, adults and families, share our faith, and pray for them to encounter Jesus.

Susie Bratby

Café Cuthbert

Café Cuthbert we are pleased to report is going from strength to strength this past year. Following last year's APCM a review was carried out and with the help of the then Directors in particular Peter Thomson and Sue Goldsmith and the further recruitment of 3 new Directors namely Gary Applin, Mick Tobitt and Jenny. We are now open on Saturday's church services permitting.

We have a very dedicated set of volunteers who work exceptionally hard and although we initially recruited a manager which didn't work out, we have now got Marie in place which has been a big success. Peter and Sue resigned from there position of Directors and although it was sad to lose the level of experience they both have we are very thankful for the work they have done to get the café to the position it is in currently so once again thanks to them both. We have a varied menu which is regularly reviewed and has been further added to recently and seems popular with our customers.

We have continued to make a small profit, with rental payments to the PCC contributing to the cost of energy consumed by the cafe and further profits being returned to the PCC as dividends, with the desire that the PCC use the latter towards fabric, maintenance and Parish Share.

Unfortunately, we have had to increase the cost of food and drink in the café due to the rising cost of food currently and much as we didn't want to do this it was deemed necessary with regards the current economic climate. We have had to purchase some new equipment in the kitchen as well as the cost of repair and servicing of some of the appliances, for instance the rationale cooker, the barista machine and the dishwasher.

The Directors want to say a big thank you to all our volunteers with special recognition to Neil, Jane, Rachel and Karen as well as all the others and Sue Goldsmith who even though she is no longer one of our Directors continues to work taking orders etc in the café and her husband Keith who helps at the end of the café opening to set the church up for services on a Sunday which all helps to contribute to the success of the café, thank you.

Café Directors

Finance Report

This report highlights some of the headlines from the 2024 accounts. For the full picture, the accounts can be found online at <https://thetfordteamministry.org.uk/annual-meetings>, or there are some hard copies available at St Cuthbert's, Cloverfield and Grace Church.

The accounts cover the activities of the PCC, including Grace Church, but not Cloverfield Community Church, for which accounts are compiled and reported separately.

As usual, the **giving and donations** of church members, visitors and friends is the greatest source of income for the general ministries of both St Cuthbert's and Grace Church. Donations (including Gift Aid) to the General Fund saw a welcome increase of over £3000 in 2024 compared to 2023, whilst donations (including Gift Aid) to the Grace Church Fund saw a more modest increase of just over £400. For your joyful and sacrificial giving which this reflects – **thank you!**

In light of this, we were able to make a healthy increase in **Parish Share** payments to the Diocese to help cover the cost of stipendiary ministry in the parish, as well as other provision we receive from the Diocese. Indeed, accounting for the PCC's Parish Share payments, donations towards our Parish Share made by individuals direct to the Diocese, and contributions towards our Parish Share from the Church of England Evangelical Council's *Ephesian Fund*, payments towards Thetford PCC's Parish Share (i.e. St Cuthbert's and Grace Church combined) for 2024 totalled £32,247, compared to a total requested of £36,542. This is a huge and encouraging improvement on recent years.

At the same time, expenditure on **maintenance and repairs for St Cuthbert's** (both routine items and larger jobs) saw a significant increase, to over £14,100 in total. This will need to be monitored and managed going forwards.

Those inspecting the full accounts will see that the assets of the PCC are broken down into three types of fund (with the year-end balances for all funds given on page four of the accounts):

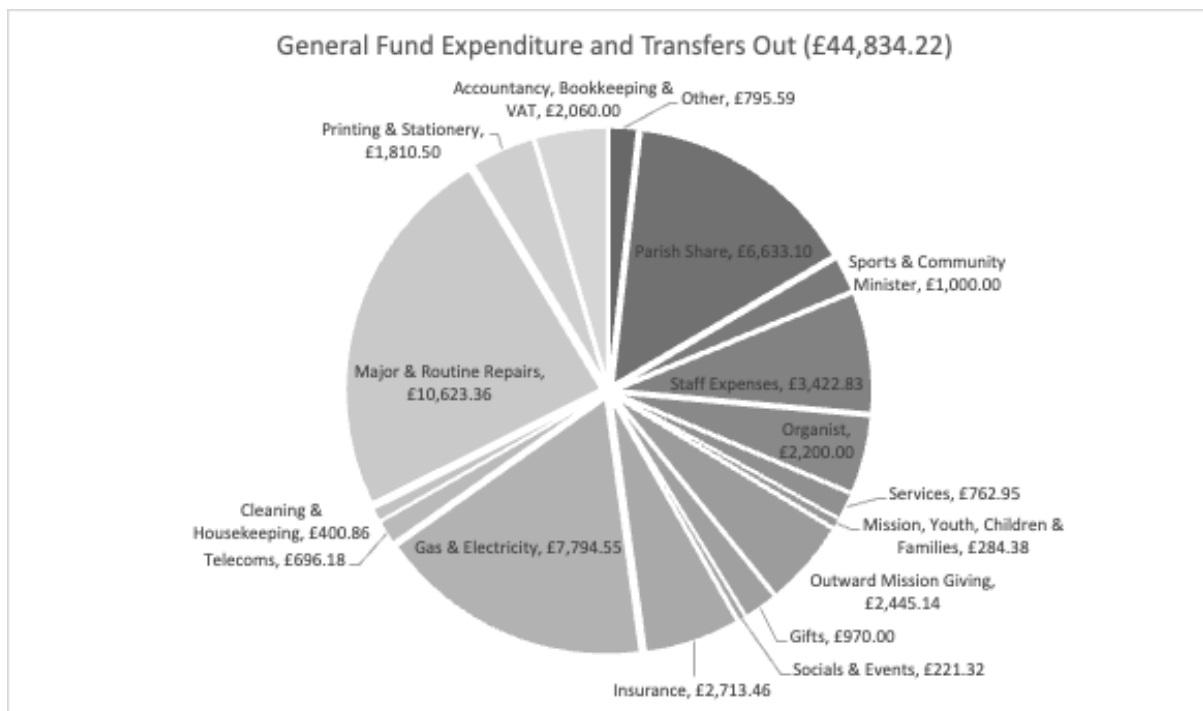
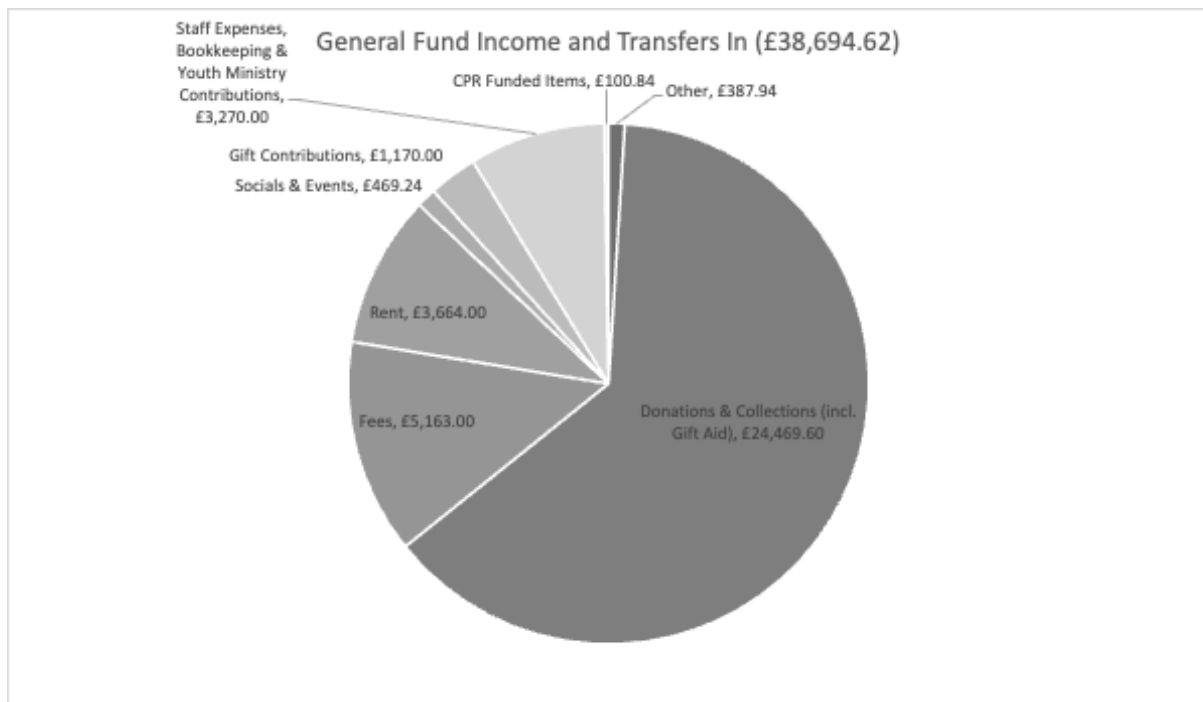
- **Unrestricted** funds; amongst these the General Fund represents the day-to-day operations of St Cuthbert's, the Grace Fund does likewise for Grace Church and similarly the Sports Ministry Fund for the sports ministry.
- **Restricted** funds have been explicitly donated for a particular purpose, and their use is legally restricted to that purpose.
- **Endowment** funds provide the PCC with investment income. The two Endowment Funds listed in the accounts (the Chapel Acre Share Fund and the Watts Legacy Share Fund) pay dividends into the CCLA Deposit Account (thus contributing to the Reserve Fund).

Two new restricted funds were created during 2024: the **Fabric Fund** to hold grants and donations made specifically for fabric works at St Cuthbert's (such as the pending work to the south aisle east wall and other associated repairs), and the **Restricted Sports Ministry Fund** to hold monies received from the Diocese and individual donors towards the Associate Sports Minister post.

General Fund

The charts overleaf summarise the breakdown in income (£38,694.62) and expenditure (£44,834.22) to/from the General Fund, allowing for internal transfers from/to other funds.

Fees income for 2024 included £3,493 in respect of 2023 fees, so this figure is unusually high for the year.

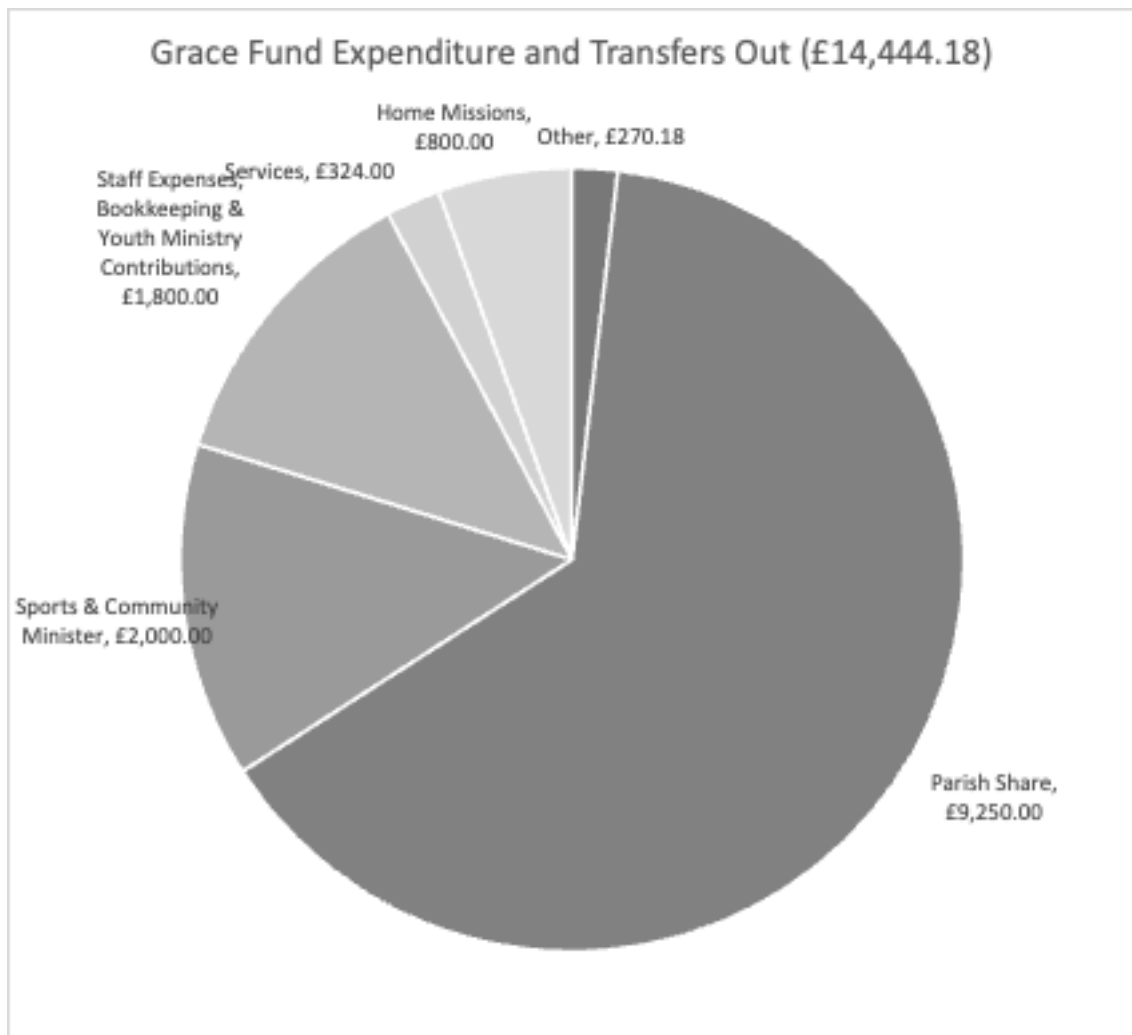
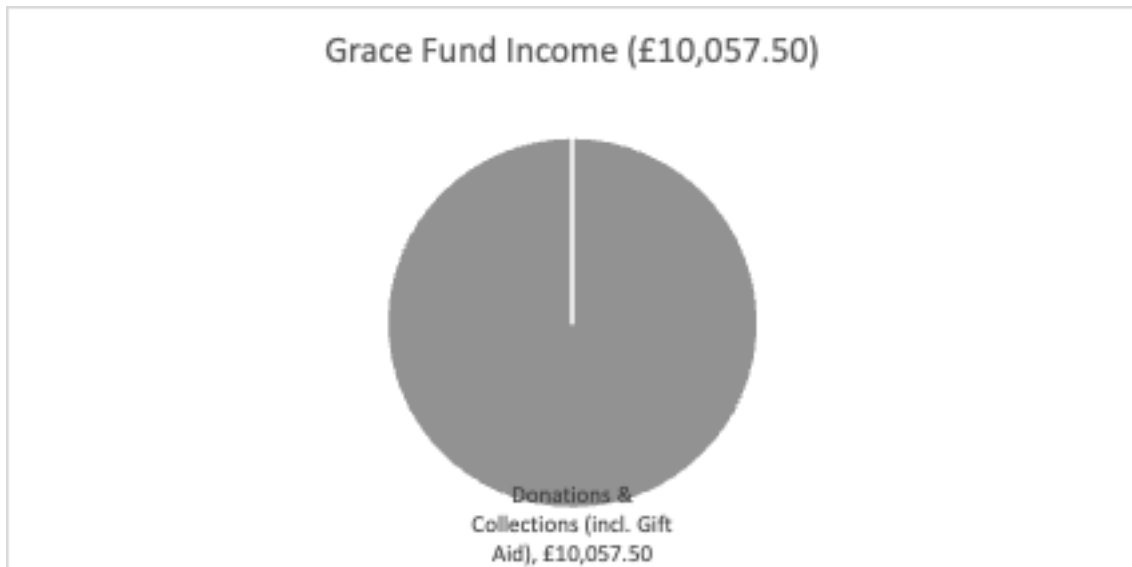


The General Fund Parish Share contribution of £6,633.10 compares to a 2025 request of £25,000.

The accounts show a year-end balance of £45,888.34 in the General Fund which, whilst less than the previous year, still appears relatively healthy. However, the General Fund (or other unrestricted funds) needs to be able to cover the deficits in other funds. If one were to subtract the Other Debtors balance (since this is not yet cash in the bank), the negative funds and fixed assets from the General Fund, we would be left with a deficit of just over £18,500 – which would need to be covered from reserves or other designated funds. The releasing of the EU contingent liability (see below, under 'Development Fund') would make a significant difference here.

Grace Church Fund

Income and expenditure to/from the Grace Church Fund is summarised on the below charts:



Note that £2,250 of the Parish Share contribution was made in anticipation of a donation which reached the bank account in the 2025 financial year. The total Grace Church Parish Share contribution of £9,250 compares to a 2025 request of £11,542.

Sports Ministry Fund

Income to the Sports Ministry fund is largely comprised of session fees (e.g. Legacy Holiday Club, after-school clubs and fitness sessions) plus payment for schools work. Expenditure covers items such as facilities hire, equipment and uniform, plus the costs of running payroll and bookkeeping for the sports ministry.

In 2024, Sports Ministry income saw a significant increase to almost £13,500. Expenditure also rose, although not by as much, to nearly £7,500. Of the c. £6000 profit, £3,080 was used towards the cost of the Sports & Community Minister post, as in the previous two years.

Development Fund

The Development Fund continues to contain a contingent liability of £30,527 in respect of redevelopment funding from the EU which will have to be repaid if insufficient paid staff posts are created, in accordance with the terms of the grant. Furthermore, the Development Fund includes the equipment in the kitchen at St Cuthbert's as a fixed asset, depreciating at 20% per annum. As at 31 December 2024, therefore, the Development Fund contained within it £9,088 worth of equipment – which obviously cannot be spent as if it were cash.

And Finally...

Finally, the scale of the full accounts indicate the amount of work involved in making all these payments and keeping track of all the incomings and outgoings. We continue to be grateful for a warm working relationship with Kieran Kenny, our bookkeeper at Emerald Accountants – and a huge vote of thanks for all the work done by Sandra Phillips and Mick Tobitt (as bank account signatories) and Karen Tobitt and Louise Applin (as the counting team). And to everyone else who helps in all manner of ways – thank you.

Above all, we praise God for his provision for us as churches throughout another year – bringing our thanks to the God who “will meet all your needs according to the riches of his glory in Christ Jesus” (Philippians 4:19).

Peter Herbert
April 2025

Notes to the Financial Statement of the Thetford Parochial Church Council

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 1997, using the Accruals accounting basis.

Funds

General Funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and which are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

All other funds are either restricted, and therefore can be used only for the stated purpose, or capital.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets are recognised, but not valued in the Statement of Assets and Liabilities:

- # Moveable church furnishings held by the Church-Wardens on special trust for the PCC and which require a faculty for their disposal.
- # Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost did not exceed £1000.00.
- # Legacies where formal notification of entitlement and amount has been received at 31st December by the PCC.

The following liabilities are recognised in the Statement of Assets and Liabilities:

- # Any amounts or overdrafts advanced to the PCC.
- # Any arrears of Diocesan Parish Share.
- # Creditors for goods or services where the supply has been received and invoiced by 31st December.

**Independent Examiner's Report to the Thetford Parochial Church
Council on accounts for the year ended 31st December 2024**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention other than those disclosed separately (but which do not affect the figures below),

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts, which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Robert Dabin

Robert Dabin
Black Barn Accountants Limited
The Technology Centre, Station Road
Framlingham, Woodbridge
Suffolk
IP13 9EZ

April 2025

STATEMENT OF FINANCIAL ACTIVITIES 01/01/24 TO 31/12/24

2023		2024	2024	2024	2024
All Funds £		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
<u>Income & Endowments:</u>					
15,341	Charitable Activities	18,513	0	0	18,513
58,079	Donations & Legacies	34,906	36,990	0	71,896
4,963	Other Trading Activities	5,657	0	0	5,657
2,888	Investment Income	5	0	0	5
1,470	Other Income Resources	1,470	0	0	1,470
82,741	Total Income	60,551	36,990	0	97,541
<u>Expenditure:</u>					
77,119	Charitable Activities	68,660	45,205	0	113,865
2,197	Raising Funds	299	720	0	1,019
79,316	Total Expenditure	68,959	45,925	0	114,884
(218)	Gains/(Losses) on Investment Assets	0	0	0	0
<u>Net Income/(Expenditure)</u>					
3,207	Resources Before Transfer	(8,408)	(8,935)	0	(17,343)
<u>Transfers:</u>					
12,080	Gross Transfers Between Funds - In	0	6,080	0	6,080
(12,080)	Gross Transfers Between Funds - Out	(6,080)	0	0	(6,080)
<u>Other Recognised Gains/Losses:</u>					
0	Gains on Revaluation, Fixed Assets Etc.	0	0	0	0
3,207	NET MOVEMENT IN FUNDS	(14,488)	(2,855)	0	(17,343)
<u>Reconciliation of Funds:</u>					
159,417	Total Brought Forward	108,710	(15,744)	69,659	162,624
162,624	Total Carried Forward	94,222	(18,599)	69,659	145,282

CHURCH OF ENGLAND BALANCE SHEET - AS AT 31/12/2024

At 31/12/23 £		At 31/12/24 £
Fixed Assets		
69,658.72	Investments	69,658.72
11,367.42	Equipment	9,088.38
81,026.14		78,747.10
Current Assets		
109,990.31	Cash at Bank & in Hand	98,424.63
3,478.64	Other Debtors	2,000.38
450.75	Gift Aid Pending	0.00
1,680.31	VAT Receivable, Standard Rate	1,531.15
115,600.01		101,956.16
Liabilities		
Current Liabilities:		
794.93	Trade Creditors	1,705.77
0.00	Accruals & Deferred Income	0.00
2,000.00	Other Creditors	2,460.44
147.70	Pension Contributions	207.80
Social Security & Other Taxes		
0.00	Gift Aid Pending	0.00
532.04	PAYE & National Insurance	520.54
Contingent Liabilities:		
30,527.00	European (LAG) Funding * Deferred Income	30,527.00
34,001.67		35,421.55
162,624.48	Net Asset Surplus	145,281.71
Unrestricted Funds:		
52,027.94	General Fund	45,888.34
28,886.96	Reserve Fund	25,341.81
198.50	Sweden Fund	279.78
13,380.11	Grace Fund	8,993.43
(35.55)	Flower Fund	(35.55)
3,606.96	Sports Ministry Fund	6,496.45
4,065.00	Projects Fund	677.50
500.00	Clergy Discretionary Fund	500.00
Restricted Funds:		
6,074.01	Organ Fund	5,916.01
1,404.60	Choir Fund	1,404.60
(51,018.25)	Development Fund	(53,092.79)
33,104.56	Sports & Community Minister Fund	27,377.21
(643.40)	Redevelopment Phase 2 Fund	(266.62)
1,414.32	Timothy Fund	694.32
0.00	Fabric Fund	2,000.00
0.00	Restricted Sports Ministry Fund	3,448.50
Endowment Funds:		
58,865.94	Chapel Acre Share Fund	58,865.94
10,792.78	Watts Legacy Share Fund	10,792.78
162,624.48	Funds of The Church	145,281.71

- NOTES**
- a) Included within both Other Debtors and Other Creditors is a balance of £2,000 in relation to a Grant provided towards the running costs of the Café. It has been determined until the Café utilises this Grant money for the purpose it was given, that the amount be provided as a Contingent Liability going forward.
- b) Included within Other Creditors is a balance of £255.92 owed to Cloverfields in respect of ticket sales for Beetle Drive which were paid incorrectly to the PCC.
- c) Included within Other Creditors is a balance of £204.52 in respect of the Team Churches Weekend Away (2025), which is being run under the auspices of Croxton PCC. These amounts were paid to Croxton PCC in January 2025.
- d) 3 Market Place Sale and Fellowship Fund have been removed from the SOFA for the reporting period ending 31 December 2024, and future reporting periods.
- e) 2 new restricted funds were established in 2024, which are named as the Fabric Fund & Restricted Sports Ministry Fund.

CURRENT ASSETS - AS AT 31/12/2024

Cash at Bank & in Hand

2023 £		2024 £
Thetford		
82,887.32	Barclays Current Account	71,321.64
1.00	Barclays Savings Account	1.00
95.26	Petty Cash	95.26
26,977.48	CCLA Deposit Account	26,977.48
29.25	Flowers Cash in Hand	29.25
109,990.31	Grand Total	98,424.63

INCOME & EXPENDITURE ACCOUNT AND FUND MOVEMENTS 01/01/24 to 31/12/24

Fund A: General Fund (Unrestricted)		
£	Income	£
2023		2024
	Income From Donations & Legacies	
13,208.93	Donations	10,612.14
2,713.75	Sundry Donations	4,026.29
3,795.51	Gift Aid Claimed	3,052.16
1,698.33	Cash Collections	2,967.76
0.00	Parish Giving Scheme - Gift Aided	3,601.25
0.00	Parish Giving Scheme - Non-Gift Aided	210.00
<u>21,416.52</u>		<u>24,469.60</u>
	Income From Charitable Activities	
0.00	Fees - Weddings & Funerals	5,163.00
0.00	Bookstall Sales - Objectives	(2.90)
509.17	Magazine - Advertising	356.47
22.50	Magazine - Sales	29.16
6,250.82	CPR Funded Items	100.84
225.00	Youth & Families Ministry	0.00
<u>7,007.49</u>		<u>5,646.57</u>
	Income From Other Trading Activities	
0.00	Fetes, Bazaar, Other Fund-raising Events	0.00
671.97	Gift Contributions	1,170.00
1,029.97	Rent For Use Of Charity Centre	3,664.00
2,752.01	Socials & Events	469.24
0.00	Café Cuthbert Takings	0.00
<u>4,453.95</u>		<u>5,303.24</u>
	Other Incoming Resources	
2.04	Interest Received	5.21
1,470.00	Clergy Expense Contributions	1,470.00
0.00	Insurance Claims	0.00
<u>1,472.04</u>		<u>1,475.21</u>
34,350.00	Total In	36,894.62

NOTES

a). Clergy Expense Contributions relate to £1,200 received from the 'Cloverfield Church', together with £270 received from the 'Parochial Church (Croxtan)'. The 'Parochial Church Croxtan' represents 1 payment of £270.00 received in December 2024, and is included within Other Debtors in these accounts.

b). Interest Received relates to payments from HMRC in respect of Gift Aid Claims, whereby they have paid compensation interest.

c). Rent For Use of Charity Centre predominately relates to payments from Café Cuthbert amounting to £3,483.33.

Fund A: General Fund (Unrestricted)			
£	Expenditure	£	
2023		2024	
Expenditure on Charitable Activities			
Café Running Costs			
111.95	Café Cuthbert Expenses	0.00	
Charity Management & Administration			
0.00	Administration	0.00	
0.00	Bank Charges	0.00	
1,940.00	Accountancy, Bookkeeping & VAT	2,060.00	
4,977.49	CPR Funded Items	0.00	
10.48	Children's & Families Ministry	62.71	
0.00	Costs of Independent Examination	0.00	
24.00	DBS Checks & Safeguarding	74.00	
671.97	Gifts	970.00	
0.00	PCC & APCM Expenses	0.00	
996.22	Printing & Photocopying	1,595.78	
0.00	Sports Ministry	0.00	
179.49	Subscriptions & Membership Fees	721.59	
168.30	Youth & Families Ministry	0.00	
Charity Running Costs			
614.72	Printing & Stationery Costs	214.72	
Church Running Costs			
2,596.64	Insurance	2,713.46	
5,973.42	Electricity, Oil & Gas	7,794.55	
1,901.86	Major & Routine Repairs	10,623.36	
1,134.39	Cleaning Costs	237.87	
3.18	Housekeeping	162.99	
617.39	Telecoms	696.18	
Clergy Expenses			
3,254.08	Clergy Expenses	3,422.83	
Cost of Services			
2,600.00	Organist	2,200.00	
461.00	Service Expenses	492.16	
236.81	Flowers & Decorations	29.56	
315.00	Wine / Wafers / Candles	241.23	
75.00	Organ Tuning	0.00	
Employee Expenses			
0.00	Employee Expenses	0.00	
Grants			
760.00	Overseas Missions	1,385.00	
800.00	Home Missions	875.00	
50.00	Other Charity Societies	185.14	
311.99	Mission & Evangelism Costs	221.67	
0.00	Training Courses	0.00	
Expenditure on Raising Funds			
Raising Funds			
0.00	Fetes, Bazaar, Other Fund-raising Events	0.00	
1,911.42	Socials & Events	221.32	
Other			
2,000.00	Parish Share	6,633.10	
34,696.80	Total Expenditure	43,834.22	
Transfers Between Funds			
6,000.00	To/(From) Sports & Community Minister Fund	1,000.00	
50.00	To/(From) Sweden Fund	0.00	
250.00	To/(From) Clergy Discretionary Fund	0.00	
(1,244.64)	To/(From) Grace Fund	(1,800.00)	
0.00	To/(From) Café Cuthbert	0.00	(800.00)
39,752.16	Total Out	43,034.22	
(5,402.16)	SURPLUS or DEFICIT	(6,139.60)	
57,430.10	Brought Forward at Start of Year	52,027.94	
52,027.94	Balance Carried Forward at End of year	45,888.34	

NOTES

a). Major & Routine repair costs have increased this year. Noted below are some of the larger cost items;

- £2,628.94 in respect of a Heating & Sump Pump repair.
- £709.50 in respect of the 120 Fire Shutter * Repair & Investigation.
- £1,499.30 to produce Spec & Drawings * List B Consent.
- £970.00 in respect of the North Aisle Plaster & Window Repairs.

b). Overseas Missions costs have increased in the year to £1,385. Overall costs in the year amounted to £1,385, which were allocated as £1,385 to the General Fund and £0 to the Grace Fund.

c). Home Missions costs have increased in the year to £875. Overall costs in the year amounted to £1,675, which were allocated as £875 to the General Fund and £800 to the Grace Fund. The payment allocated to the General Fund was to 'Interserve - Ayletts' amounting to £875.

Fund B: Reserve Fund (Designated)			
£	Income		£
2023			2024
	Investment Income		
1,765.95	Dividends & Reclaimed Tax		0.00
1,120.18	Interest Received		0.00
2,886.13	Total In		0.00
	Expenditure		
	Expenditure on Charitable Activities		
	Church Running Costs		
0.00	Major & Routine Repairs		3,545.15
0.00	Total Out		3,545.15
2,886.13	SURPLUS or DEFICIT		(3,545.15)
26,000.83	Brought Forward at Start of Year		28,886.96
28,886.96	Balance Carried Forward at End of year		25,341.81

NOTES *The majority of this fund is held in the CCLA Deposit Account.*
a). Major & Routine repair costs have increased this year. Noted below are some of the larger cost items;
- £2,743.75 in respect of Electrical Work for 12 Nave & Chancel Lights.

Fund D: Organ Fund (Restricted)			
£	Income		£
2023			2024
0.00	Total In		0.00
	Expenditure		
	Expenditure on Charitable Activities		
	Cost of Services		
152.00	Organ Tuning		158.00
(152.00)	Total Out		158.00
(152.00)	SURPLUS or DEFICIT		(158.00)
6,226.01	Brought Forward at Start of Year		6,074.01
6,074.01	Balance Carried Forward at End of year		5,916.01

Fund E: Choir Fund (Restricted)			
£	Income		£
2023			2024
0.00	Total In		0.00
	Expenditure		
0.00	Total Out		0.00
0.00	SURPLUS or DEFICIT		0.00
1,404.60	Brought Forward at Start of Year		1,404.60
1,404.60	Balance Carried Forward at End of year		1,404.60

NOTES *There were no Choir fund activities during the year.*

Fund F: Sweden Fund (Designated)			
£	Income		£
2023			2024
	Income From Donations & Legacies		
0.00	Donations		0.00
0.00	Sundry Donations		159.28
25.00	Gift Aid Claimed		0.00
25.00	Total In		159.28
	Expenditure		
	Expenditure on Raising Funds		
	Rasing Funds		
70.00	Socials & Events		78.00
70.00	Total Expenditure		78.00
	Transfers Between Funds		
(50.00)	To/(From) General Fund		0.00
(50.00)	To/(From) Grace Fund		0.00
(30.00)	Total Out		78.00
55.00	SURPLUS or DEFICIT		81.28
143.50	Brought Forward at Start of Year		198.50
198.50	Balance Carried Forward at End of year		279.78

Fund G: Grace Fund (Designated)			
£	Income		£
2023			2024
	Income From Donations & Legacies		
7,585.00	Donations		5,900.00
770.00	Sundry Donations		500.00
1,300.00	Gift Aid Claimed		1,242.50
0.00	Parish Giving Scheme - Gift Aided		2,375.00
0.00	Parish Giving Scheme - Non-Gift Aided		40.00
			10,057.50
9,655.00	Total In		10,057.50
	Expenditure		
	Expenditure on Charitable Activities		
	Charity Management & Administration		
0.00	Administration	270.18	
48.00	DBS Checks & Safeguarding	0.00	
3,000.00	Parish Share Contribution	9,250.00	
0.00	Youth & Families Ministry	0.00	
	Clergy Expenses		
0.00	Clergy Expenses	0.00	
	Cost of Services		
214.00	Service Expenses	324.00	
	Employee Expenses		
103.04	Employee Expenses	0.00	
	Grants		
560.00	Overseas Missions	0.00	
500.00	Home Missions	800.00	
29.24	Mission & Evangelism Costs	0.00	
4,454.28	Total Expenditure		10,644.18
	Transfers Between Funds		
2,000.00	To/(From) Sports & Community Minister Fund	2,000.00	
50.00	To/(From) Sweden Fund	0.00	
250.00	To/(From) Clergy Discretionary Fund	0.00	
1,244.64	To/(From) General Fund	1,800.00	3,800.00
7,998.92	Total Out		14,444.18
1,656.08	SURPLUS or DEFICIT		(4,386.68)
11,724.03	Brought Forward at Start of Year		13,380.11
13,380.11	Balance Carried Forward at End of year		8,993.43

Fund H: Flower Fund (Designated)			
£	Income		£
2023			2024
0.00	Total In		0.00
	Expenditure		
	Expenditure on Charitable Activities		
	Cost of Services		
64.80	Flowers & Decorations	0.00	
64.80	Total Out		0.00
(64.80)	SURPLUS or DEFICIT		0.00
29.25	Brought Forward at Start of Year		(35.55)
(35.55)	Balance Carried Forward at End of year		(35.55)

Fund I: Development Fund (Restricted)			
£	Income		£
2023			2024
	Income From Donations & Legacies		
20.00	Donations		20.00
61.25	Sundry Donations		157.00
0.00	Gift Aid Claimed		27.50
81.25	Total In		204.50
	Expenditure		
	Expenditure on Charitable Activities		
	Charity Management & Administration		
2,841.86	Depreciation		2,279.04
0.00	Interest Paid		0.00
	Church Running Costs		
937.87	Major & Routine Repairs		0.00
3,779.73	Total Out		2,279.04
(3,698.48)	SURPLUS or DEFICIT		(2,074.54)
(47,319.77)	Brought Forward at Start of Year		(51,018.25)
(51,018.25)	Balance Carried Forward at End of year		(53,092.79)

NOTES

a). Depreciation of Kitchen Equipment provided at 20% per annum on a reducing balance method.

b). Kitchen Equipment purchased in 2019 of £27,752 was capitalised as a Fixed Asset in 2020.

c). European LAG grant funding received in 2019 & 2020 for £30,527 continues to be provided as a contingent liability.

Fund M: Sports Ministry Fund (Designated)			
£	Income		£
2023			2024
	Income From Donations & Legacies		
0.00	Sundry Donations		0.00
110.00	Cash Collections		220.00
	Income From Charitable Activities		
8,842.69	Sports Ministry Income		13,219.92
8,952.69	Total In		13,439.92
	Expenditure		
	Expenditure on Charitable Activities		
	Charity Management & Administration		
60.00	Accountancy, Bookkeeping & VAT		103.33
3,044.67	Sports Ministry Expenditure		6,467.10
	Employee Expenses		
675.00	Payroll Costs		900.00
3,779.67	Total Expenditure		7,470.43
	Transfers Between Funds		
4,080.00	To/(From) Sports & Community Minister Fund	3,080.00	3,080.00
7,859.67	Total Out		10,550.43
1,093.02	SURPLUS or DEFICIT		2,889.49
2,513.94	Brought Forward at Start of Year		3,606.96
3,606.96	Balance Carried Forward at End of year		6,496.45

Fund O: Projects Fund (Designated)			
£	Income		£
2023			2024
	Income From Donations & Legacies		
0.00	Legacies		0.00
0.00	Total In		0.00
	Expenditure		
	Expenditure on Charitable Activities		
	Church Running Costs		
0.00	Major & Routine Repairs		3,387.50
0.00	Total Out		3,387.50
0.00	SURPLUS or DEFICIT		(3,387.50)
4,065.00	Brought Forward at Start of Year		4,065.00
4,065.00	Balance Carried Forward at End of year		677.50

NOTES

a). Major & Routine repair costs have increased this year. Noted below are some of the larger cost items;
- £3,387.50.75 in respect of Electrical Work for 12 Nave & Chancel Lights.

Fund P: Sports & Community Minister Fund (Restricted)

£	Income		£
2023			2024
	Income From Donations & Legacies		
5,300.00	Donations		5,365.00
8,850.00	Sundry Donations		8,000.00
162.50	Gift Aid Claimed		543.75
0.00	Grants - Non Recurring		0.00
9,999.96	Grants - Recurring		9,999.96
24,312.46	Total In		23,908.71
	Expenditure		
	Expenditure on Charitable Activities		
	Charity Management & Administration		
60.00	Accountancy, Bookkeeping & VAT	103.33	
0.00	DBS Checks & Safeguarding	0.00	
0.00	Sports Ministry	0.00	
0.00	Subscriptions & Membership Fees	25.90	
	Employee Expenses		
1,143.43	Employee Expenses	1,262.09	
2,882.73	Employer NIC	3,339.58	
(2,882.73)	Employer Allowance Recovered	(3,339.58)	
29,985.00	Payroll Costs	33,295.68	
712.35	Pensions	1,029.06	
31,900.78	Total Expenditure		35,716.06
	Transfers Between Funds		
(4,080.00)	To/(From) Sports Ministry Fund	(3,080.00)	
(6,000.00)	To/(From) General Fund	(1,000.00)	
(2,000.00)	To/(From) Grace Fund	(2,000.00)	(6,080.00)
19,820.78	Total Out		29,636.06
4,491.68	SURPLUS or DEFICIT		(5,727.35)
28,612.88	Brought Forward at Start of Year		33,104.56
33,104.56	Balance Carried Forward at End of year		27,377.21

NOTES a). Transfers to the Sports & Community Minister Fund of £6,080 relate to specific pledges to support this fund as follows during the year;
General Fund - £1,000 / Grace Fund - £2,000 / Sports Ministry Fund - £3,080.

Fund Q: Redevelopment Phase 2 Fund (Restricted)

£	Income		£
2023			2024
	Income From Donations & Legacies		
832.50	Sundry Donations	319.15	
16.25	Gift Aid Claimed	57.63	
848.75	Total In		376.78
	Expenditure		
	Expenditure on Charitable Activities		
	Church Running Costs		
202.35	Major & Routine Repairs	0.00	
202.35	Total Out		0.00
646.40	SURPLUS or DEFICIT		376.78
(1,289.80)	Brought Forward at Start of Year		(643.40)
(643.40)	Balance Carried Forward at End of year		(266.62)

Fund R: Clergy Discretionary Fund (Designated)

£	Income		£
2023			2024
0.00	Total In		0.00
	Expenditure		
	Transfers Between Funds		
(250.00)	To/(From) General Fund	0.00	
(250.00)	To/(From) Grace Fund	0.00	0.00
(500.00)	Total Out		0.00
500.00	SURPLUS or DEFICIT		0.00
0.00	Brought Forward at Start of Year		500.00
500.00	Balance Carried Forward at End of year		500.00

Fund S: Timothy Fund (Restricted)

£ 2023	Income	£ 2024
	Income From Donations & Legacies	
1,629.72	Sundry Donations	0.00
1,629.72	Total In	0.00
	Expenditure	
	Expenditure on Raising Funds	
	Raising Funds	
215.40	Socials & Events	720.00
215.40	Total Out	720.00
1,414.32	SURPLUS or DEFICIT	(720.00)
0.00	Brought Forward at Start of Year	1,414.32
1,414.32	Balance Carried Forward at End of year	694.32

Fund T: Fabric Fund (Restricted)

£ 2023	Income	£ 2024
	Income From Donations & Legacies	
0.00	Grants - Non Recurring	2,000.00
0.00	Total In	2,000.00
	Expenditure	
0.00		0.00
0.00	Total Out	0.00
0.00	SURPLUS or DEFICIT	2,000.00
0.00	Brought Forward at Start of Year	0.00
0.00	Balance Carried Forward at End of year	2,000.00

Fund U: Restricted Sports Ministry Fund (Restricted)

£ 2023	Income	£ 2024
	Income From Donations & Legacies	
0.00	Sundry Donations	3,000.00
0.00	Grants - Non Recurring	7,500.00
0.00	Total In	10,500.00
	Expenditure	
	Expenditure on Raising Funds	
	Charity Management & Administration	
0.00	Accountancy, Bookkeeping & VAT	33.34
	Employee Expenses	
0.00	Employee Expenses	84.15
0.00	Employer NIC	277.44
0.00	Employer Allowance Recovered	(277.44)
0.00	Payroll Costs	6,558.31
0.00	Pensions	135.70
	Grants	
0.00	Training Courses	240.00
0.00	Total Out	7,051.50
0.00	SURPLUS or DEFICIT	3,448.50
0.00	Brought Forward at Start of Year	0.00
0.00	Balance Carried Forward at End of year	3,448.50

AD - Chapel Acre Share Fund (Endowment)

59,050.28	Brought Forward at Start of Year	58,865.94
(184.34)	Valuation Change	0.00
58,865.94	Balance Carried Forward at End of year	58,865.94

AE - Watts Legacy Share Fund (Endowment)

10,826.57	Brought Forward at Start of Year	10,792.78
(33.79)	Valuation Change	0.00
10,792.78	Balance Carried Forward at End of year	10,792.78

NOTE Both share funds remained the same in value in 2024. In 2023 there was an increase of approx. 0.31%.

Accounts

Rector's Report

Our Team Vision Statement expresses who we seek to be as churches in the Thetford Team Ministry:

Loving God

Wholeheartedly loving, worshipping and following God

Growing Together

Growing together in our love and care for one another, and as disciples of Jesus who are rooted in the Bible and prayer

Reaching Out

Welcoming everybody as we serve our different communities with the good news of the Gospel through words and actions in the power of the Holy Spirit

As we look back on 2023, there is so much to thank God for as we loved God, grew together and reached out in many different ways.

The one that particularly stands out for me was our Team Churches Weekend Away at Sizewell Hall in September. We were treated to some wonderful times of fellowship, fun, food, teaching and worship – and even in the glorious weather, God was so kind to us. It truly was a precious time of growing in our relationships with one another and with God, and to everyone who contributed in many and varied ways – thank you.

The year saw many other special events across the parish and indeed across the benefice: from the wine tasting event in January, through the festivities of the coronation weekend in May, to the splendid production of *The Journey of the Magi* in November, with many regulars and visitors alike coming to The Carnegie for Springs Dance Company's humorous and thought-provoking Christmas production.

Regular fixtures like men's breakfasts, Crafting Christmas and a range of enquirers' courses continued, to support us to grow as disciples and reach out with the gospel. Please join me in thanking God for all he's done through the many events and activities of last year, and in praying for lasting fruit in all our lives and the lives of many others.

In staffing news, we rejoiced that the Revd Matt Houghton's post was turned from an initial three-year contract into a permanent Team Vicar position. Over the summer we said farewell to Daniel Sherrington as our Trainee Youth Minister – although it's been great to have Daniel and the family continuing as part of Grace Church and the wider Team. We are deeply thankful to Daniel for all the love, thoughtfulness, dedication and energy that he poured into the youth ministry during his three years on the staff team, and we praise God for all the ways he's been at work during that time.

I am hugely grateful to Jos Richardson for taking over as the lead for the Amplify Youth Group – and to Stephanie Welch also joining the existing team of leaders as they continue to disciple and share the good news with young people Sunday by Sunday. Please be praying for God to provide the right person to take forward some of the other schools work and youth ministry as part of the Integrate Youth for Christ team and the Thetford Youth Project.

The end of 2023 saw the formal end of the diocese's Church Planting and Revitalisation Programme, and thus the end of our involvement with the programme – although the good work started under the programme is continuing with both the youth work and, as detailed in the separate report, the sports ministry.

As we look back over last year, my sincere thanks to everybody who has poured so much into the mission and ministry of our churches in all manner of ways – not least the staff team of Tony, Matt and Susie, and their families, for such godly and sacrificial service for the sake of Christ.

Peter Herbert
March 2024

St Cuthbert's

As ever, over the course of 2023 St Cuthbert's played host to all manner of special services and events: civic occasions such as the Civic Service and Mayor's Carol Service, Christmas services and the lights switch-on event, and also the service to mark the first anniversary of the invasion of Ukraine. The Ukraine service was an important moment for us to stand in prayer and solidarity with those feeling the effects of the war most keenly, and it was deeply appreciated by the local Ukrainian community as well as by many others.

Of course, our regular Sunday and Wednesday services have continued week-by-week. At the start of the year it was decided not to continue with or expand the version of the Sunday morning service that we had been trialling once a month. However, in the autumn we launched The Gathering, initially monthly, as an informal intergenerational afternoon service. Whilst numbers have been relatively small, it has been a positive start. Please join us in praying for God's work through that service and his clear leading as to future steps. On the first Sunday of each month in the morning we've had either an all-age service or Sunday Club for children up to and including Year Six (for which thanks to Caroline Herbert and Karen Tobitt for their devotion to the group).

Our two weekly home groups provide another opportunity for us to grow in our relationships with God and with one another – with thanks to Margaret Higgins for leading her group week-by-week with such dedication. Both groups are very welcoming of new members, so please have a word with me if you might be interested.

Café Cuthbert has continued to flourish and grow, and more information can be found in the separate report. Thank you to the café team and the directors who have built it into all it is today and who serve with such commitment and energy.

2023 also saw the refurbishment of the children's corner in St Cuthbert's, with funding from the Sunday School Charity; thank you to Karen and Mick Tobitt for undertaking that project. The faculty for the redevelopment work was due to run out in September 2023 and, faced with conditions for a faculty extension from the Chancellor which would have been impossible for us to meet, has now expired. As and when we are ready to progress the next phase of the redevelopment project we will need to go through the consultation and faculty application process again, but in light of new guidelines and a new Chancellor.

Please join me in giving thanks for all that God has done in and through the life of St Cuthbert's over the last year. And thank you to every one of you who has contributed in the ways mentioned above and in so many other ways: musically, reading and assisting in services, practical ministries, behind-the-scenes service and so much more.

Peter Herbert
March 2024

Cloverfield Community Church

Cloverfield community church has always been church at the centre of the community. Every day of every week our building hosts a variety of community groups and engagement.

When church attendance is at an all-time low in our society, there's an increasing need to create new communities of faith. Fifty years ago, the mantra was to believe then belong, now it is belong first to then believe. I am encouraged how Messy Mornings is one of the ways we are modelling being church alongside meeting a need. Relationships are being built as people feel able to trust and be open about the issues in their lives. This reminds me of the fresh expressions process of listening, serving, building community, discipling and shaping church. Of course, all of this is not possible without being under pinned by prayer. Do lookup www.freshexpressions.org.uk for more on this.

During the year, the Leadership Team had a vision morning to discuss and pray over our mission and vision statement. This communicates our purpose for being church on Cloverfield.

Cloverfield Community Church seeks to be:

- a welcoming hub for the local community where **Christ's love** can be experienced.
- a united family **caring** for one another and God's world; worshipping, praying and learning together.
- a **committed** group of God's followers who bring his words & works to others.
- A signposting of opportunities to **discover** a personal relationship with Jesus Christ.

We have also produced a new Welcome leaflet which gives new folk a wonderful flavour of our church. My thanks to Howard Truscott, Gill Baker and Kirsty Houghton for their work in this.

Heating grants and boiler system fundraising

I'm grateful to Tim Peacock for all the work he has done from researching quotes, applying for grants and liaising with heating engineers for our new heating system. Much ongoing prayer is needed with raising money for the future proposed eco project with solar panels and heat pump.

Special events; Light night, Easter and Christmas

I was encouraged by good numbers at our Christmas events and services in 2023.

At Easter we had our Messy Easter with the Sports Factory and again pulled in record numbers at our Light Night event. At Christmas it was wonderful to have a full church for both our Community Carols and Crib Service and continue strengthening those community relationships. All these events wouldn't be possible without a willing team of volunteers and building teams is something the Leadership are currently exploring and we will be sharing more about this in the coming months.

Worship

It was lovely to baptise two children from our community last August and welcome their families into our church.

I am grateful to our band and the sung worship music they lead us in each Sunday under Tim Peacock and those who faithfully operate the sound desk. I am also hugely appreciative of our AWA's, Shauna Peacock and Kirsty Houghton who support me in leading our worship and to all those who regularly serve to lead prayers, bible readings, welcoming, refreshments and sound desk.

Thanks

I would like to express my ongoing gratitude to the Leadership team. Shauna Peacock continues as Church Secretary, Maggie Baldwin as Parish Safeguarding Officer and Kirsty Houghton as Children and Families lead. Tim Peacock continues to head up managing our hall bookings and care of building, as well as managing our website and Geof Young continues to support the team.

Gill Baker has asked to step down after serving on the team for many years! I would like to express our thanks for her wisdom and serving with her URC links, Messy Mornings involvement, Pastoral Care and input with Thetford Christians Together. Although she will be stepping back from the Leadership Team, she will continue to take an active role in serving in the life of Cloverfield for which we are very grateful.

I am extremely grateful to Neil Glen who has continued to be our faithful treasurer and David Ramanos as gift aid secretary.

A big thank you also to all those seen and unseen, giving their time, energy and talents to serve in our church community.

Thetford Christians together

These meetings take place every couple of months and as well as providing a space to share news, they also help us to consider how churches can work together in initiatives such as the Foodbank, work with the homeless and seasonal events such as the Walk of witness on Good Friday.

Ecumenical links

We continue to hold two meetings a year with our St. Cuthberts and United Reformed church friends. As a local ecumenical partnership, we are blessed with a mix of congregational and more formal tradition. It's fair to say our local Thetford URC has been struggling with an ageing declining congregation. The URC are now promoting a new Mission Partnership plan and it will be interesting to see how this develops in time. Ian Watson is our new Ecumenical Officer and has already been an encouraging voice of wisdom and support.

Pastoral care

The church's small Pastoral team meets every couple of months to ensure the church is being cared for in the best possible way and I am grateful for this small team of leaders – Corinne Brindle, Gill Baker and Maggie Baldwin.

Homegroups

Small groups provide an important place for building fellowship and support and enabling spiritual growth. Corinne Brindle continues to lead our afternoon group and I am grateful for her willingness to lead the daytime group. Over the last year, the evening group has completed several courses including Making Disciples and an advent course. We are currently working through the faith, hope and love course and continue to prayerfully support one another.

Schools

The Thetford team are engaged in several schools in Thetford. I am a governor for Norwich Road school and Susie Bratby engages with several schools including Bishops and Drake. I take assemblies in Norwich Road and we are again looking to host an Easter Experience for Year 5 pupils in March.

Youth work

Josiah Richardson now heads up our team Amplify group on Sunday evenings at Bishops school. Steph Richardson from YFC serves young people on our behalf with the Pulse youth café on Tuesdays, school assemblies and lunchtime clubs at Thetford Academy. YFC are still seeking a worker for Thetford, so we are continuing to pray for the right person to fill that position.

CAP money course

Howard Truscott is trained up as our Money coach through Christians Against Poverty. Although we haven't had much uptake so far, we are able to run a course when it is needed.

Good grief café

Mal Turner of Turners funeral directors heads up this group as a trained counsellor. I assist Mal and the group continues to meet every two weeks in our building. Offering a place of support and solace for those facing grief and loss, it is a privileged opportunity to meet with people in their grief and share together.

Finally, I am reminded of the words of Hebrews 10:24 "And let us consider how we may spur one another on toward love and good deeds..."

The love we share with one another and how we display that love to those outside will convince people what we are doing is worth considering.

Matt Houghton

March 2024

Grace Church

October 2023 marked 10 years since we started having regular services at Grace Church and, as I look back on those years, I'm so very grateful to God for all His generosity and encouragement. I'm mindful of the different people that God has raised up to be part of and to serve the church family. I think of the precious saints that have moved on; some to glory and others to 'pastures new' as their work or retirement has led to their moving away from the area.

There's only a handful now of the original members of Grace Church and whilst it's been hard to see some dear friends and fellow servants passing on or through, it's been amazing to see God raising up new folk. Not many churches have grown post-COVID but it's been exciting to see some steady numerical growth these last few years. I thank God for every member of the church; for their gifts, personalities, wisdom and for the different life experiences they bring to the body of Christ.

A few particular encouragements this past year have been:

- 1) Our joint community carol (+ Nativity!) service with Thetford Vineyard Church. 80+ were jammed into the Arts' Centre for a very joyful and creative time together. We hope to have another joint service this summer.
- 2) Two Testimony Services hearing of the Lord's miraculous work in Sol and Anna Anjum (when they were back from the mission field last summer) and in Jean Vale and Helen Heywood when they shared their stories.
- 3) Someone regularly attending now on Sundays, who came along through our door-knocking outreach. Robert, if you're reading this you are a big encouragement to us!
- 4) The overwhelming support of the church family in light of deeply troubling and contentious issues in the wider Church of England. It has been much easier to stand firm in and contend for the truth knowing the backing and prayers of my brothers and sisters in the congregation. Indeed, many of them have been contending for the faith more directly too.

Our **Sunday Services** at 4pm in the Arts' Centre, Bishop's School are the shop window into Grace Church. It's been a joy to now have Gwyneth Bisset leading sung worship occasionally as well as our church band headed up by Steph Richardson. Our musicians are a great blessing and it's been wonderful to see new folk serving and contributing to the life of the church in this way. We have enjoyed sermon series through Song of Songs (definitely a highlight for me since I started preaching regularly in the late 1990s!), the Psalms, Titus, Luke 12 and the Ten Commandments.

I love that our time, after the service, of sharing food and chatting with one another, is pretty much as long as the service itself! It really does feel like family; we are a mix of all ages and stages, who love being together. We regularly have some youth with us who then meet 6-7pm for Amplify the Team Ministry Youth Group.

Helen Heywood does an excellent job overseeing the children's group and she has a growing team of leaders. There are 4 or 5 regulars with a number of others who come more occasionally. They try to teach on the same passage that the adults are looking at and will often re-join us full of excitement with what they have been learning and the craft they have made. Helen has been encouraged by their willingness to engage with God's word, share their lives and pray for one another.

God has placed us on the **Abbey Estate** and we seek to reach out to and bless the estate in various ways as well as our weekly Sunday services. Susie and I have continued to enjoy doing some door-knocking on Tuesday mornings; a chance to introduce ourselves, get chatting to people, see how they are doing and basically just see where the Lord takes the conversation!

Our relationship with the school remains strong. Susie is often there taking lunch clubs, after school clubs and providing PE cover when the regular PE teacher is off sick. A number of folk from across the Thetford Team are also volunteering to help children with their reading for an hour or two per week. I'm a school governor and, as of a few weeks ago, Gwyneth has joined the team too. Gwyneth is no stranger to the school as, for a number of years now, she, Neil Glen and myself take about 6 Open The Book assemblies per term. In all the feedback from staff and children alike these are their favourite and most memorable Collective Worship sessions. I take assemblies on the other Tuesday morning slots and also get invited to particular classes to speak on various RE topics, such as: 'What does it mean for Christians that Jesus is Saviour?' 'How do Christians bring hope at Christmas?' and 'What does the Body of Christ mean?'

Home Group meets 7:45 on Wednesdays with various people hosting and leading but has mostly been at 44 Nunsgate the last year. It's a great time to share life, feed on God's word (and cake!) and pray together. It's a good problem to have but our living room is often quite a squish for the group with people on the floor and generally packed in.

For **Socials** we have enjoyed getting together for a pancake party, film nights, BBQs, brunch, and more besides. The Churches Weekend Away in September at Sizewell Hall was a special time for all of us that were able to attend.

For all this and so much more I am very grateful and give thanks to our loving, providing, gracious God. To Him be the glory!

Tony Heywood
March 2024

Thetford PCC Secretary for APCM 2024

Firstly, thanks for all who are taking the time to read the reports I've put together with fellow members of the PCC.

I think, this is my third year as Secretary to the PCC and I've as ever enjoyed doing the role and hope my work has contributed in some small way to the success of the PCC. I attended all but a couple of the PCC's due to illness and work commitments, and I would like to thank Caroline Herbert for kindly taking the minutes for those meetings I was unable to attend it is appreciated.

As well as the PCC I also attend the Standing Committee and keep the documentation up to date and ready for the main PCC meeting.

Thanks for reading and again thanks for your support on behalf of the PCC.

Gary Applin
Thetford PCC Secretary
07955402847

Safeguarding Report

The PCC has complied with its duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

I have been the Parish Safeguarding Officer since May 2021. Safeguarding training along with DBS checks now has to be renewed every three years, I will be due to undertake a renewal of my Leadership Safeguarding training this November.

All DBS checks required during the year have been applied for and appropriate Safeguarding training has been undertaken promptly for the various roles in the church. The PCC members should all have completed the Raising Awareness of Domestic Abuse training module by June 2023 with a deadline of December 2023, sadly at the time of preparing this report not everyone has complied. Bishop Ian is the Safeguarding lead in the Diocese and is keen that people are committed to Safeguarding in our Churches and groups.

A module on Modern Slavery has been introduced, it isn't mandatory yet but I have completed the training.

Training has been undertaken by people as required for their roles with Children, Young People or Vulnerable adults but I must emphasise that safeguarding is everyone's responsibility and if anyone has any concerns at any time please speak to me.

Maggie Baldwin
Thetford Team Ministry Safeguarding Officer

Deanery Synod Report

Thetford and Rockland Deanery Synod met four times during 2023. In January we hosted Gemma Fraser from Eco Church to talk about this programme which is run by A Rocha. The purpose is to encourage churches to consider how we can better care for God's creation. There are three levels of awards, bronze, silver, and gold, which are based on what a church is doing in the areas of worship, buildings, land, community engagement and individual lifestyles. Gemma encouraged everybody to register on the website and to fill out the questionnaire to see how well our churches are doing already. At this meeting it was noted that Revd Peter Herbert and Revd Simon Richardson had joined Revd Matthew Jackson as the House of Clergy representatives from the Deanery on Diocesan Synod.

In May, Deanery Synod met at All Saints Church, Old Buckenham, where we heard about the major fabric works which had recently been completed there. The death of Captain Tony Poulter OBE on 10 March was reported: he was one of the lay representatives from the Deanery on Diocesan Synod.

In September, we welcomed The Very Revd Dr Andrew Braddock, the recently installed Dean of Norwich, who gave a brief personal introduction which was followed by a discussion about the work and ministry of the Cathedral.

The November meeting was held at St Cuthbert's, Thetford where Caroline Herbert gave a presentation on life on General Synod.

Throughout the year we also received reports from Diocesan Synod and General Synod.

Deanery Synod meetings are always open to everyone who is interested, do ask me if you would like to find out more.

Caroline Herbert, March 2024

St Cuthberts Fabric Report

APCM April 2024

This is a relatively short report for the APCM which will just highlight the things that have been done:

- We still need an account with the watery board, but Rod Back has been able to get hold of one of the departments that deal with water pressure as ours has been a problem when running the café. This led them to coming in and advising us to have a new stop cock. We got a Plumer in to do the work and now our water pressure is a lot better.
- The grease trap has now been installed and Alan Miller has boxed it in.
- One of the toilets had a broken toilet seat and has now been replaced with a new one.
- The corners of the walls between the Kitchen and the toilets had been damaged when moving tables from the meeting room to the church. Alan Miller has repaired them with corner protectors to prevent any further damage.
- Extra electric sockets have been installed into the tower vestry, to stop having to use extension Leads for WiFi, printers and freezers.
- The sound system kept tripping the fuse box, we now have a circuit breaker installed to stop this problem.
- New microphones and speakers have been installed.
- The children's corner has been tidied up and now has new matting, a children's toy cupboard to store the toys. We have also added new wooden toys.
- We have had a big clean up behind the curtain at the back of the altar, to give more storage space.
- We have an ongoing problem with the WiFi that keeps dropping out. This affects the pay zone and the SumUp used to make card payments for the church and café.

Church Wardens:

Mrs Sandra Phillips & Mrs Karen Tobitt

Mission Giving

The policy of the PCC is to give 10% of the giving received into the General Fund in the previous year to external mission and charitable causes.

This year, Grace Church contributed £560 on top of the allocation from the General Fund, meaning a total of £2,100 was shared between our parish mission partners: Nicola and Graham Aylett (£800), Simon and Gillian Clegg (£500) and our mission partners in South Asia (£800, namely £50 per month plus an additional payment of £200).

In addition, Grace Church donated £500 and the General Fund £50 to the Thetford Youth Project, with whom we partner closely for youth work in the town, such as the Pulse Youth Café and schools work.

Peter Herbert
March 2024

Sports Ministry Report

From 1 Thessalonians 2:8 "...Because we loved you so much, we were delighted to share with you not only the gospel of God but our lives as well."

What an exciting year it has been for Sports Ministry! It really has been a delight to share the Gospel and live life alongside people in Thetford. Thank you to each and every one of you that has prayed, served on team at events, helped behind the scenes, or given financially. It really wouldn't be possible without you.

While much has remained the same from last year in the regular weekly sessions, it has been wonderful to see relationships deepen and enable more people hear the good news of Jesus Christ. Regular sessions this year have included: assemblies at 4 local schools, lunch time sports clubs, after-school sports clubs, PE lessons, active RE, sport at Pulse youth café and Stretch and Pray. We have also had many one-off events, including a sports quiz, family quiz, big screen sports matches and the football cage at the light night and Christmas lights switch on. Legacy holiday club has grown in numbers which has been really exciting with 20-35 children and young people attending at Christmas, Easter, and Summer holidays. It was also wonderful to run a 'Summer of Sport' programme with many different sports sessions for children, young people, adults and families throughout the Summer months in Thetford and Croxton.

It has been a real joy to see children, adults and families connect with events and sessions across the Thetford Team Ministry and see first-hand people growing in their faith, exploring Christianity, and most excitingly giving their lives to Christ. Let's continue to pray for more people this year to encounter Jesus and give their lives to Him.

Thank you again for your support in this ministry. If you would like to find out more, I send out a monthly email update which includes things to be praying for. Do let me know if you would like to be added.

Susie Bratby

CAFE CUTHBERT ANNUAL REPORT 2024

The cafe account closed on 12 months activities which saw that under Rod Back's leadership and the input from all of the volunteer both kitchen and front of the house workers, we had enjoyed a successful year. Opening from 10am to 2pm on almost every Saturday throughout the year with some ancillary events namely Men's Breakfast and some funeral refreshments we were able to end the financial year on 31st January 2024 with a bank balance of £25,806. see *attached for details*.

However, it was not all plain sailing and our efforts to raise "Revenue Grants" using Charity Fundraisers Limited met with only a limited success as although we obtained grants amounting to £16,500, after paying CFL fees we were left with only £5,879. This caused us to modify our plans and in consultation with the PCC we set about employing just two paid employees working part time as cafe supervisors. In response to our advertisement interviews were held on 18th March but we were only able to make an offer to Keith Thorpe who will be our Supervisor reporting to the Cafe Cuthbert directors after training by Rod. This is likely to take up to a couple of months. We will meanwhile continue to search for an assistant so that between them they will manage day to day operations. We then expect to open the cafe on a second day and will try Fridays initially but will be flexible if it is thought any other day would be more beneficial. We will still need our band of volunteers and will also take "work experience" people from the Job Centre to train which will be part of the Supervisor's remit.

In moving into a somewhat different type of operation we have made it clear at our interviews that we must always be aware that the cafe is an integral part of The Thetford Team Ministry and that as part of that mission we provide a service to our customers that is consistent with that Christian ethic. Our customers report back to us that they enjoy the friendliness of the volunteer staff, the spacious and uplifting surroundings, the courteous service and not least the reasonable prices. All this we will expect and ensure to continue.

Financially, our projection for the first 4 months of 2 day operation should raise £25,000 of sales with costs estimated at £10,500.. With salaries and other costs involved as an employer of £10,000 this will show a nett profit of £4,500 i.e. c£12,000 for a full year trading. This will be monitored by the Cafe directors with the expert help and guidance of Bob and Sue Hurle.

We have been asked the question, *Why is it necessary to employ paid staff when we are doing nicely as we are?* Unfortunately, it is not possible to expect our volunteers to carry on indefinitely. The present set up takes very considerable time and effort with a workforce that with one or two notable exceptions are not getting any younger and we need to give them more time to meet their family and other social commitments.

With the continued support of the PCC we are now looking forward to the next step in the Cafe Cuthbert life and hope that next year we will be able to report on another successful year.

Peter Thomson

Sandra Phillips

Sue Goldsmith

31.03.2024

NB The attached is a summary of the Cafe Financial Year End Accounts.

Cafe Cuthbert Summary of FYE Accounts 31.01.2024

2023 turnover £36,800 this compared to £20,500 in the previous year.

Trading Profit: £19,800 this compared to £11,800 in the previous year.

Payments made to PCC was £8,890, This included legacy payment of £7,050 rental of £1,000 and cleaning costs £840.

Bank account balance £25,806 included payments from Grant Appeal of £16,500 that must be used for salary cost of planned employment staff.

Note that there is a net profit of £5,150 which should be confirmed in the final accounts which will be used to finance an increase in working capital for the expansion of trade.

Bob Hurle / Peter Thomson

28.03.2024

Notes to the Financial Statement of the Thetford Parochial Church Council

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 1997, using the Accruals accounting basis.

Funds

General Funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and which are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

All other funds are either restricted, and therefore can be used only for the stated purpose, or capital.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets are recognised, but not valued in the Statement of Assets and Liabilities:

- # Moveable church furnishings held by the Church-Wardens on special trust for the PCC and which require a faculty for their disposal.
- # Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost did not exceed £1000.00.
- # Legacies where formal notification of entitlement and amount has been received at 31st December by the PCC.

The following liabilities are recognised in the Statement of Assets and Liabilities:

- # Any amounts or overdrafts advanced to the PCC.
- # Any arrears of Diocesan Parish Share.
- # Creditors for goods or services where the supply has been received and invoiced by 31st December.

**Independent Examiner's Report to the Thetford Parochial Church
Council on accounts for the year ended 31st December 2023**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention other than those disclosed separately (but which do not affect the figures below),

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts, which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Robert Dabin

Robert Dabin
Black Barn Accountants Limited
The Technology Centre, Station Road
Framlingham, Woodbridge
Suffolk
IP13 9EZ

April 2024

STATEMENT OF FINANCIAL ACTIVITIES 01/01/23 TO 31/12/23

2022		2023	2023	2023	2023
All Funds £		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
<u>Income & Endowments:</u>					
15,409	Charitable Activities	15,341	0	0	15,341
71,258	Donations & Legacies	31,207	26,872	0	58,079
13,490	Other Trading Activities	4,963	0	0	4,963
2,395	Investment Income	2,888	0	0	2,888
1,470	Other Income Resources	1,470	0	0	1,470
104,021	Total Income	55,869	26,872	0	82,741
<u>Expenditure:</u>					
63,622	Charitable Activities	41,084	36,035	0	77,119
1,464	Raising Funds	1,981	215	0	2,197
65,086	Total Expenditure	43,066	36,250	0	79,316
(9,323)	Gains/(Losses) on Investment Assets	0	0	(218)	(218)
<u>Net Income/(Expenditure)</u>					
29,613	Resources Before Transfer	12,803	(9,378)	(218)	3,207
<u>Transfers:</u>					
0	Gross Transfers Between Funds - In	0	12,080	0	12,080
0	Gross Transfers Between Funds - Out	(12,080)	0	0	(12,080)
<u>Other Recognised Gains/Losses:</u>					
0	Gains on Revaluation, Fixed Assets Etc.	0	0	0	0
29,613	NET MOVEMENT IN FUNDS	723	2,702	(218)	3,207
<u>Reconciliation of Funds:</u>					
129,805	Total Brought Forward	107,987	(18,446)	69,877	159,417
159,417	Total Carried Forward	108,710	(15,744)	69,659	162,624

CHURCH OF ENGLAND BALANCE SHEET - AS AT 31/12/2023

At 31/12/22 £		At 31/12/23 £
Fixed Assets		
69,876.85	Investments	69,658.72
14,209.28	Equipment	11,367.42
84,086.13		81,026.14
Current Assets		
99,968.66	Cash at Bank & in Hand	109,990.31
7,884.62	Other Debtors	3,478.64
0.00	Gift Aid Pending	450.75
1,334.93	VAT Receivable, Standard Rate	1,680.31
109,188.21		115,600.01
Liabilities		
Current Liabilities:		
1,379.05	Trade Creditors	794.93
333.29	Accruals & Deferred Income	0.00
182.24	Other Creditors	2,000.00
135.45	Pension Contributions	147.70
Social Security & Other Taxes		
799.25	Gift Aid Pending	0.00
500.64	PAYE & National Insurance	532.04
Contingent Liabilities:		
30,527.00	European (LAG) Funding * Deferred Income	30,527.00
33,856.92		34,001.67
159,417.42	Net Asset Surplus	162,624.48
Unrestricted Funds:		
57,430.10	General Fund	52,027.94
26,000.83	Reserve Fund	28,886.96
143.50	Sweden Fund	198.50
11,724.03	Grace Fund	13,380.11
29.25	Flower Fund	(35.55)
2,513.94	Sports Ministry Fund	3,606.96
4,065.00	Projects Fund	4,065.00
0.00	Clergy Discretionary Fund	500.00
Restricted Funds:		
6,226.01	Organ Fund	6,074.01
1,404.60	Choir Fund	1,404.60
(47,319.77)	Development Fund	(51,018.25)
28,612.88	Sports & Community Minister Fund	33,104.56
(1,289.80)	Redevelopment Phase 2 Fund	(643.40)
0.00	Timothy Fund	1,414.32
Endowment Funds:		
59,050.28	Chapel Acre Share Fund	58,865.94
10,826.57	Watts Legacy Share Fund	10,792.78
159,417.42	Funds of The Church	162,624.48

NOTES

- Included in Other Debtors is a balance of £1,208.64 in respect of amounts owed by Café Cuthbert in respect of amounts paid by the PCC during the year.
- Included within both Other Debtors and Other Creditors is a balance of £2,000 in relation to a Grant provided towards the running costs of the Café. It has been determined until the Café utilises this Grant money for the purpose it was given, that the amount be provided as a Contingent Liability going forward.
- 3 Market Place Sale and Fellowship Fund have been removed from the SOFA for the reporting period ending 31 December 2023, and future reporting periods.

CURRENT ASSETS - AS AT 31/12/2023

Cash at Bank & in Hand

2022 £		2023 £
Thetford		
75,751.80	Barclays Current Account	82,887.32
1.00	Barclays Savings Account	1.00
95.26	Petty Cash	95.26
24,091.35	CCLA Deposit Account	26,977.48
29.25	Flowers Cash in Hand	29.25
99,968.66	Grand Total	109,990.31

INCOME & EXPENDITURE ACCOUNT AND FUND MOVEMENTS 01/01/23 to 31/12/23

Fund A: General Fund (Unrestricted)		
£	Income	£
2022		2023
	Income From Donations & Legacies	
13,963.00	Donations	13,208.93
9,615.69	Sundry Donations	2,713.75
7,301.25	Gift Aid Claimed	3,795.51
1,804.61	Cash Collections	1,698.33
<u>32,684.55</u>		<u>21,416.52</u>
	Income From Charitable Activities	
1,609.00	Fees - Weddings & Funerals	0.00
16.00	Bookstall Sales - Objectives	0.00
170.42	Magazine - Advertising	509.17
97.25	Magazine - Sales	22.50
4,307.58	CPR Funded Items	6,250.82
300.00	Youth & Families Ministry	225.00
<u>6,500.25</u>		<u>7,007.49</u>
	Income From Other Trading Activities	
390.70	Fetes, Bazaar, Other Fund-raising Events	0.00
0.00	Gift Contributions	671.97
1,203.33	Rent For Use Of Charity Centre	1,029.97
1,611.40	Socials & Events	2,752.01
10,164.65	Café Cuthbert Takings	0.00
<u>13,370.08</u>		<u>4,453.95</u>
	Other Incoming Resources	
13.14	Interest Received	2.04
1,470.00	Clergy Expense Contributions	1,470.00
0.00	Insurance Claims	0.00
<u>54,038.02</u>		<u>1,472.04</u>
54,038.02	Total In	34,350.00

NOTES

- a). Clergy Expense Contributions relate to £1,200 received from the 'Cloverfield Church', together with £270 received from the 'Parochial Church (Croxtan)'. The 'Parochial Church Croxtan' represents 1 payment of £270.00 received in January 2024, and is included within Other Debtors in these accounts.
- b). Interest Received relates to payments from HMRC in respect of Gift Aid Claims, whereby they have paid compensation interest.
- c). Rent For Use of Charity Centre relates to payments from Greg's Grill of £280.00 which ceased in March 2023, together with payments from Café Cuthbert of £749.97 which commenced in April 2023.

Fund A: General Fund (Unrestricted)			
£	Expenditure		£
2022			2023
Expenditure on Charitable Activities			
Café Running Costs			
8,381.09	Café Cuthbert Expenses		111.95
Charity Management & Administration			
0.00	Administration		0.00
25.00	Bank Charges		0.00
1,940.00	Accountancy, Bookkeeping & VAT		1,940.00
4,385.73	CPR Funded Items		4,977.49
5.00	Children's & Families Ministry		10.48
0.00	Costs of Independent Examination		0.00
222.00	DBS Checks & Safeguarding		24.00
0.00	Gifts		671.97
0.00	PCC & APCM Expenses		0.00
1,081.12	Printing & Photocopying		996.22
5.84	Sports Ministry		0.00
214.42	Subscriptions & Membership Fees		179.49
425.00	Youth & Families Ministry		168.30
Charity Running Costs			
181.12	Printing & Stationery Costs		614.72
Church Running Costs			
2,449.48	Insurance		2,596.64
5,198.49	Electricity, Oil & Gas		5,973.42
5,587.37	Major & Routine Repairs		1,901.86
1,134.93	Cleaning Costs		1,134.39
72.20	Housekeeping		3.18
548.22	Telecoms		617.39
Clergy Expenses			
2,845.98	Clergy Expenses		3,254.08
Cost of Services			
2,200.00	Organist		2,600.00
447.57	Service Expenses		461.00
146.79	Flowers & Decorations		236.81
151.41	Wine / Wafers / Candles		315.00
85.00	Organ Tuning		75.00
Employee Expenses			
53.48	Employee Expenses		0.00
Grants			
2,350.00	Overseas Missions		760.00
1,465.00	Home Missions		800.00
50.00	Other Charity Societies		50.00
116.46	Mission & Evangelism Costs		311.99
60.00	Training Courses		0.00
Expenditure on Raising Funds			
Raising Funds			
603.40	Fetes, Bazaar, Other Fund-raising Events		0.00
839.66	Socials & Events		1,911.42
Other			
7,400.00	Parish Share		2,000.00
50,671.76	Total Expenditure		34,696.80
Transfers Between Funds			
1,000.00	To/(From) Sports & Community Minister Fund	6,000.00	
0.00	To/(From) Sweden Fund	50.00	
0.00	To/(From) Clergy Discretionary Fund	250.00	
(1,200.00)	To/(From) Grace Fund	(1,244.64)	
(4,994.15)	To/(From) Café Cuthbert	0.00	5,055.36
45,477.61	Total Out		39,752.16
8,560.41	SURPLUS or DEFICIT		(5,402.16)
48,869.69	Brought Forward at Start of Year		57,430.10
57,430.10	Balance Carried Forward at End of year		52,027.94

NOTES

- a.) Café running costs have been transferred to Café Cuthbert where applicable during the year. Any costs incurred by the PCC that haven't been repaid by Café Cuthbert have been reflected in Other Debtors.
- b.) Major & Routine repair costs have decreased this year. The significant bulk of the costs in 2022 were due to an invoice from 'Ashley Courtney RIBA' in respect of Professional Architectural services.
- c.) Overseas Missions costs have decreased in the year to £760. Overall costs in the year amounted to £1,320, which were allocated as £760 to the General Fund and £560 to the Grace Fund.
- d.) Home Missions costs have decreased in the year to £800. Overall costs in the year amounted to £1,300, which were allocated as £800 to the General Fund and £500 to the Grace Fund. The payment allocated to the General Fund was to 'Interserve - Ayletts' amounting to £800.

Fund B: Reserve Fund (Designated)			
£	Income		£
2022			2023
	Investment Income		
1,756.23	Dividends & Reclaimed Tax		1,765.95
625.30	Interest Received		1,120.18
2,381.53	Total In		2,886.13
2,381.53	SURPLUS or DEFICIT		2,886.13
23,619.30	Brought Forward at Start of Year		26,000.83
26,000.83	Balance Carried Forward at End of year		28,886.96

NOTES The majority of this fund is held in the CCLA Deposit Account.

Fund D: Organ Fund (Restricted)			
£	Income		£
2022			2023
0.00	Total In		0.00
	Expenditure		
	Expenditure on Charitable Activities		
	Cost of Services		
147.00	Organ Tuning		152.00
147.00	Total Out		152.00
(147.00)	SURPLUS or DEFICIT		(152.00)
6,373.01	Brought Forward at Start of Year		6,226.01
6,226.01	Balance Carried Forward at End of year		6,074.01

Fund E: Choir Fund (Restricted)			
£	Income		£
2022			2023
0.00	Total In		0.00
	Expenditure		
0.00	Total Out		0.00
0.00	SURPLUS or DEFICIT		0.00
1,404.60	Brought Forward at Start of Year		1,404.60
1,404.60	Balance Carried Forward at End of year		1,404.60

NOTES There were no Choir fund activities during the year.

Fund F: Sweden Fund (Designated)			
£	Income		£
2022			2023
	Income From Donations & Legacies		
100.00	Donations		0.00
0.00	Gift Aid Claimed		25.00
100.00	Total In		25.00
	Expenditure		
	Expenditure on Raising Funds		
	Raising Funds		
21.00	Socials & Events		70.00
21.00	Total Expenditure		70.00
	Transfers Between Funds		
0.00	To/(From) General Fund	(50.00)	
0.00	To/(From) Grace Fund	(50.00)	(100.00)
21.00	Total Out		(30.00)
79.00	SURPLUS or DEFICIT		55.00
64.50	Brought Forward at Start of Year		143.50
143.50	Balance Carried Forward at End of year		198.50

NOTES The £70 relates to the balance of the amount due to Café Cuthbert in respect of the Swedish Lunch.

Fund G: Grace Fund (Designated)			
£	Income		£
2022			2023
	Income From Donations & Legacies		
4,270.00	Donations	7,585.00	
1,300.00	Sundry Donations	770.00	
1,315.00	Gift Aid Claimed	1,300.00	
			9,655.00
6,885.00	Total In		9,655.00
	Expenditure		
	Expenditure on Charitable Activities		
	Charity Management & Administration		
0.00	DBS Checks & Safeguarding	48.00	
2,000.00	Parish Share Contribution	3,000.00	
0.00	Youth & Families Ministry	0.00	
	Clergy Expenses		
0.00	Clergy Expenses	0.00	
	Cost of Services		
87.00	Service Expenses	214.00	
	Employee Expenses		
0.00	Employee Expenses	103.04	
	Grants		
0.00	Overseas Missions	560.00	
0.00	Home Missions	500.00	
0.00	Mission & Evangelism Costs	29.24	
2,087.00	Total Expenditure		4,454.28
	Transfers Between Funds		
2,000.00	To/(From) Sports & Community Minister Fund	2,000.00	
0.00	To/(From) Sweden Fund	50.00	
0.00	To/(From) Clergy Discretionary Fund	250.00	
1,200.00	To/(From) General Fund	1,244.64	3,544.64
5,287.00	Total Out		7,998.92
1,598.00	SURPLUS or DEFICIT		1,656.08
10,126.03	Brought Forward at Start of Year		11,724.03
11,724.03	Balance Carried Forward at End of year		13,380.11

Fund H: Flower Fund (Designated)			
£	Income		£
2022			2023
0.00	Total In		0.00
	Expenditure		
	Expenditure on Charitable Activities		
	Cost of Services		
0.00	Flowers & Decorations	64.80	
0.00	Total Out		64.80
0.00	SURPLUS or DEFICIT		(64.80)
29.25	Brought Forward at Start of Year		29.25
29.25	Balance Carried Forward at End of year		(35.55)

Fund I: Development Fund (Restricted)			
£	Income		£
2022			2023
	Income From Donations & Legacies		
20.00	Donations		20.00
325.00	Sundry Donations		61.25
61.24	Gift Aid Claimed		0.00
406.24	Total In		81.25
	Expenditure		
	Expenditure on Charitable Activities		
	Charity Management & Administration		
3,552.32	Depreciation		2,841.86
0.00	Interest Paid		0.00
	Church Running Costs		
0.00	Major & Routine Repairs		937.87
3,552.32	Total Out		3,779.73
(3,146.08)	SURPLUS or DEFICIT		(3,698.48)
(44,173.69)	Brought Forward at Start of Year		(47,319.77)
(47,319.77)	Balance Carried Forward at End of year		(51,018.25)

NOTES

a). Depreciation of Kitchen Equipment provided at 20% per annum on a reducing balance method.

b). Kitchen Equipment purchased in 2019 of £27,752 was capitalised as a Fixed Asset in 2020.

c). European LAG grant funding received in 2019 & 2020 for £30,527 continues to be provided as a contingent liability.

Fund M: Sports Ministry Fund (Designated)			
£	Income		£
2022			2023
	Income From Donations & Legacies		
0.00	Sundry Donations		0.00
0.00	Cash Collections		110.00
	Income From Charitable Activities		
9,028.68	Sports Ministry Income		8,842.69
9,028.68	Total In		8,952.69
	Expenditure		
	Expenditure on Charitable Activities		
	Charity Management & Administration		
0.00	Accountancy, Bookkeeping & VAT		60.00
4,077.80	Sports Ministry Expenditure		3,044.67
	Employee Expenses		
225.00	Payroll Costs		675.00
4,302.80	Total Expenditure		3,779.67
	Transfers Between Funds		
3,080.00	To/(From) Sports & Community Minister Fund	4,080.00	4,080.00
7,382.80	Total Out		7,859.67
1,645.88	SURPLUS or DEFICIT		1,093.02
868.06	Brought Forward at Start of Year		2,513.94
2,513.94	Balance Carried Forward at End of year		3,606.96

Fund O: Projects Fund (Designated)			
£	Income		£
2022			2023
	Income From Donations & Legacies		
0.00	Legacies		0.00
0.00	Total In		0.00
	Expenditure		
	Expenditure on Charitable Activities		
	Church Running Costs		
935.00	Major & Routine Repairs		0.00
935.00	Total Out		0.00
(935.00)	SURPLUS or DEFICIT		0.00
5,000.00	Brought Forward at Start of Year		4,065.00
4,065.00	Balance Carried Forward at End of year		4,065.00

NOTES There were no Projects fund activities during the year.

Fund P: Sports & Community Minister Fund (Restricted)			
£	Income		£
2022			2023
	Income From Donations & Legacies		
700.00	Donations		5,300.00
10,250.00	Sundry Donations		8,850.00
612.50	Gift Aid Claimed		162.50
11,000.00	Grants - Non Recurring		0.00
8,333.31	Grants - Recurring		9,999.96
30,895.81	Total In		24,312.46
	Expenditure		
	Expenditure on Charitable Activities		
	Charity Management & Administration		
0.00	Accountancy, Bookkeeping & VAT		60.00
50.00	DBS Checks & Safeguarding		0.00
386.99	Sports Ministry		0.00
	Employee Expenses		
386.79	Employee Expenses		1,143.43
723.78	Employer NIC		2,882.73
(723.78)	Employer Allowance Recovered		(2,882.73)
7,365.00	Payroll Costs		29,985.00
174.15	Pensions		712.35
8,362.93	Total Expenditure		31,900.78
	Transfers Between Funds		
(3,080.00)	To/(From) Sports Ministry Fund	(4,080.00)	
(1,000.00)	To/(From) General Fund	(6,000.00)	
(2,000.00)	To/(From) Grace Fund	(2,000.00)	(12,080.00)
2,282.93	Total Out		19,820.78
28,612.88	SURPLUS or DEFICIT		4,491.68
0.00	Brought Forward at Start of Year		28,612.88
28,612.88	Balance Carried Forward at End of year		33,104.56

NOTES

a). Transfers to the Sports & Community Minister Fund of £6,080 relate to specific pledges to support this fund as follows during the year;
General Fund - £1,000 / Grace Fund - £2,000 / Sports Ministry Fund - £4,080.

b). Please note that £5,000 has been reallocated to the 'Sports & Community Minister Fund' from the 'General Fund' during 2023 in order to correct an error in the allocation of a donation dated 30 September 2022 from 'Sevenoaks'. This donation was included within the 'General Fund' in 2022 as a 'Sundry Donation', when it should have allocated to the 'Sports & Community Minister Fund'. This adjustment is reflected within the 'Transfers Between Funds' disclosed above.

Fund Q: Redevelopment Phase 2 Fund (Restricted)			
£	Income		£
2022			2023
	Income From Donations & Legacies		
248.70	Sundry Donations		832.50
37.50	Gift Aid Claimed		16.25
286.20	Total In		848.75
	Expenditure		
	Expenditure on Charitable Activities		
	Church Running Costs		
0.00	Major & Routine Repairs	202.35	
0.00	Total Out		202.35
286.20	SURPLUS or DEFICIT		646.40
(1,576.00)	Brought Forward at Start of Year		(1,289.80)
(1,289.80)	Balance Carried Forward at End of year		(643.40)

Fund R: Clergy Discretionary Fund (Designated)			
£	Income		£
2022			2023
0.00	Total In		0.00
	Expenditure		
	Transfers Between Funds		
0.00	To/(From) General Fund	(250.00)	
0.00	To/(From) Grace Fund	(250.00)	(500.00)
0.00	Total Out		(500.00)
0.00	SURPLUS or DEFICIT		500.00
0.00	Brought Forward at Start of Year		0.00
0.00	Balance Carried Forward at End of year		500.00

Fund S: Timothy Fund (Restricted)			
£	Income		£
2022			2023
	Income From Donations & Legacies		
0.00	Sundry Donations	1,629.72	
0.00	Total In		1,629.72
	Expenditure		
	Expenditure on Raising Funds		
	Raising Funds		
0.00	Socials & Events	215.40	
0.00	Total Out		215.40
0.00	SURPLUS or DEFICIT		1,414.32
0.00	Brought Forward at Start of Year		0.00
0.00	Balance Carried Forward at End of year		1,414.32

AD - Chapel Acre Share Fund (Endowment)			
66,928.93	Brought Forward at Start of Year	59,050.28	
(7,878.65)	Valuation Change	(184.34)	
59,050.28	Balance Carried Forward at End of year		58,865.94

AE - Watts Legacy Share Fund (Endowment)			
12,271.08	Brought Forward at Start of Year	10,826.57	
(1,444.51)	Valuation Change	(33.79)	
10,826.57	Balance Carried Forward at End of year		10,792.78

NOTE Both share funds decreased in value by approx. 0.31% this year (2022: 12.00%).

Thetford Parochial Church Council

England & Wales - Charity number 1162456

Accounts

Rector's Report

As we look back on 2022, let us join in giving thanks to God for his work across our parish (including its three churches of Grace Church, Cloverfield and St Cuthbert's) and indeed across the whole Team Ministry.

One occasion which particularly sticks in my mind from last year was the Big Team Summer Get Together held in June at the Kilverstone Estate. It was lovely to see people from across the Team (and beyond) come together for fellowship and to have fun together (with everything from a walk and energetic sports through to the craft tent and a quiz) – all rounded off by a lovely barbecue. As part of the day we launched our Team Vision Statement, expressing the churches that we seek to be:

Loving God

Wholeheartedly loving, worshipping and following God

Growing Together

Growing together in our love and care for one another, and as disciples of Jesus who are rooted in the Bible and prayer

Reaching Out

Welcoming everybody as we serve our different communities with the good news of the Gospel through words and actions in the power of the Holy Spirit

Another significant step last year was employing Susie Bratby as Sports and Community Minister here in Thetford. Susie had done sterling work as Trainee Sports Minister as part of the Church Planting and Revitalisation (CPR) Programme, and we are deeply thankful that God provided over £100,000 for us to employ Susie on a three-year contract when her post with the Diocese came to an end. Susie's separate report gives a flavour of all the marvellous work coming out of the sports ministry.

Our participation in the CPR Programme continued throughout 2022, not least with Daniel Sherrington continuing as Trainee Youth Minister. By the nature of the post, much of Daniel's time and energy is focussed missionally on those outside the church (as is the case with Susie). At the start of the year, God opened the door for Daniel to have regular involvement at Thetford Academy, including co-leading a weekly Christian lunch club ('More2Life'), to complement the work of the Pulse Youth Café.

Daniel and the team have continued with the weekly youth group 'Amplify', seeking to nurture and disciple the Christian young people in our churches, and to share the good news of Jesus with those who are exploring. As well as the weekly group, special events such as the Amplify Film Nights and a silent disco have given the young people chance to have fun together, as well as to invite friends along.

Of course, the work of mission and discipleship isn't just for Daniel, Susie and the clergy but is God's calling to all of us. It was good to be able to run the 'Just Start Talking' course in June in order to equip and encourage people in speaking about Jesus with those they know. We also continued to offer a range of outreach events and courses (Life Explored in the spring term, and Hope Explored in the summer and autumn terms) as resources to be used in our evangelism and for newcomers to come along, take a look, and bring their questions.

The fruit of some of this work was seen in July, when we welcomed Bishop Alan for a joyful united service of confirmations and reaffirmation of baptismal vows.

Supremely this is all God's work, for which we give him thanks. We pray for his continued work here in Thetford, and the monthly Team Prayer Nights are such a precious way for us to join

together across the Team in doing that. For those for whom an evening is a struggle, we also continue to offer the option of joining Morning Prayer each Thursday by Zoom.

It is all God's work – and yet he does this work through us. Innumerable hours have been poured into the mission and ministry of our churches over the last year. To everyone who has contributed in myriad ways – thank you.

Peter Herbert
March 2023

St Cuthbert's

Of great note in the developing life of St Cuthbert's in 2022 was the opening of Café Cuthbert. A separate report celebrates the first year of its life in more detail – but huge thanks to the café team and directors for making such a success of the venture.

Other new initiatives were also added into the mix last year, notably the Easter and Christmas Activity Afternoons. What a joy it was to see St Cuthbert's bursting with children and their families having fun and discovering something of the good news of Jesus. Please join with me in praying for God's continued work in all those who came along. For adults, Crafting Christmas made a welcome return alongside the many other well-established services and events filling the Christmas programme.

We hosted a range of community services, such as the Civic Service in May, the Battle of Britain Service in September, and the Mayor's Carol Service in December. In celebration of HM The Queen's Platinum Jubilee we hosted a special service and the café opened for afternoon teas.

The joy of the Queen's Jubilee gave way, in September, to sorrow at her death. St Cuthbert's was opened for anyone who wished to sign the book of condolence and to take time for prayer or reflection, and we held a special service of Thanksgiving for the late Queen.

The autumn also saw the first two of a series of trials of a new service format, combining some more traditional elements with some more contemporary ones in either an all-age service or a service with a children's group and also the offer of a youth discussion group immediately after the service.

The separate fabric report describes the current condition of the building and the various maintenance works undertaken last year. We are mindful of the pressing need to apply for grant-funding totalling some £70,000 to attend to the water ingress and associated issues in the wall at the east of the south aisle, as well as to progress the remainder of the redevelopment project before the permission to complete all the outstanding redevelopment work expires this coming autumn (having been granted a one-year extension).

As always, to everyone who has contributed in whatever way to the life of our church over the course of this last year – huge thanks.

Peter Herbert
March 2023

Cloverfield Community Church

There is lots to give thanks to God for over the last year – growing messy morning community, wonderful numbers at our special seasonal events and I was encouraged to be affirmed as permanent minister of Cloverfield and the Thetford Team of churches in January. The list of groups

and activities in our church report shows that despite being a small church we do a lot! In ministry there is always work to be done. I am acutely aware that we are a small church and have limited resources. Where possible it is always good to work collaboratively with other churches and organisations in our community.

Cloverfield church has always been at the centre of the community we have many different and a growing number of groups using our building each week. A key message that can be drawn from the pandemic was that the church of the 21st century needs to be a church without walls. There is a danger in thinking that by having a building we should expect people to come to us but Jesus calls us to go to them! Vincent Donovan reminds us of this in his book Christianity Re-discovered

'In working with people, do not try to call them back to a place where they were, and do not try to call them back to the place where you are now, as beautiful as it may seem to you. You must have the courage to go with them to a place where neither you nor they have been before.'

For Donovan, his experiences as a missionary in Africa meant a total reappraisal of the meaning of his faith, and therefore a rediscovery of his Christianity. His book, which is written with moving simplicity, continues to represent a provocative challenge to us today in the church as we engage in our evangelism and with issues of multiculturalism.

We know what the past has been like – we have found hope as communities as we have emerged from the pandemic, life now feels more normal. But uncertainty still remains, shared issues of struggles with the cost of living and lower numbers attending church worship bring concerns and worries for the future. Tod Bolsinger in his book 'Canoeing the mountains' says "the world in front of us is nothing like the world behind us." What will the future look like?

Proverbs 24:14 says "Know also that wisdom is like honey for you: If you find it, there is a future hope for you, and your hope will not be cut off." God's wisdom is found in prayer as we seek him together. The few small shifts of starting our Monday prayer meeting, sharing God stories and how to share our faith all help each of us build his kingdom. I like this analogy of a wheel – Christ is the axle (Hebrews 13:8); his commands and teaching, the church is the hub; the values and practises the expression of our church and the rim is the activities/events that may change over time. We need God's wisdom, as leadership and community to ensure none of these falter so we become off balance. Lets seek him afresh as we look to be a hub for the heart of the Cloverfield community in 2023!

Special events; Light night, Easter and Christmas

Our seasonal events offer the best opportunity to reach people with the good news. At Easter we had our Messy Easter with the Sports factory and this acted well as a prelude to our new Messy Saturdays. On 31st October for our Light night event a few hundred came through our doors. There is always room to develop this event further and reflect on our witness but our presence on such a dark night brings God's light to all.

I was especially grateful to David Williams for his All Rapped up event and him and Maggie's gift of drama as they use this in services.

Worship

Sunday worship consists of our usual services plus the new Café services. It has been encouraging to see more children and families attending and the return of refreshments.

We should not forget Messy mornings on a Tuesday and Messy Saturday which is church for those who attend. I am grateful to those who serve each Sunday especially our AWA's Shauna Peacock and Kirsty Houghton who leads the childrens ministry.

Thanks

I would like to express my ongoing gratitude to the church's leadership team; Shauna Peacock as church secretary, Tim Peacock as buildings and bookings, Maggie Baldwin with the important ministry as Safeguarding officer, Geof Young as church warden and Gill Baker as URC link person, finally Kirsty Houghton as children and families lead. Geof is stepping down as church warden after serving for many years and I am grateful for the dedication he has given to this role over many years. Tim Peacock has much involvement in the care of our building; the recent leak in the prayer room has caused much extra work for him in making lasting repairs, the installation of our new TV screens which is and will transform our worship and outreach and he has given much to applying of grants as well as leading worship.

I am also extremely grateful to Neil Glen who has continued to be our treasurer and David Ramanos as gift aid secretary.

Thetford Christians together

These meetings take place every couple of months and as well as providing a space to share news they also help us to consider how churches can work together in initiatives such as the Foodbank, work with the homeless and seasonal events such as the Walk of witness on Good Friday.

Ecumenical links

We continue to hold two meetings a year with our St. Cuthberts and United Reformed church friends. As a local ecumenical partnership we are blessed with a mix of congregational and more formal tradition. We have explored the revising of our constitution but this has been deemed too complex and unnecessary with the new model documents.

Pastoral care

The church's small pastoral team meets every couple of months to ensure the church is being cared for in the best way possible way and I am grateful for this small team of leaders – Gill Baker, Corinne Brindle and Maggie Baldwin.

Homegroups

Corinne Brindle continues to lead our afternoon group and I am grateful for her leading of a large group. Our evening group has been revised and over the last year we have run the Discipleship explored course and Making Disciples courses. Small groups provide a place for spiritual growth and support. They are church as Acts 2 reminds us and provide a place to connect with God and one another.

Other short courses included – Hope explored course.

Schools

The Thetford team are engaged in several schools in Thetford including Bishops, Drake and Norwich Road Academy. I am now governor at Norwich road school and go in regularly to take assemblies. We will be hosting an Easter experience for Year 5 pupils in March.

Youth work

Daniel Sherrington continues to be our trainee Youth worker across the team and serves in Amplify Sunday group, Pulse youth café on Tuesdays and the schools assemblies and clubs at Thetford Academy. His role will come to an end in Sept 2023 and so much prayer is needed for the way forward beyond this.

CAP money course

We held a pilot course in 2022 and have plans to run further two courses in 2023. Howard Truscott is now trained up as a money coach and we are looking to share the provision of this resource with Vineyard church across the town.

Good grief café

Alongside Mal Turner of Turners funeral directors, I have attended and facilitated this small community of folk and continues to meet every two weeks in our building. Offering a place of support and solace for those facing grief and loss.

The Revd Matt Houghton

Grace Church

It's been really encouraging to see the Lord adding to our numbers at Grace Church over the last year with about 8 or 9 new members of the congregation. I thank God for them and the gifts, personalities, wisdom and experience they bring to our church family. Some have come along through looking us up on our website, others have come through specific outreach events but more often than not people have come through that most effective of communications; the personal invitation!

Our **Sunday Services** at 4pm in the Arts' Centre, Bishop's School are the shop window into Grace Church. Our church band, headed up by Steph Richardson are a great blessing and it's been a joy to see new folk serving and contributing to the sung worship through that. We have enjoyed sermon series through Ecclesiastes, Galatians, Encounters Jesus had in John's Gospel and a mini series looking at Christ's Heart for Sinners and Sufferers. To mix things up, we have also had more 'meditative' services going through some Psalms, a wonderful testimony service (hearing of the Lord's work in Cilma Phillips and Pete Vale's lives), as well as our regular all-age services. I'm excited (if slightly daunted!) to be starting a series in the Song of Songs after Easter. It is always a great joy after the formal service to share food with one another, while getting to know each other better. It really does feel like family; we are a mix of all ages and stages! It's lovely to regularly have some youth with us who then head over to St Cuthbert's for Amplify. Helen Heywood does an excellent job overseeing the children's group and she has a growing team of leaders. There are 4 or 5 regulars with a number of others who come more occasionally. They try to teach on the same passage that the adults are looking and will often re-join us full of excitement with what they have been learning and the craft they have made. Helen has been encouraged by their willingness to engage with God's word, share their lives and pray for one another.

God has placed us on the **Abbey Estate** and we seek to reach out to and bless the estate in various ways as well as our weekly Sunday services. Susie and I have enjoyed doing some door-knocking; a chance to introduce ourselves, get chatting to people, see how they are doing and basically just see where the Lord takes the conversation! We have found to our excitement that at roughly 1 in 10 houses / flats we had a 'significant' chat. Over the summer holidays Susie organised some drop-in sports / games sessions on the green space between Gloucester and Ely Way. This and the regular Legacy Holiday Clubs in school holidays have enabled precious outreach to people across the estate.

Our relationship with the school has been strengthened through all Susie's presence there with lunch clubs, after school clubs and PE cover when the regular PE teacher has been off sick. A number of folk from across the Thetford Team are also volunteering to help children with their reading for an hour or two per week. I'm a school governor and take a weekly assembly each Monday afternoon. This always feels like a huge privilege being able to open up God's word to 350 young people (and their teachers!). I also get invited to particular classes to speak on various RE

topics, such as: 'What does it mean for Christians that Jesus is Saviour?' and "How do Christians bring hope at Christmas?"

Vineyard Church are another church presence on the estate through their wonderful Grow Kids outreach by the Abbey Neighbourhood Centre and we hope to partner more with them through that and perhaps some shared prayer walks and outreach events.

Home Group meets 7:45 on Wednesdays with various people hosting and leading. Since last Autumn we have tried linking the Bible passage more with what we've looked at on the preceding Sunday to help us further reflect on, apply and pray in that truth. It's a great time to share life, feed on God's word (and cake!) and pray together.

For **Socials** we have enjoyed getting together for a pancake party, film nights, BBQs, brunch, walks and more besides.

For all this and so much more I am very grateful and give thanks to our loving, providing, gracious God. To Him be the glory!

Tony Heywood

Thetford PCC

Friends,

Firstly, thank you all for reading the papers associated with the PCC and the APCM, it does take a lot of work to produce by all those required to submit reports a good many of which have other occupations and families to look after.

This year 2022/23 has been an especially busy year for me both professionally and with the PCC I have attended all but one of the PCC meetings and not unsurprisingly the only reason I couldn't attend the one I missed was because my substantive job came calling and thanks to Caroline Herbert for kindly doing the minutes for that meeting.

There has been a great deal of discussion at the meetings held throughout the year in particular the ballot of parishioners over whether to change the service on a Sunday at St Cuthberts and if so to what format I think its fair to say there was a great deal of discussion and in the end it was decided to go with a traditional element on the first Sunday of the month with a children's group run by Caroline Herbert and Karen Tobitt which has proved successful.

One thing for me as Secretary to the committee which I will be doing my best to implement is a report on PCC meetings being sent to Colin who edits our Contact magazine so more parishioners can be kept up to date with what we discuss and what's decided, not forgetting that if any parishioner wants to see minutes of these meetings if they contact me I can either send them electronically or print off copies for them.

Thanks again for reading my report.

Kind Regards

Gary Applin
Thetford PCC Secretary
07955402847

Safeguarding Report

The PCC has complied with its duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

I have been the Parish Safeguarding Officer since May 2021. New Safeguarding training has been introduced and along with DBS checks has to be renewed every three years.

All DBS checks required during the year have been applied for and appropriate Safeguarding training has been undertaken promptly for the various roles in the church. The PCC will have to complete a further module on Raising Awareness of Domestic Abuse by the end of Dec 2023 to bring their training up to date.

Training has been undertaken by people as required for their roles with Children, Young People or Vulnerable adults but I must emphasise that safeguarding is everyone's responsibility and if anyone has any concerns at any time please speak to me.

Maggie Baldwin
Thetford Team Ministry Safeguarding Officer

Deanery Synod Report

Thetford and Rockland Deanery Synod met on the following occasions:

- 12th January at Cloverfield Community Church, Thetford. The speaker was Revd Jennifer Elliott de Riverol on spiritual direction.
- 31st March at St James's Church, Great Ellingham. There was a Q & A session with Bishop Graham and a presentation on the Parish Giving Scheme.
- 9th June at All Saints' Church, Besthorpe. Revd Richard Washington gave a talk about the Diocese of Europe.
- 14th September at St John the Baptist, Garboldisham. Revd Canon Keith James, Director of Ministry, gave a brief update on Living in Love and Faith followed by a talk on the Covenant for Clergy Care and Wellbeing.
- 15th November at the Garnier Hall, Eccles. Revd Canon Bob Baker spoke on YANA (You Are Not Alone) a local charity which supports the mental health of farmers.

The Eucharist on Ascension Day (26 May) at St Mary's, Attleborough was open to all those who were not having services in their own parish.

Revd Canon Steve Wright moved on to a new post in Northumberland at the end of February, so Revd Matthew Jackson took up the role of Rural Dean again.

Revd Peter Herbert and Revd Simon Richardson joined Revd Matthew Jackson as clergy representatives on Diocesan Synod from the Deanery.

Caroline Herbert

St Cuthbert's Fabric Report

This is a relatively short report for the APCM which will just highlight the things that have been or are about to be done:

- We need an account with the Water Board to be able to address the low water pressure problem that we currently have. This causes problems when the Café is open and the toilets are used more frequently. The flush isn't as effective as it should be which has led to Alan Miller kindly unblocking toilets and drains on many occasions.
- We have also been indebted to Alan Miller when the locks on the front doors failed to work, he stripped them down and replaced the batteries. He has also put up shelves in the kitchen area.
- There has unfortunately been no further progress with the refurbishment of the floor space or the water damage to the wall. We are looking at ways of funding for both these projects and they are on the PCC's urgent list.
- We are due to have a grease trap system installed into the kitchen in the near future to make us compliant with the requirements of Anglian Water.

Mrs Sandra Phillips & Mrs Karen Tobitt
Church Wardens

Mission Giving

The policy of the PCC is to give 10% of the giving received in the previous year to external mission and charitable causes.

The total allocation for 2022 was £2,100, which was shared equally between our parish mission partners: Nicola and Graham Aylett (£700), Simon and Gillian Clegg (£700) and our mission partners in South Asia (£700, namely £50 per month plus an additional payment of £100).

Peter Herbert
March 2023

Sports Ministry

From Philippians 1:3-5: "I thank my God every time I remember you. In all my prayers for all of you, I always pray with joy because of your partnership in the gospel."

I begin with thanks; for employing me as Sports and Community Minister and enabling Sarah Killick to use her gifts in leading sessions at Bishop's School, helping with community events and the Summer of Sport programme on a flexible contract. Also to those on team for events; without you many of the events we run simply would not happen.

It has been an active year! Each week we are engaging with about 200 people aged between 4 and 94 in a variety of settings. Adult social football, stretch and pray, and at four schools delivering a variety of after school clubs, lunch clubs, PE lessons, Active RE and assemblies. Making use of the catering facilities and the new TVs in St Cuthberts, we've held big screen events, a family quiz and recently a sports quiz and big screen event. We've run drop-in sports sessions for children and young people over the summer holidays, mornings of sport for families in Croxton and at Cloverfield, football cage sessions to accompany the Charles Burrell Community Day, as well as the Light Night and Christmas Lights switch on. We've included a couple of sports sessions at Pulse youth café, and of course Legacy holiday club four times a year for between 2 and 5 days, through which we have been training young leaders so that the baton of servant leadership can be carried by their generation.

These are the events, but what is so exciting are the people who are encountering Jesus, may be for the first time, through this variety of settings. There are many stories to share, but here are a few from this past year:

I first met 'P' at Bishop's School. Over time we became friends and I offered to pray for her when she was having a difficult time. This friendship has grown; she has prayed with me for situations and her children have heard the Gospel at Legacy holiday club. I am excited to see what God is going to do next!

I first met the 'G' family at Legacy holiday club, shortly after they had moved from Ukraine. The son now regularly attends the after school club at Cloverfield where we look at stories in the Bible. They also came to the Nativity service in Croxton which was a real encouragement.

It is amazing to see the fruit that has come from the social football group. Many of them came along to the world cup big screen events with their families, our recent sports quiz and they have booked their children into sports mornings and Legacy. Some have also come to church for the first time.

In conclusion, we pray the words of Psalm 60:17, "The favour of the Lord our God rest on us; establish the work of our hands for us – yes, establish the work of our hands".

Susie Bratby

Café Cuthbert

The Cafe had a full year of operating in February this year and although opening for only 4 hours each Saturday has been well received by both church members and the general public. At present we are staffed by volunteers only and Rod Back's team of cooks, waiters and general helpers number 22 of which 6 were originally customers who then decided that they wanted to take an active part in the cafe.

In addition to the Saturday opening the Cafe staff continue to provide when requested, catering for funerals, quiz nights, a wine tasting evening and rugby TV events. Special Teas will be served at the forthcoming Coronation celebrations as it was at the Queen's Jubilee.

St Cuthbert's has a very special location right in the centre of town with space to comfortably accommodate a good number of tables and we want to build on this by opening more frequently. However, we cannot do this with volunteers only so with the approval of the PCC we are currently engaging Charity Fundraisers Ltd to seek funding so that we can employ a full time manager and subsequently other paid staff alongside our devoted volunteers. The cost of hiring consultants will be met in full from the profits generated by the cafe sales.

We are confident of a good outcome as Charity Fundraiser were successful raising funds towards the redevelopment of kitchen, toilets etc. which has made this whole operation possible. We need to supply much input into the fund raising and have on board a task force team of 7 to make this possible. A good amount of work has been done already and we hope to start sending out applications to grant bodies by early May. This could mean that by Autumn we should start the recruitment process and if successful we plan to extend our opening hours by the Spring of 2024. It should be noted that there will be an extensive programme of staff training especially with young people seeking to get work experience and hospitality qualifications.

We were successful in getting a grant from European Union funding for the original redevelopment but this was based on us employing staff. Our plans for the future will fulfil this outstanding requirement.

The customer surveys that we have undertaken show that there is much goodwill towards the cafe and a desire for extended opening hours as well as better facilities for children which we are in a good position to provide.

We do not lose sight that St Cuthbert's is a church serving the Thetford community and this is always in the forefront of our decision making. The cafe profits will be at the disposal of the PCC as has always been the case.

To conclude, we see Cafe Cuthbert as an extension to the work of the church in Thetford and we are convinced that we are an integral part in the church's mission.

Peter Thomson, Sue Goldsmith and Sandra Phillips
Café Cuthbert Directors
April 2023

Finance Report

This report highlights some of the headlines from the 2022 accounts. For the full picture, the accounts can be found online at <https://thetfordteamministry.org.uk/annual-meetings>, or there are some hard copies available at St Cuthbert's, Cloverfield and Grace Church.

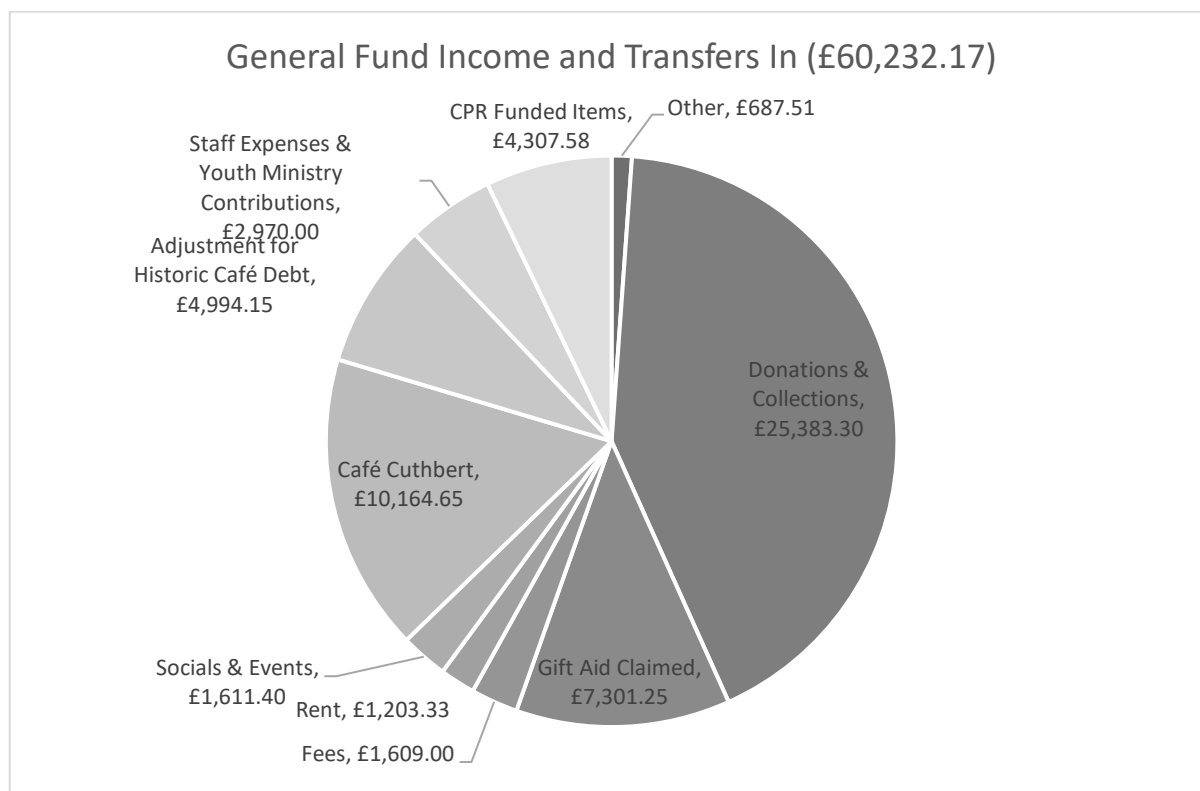
The accounts cover the activities of the PCC, including Grace Church, but not Cloverfield Community Church, for which accounts are compiled and reported separately.

The assets of the PCC recorded in the accounts are broken down into two types of fund: **restricted** and **unrestricted** funds. Year-end balances for all the funds are given on page four of the accounts.

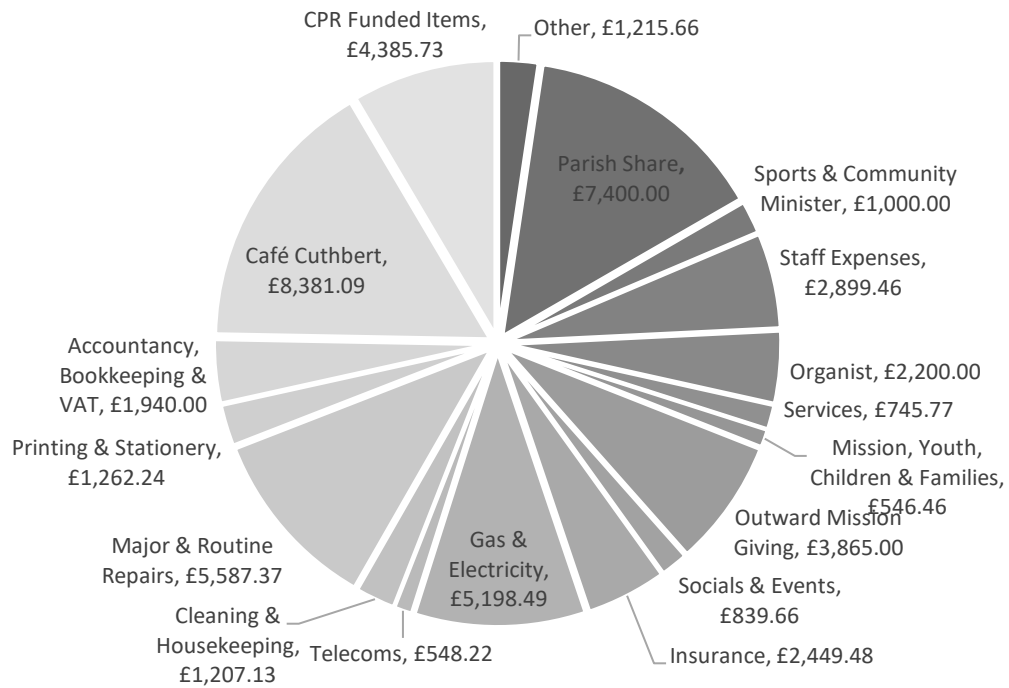
Restricted funds have been explicitly donated for a particular purpose, and their use is legally restricted to that purpose. The PCC's current restricted funds are the organ fund, the choir fund, the two funds for different stages of the St Cuthbert's redevelopment project, and the Sports & Community Minister fund (by which Susie is employed).

Of the **unrestricted** funds, the General Fund represents the day-to-day operations of St Cuthbert's, the Grace Fund does likewise for Grace Church and similarly the Sports Ministry Fund for the sports ministry. The Projects Fund was created to hold a generous legacy left to the church – some of which has been used to complete the LED lighting renewal at St Cuthbert's, with more earmarked for further lighting works.

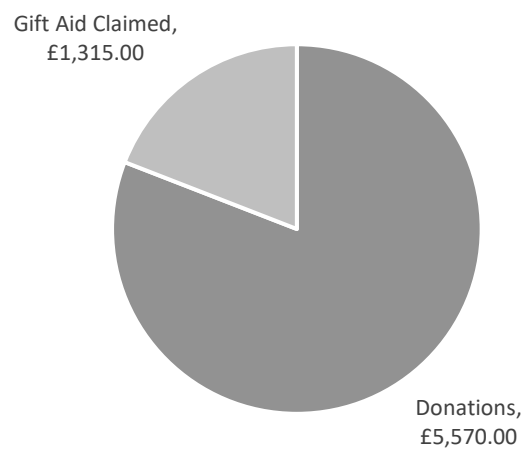
The following charts give a simplified breakdown of 2022 income and expenditure for the General Fund and the Grace Fund (detailed figures for all the funds, as well as comparative figures from 2021, are given in the full accounts):

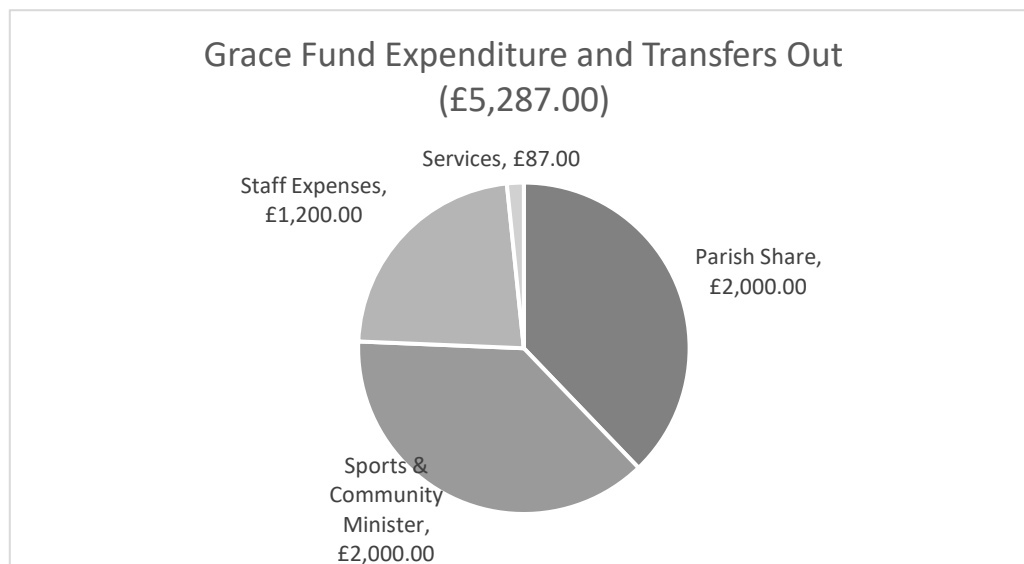


General Fund Expenditure and Transfers Out (£51,671.76)



Grace Fund Income (£6,885.00)





It will readily be seen that the largest source of income for both St Cuthbert's and Grace Church is giving and donations. A huge thank you to everyone who contributes financially to the lives of our churches – we are sincerely grateful for each and every gift.

2022 also saw a bumper Gift Aid claim: after a delay in our bookkeeper being able to register with HMRC's system we were finally able to make a backdated claim and thus the Gift Aid received in 2022 includes claims relating to 2022 as well as the majority of 2021.

With finances beginning to look a little healthier we were able to increase the Parish Share paid to the Diocese in respect of their costs for our stipendiary clergy and central parish support costs. St Cuthbert's paid £7,400 (from the General Fund) and Grace Church paid £2,000 (although still some way short of the 2022 request of £21,810 and £8,180 respectively).

The Development Fund continues to contain a contingent liability of £30,527 in respect of redevelopment funding from the EU which will have to be repaid if insufficient paid posts are created, in accordance with the terms of the grant. Furthermore, the Development Fund includes the equipment in the kitchen at St Cuthbert's as a fixed asset, depreciating at 20% per annum. As at 31st December 2022, therefore, the Development Fund contained within it £14,209 worth of equipment – which obviously cannot be spent as if it were cash.

The year-end General Fund balance of £57,430 looks at first glance to be relatively healthy – and in many respects it is. However, it must also be remembered that this figure isn't all 'cash in the bank' (since it includes debts owed to the PCC but not yet paid across). The General Fund (or other unrestricted funds) also needs to be able to cover the deficits in other funds. If one were to subtract the debt owed, the negative funds and fixed assets from the General Fund, we would be left with a deficit of just over £13,270 – which would need to be covered from reserves or other designated funds. Clearly the releasing of the EU contingent liability would make a significant difference here.

Finally, the scale of the full accounts indicate the amount of work involved in making all these payments and keeping track of all the incomings and outgoings. We continue to be grateful for a warm working relationship with Kieran Kenny, our bookkeeper at Emerald Accountants – and a huge vote of thanks for all the work done by Sandra Phillips and Mick Tobitt (as bank account signatories) and Karen Tobitt and Louise Applin (as the counting team). And to everyone else who helps in all manner of ways – thank you.

Peter Herbert
April 2023

Notes to the Financial Statement of the Thetford Parochial Church Council

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 1997, using the Accruals accounting basis.

Funds

General Funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and which are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

All other funds are either restricted, and therefore can be used only for the stated purpose, or capital.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets are recognised, but not valued in the Statement of Assets and Liabilities:

- # Moveable church furnishings held by the Church-Wardens on special trust for the PCC and which require a faculty for their disposal.
- # Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost did not exceed £1000.00.
- # Legacies where formal notification of entitlement and amount has been received at 31st December by the PCC.

The following liabilities are recognised in the Statement of Assets and Liabilities:

- # Any amounts or overdrafts advanced to the PCC.
- # Any arrears of Diocesan Parish Share.
- # Creditors for goods or services where the supply has been received and invoiced by 31st December.

**Independent Examiner's Report to the Thetford Parochial Church
Council on accounts for the year ended 31st December 2022**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention other than those disclosed separately (but which do not affect the figures below),

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts, which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Robert Dabin

Robert Dabin
Black Barn Accountants Limited
The Technology Centre, Station Road
Framlingham, Woodbridge
Suffolk
IP13 9EZ

March 2023

STATEMENT OF FINANCIAL ACTIVITIES 01/01/22 TO 31/12/22

2021		2022	2022	2022	2022
All Funds £		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
<u>Income & Endowments:</u>					
7,123	Charitable Activities	15,409	0	0	15,409
30,874	Donations & Legacies	39,670	31,588	0	71,258
3,064	Other Trading Activities	13,490	0	0	13,490
2,022	Investment Income	2,395	0	0	2,395
2,006	Other Income Resources	1,470	0	0	1,470
45,088	Total Income	72,433	31,588	0	104,021
<u>Expenditure:</u>					
56,877	Charitable Activities	51,559	12,062	0	63,622
1,227	Raising Funds	1,464	0	0	1,464
58,104	Total Expenditure	53,023	12,062	0	65,086
9,912	Gains/(Losses) on Investment Assets	0	0	(9,323)	(9,323)
<u>Net Income/(Expenditure)</u>					
(3,104)	Resources Before Transfer	19,410	19,526	(9,323)	29,613
<u>Transfers:</u>					
0	Gross Transfers Between Funds - In	0	0	0	0
0	Gross Transfers Between Funds - Out	0	0	0	0
<u>Other Recognised Gains/Losses:</u>					
0	Gains on Revaluation, Fixed Assets Etc.	0	0	0	0
(3,104)	NET MOVEMENT IN FUNDS	19,410	19,526	(9,323)	29,613
<u>Reconciliation of Funds:</u>					
132,909	Total Brought Forward	88,577	(37,972)	79,200	129,805
129,805	Total Carried Forward	107,987	(18,446)	69,877	159,417

CHURCH OF ENGLAND BALANCE SHEET - AS AT 31/12/2022

At 31/12/21 £		At 31/12/22 £
	Fixed Assets	
79,200.01	Investments	69,876.85
17,761.60	Equipment	14,209.28
96,961.61		84,086.13
	Current Assets	
63,653.62	Cash at Bank & in Hand	99,968.66
61.49	Other Debtors	7,884.62
222.29	VAT Receivable, Standard Rate	1,334.93
63,937.40		109,188.21
	Liabilities	
	Current Liabilities:	
567.25	Trade Creditors	1,379.05
0.00	Accruals & Deferred Income	333.29
0.00	Other Creditors	182.24
0.00	Pension Contributions	135.45
	Social Security & Other Taxes	
0.00	Gift Aid Pending	799.25
0.00	PAYE & National Insurance	500.64
	Contingent Liabilities:	
30,527.00	European (LAG) Funding * Deferred Income	30,527.00
31,094.25		33,856.92
129,804.76	Net Asset Surplus	159,417.42
	Unrestricted Funds:	
48,869.69	General Fund	57,430.10
0.00	3 Market Place Sale	0.00
23,619.30	Reserve Fund	26,000.83
0.00	Fellowship Fund	0.00
64.50	Sweden Fund	143.50
10,126.03	Grace Fund	11,724.03
29.25	Flower Fund	29.25
868.06	Sports Ministry Fund	2,513.94
5,000.00	Projects Fund	4,065.00
	Restricted Funds:	
6,373.01	Organ Fund	6,226.01
1,404.60	Choir Fund	1,404.60
(44,173.69)	Development Fund	(47,319.77)
(1,576.00)	Redevelopment Phase 2 Fund	(1,289.80)
0.00	Sports & Community Minister Fund	28,612.88
	Endowment Funds:	
66,928.93	Chapel Acre Share Fund	59,050.28
12,271.08	Watts Legacy Share Fund	10,826.57
129,804.76	Funds of The Church	159,417.42

NOTES a) Included in Other Debtors is a balance of £7,050.38 in respect of amounts owed by Café Cuthbert in respect of amounts paid by the PCC on it's behalf since the commencement of the company in 2019.

CURRENT ASSETS - AS AT 31/12/2022

Cash at Bank & in Hand

2021 £		2022 £
	Thetford	
41,913.29	Barclays Current Account	75,751.80
1.00	Barclays Savings Account	1.00
0.26	Petty Cash	95.26
21,709.82	CCLA Deposit Account	24,091.35
29.25	Flowers Cash in Hand	29.25
63,653.62	Grand Total	99,968.66

INCOME & EXPENDITURE ACCOUNT AND FUND MOVEMENTS 01/01/22 to 31/12/22

Fund A: General Fund (Unrestricted)		
£	Income	£
2021		2022
	Income From Donations & Legacies	
14,743.00	Donations	13,963.00
4,084.56	Sundry Donations	9,615.69
847.00	Gift Aid Claimed	7,301.25
2,251.10	Cash Collections	1,804.61
<u>21,925.66</u>		<u>32,684.55</u>
	Income From Charitable Activities	
3,245.00	Fees - Weddings & Funerals	1,609.00
0.00	Bookstall Sales - Objectives	16.00
120.00	Magazine - Advertising	170.42
206.22	Magazine - Sales	97.25
0.00	CPR Funded Items	4,307.58
125.00	Youth & Families Ministry	300.00
<u>3,696.22</u>		<u>6,500.25</u>
	Income From Other Trading Activities	
1,378.58	Fetes, Bazaar, Other Fund-raising Events	390.70
0.00	Rent For Use Of Charity Centre	1,203.33
1,205.79	Socials & Events	1,611.40
450.00	Café Cuthbert Takings	10,164.65
<u>3,034.37</u>		<u>13,370.08</u>
	Other Incoming Resources	
1.03	Interest Received	13.14
1,740.00	Clergy Expense Contributions	1,470.00
266.00	Insurance Claims	0.00
<u>30,663.28</u>		<u>1,483.14</u>
30,663.28	Total In	54,038.02

- NOTES**
- a). The structure of the income analysis this year reflect the changes made in the new accounts software 'Liberty Accounts'. Comparatives in 2021 are also that from the new accounts software, so the accounts now reflect the correct standard of reporting.
- b). Gift Aid claims have been brought up to date following HMRC having technical issues with providing an authorisation code for the Treasurer to submit the required Gift Aid returns. Gift Aid stated in 2022 includes claims relating to 2022 as well as the majority of 2021.
- c). Clergy Expense Contributions relate to £1,200 received from the 'Cloverfield Church', together with £270 received from the 'Parochial Church (Croxtan)'. The 'Parochial Church Croxtan' represents 1 payment of £270.00 received in December 2022.
- d). Interest Received relates to payments from HMRC in respect of Gift Aid Claims, whereby they have paid compensation interest.
- e). Rent For Use of Charity Centre relates to payments from Greg's Grill which commenced in June 2022.
- f.) Café Takings have been transferred to Café Cuthbert where applicable during the year. The adjustment has been made as part of the transfers indicated between funds.

Fund A: General Fund (Unrestricted)

£ 2021	Expenditure	£ 2022
Expenditure on Charitable Activities		
Café Running Costs		
3,214.05	Café Cuthbert Expenses	8,381.09
Charity Management & Administration		
12.25	Administration	0.00
33.96	Bank Charges	25.00
1,970.00	Accountancy, Bookkeeping & VAT	1,940.00
161.99	CPR Funded Items	4,385.73
38.49	Children's & Families Ministry	5.00
21.10	Costs of Independent Examination	0.00
128.99	DBS Checks & Safeguarding	222.00
9.99	PCC & APCM Expenses	0.00
873.62	Printing & Photocopying	1,081.12
80.77	Sports Ministry	5.84
283.45	Subscriptions & Membership Fees	214.42
195.99	Youth & Families Ministry	425.00
Charity Running Costs		
130.48	Printing & Stationery Costs	181.12
Church Running Costs		
2,368.58	Insurance	2,449.48
2,834.24	Electricity, Oil & Gas	5,198.49
8,765.57	Major & Routine Repairs	5,587.37
434.97	Cleaning Costs	1,134.93
0.00	Housekeeping	72.20
579.95	Telecoms	548.22
Clergy Expenses		
2,688.56	Clergy Expenses	2,845.98
Cost of Services		
2,150.00	Organist	2,200.00
304.82	Service Expenses	447.57
0.00	Flowers & Decorations	146.79
267.17	Wine / Wafers / Candles	151.41
400.00	Organ Tuning	85.00
Employee Expenses		
0.00	Employee Expenses	53.48
Grants		
1,640.00	Overseas Missions	2,350.00
3,680.00	Home Missions	1,465.00
0.00	Other Charity Societies	50.00
114.11	Mission & Evangelism Costs	116.46
0.00	Training Courses	60.00
Expenditure on Raising Funds		
Raising Funds		
532.00	Fetes, Bazaar, Other Fund-raising Events	603.40
695.01	Socials & Events	839.66
Other		
10,437.48	Parish Share	7,400.00
45,047.59	Total Expenditure	50,671.76
Transfers Between Funds		
0.00	To/(From) Sports & Community Minister Fund	1,000.00
0.00	To/(From) Grace Fund	(1,200.00)
0.00	To/(From) Café Cuthbert	(4,994.15)
45,047.59	Total Out	45,477.61
(14,384.31)	SURPLUS or DEFICIT	8,560.41
63,254.00	Brought Forward at Start of Year	48,869.69
48,869.69	Balance Carried Forward at End of Year	57,430.10

NOTES

- a). The structure of the expenditure analysis this year has been changed to reflect the changes made in the new accounts software 'Liberty Accounts'. Therefore, comparatives won't be as meaningful as the 2020 figures will be that from the legacy software 'Data Developments'.
- b.) Café running costs have been transferred to Café Cuthbert where applicable during the year. The adjustment has made as part of the transfers indicated between funds.
- d). Major & Routine repair costs have decreased this year. The significant bulk of the increase in 2021 was due to a work performed by 'Spectrum Stone Limited' in respect of 'Holding Repairs, Maintenance & Alterations to a Faulty Toilet' which amounted to £3,883.48.
- e). Home Missions costs have decreased in the year to £1,465. This was due to 2 payments of £1,000 each being paid to 'Interserve - Ayletts' in 2021, together with 2 payment of £840 each being paid to the Church Pastoral Aid Society'. There were 2 payments this year to 'Interserve - Ayletts' of £765 & £700 respectively.

Fund B: Reserve Fund (Designated)		
£	Income	£
2021		2022
Investment Income		
1,698.52	Dividends & Reclaimed Tax	1,756.23
321.96	Interest Received	625.30
2,020.48	Total In	2,381.53
2,020.48	SURPLUS or DEFICIT	2,381.53
21,598.82	Brought Forward at Start of Year	23,619.30
23,619.30	Balance Carried Forward at End of Year	25,000.83

NOTES The majority of this fund is held in the CCLA Deposit Account.

Fund C: Fellowship Fund (Designated)		
£	Income	£
2021		2022
0.00	Total In	0.00
Expenditure		
0.00	Total Out	0.00
0.00	SURPLUS or DEFICIT	0.00
0.00	Brought Forward at Start of Year	0.00
0.00	Balance Carried Forward at End of Year	0.00

NOTES There were no Fellowship fund activities during the year.

Fund D: Organ Fund (Restricted)		
£	Income	£
2021		2022
0.00	Total In	0.00
Expenditure		
Expenditure on Charitable Activities		
Cost of Services		
140.00	Organ Tuning	147.00
140.00	Total Out	147.00
0.00	SURPLUS or DEFICIT	(147.00)
6,513.01	Brought Forward at Start of Year	6,373.01
6,373.01	Balance Carried Forward at End of Year	6,226.01

Fund E: Choir Fund (Restricted)		
£	Income	£
2021		2022
0.00	Total In	0.00
Expenditure		
0.00	Total Out	0.00
0.00	SURPLUS or DEFICIT	0.00
1,404.60	Brought Forward at Start of Year	1,404.60
1,404.60	Balance Carried Forward at End of Year	1,404.60

NOTES There were no Choir fund activities during the year.

Fund F: Sweden Fund (Designated)		
£	Income	£
2021		2022
Income From Donations & Legacies		
0.00	Donations	100.00
0.00	Total In	100.00
Expenditure		
Expenditure on Raising Funds		
Raising Funds		
	Socials & Events	21.00
0.00	Total Out	21.00
0.00	SURPLUS or DEFICIT	79.00
64.50	Brought Forward at Start of Year	64.50
64.50	Balance Carried Forward at End of Year	143.50

NOTES The £21 relates to the balance of the amount due to Café Cuthbert in respect of the Swedish Lunch.

Fund G: Grace Fund (Designated)		
£	Income	£
2021		2022
Income From Donations & Legacies		
2,616.62	Donations	4,270.00
0.00	Sundry Donations	1,300.00
112.50	Gift Aid Claimed	1,315.00
		6,885.00
2,729.12	Total In	6,885.00
Expenditure		
Expenditure on Charitable Activities		
Charity Management & Administration		
3,000.00	Parish Share Contribution	2,000.00
500.00	Youth & Families Ministry	0.00
Clergy Expenses		
55.99	Clergy Expenses	0.00
Cost of Services		
0.00	Service Expenses	87.00
Grants		
317.64	Mission & Evangelism Costs	0.00
3,873.63	Total Expenditure	2,087.00
Transfers Between Funds		
0.00	To/(From) Sports & Community Minister Fund	2,000.00
0.00	To/(From) General Fund	1,200.00
0.00	Total Out	3,200.00
(1,144.51)	SURPLUS or DEFICIT	1,598.00
11,270.54	Brought Forward at Start of Year	10,126.03
10,126.03	Balance Carried Forward at End of Year	11,724.03

Fund H: Flower Fund (Designated)		
£	Income	£
2021		2022
0.00	Total In	0.00
Expenditure		
Expenditure on Charitable Activities		
Cost of Services		
0.00	Flowers & Decorations	0.00
0.00	Total Out	0.00
0.00	SURPLUS or DEFICIT	0.00
29.25	Brought Forward at Start of Year	29.25
29.25	Balance Carried Forward at End of Year	29.25

NOTES There were no Flower fund activities during the year.

Fund I: Development Fund (Restricted)		
£	Income	£
2021		2022
Income From Donations & Legacies		
125.00	Donations	20.00
825.00	Sundry Donations	325.00
18.75	Gift Aid Claimed	61.24
968.75	Total In	406.24
Expenditure		
Expenditure on Charitable Activities		
Charity Management & Administration		
4,440.40	Depreciation	3,552.32
188.00	Interest Paid	0.00
4,628.40	Total Out	3,552.32
(3,659.65)	SURPLUS or DEFICIT	(3,146.08)
(40,514.04)	Brought Forward at Start of Year	(44,173.69)
(44,173.69)	Balance Carried Forward at End of Year	(47,319.77)

NOTES

a). Depreciation of Kitchen Equipment provided at 20% per annum on a reducing balance method.

b). Kitchen Equipment purchased in 2019 of £27,752 was capitalised as a Fixed Asset in 2020.

c). European LAG grant funding received in 2019 & 2020 for £30,527 continues to be provided as a contingent liability.

Fund M: Sports Ministry Fund (Designated)		
£	Income	£
2021		2022
Income From Donations & Legacies		
250.00	Sundry Donations	0.00
Income From Charitable Activities		
3,456.51	Sports Ministry Income	9,028.68
3,706.51	Total In	9,028.68
Expenditure		
Expenditure on Charitable Activities		
Charity Management & Administration		
2,838.45	Sports Ministry Expenditure	4,077.80
Employee Expenses		
0.00	Payroll Costs	225.00
2,838.45	Total Expenditure	4,302.80
Transfers Between Funds		
0.00	To/(From) Sports & Community Minister Fund	3,080.00
2,838.45	Total Out	7,382.80
868.06	SURPLUS or DEFICIT	1,645.88
0.00	Brought Forward at Start of Year	868.06
868.06	Balance Carried Forward at End of Year	2,513.94

Fund O: Projects Fund (Designated)		
£	Income	£
2021		2022
Income From Donations & Legacies		
5,000.00	Legacies	0.00
5,000.00	Total In	0.00
Expenditure		
Church Running Costs		
0.00	Major & Routine Repairs	935.00
0.00	Total Out	935.00
5,000.00	SURPLUS or DEFICIT	(935.00)
0.00	Brought Forward at Start of Year	5,000.00
5,000.00	Balance Carried Forward at End of Year	4,065.00

NOTES

a). Legacies of £5,000 are in respect of a payment received from 'Margot Eldred' in November 2021.

b). Major & Routine Repairs of £935 are in respect of a payment made to Peter King Electrical for the purchase of Nave Lights (i.e. Replacement Lamps x 40 / Piano & Front Lights).

Fund P: Sports & Community Minister Fund (Restricted)

£ 2021	Income		£ 2022
	Income From Donations & Legacies		
0.00	Donations		700.00
0.00	Sundry Donations		10,250.00
0.00	Gift Aid Claimed		612.50
0.00	Grants - Non Recurring		11,000.00
0.00	Grants - Recurring		8,333.31
0.00	Total In		30,895.81
	Expenditure		
	Expenditure on Charitable Activities		
	Charity Management & Administration		
0.00	DBS Checks & Safeguarding		50.00
0.00	Sports Ministry		386.99
	Employee Expenses		
0.00	Employee Expenses		386.79
0.00	Employer NIC		723.78
0.00	Employer Allowance Recovered		(723.78)
0.00	Payroll Costs		7,365.00
0.00	Pensions		174.15
0.00	Total Expenditure		8,362.93
	Transfers Between Funds		
0.00	To/(From) Sports & Community Minister Fund	(6,080.00)	(6,080.00)
0.00	Total Out		2,282.93
0.00	SURPLUS or DEFICIT		28,612.88
0.00	Brought Forward at Start of Year		0.00
0.00	Balance Carried Forward at End of Year		28,612.88

NOTES a). Transfers to the Sports & Community Minister Fund of £6,080 relate to specific pledges to support this fund as follows during the year;
General Fund - £1,000 / Grace Fund - £2,000 / Sports Ministry Fund - £3,080.

Fund Q: Redevelopment Phase 2 Fund (Restricted)

£ 2021	Income		£ 2022
	Income From Donations & Legacies		
0.00	Sundry Donations		248.70
0.00	Gift Aid Claimed		37.50
0.00	Total In		286.20
	Expenditure		
	Expenditure on Charitable Activities		
	Church Running Costs		
1,576.00	Major & Routine Repairs		0.00
1,576.00	Total Out		0.00
0.00	SURPLUS or DEFICIT		286.20
(1,576.00)	Brought Forward at Start of Year		(1,576.00)
(1,576.00)	Balance Carried Forward at End of Year		(1,289.80)

AD - Chapel Acre Share Fund (Endowment)

58,552.70	Brought Forward at Start of Year	66,928.93
8,376.23	Valuation Change	(7,878.65)
66,928.93	Balance Carried Forward at End of year	59,050.28

AE - Watts Legacy Share Fund (Endowment)

10,735.35	Brought Forward at Start of Year	12,271.08
1,535.73	Valuation Change	(1,444.51)
12,271.08	Balance Carried Forward at End of year	10,826.57

N3 - 3 Market Place Sale Fund (Designated)

0.00	Brought Forward at Start of Year	0.00
0.00	Interest From Savings Account	0.00
0.00	Pay One Valiant invoice	0.00
0.00	Transfer to General Fund	0.00
0.00	Transfer to Development Fund	0.00
0.00	Balance Carried Forward at End of year	0.00

NOTE Both share funds decreased in value by approx. 12% this year (2021: 14% increase).

Thetford Parochial Church Council

England & Wales - Charity number 1162456

Accounts

Rector's Report

The dawning of 2021 brought with it something that was becoming all too familiar: another lockdown. Many of us will have experienced another difficult year: whether through dealing with all the COVID regulations, the restrictions on contact with others, or because of the death of loved ones in the midst of the pandemic.

At the same time, as the year went on there was a sense of things returning to some semblance of normality. In the summer, with some degree of sadness, we drew our online service to a close, being without capacity to continue the online provision at the same time as so much started up again in-person.

Across the parish as a whole, and indeed across the benefice, we saw Matt Houghton, Susie Bratby and Daniel Sherrington becoming firmly embedded in the life of our churches during their first full years in post as Team Vicar, Trainee Sports Minister and Trainee Youth Minister respectively. It has been a great delight to get to know them and their families better and to serve alongside them.

Many of you will have dipped into some of the events and activities that Susie has been running – from the weekly ‘Stretch and Pray’ sessions at St Cuthbert’s to the Euros Community Event in June. A particular highlight was the week-long, sports-based holiday club, ‘Legacy’, that Susie with a brilliant team of helpers and Young Leaders ran at the end of August. We pray that contacts made through these and other events would bear fruit for the gospel.

It was great to be able to launch our new youth group, Amplify, at the start of the year and to begin to provide some team-wide youth work for school years six to 13. Numbers have been lower than we would have hoped, but I’m very grateful for the team patiently plugging away and investing in the lives of the members of the group – especially in those moments when sporadic attendance has been discouraging.

By the missional nature of their posts, much of Daniel and Susie’s work takes place beyond the confines of the church. Susie has been in high demand for her work in the Bishop’s School and in Drake Primary School, and Daniel has been a stalwart of the Pulse Youth Café. As 2021 drew to a close, an exciting door opened for them both to get involved with various after-school clubs and a Christian lunch club in the Academy – which was a wonderful answer to many years of prayer.

Other highlights of 2021 include the splendid prayer and worship event for ‘Thy Kingdom Come’: huge thanks to Steph and Jonathan Richardson for filling St Cuthbert’s with all those wonderful creative prayer stations. It was also a great privilege to lead two ‘Living in Love and Faith’ courses in the autumn as we thought together about important questions of sexuality, gender and identity. Those who came to the courses had opportunity to feed their thoughts into the wider Church of England discernment process, as the Church of England considers where it stands on these important issues.

As we reflect on the year, we know that our churches only function and flourish because of the contribution of so many different people in so many different ways. Particular thanks were recorded at the 2021 APCM to Rod Back, as he retired as churchwarden, and John Richens, who stood down after many years of devoted service as Treasurer. This year we should record our particular thanks to Sandra Phillips, who has valiantly shouldered the

burden of being a lone churchwarden, and also to Maggie Baldwin who has served with diligence and cheerfulness in the vital but demanding role of Parish Safeguarding Officer.

As ever, we are truly appreciative of everyone who contributes in such a vast variety of ways to the lives of our churches – as well as for everyone who contributes financially to the mission and ministry in this parish and beyond. To each of you – heartfelt thanks.

Peter Herbert
April 2022

St Cuthbert's

As 2021 began, many of our regular in-person services and events at St Cuthbert's fell prey to the latest lockdown – including, once again, our services for Holy Week and Easter. It was a joy to begin meeting again in person shortly after that as well as to see, later in the year, a return of special services such as the Battle of Britain service and our annual Memorial Service – as well as a special service in April to commemorate His Royal Highness, the Duke of Edinburgh.

Our Christmas programme seemed supercharged – perhaps to make up for 2020? As well as the welcome return of Christmas services such as the Candlelit Carol Service and Christingle, St Cuthbert's was buzzing for our town lights switch-on event, 'Crafting Christmas' and the Christmas 'Quiz and Chips'. Many thanks to everyone who contributed to these and other events throughout the year, such as our Harvest Supper in October.

A new Redevelopment Working Group was formed to take forward the remainder of the redevelopment project – although work has rather slowed after our early meetings. Other fabric works undertaken during the year are detailed in the dedicated report.

It was also great to see the new kitchen facilities in use to cater for various special events – and readers will know that, excitingly, the café began opening in February 2022 ... but more on that will need to wait for the annual report on 2022!

Finally, it was a great privilege to host the Pulse Youth Café (part of Thetford Christians Together's Youth Project, in partnership with Integrate Youth for Christ) for the summer term and part of the autumn term, and to welcome the young people and the team whilst the facilities at the former Church of the Nazarene building were being redeveloped. By all accounts, the Youth Café worked excellently in St Cuthbert's, and the team were very appreciative of the welcome from the congregation.

Peter Herbert
April 2022

Grace Church

After 15 months of YouTube services it was both daunting and exciting to start meeting 'in person' again from June 2021. It was so good to see people face-to-face rather than on a screen and to be back as a worshipping community on the Abbey Estate. It was wonderful and yet it was weird! For that first month back it was still very much masks and no singing - church but church with a difference! What a joy it was to be able to enjoy congregational singing again from late July. Indeed, one of the blessings of all the various restrictions over the pandemic has been to give us fresh appreciation of, and delight in, what we had

previously taken for granted. We continue to take care to be Covid-safe in the way we serve refreshments at the end of the service and by keeping windows and doors open to allow good ventilation.

It suited the school for us to be back in the Arts' Centre (where Grace Church had met 2012 - 2016) rather than the main school hall and, in many ways, it's an excellent venue. I'm very grateful to Jonathan Richardson who has designed some new banners, complete with new logo, for the exterior of the building to advertise the church and some flags to welcome and draw people in on Sundays. They give a fresh and vibrant look!

Like so many congregations, some folk have not (yet) come back, others have started going to a different church and then new people have joined us. So, in terms of numbers, we have been about the same as pre-pandemic (approximately 5-10 under 16s and 15-20 adults) though I have been encouraged that on a couple of occasions in recent weeks, we have had to put out quite a few extra chairs.

We're currently in a preaching series through the book of Revelation and it's been a blessing to hear God's voice through this most vivid and dramatic of Bible books. What a relief to know that in all the upheaval of the pandemic, the withdrawal from Afghanistan, the war in Ukraine and that daily battle in our own hearts and lives, to know that Jesus, the Lion of the tribe of Judah, reigns. The red dragon and the beast may seem indomitable but the Lamb, who was slain, has conquered and He is coming again to right all wrongs and usher in the new heavens and the new earth. Glory!

With quite a few people away on holiday, the month of August feels like a chance to mix things up a bit. We had some picnics on the grass and down by the river. Also it was good to do a couple of littler picks around the estate after a slightly shorter than normal service. We even had a trophy for the person with the most unusual bit of litter! As well as wanting to just bless the estate (whether or not people saw us doing it) we had the opportunity to chat to some local residents about who we were and what we were up to.

In terms of that community outreach, Susie Bratby has done a wonderful job at organising events such as the screening of the England v Germany Euros football match at the Abbey Neighbourhood Centre (with the football cage outside) and leading regular Legacy Holiday Clubs at the Arts' Centre. Through the latter in particular we have had several people come to Celebration Services at Grace Church who otherwise would not have come. With her team of volunteers, Susie has also done detached sports ministry in the green spaces between the houses on the estate. This, combined with all her sports ministry at Bishop's School, has led to many hearing more of the good news and seeing it lived out.

We would value prayers and wisdom as we continue to reflect on other ways we can serve and reach out to the local community. As yet, it has still not been possible to re-open the Thursday morning toddler group due to the school requiring extra room as the pandemic rumbles on. However, even if we had the green light from the school to start back, we would need to find enough willing volunteers to run the group and it might be that there are other and better ways to serve the people of the estate. One possibility that we are praying about and looking into is seeing whether we could (perhaps in partnership with others) use one of the currently closed shop units by the Abbey Neighbourhood Centre to offer a safe, warm and supervised space for local youth.

In terms of fostering deeper relationships at church, it's been great to be able to more easily offer and receive hospitality from one another the last few months. Home group is

another key means of growing in our friendship with one another and with God. It restarted in September and we normally have 5-10 attending with different people hosting and leading. It's a joy to be together, sharing our lives, feeding on Scripture and praying together. In recent weeks we've enjoyed looking at various Psalms and retuning our hearts to the Lord.

Sarah Leggett and Steve Harewood have both decided to step down as elders and I want to take this opportunity to express my sincere thanks to them both for all their wisdom, friendship, advice and support over the last 9 years. They have been a huge encouragement and I could not have kept going without them. Please pray that the Lord would raise up the right people to fill that key leadership role.

It's been wonderful to have a Grace Church band formed over the last 8 months. I'm very thankful to Steph Richardson who has headed that up and introduced us to some excellent new songs. I would also like to thank Helen Heywood for doing an excellent job at running the children's group Sunday by Sunday. A lovely encouragement has been seeing a 7 year old girl start to come regularly because she so enjoys the group and finds it helpful. We often have a handful of teenagers with us on Sundays, some of whom will head on to Amplify, the Thetford Team youth group at St Cuthbert's after the service. It's encouraging to see the Lord at work in them and through them. As a result of a recent youth film evening, the mother of a year 6 boy who attended has now been coming along to Grace Church.

For all this and so much more I am very grateful and give thanks to our loving, providing, gracious God. To Him be the glory!

Tony Heywood

Cloverfield Community Church

Emerging from the pandemic over the last year has been a slow and uneasy process. Rebuilding our life as a worshipping community will take time and there has been a need to be sensitive and caring with one another. The Bishop of Tonbridge last year said our first steps into this new post pandemic world will be as small and tentative. In trying to map this terrain he suggests a simple template for churches: the 3Rs. Recovery. Reimagination. Reach.

Like other churches across the country we are slowly **Recovering**. Many of us have returned to church and are grateful for physical interaction and sung worship once more. We recognise the grief, isolation, and lack of fellowship. Returning has been a case of balancing the needs for fellowship and safety. Many churches have been impacted with numbers attending and some have not felt able to return.

Reimagination – there is perhaps in some of us a real desire to go back to what we had before. The pandemic has brought a period of forced change. It has given us a unique opportunity to naturally evaluate our life and worship. The Growing Good report by Hannah Rich for Theos and CUF shows the links that exists between church growth, social action and discipleship. There is a need for our church like lots of churches to grow younger.

So we have looked at changing the structure of our third Sunday services and have taken a step of faith in starting Muddy church in March and a café style service in the mornings. Trying to find a good time for families on what has become for many in our society a day

like all the others can be tricky. But Muddy church especially could link well with our other new venture....

The launching of Messy Mornings on Tuesdays, already drawing in good numbers and building of relationships with young parents has much potential. How we see this linking with our Sunday worship is an important question. Kirsty and the leaders very much see it as a place to be church in this new forming community.

Reach is the third stage the Bishop outlined. Perhaps Turners Good Grief café provides another perfect example of this. Finding new ways of reaching those outside the church in the community and providing for a social need. Again this has much exciting potential.

I am grateful for our small leadership team who take on so much in the church from safeguarding to caring for our building. One of those persons Neil Glen has been the backbone of Cloverfield church for several years but has now sadly stepped down. Neil took charge of the church's hall bookings, building supplies, sound desk and the diligent task of treasurer. He was often the one who put out the chairs ready for worship on a Sunday and who now continues for the time being to be our treasurer.

Another person to give grateful thanks to and has also left us is Heather Nicholls. Heather took charge of the pastoral work of the church but also could be found mucking in many other activities from refreshments to assisting with holiday clubs. We said goodbye to Heather when her and Ken moved on in November.

Financially, the inability to open our building and take hall bookings during the pandemic, has meant our level of income dropped massively. We are seeking to make cut backs where we can and steward our income in the best way possible. Neil Glen and Tim Peacock have done a great job of resuming our bookings, regular and new and going forward we hope the coming year will set us back on a level footing. And we are especially grateful to Tim for all the many hours of work he has put into transitioning the bookings system to our Team Churchsuite software. In the longer term this will simplify this task.

Tim has also done a fantastic job of finding funding for the new hall lighting and ensuring our repairs costs of equipment has been kept as low as possible. But we ought to note that we are looking at the need to replace our boilers soon as a major expense, with our present ones reaching the end of their serviceable life.

I am grateful for all of you who serve in small ways and big in the church. From leading worship on Sundays and the many roles people give, to the behind the scenes maintenance of the church and its function to serve our wider community during the week. I would like to thank each of you as you continue to use your gifts and talents to enrich the work and ministry of Cloverfield church. I am aware this happens in many different and lots of unseen ways but it remains to be very much appreciated. Our AWA's Shauna Peacock, Geof Young and now Kirsty Houghton provide me with assistance in leading worship and offer creative approaches to services.

And I am grateful that I am part of the fellowship, support and resources of the wider Thetford team. I appreciate the opportunities to work collaboratively and share resources for outreach and serving the community.

We serve a God who continues to undergird us and chooses to use us as his agents of love and peace in his broken world. We are called to bless our Cloverfield community and those beyond in 2022.

Matt Houghton

PCC Report

PCC meetings are held on a regular basis and reports are submitted regarding parish finances and on the fabric of our buildings and the standing item with regards to safeguarding.

I started after the APCM last year as PCC Secretary as wanted to get more involved in the function of the committee and offered my help to Peter who accepted the offer. I have attended all the PCC meetings since taking a handover from Caroline and sit on the standing committee producing the minutes for that group as well.

It has been a relief in that we are now able to meet in person as the COVID pandemic at long last, although still around, has allowed an easing of the restrictions placed upon us and has enabled services to resume in person at all the churches in the parish which is the way it should be. Our meetings have been a much easier process since the restrictions have been eased. We continue to plan and discuss future works at St Cuthberts we are as a committee looking at the raised floor in the main part of the church and the west wall also needs so rectification work as it is 'bowing' outwards and this will need thorough investigation as to the cause.

Peter and Caroline have undertaken a 'Leading your church into growth course' and found it a very beneficial exercise and as a PCC we have agreed that as a committee we need to work on practicing fruitful evangelism, developing an engaging worship and planning a journey of growth. Peter is also committed to research into changing the format and type of worship moving forward.

Just so all parishioners are aware if they wish to see the minutes of the PCC meetings these can be made available by contacting myself my contact number and email are in the parish Contact newsletter booklet.

Gary Applin
Thetford PCC Secretary
April 19th 2022.

Safeguarding

The PCC has complied with its duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 to have regard to the House of Bishops' guidance on safeguarding children and vulnerable adults.

Since May 2021, Maggie Baldwin has served as the Parish Safeguarding Officer. Prior to that, Peter Herbert served as the Parish Safeguarding Officer for Children and Young People, and Margaret Back as the Parish Safeguarding Officer for Vulnerable Adults

Peter Herbert
April 2022

Deanery Synod

Thetford & Rockland did not meet during the first part of 2021 due to the COVID-19 restrictions. The first meeting of the year was held on Sunday 20 June, following a service during which Revd Canon Steve Wright was commissioned as Rural Dean. This was a brief business meeting during which the following were elected as the Deanery representatives on Diocesan Synod:

For the House of Clergy:

The Revd Matthew Jackson
The Revd Canon Steve Wright

For the House of Laity:

Mr. David Griffith
Mr. Anthony Poulter

The second and final meeting of the year was held on Tuesday 19 October at Old Buckenham. The Rural Dean introduced the Diocesan Vision ("Transformed by Christ: Prayerful, Pastoral, Prophetic") and we discussed this in small groups.

Deanery Synod meetings are usually held as open meetings at which everyone is welcome; please speak to me if you might be interested in attending.

Caroline Herbert
Lay Deanery Synod Representative

Fabric Report

The continuing issue with the right-hand toilet that kept blocking was examined by Spectrum Stone, they took it apart and found that the issue was the adaptor on the back of the pan. They needed to move the actual soil pipe branch connection further over, as well as the whole toilet. This also entailed altering the waste pipe and copper feed to the cistern.

Other work done by Spectrum Stone, Replaced the south porch gutter with new, Masonry repairs to south aisle, copings, and north aisle wall. Maintenance to gutters and down pipes, South chancel gutter supply and fit cast iron stop end. Replace south nave tiles. Replace Brocken concrete tile to south extension roof and mortal verge. Repair leaks to south aisle gutter.

Peter King have taken out centre aisle light bulbs that had stopped working and replaced with new bulbs. We have also asked them to give a quote for replacing the side aisle lights.

The roof alarm, Gas boiler and Fire extinguishers have had their annual service.

Sandra Phillips

Finance Report

This report highlights some of the headlines from the 2021 accounts, although I would encourage people to take a look at the full accounts for a fuller picture of the 2021 finances. The accounts can be found online at

<https://thetfordteamministry.org.uk/annual-meetings>, or there are some hard copies available at St Cuthbert's, Cloverfield and Grace Church.

The accounts cover the activities of the PCC, including Grace Church, but not Cloverfield Community Church, for which accounts are compiled and reported separately.

Total unrestricted income for 2021 was £44,119; the majority of this came from giving and donations. Thank you to everyone who contributes financially to support the work of our churches – we really wouldn't be here without you.

The year's expenditure from unrestricted funds was £51,760, i.e. some £7,640 more than the corresponding income. However, it should be noted that some expenditure in 2021 was by way of catch-up from previous years.

For example, payments towards Parish Share (by which we contribute to the payment of our clergy, and other diocesan costs) totalled £10,437 from the General Fund and £3,000 from the Grace Church Fund. But, of the contribution from the General Fund, £9,462 was paying on half a year's contribution from Cloverfield (received by the PCC during the course of 2020), and £375 was the payment in respect of 2020 from St Cuthbert's (leaving £600 paid in respect of St Cuthbert's for 2021). Similarly, the contribution from Grace Church equated to £1,500 agreed in 2020 but not paid over until 2021, and £1,500 for 2021.

The other particularly significant cost met from the General Fund in 2021 was repairs to St Cuthbert's, totalling £8,766. Information on these repairs can be found in the Fabric Report.

Other major costs were Café Cuthbert (particularly the production of accounts for the Café Company), utilities, bookkeeping, the organist, and clergy expenses (other churches across the Team pay into the General Fund to contribute towards clergy expenses).

Utility prices are a concern to many people at the moment, although we are fortunate that the per-unit cost of our gas and electricity is fixed until spring 2024, so we are protected for the time being against per-unit price rises. However, as we move into 2022, our energy consumption at St Cuthbert's has jumped markedly now the church building is being used much more for the café and other endeavours, so the PCC have budgeted for a substantial increase in utility bills in 2022.

2021 saw less movement in our restricted funds. Some donations continued to be received in respect of the St Cuthbert's development project. The majority of the £6,344 outgoing from restricted funds in 2021 was depreciation on the kitchen equipment at St Cuthbert's (£4,440) and architect's fees as we begin work on the next phase of the redevelopment (£1,576).

As in last year's accounts, the equipment in the kitchen at St Cuthbert's is included as a fixed asset within the Development Fund, depreciating at 20% per annum. As at 31st December 2021, therefore, the Development Fund contained within it £17,762 worth of

equipment – which obviously cannot be spent as if it were cash. It also contains a contingent liability of £30,527 in respect of redevelopment funding from the EU which will have to be repaid if insufficient paid posts are created, in accordance with the terms of the grant.

Finally, it will be evident to anyone leafing through the full accounts that making all these payments, and keeping track of all the incomings and outgoings, is a significant task. We are grateful for a warm working relationship with Kieran, our bookkeeper at Emerald Accountants, and for all his diligent work on that side of things. We also owe a huge debt of gratitude to Mick Tobitt as bank account co-signatory – but especially to Sandra Phillips who has been processing all the payments, as well as organising the counting and banking of cash. I am grateful to Karen Tobitt and Louise Applin, who are taking on the counting job going forwards to relieve a little of the burden from Sandra's shoulders.

Peter Herbert
April 2022

Mission Giving

The policy of the PCC is to give 10% of the giving received in the previous year to external mission and charitable causes. 'Catch up' payments for the 2019 and 2020 allocations were made in early 2021, divided equally between CPAS (our patron), our mission partners Graham and Nicola Aylett, and our mission partners Simon and Gillian Clegg

During 2021 we continued to give £50 per month to support our parish mission partners working in South Asia.

The total allocation for 2021 was £2,295, and at the first PCC meeting of 2022 it was agreed to share this equally between our mission partners in South Asia (thereby giving a donation of £165 in addition to the £50 per month given over the course of 2021), Graham and Nicola Aylett (£765), and Simon and Gillian Clegg (£765).

Peter Herbert
April 2022

Notes to the Financial Statement of the Thetford Parochial Church Council

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 1997, using the Accruals accounting basis.

Funds

General Funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and which are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

All other funds are either restricted, and therefore can be used only for the stated purpose, or capital.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets are recognised, but not valued in the Statement of Assets and Liabilities:

- # Moveable church furnishings held by the Church-Wardens on special trust for the PCC and which require a faculty for their disposal.
- # Other fixtures, fittings and equipment where the PCC is free to dispose of such assets without faculty and where the original cost doesn't exceed £1000.00.
- # Legacies where formal notification of entitlement and amount has been received at 31st December by the PCC.

The following liabilities are recognised in the Statement of Assets and Liabilities:

- # Any amounts or overdrafts advanced to the PCC.
- # Any arrears of Diocesan Parish Share.
- # Creditors for goods or services where the supply has been received and invoiced by 31st December.

**Independent Examiner's Report to the Thetford Parochial Church
Council on accounts for the year ended 31st December 2021**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which would affect the figures below.

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts, which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Robert Dabin

Robert Dabin
Black Barn Accountants Limited
The Technology Centre, Station Road
Framlingham, Woodbridge
Suffolk
IP13 9EZ

March 2022

STATEMENT OF FINANCIAL ACTIVITIES 01/01/21 TO 31/12/21

2020		2021	2021	2021	2021
All Funds £		Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
<u>Income & Endowments:</u>					
2,511	Charitable Activities	7,123	0	0	7,123
34,560	Donations & Legacies	29,905	969	0	30,874
915	Other Trading Activities	3,064	0	0	3,064
2,019	Investment Income	2,022	0	0	2,022
0	Other Income Resources	2,006	0	0	2,006
40,004	Total Income	44,119	969	0	45,088
<u>Expenditure:</u>					
51,605	Charitable Activities	50,533	6,344	0	56,877
783	Raising Funds	1,227	0	0	1,227
52,388	Total Expenditure	51,760	6,344	0	58,104
4,458	Gains/(Losses) on Investment Assets	0	0	9,912	9,912
<u>Net Income/(Expenditure)</u>					
-7,926	Resources Before Transfer	-7,640	-5,376	9,912	-3,104
<u>Transfers:</u>					
32,142	Gross Transfers Between Funds - In	0	0	0	0
-55,793	Gross Transfers Between Funds - Out	0	0	0	0
<u>Other Recognised Gains/Losses:</u>					
-3,001	Gains on Revaluation, Fixed Assets Etc.	0	0	0	0
-34,578	NET MOVEMENT IN FUNDS	-7,640	-5,376	9,912	-3,104
<u>Reconciliation of Funds:</u>					
167,487	Total Brought Forward	96,217	-32,596	69,288	132,909
132,909	Total Carried Forward	88,577	-37,972	79,200	129,805

CHURCH OF ENGLAND BALANCE SHEET - AS AT 31/12/2021

At 31/12/20		At 31/12/21
£		£
	Fixed Assets	
0.00	Heritage Assets	0.00
69,288.05	Investments	79,200.01
0.00	Social Investments (Programme Related)	0.00
22,202.00	Equipment	17,761.60
91,490.05		96,961.61
	Current Assets	
89,555.31	Cash at Bank & in Hand	63,653.62
0.00	Other Debtors	61.49
36.16	VAT Receivable, Standard Rate	222.29
0.00	VAT Receivable, Reduced Rate	0.00
89,591.47		63,937.40
	Liabilities	
	Current Liabilities:	
0.00	Trade Creditors	567.25
17,645.79	Loans Received	0.00
0.00	VAT Payable Standard Rate	0.00
0.00	Agency Collections	0.00
	Contingent Liabilities:	
30,527.00	European (LAG) Funding * Deferred Income	30,527.00
48,172.79		31,094.25
132,908.73	Net Asset Surplus	129,804.76
	Unrestricted Funds:	
63,254.00	General Fund	48,869.69
21,598.82	Reserve Fund	23,619.30
0.00	Fellowship Fund	0.00
64.50	Sweden Fund	64.50
11,270.54	Grace Fund	10,126.03
29.25	Flower Fund	29.25
0.00	Sports Ministry Fund	868.06
0.00	Projects Fund	5,000.00
	Restricted Funds:	
6,513.01	Organ Fund	6,373.01
1,404.60	Choir Fund	1,404.60
-40,514.04	Development Fund	-44,173.69
0.00	Redevelopment Phase 2 Fund	-1,576.00
	Endowment Funds:	
58,552.70	Chapel Acre Share Fund	66,928.93
10,735.35	Watts Legacy Share Fund	12,271.08
132,908.73	Funds of The Church	129,804.76

CURRENT ASSETS - AS AT 31/12/2021

Cash at Bank & in Hand

2020		2021
	Thetford	
69,639.61	Barclays Current Account	41,913.29
196.85	Barclays Savings Account	1.00
0.26	Petty Cash	0.26
19,689.34	CCLA Deposit Account	21,709.82
29.25	Flowers Cash in Hand	29.25
89,555.31	Grand total	63,653.62

Final List of Grants Received

2020	2021
£0 All Churches Trust	0
£0 Anonymous	0
£0 Beatrice Laing Trust	0
£0 Bernard Sunley Charitable Foundation	0
£0 Breckland Council	0
£0 Charles Littlewood Trust	0
£6,876* European (LAG) Funding	0
£0 Foyle Foundation	0
£0 Garfield Weston Foundation	0
£0 Geoffrey Watling Charity	0
£0 Lesley Mary Carter Charitable Trust	0
£0 National Churches Trust	0
£0 Paul Bassham Charitable Trust	0
£0 Pennycress Trust	0
£0 Rank Foundation	0
£0 Thetford Town Council	0

* No Further funding received from LAG in 2021. Treated as part of a contingent liability in 2020, referenced 'European (LAG) Funding * Deferred Income' on the Balance Sheet.

Thetford PCC - Annual Report 2021

INCOME & EXPENDITURE ACCOUNT AND FUND MOVEMENTS 01/01/21 to 31/12/21

Fund A: General Fund (Unrestricted)		
£	Income	£
2020		2021
Income From Donations & Legacies		
19,968.63	Donations	14,743.00
0.00	Sundry Donations	4,084.56
7,009.72	Gift Aid Claimed	847.00
988.84	Cash Collections	2,251.10
1,845.18	Other Funds Generated	0.00
<u>29,812.37</u>		<u>21,925.66</u>
Income From Charitable Activities		
2,205.00	Fees - Weddings & Funerals	3,245.00
169.09	Bookstall Sales - Objectives	0.00
136.50	Lettings - Objectives	0.00
540.00	Magazine - Advertising	120.00
374.50	Magazine - Sales	206.22
0.00	Youth & Families Ministry	125.00
<u>3,425.09</u>		<u>3,696.22</u>
Income From Other Trading Activities		
0.00	Fetes, Bazaar, Other Fund-raising Events	1,378.58
0.00	Socials & Events	1,205.79
260.00	Café Cuthbert Takings	450.00
<u>260.00</u>		<u>3,034.37</u>
Other Incoming Resources		
0.00	Interest Received	1.03
0.00	Clergy Expense Contributions	1,740.00
0.00	Insurance Claims	266.00
<u>33,497.46</u>	Total Income	<u>30,663.28</u>
Transfers		
20,124.96	From Cloverfield - Share, Expenses	0.00
-10,000.00	From Cloverfield - Other	0.00
0.00	From Fellowship	0.00
497.14	From Development (Correction)	0.00
1,520.00	From Grace	0.00
<u>12,142.10</u>		<u>0.00</u>
45,639.56	Total In	30,663.28

NOTES

- The structure of the income analysis this year has been changed to reflect the changes made in the new accounts software 'Liberty Accounts'. Therefore, comparatives won't be as meaningful as the 2020 figures will be that from the legacy software 'Data Developments'.
- Gift Aid claims haven't been as high during 2021, due to HMRC having technical issues with providing an authorisation code for the Treasurer to submit the required Gift Aid returns. Covid-19 has resulted in resource levels at HM Revenue & Customs being reduced, and it is being worked on to get this resolved. It is likely that backdated Gift Aid Claims will be submitted in April 2022, which will bring these up to date.
- Clergy Expense Contributions relating to £1,200 received from the 'Cloverfield Church', together with £540 received from the 'Parochial Church (Croxtan)'. The 'Parochial Church Croxtan' represents 2 payments of £270.00 received in January & December 2021.
- Interest Received related to a payment from HMRC in respect of a previous Gift Aid Claim, whereby they have paid compensation interest.

Thetford PCC - Annual Report 2021

Fund A: General Fund (Unrestricted)		
£	Expenditure	£
2020		2021
Expenditure on Charitable Activities		
Café Running Costs		
788.49	Café Cuthbert Expenses	3,214.05
Charity Management & Administration		
1,439.37	Administration	12.25
0.00	Bank Charges	33.96
1,950.00	Bookkeeping & VAT	1,970.00
0.00	CPR Funded Items	161.99
0.00	Children's & Families Ministry	38.49
0.00	Costs of Independent Examination	21.10
0.00	DBS Checks & Safeguarding	128.99
110.96	Mission & Evangelism Costs	114.11
0.00	PCC & APCM Expenses	9.99
0.00	Printing & Photocopying	873.62
0.00	Sports Ministry	80.77
0.00	Subscriptions & Membership Fees	283.45
0.00	Youth & Families Ministry	195.99
Charity Running Costs		
0.00	Printing & Stationery Costs	130.48
Church Running Costs		
2,321.41	Insurance	2,368.58
2,001.09	Electricity, Oil & Gas	2,834.24
3,177.20	Major & Routine Repairs	8,765.57
243.45	Cleaning Costs	434.97
736.04	Telecoms	579.95
1,308.11	Covid-19	0.00
Clergy Expenses		
13.50	Visiting Speakers / Locums	0.00
2,224.72	Clergy Expenses	2,688.56
Cost of Services		
2,360.00	Organist	2,550.00
368.55	Service Expenses	304.82
0.00	Wine / Wafers / Candles	267.17
196.00	Organ Tuning	0.00
Grants		
1,175.00	Overseas Missions	1,640.00
0.00	Home Missions	3,680.00
Expenditure on Raising Funds		
Raising Funds		
697.00	Fetes, Bazaar, Other Fund-raising Events	532.00
0.00	Socials & Events	695.01
Other		
18,216.48	Parish Share	10,437.48
-305.41	VAT For Development	0.00
39,021.96	Total Expenditure	45,047.59
Transfers		
0.00	To Development	0.00
0.00	To Cloverfield	0.00
39,021.96	Total Out	45,047.59
6,617.60	SURPLUS or DEFICIT	-14,384.31
56,636.40	Brought Forward at Start of Year	63,254.00
63,254.00	Balance Carried Forward at End of year	48,869.69

- NOTES**
- a). The structure of the expenditure analysis this year has been changed to reflect the changes made in the new accounts software 'Liberty Accounts'. Therefore, comparatives won't be as meaningful as the 2020 figures will be that from the legacy software 'Data Developments'.
- b.) Café costs this year have increased to that of the previous year. In 2020, the use of the Café was substantially impacted by Covid-19, with 2021 showing an increase in activity. A significant proportion of these costs relate to Accountancy fees from 'Lovewell Blake Chartered Accountant' amounting to £1,441. These costs will reduce in 2021 due to this work now being performed by 'Emerald Accountants'.
- c). Administration covers the Photocopier & General Stationery (£1,439) in the previous year. These costs have now been detailed in the above figures for 2021 in order to show a specific breakdown.
- d). Major & Routine repair costs have increased during the year. The significant bulk of this increase in costs is due to a work performed by 'Spectrum Stone Limited' in respect of 'Holding Repairs, Maintenance & Alterations to a Faulty Toilet' which amounted to £3,883.48.
- e). Home Missions costs have increased in the year to £3,680. This was due to 2 payments of £1,000 & £840 being paid to 'Interserve - Ayletts', together with 2 payment of £1,000 & £840 being paid to the 'Church Pastoral Aid Society'.

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Fund B: Reserve Fund (Designated)		
£	Income	£
2020		2021
Investment Income		
1,940.93	Dividends & Reclaimed Tax	1,698.52
77.91	Interest Received	321.96
2,018.84	Total In	2,020.48
2,018.84	SURPLUS or DEFICIT	2,020.48
19,579.98	Brought Forward at Start of Year	21,598.82
21,598.82	Balance Carried Forward at End of Year	23,619.30

NOTES The majority of this fund is held in the CCLA Deposit Account.

Fund C: Fellowship Fund (Designated)		
£	Income	£
2020		2021
0.00	Total In	0.00
Expenditure		
0.00	Total Out	0.00
0.00	SURPLUS or DEFICIT	0.00
0.00	Brought Forward at Start of Year	0.00
0.00	Balance Carried Forward at End of Year	0.00

NOTES There were no Fellowship fund activities during the year.

Fund D: Organ Fund (Restricted)		
£	Income	£
2020		2021
0.00	Total In	0.00
Expenditure		
Expenditure on Charitable Activities		
Cost of Services		
	Organ Tuning	140.00
0.00	Total Out	140.00
0.00	SURPLUS or DEFICIT	-140.00
6,513.01	Brought Forward at Start of Year	6,513.01
6,513.01	Balance Carried Forward at End of Year	6,373.01

Fund E: Choir Fund (Restricted)		
£	Income	£
2020		2021
0.00	Total In	0.00
Expenditure		
0.00	Total Out	0.00
0.00	SURPLUS or DEFICIT	0.00
1,404.60	Brought Forward at Start of Year	1,404.60
1,404.60	Balance Carried Forward at End of Year	1,404.60

NOTES There were no Choir fund activities during the year.

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Fund F: Sweden Fund (Designated)		
£	Income	£
2020		2021
0.00	Total In	0.00
Expenditure		
0.00	Total Out	0.00
0.00	SURPLUS or DEFICIT	0.00
64.50	Brought Forward at Start of Year	64.50
64.50	Balance Carried Forward at End of Year	64.50

NOTES There were no Sweden fund activities during the year.

Fund G: Grace Fund (Designated)		
£	Income	£
2020		2021
Income From Donations & Legacies		
2,820.00	Donations	2,616.62
0.00	Sundry Donations	0.00
592.62	Gift Aid Claimed	112.50
0.00	Cash Collections	0.00
190.15	Other Funds Generated	0.00
		2,729.12
3,602.77	Total In	2,729.12
Expenditure		
Expenditure on Charitable Activities		
Charity Management & Administration		
0.00	Parish Share Contribution	3,000.00
0.00	Youth & Families Ministry	500.00
Clergy Expenses		
60.00	Clergy Expenses	55.99
Grants		
0.00	Mission & Evangelism Costs	317.64
60.00	Total Out	3,873.63
3,542.77	SURPLUS or DEFICIT	-1,144.51
9,247.77	Brought Forward at Start of Year	11,270.54
-1,520.00	Transfer To General Fund For Parish Share	0.00
11,270.54	Balance Carried Forward at End of Year	10,126.03

Fund H: Flower Fund (Designated)		
£	Income	£
2020		2021
0.00	Total In	0.00
Expenditure		
0.00	Total Out	0.00
0.00	SURPLUS or DEFICIT	0.00
29.25	Brought Forward at Start of Year	29.25
29.25	Balance Carried Forward at End of Year	29.25

NOTES There were no Flower fund activities during the year.

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Fund I: Development Fund (Restricted)

£ 2020	Income	£ 2021
Income From Donations & Legacies		
607.87	Donations	125.00
0.00	Sundry Donations	825.00
276.92	Gift Aid Claimed	18.75
0.00	Cash Collections	0.00
0.00	Other Funds Generated	0.00
884.79	Total In	968.75
Expenditure		
Expenditure on Charitable Activities		
Charity Management & Administration		
5,550.00	Depreciation	4,440.40
2,485.75	Interest Paid	188.00
Church Running Costs		
5,270.31	Major & Routine Repairs	0.00
13,306.06	Total Out	4,628.40
-12,421.27	SURPLUS or DEFICIT	-3,659.65
-31,696.66	Brought Forward at Start of Year	-40,514.04
0.15	Transfers From N3	0.00
-497.14	To General (Correction)	0.00
-23,651.12	To Contingent Liability (European LAG Funding)	0.00
27,752.00	To Fixed Assets (Kitchen Equipment)	0.00
-40,514.04	Balance Carried Forward at End of Year	-44,173.69

- NOTES**
- Depreciation of Kitchen Equipment provided at 20% per annum on a reducing balance method.
 - Kitchen Equipment purchased in 2019 of £27,752 was capitalised as a Fixed Asset in 2020.
 - European LAG grant funding received in 2019 & 2020 for £30,527 continued to be provided as a contingent liability.

Fund K: Cloverfield General Fund (Designated)

£ 2020	Income	£ 2021
0.00	Total In	0.00
Expenditure		
0.00	Total Out	0.00
0.00	SURPLUS or DEFICIT	0.00
40,878.35	Brought Forward at Start of Year	0.00
-10,124.96	Transfers to St Cuthbert's	0.00
-30,753.39	Transfer to Remove Balance from Account	0.00
0.00	Balance Carried Forward at End of Year	0.00

Fund M: Sports Ministry Fund (Designated)

£ 2020	Income	£ 2021
Income From Donations & Legacies		
0.00	Sundry Donations	250.00
Income From Charitable Activities		
0.00	Sports Ministry Income	3,456.51
0.00	Total In	3,706.51
Expenditure		
Expenditure on Charitable Activities		
Charity Management & Administration		
0.00	Sports Ministry Expenditure	2,838.45
0.00	Total Out	2,838.45
0.00	SURPLUS or DEFICIT	868.06
0.00	Brought Forward at Start of Year	0.00
0.00	Balance Carried Forward at End of Year	868.06

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Fund O: Projects Fund (Designated)

£ 2020	Income	£ 2021
	Income From Donations & Legacies	
0.00	Legacies	5,000.00
0.00	Total In	5,000.00
	Expenditure	
0.00	Total Out	0.00
0.00	SURPLUS or DEFICIT	5,000.00
0.00	Brought Forward at Start of Year	0.00
0.00	Balance Carried Forward at End of Year	5,000.00

NOTES a). Legacies of £5,000 respect a payment received from 'Margot Eldred' in November 2021.

Fund Q: Redevelopment Phase 2 Fund (Restricted)

£ 2020	Income	£ 2021
0.00	Total In	0.00
	Expenditure	
	Expenditure on Charitable Activities	
	Church Running Costs	
	Major & Routine Repairs	1,576.00
0.00	Total Out	1,576.00
0.00	SURPLUS or DEFICIT	-1,576.00
0.00	Brought Forward at Start of Year	0.00
0.00	Balance Carried Forward at End of Year	-1,576.00

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AD - Chapel Acre Share Fund (Endowment)

54,785.29	Brought Forward at Start of Year	58,552.70
3,767.41	Valuation Change	8,376.23
58,552.70	Balance Carried Forward at End of Year	66,928.93

AE - Watts Legacy Share Fund (Endowment)

10,044.61	Brought Forward at Start of Year	10,735.35
690.74	Valuation Change	1,535.73
10,735.35	Balance Carried Forward at End of Year	12,271.08

N3 - 3 Market Place Sale Fund (Designated)

0.00	Brought Forward at Start of Year	0.00
0.15	Interest From Savings Account	0.00
0.00	Pay One Valiant invoice	0.00
0.00	Transfer to General Fund	0.00
-0.15	Transfer to Development Fund	0.00
0.00	Balance Carried Forward at End of Year	0.00

NOTE Both share funds increased in value by approx. 14% this year (2020: 7%).