



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st October 2022 to 30th September

Charity name: North Harrow Community Library

Charity registration number: 1162446

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are (1) to advance education of the public by the provision of a lending library service for the benefit of residents of North Harrow and the surrounding area. (2) to promote the benefit of the inhabitants of North Harrow and surrounding communities (the area of benefit), without distinction of age, sex, race, political, religious or other opinions, by associating when appropriate together the local authorities, voluntary organisations, local schools and inhabitants in a common effort to advance education, relieve poverty and to provide facilities, in the interests of social welfare, for education, recreation and other leisure time occupation for the inhabitants with the objects of improving their conditions of life; (3) such charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	NHCL is a community led facility that is open to all, with the traditional library book lending and all the facilities normally available in public libraries. Year ending 30 September 2023 was our fourth year of full twelve months of operation. We consolidated and started to build our activities post pandemic. We organised events for Diwali, Halloween and Christmas.

		Most activities from the Community groups who were using the library pre pandemic are still finding it difficult, however by working other organisations like Age UK we have increased our rental income, by having regular weekly bookings. We are starting to increase our memberships which increased over 3000, largely because of increasing our range of activities and also promoting them via social media. Library was a designated warm hub during the winter months and was an important part of the Harrow Council's warm hub initiative. Our operating hours as a lending library were extended to 21 hours, by opening three days a week on Tuesdays, Thursdays and Saturdays between 10am and 5pm. Actives we undertook: - Knitting club Art Class for Adults Rhyme time Art & Crafts for Children Diwali Party Halloween Party Christmas party Reading Journey for children during the summer holidays Councillor Surgeries
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance that is relevant.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	NHCL is wholly run by volunteers, and we have recruited from across the whole community of Harrow. As a result of the pandemic, we lost some volunteers who decided not to return, however with our profile growing we are getting new volunteers with 60 on average helping to operate the library during this period. Our most experienced volunteers and the trustees are extremely grateful to all those who kept our services running through another difficult year The age range of volunteers is getting younger, and we are now starting to plan on using these volunteers to add new activities for our communities. For the period 1/10/2022 to 30/09/2023 there were 4762 volunteer hours given by our volunteers.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	- increased our membership - Managed to open the library for 21 hours a week, three days a week. - an increase in the numbers visiting the library to 20,076 - increased number of volunteers - Provided support to the community and signposted people to other groups and organisation. - Kept the profile of library up on social media. - Managed to secure more rental income. - Increased the activities we provide for the community.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In the year ended 30 September 2023 the charity had a turnover of £96,141 with £88,910 allocated to unrestricted funds and £7231 restricted for continued expenditure related to grant income. Expenditure on overheads was £70453 and on grant related projects £7064 showing a total expenditure of £77517. Carried forward unrestricted and restricted funds were £143265 and £167. Total of £143,432.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have overheads liabilities still payable from 18 July to September 23 of £82,822 which haven't been yet recharged by the freeholder.
Amount of reserves held	Para 1.22	£90,000
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The principal risk facing the charity is if there was a sudden drop off in the number of volunteers needed to operate the library causing intermittent closures.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		Memorandum and Articles of Association
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	North Harrow Community Library
Other name the charity uses	
Registered charity number	1162446
Charity's principal address	17 Edward Road Harrow Middlesex HA2 6QB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	K Shah	Chair		
2	B Stephenson			
3	M Keane	Treasurer		
4	J Mote			
5	Rehan Jaffer			
6	Julie Vazquez			
7	Ramya Jegatheesan			
8	Usha Prema		14/04/23 onwards	
9	Karen Lury			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
none		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
none		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

Other optional information

None

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kamal Shah	
Position (eg Secretary, Chair, etc)	Chair	
Date	19/7/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

North Harrow Community Library

1162446

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/10/2022

To

Period end date
30/09/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	5148	-	-	5,148	3,053
Grants	60000	7,231	-	67,231	81,549
Room Rental	15315	-	-	15,315	6,321
Events	921	-	-	921	82
Sales Products	7356	-	-	7,356	7,083
Other	170 #	-	-	170	150
		-	-	-	-
		-	-	-	-
Sub total (Gross income for AR)	88,910	7,231	-	96,141	98,238
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	0	-	-	-	-
Total receipts	88,910	7,231	-	96,141	98,238
A3 Payments					
Rent	60,000	-	-	60,000	60,000
Computer Software & Warm Hub Supplies		1,407	-	1,407	340
Repairs & Renewals & Alarm & Cleaning	2,362	-	-	2,362	298
Course Suppliers		3,000	-	3,000	-
Covid Sanitary Measures/Events Costs & accountants fees	299	-	-	299	2,980
Insurance	56	1,000	-	1,056	1,038
Printing, Postage, telephone, Internet	1,833	-	-	1,833	959
Covid Video & Lighting Project	-	-	-	-	11,162
Other direct expense (inc bank charge)	4,480	1,657	-	6,137	1,843
Stationery & General Expenses/Ebay	1,423	-	-	1,423	1,671
Shipping & subscriptions					
	70,453	7,064	-	77,517	80,291
A4 Asset and investment purchases. (see table)					
Net Debtors Y/E (movement)	560	-	-	560	12
	-	-	-	-	-
Sub total	560	-	-	560 #	12
Total payments	71,013	7,064	-	78,077	80,303
Net of receipts/(payments)	17,897	167	-	18,064	17,935
A5 Transfers between funds	0	-	-	0	-
A6 Cash funds last year end	125,368	-	-	125,368	107,433
Cash funds this year end	143,265	167	-	143,432	125,368

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	b/fwd	125,368	-	-
	Cash Funds for the Year	17,897	167	-
		-	-	-
	Total cash funds	143,265	167	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	We have overheads payable from July 18 to Sept 23 to be recharged	82,822	-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Kamal Shah	19/07/2024	

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
NORTH HARROW COMMUNITY LIBRARY

**On accounts for the year
ended**

30/09/2023

**Charity no
(if any)**

1162446

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30 / 09 / 2023**

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

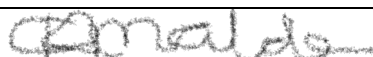
- ~~• the accounting records were not kept in accordance with section 130 of the Charities Act; or~~
- ~~• the accounts did not accord with the accounting records; or~~
- ~~• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.~~

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

17



Date:

23/05/2024

Name:

CHANDRIKA MALDE

**Relevant professional
qualification(s) or body**

ACCA

(if any):

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Address:

9 HUNTERS GROVE

HARROW

HA3 9AB

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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