



Trustees' Annual Report for the period

Period start date

1 Oct 2021

Period end date

30 September 2022

To

Section A

Reference and administration details

Charity name

North Harrow Community Library

Other names charity is known by

NHCL

Registered charity number (if any)

1162446

Charity's principal address

17 Edward Road

North Harrow

Middx

Postcode

HA2 6QB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	K Shah	Chair		
2	B Stephenson			
3	M Keane	Treasurer		
4	Susan Joy Thomas		1/10/2021 to 31/10/2021	
5	J Mote			
6	Rehan Jaffer			
7	Julie Vazquez			
8	Ramya Jegatheesan			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are (1) to advance education of the public by the provision of a lending library service for the benefit of residents of North Harrow and the surrounding area. (2) to promote the benefit of the inhabitants of North Harrow and surrounding communities (the area of benefit), without distinction of age, sex, race, political, religious or other opinions, by associating when appropriate together the local authorities, voluntary organisations, local schools and inhabitants in a common effort to advance education, relieve poverty and to provide facilities, in the interests of social welfare, for education, recreation and other leisure time occupation for the inhabitants with the objects of improving their conditions of life; (3) such charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.	
	NHCL is a community led facility that is open to all, with the traditional library book lending and all the facilities normally available in public libraries. Year ending 30 September 2022 was our third twelve months of operation. However due to the Covid 19 pandemic we had to deal with post covid lockdowns issues. We opened for three days 15 hours a week with Covid secure measures. We organised a small Christmas event in December 2021, all our other events and activities only starting slowly in March 2022. There was reluctance from our users and the usage of the library was severely impacted. Most activities from the Community groups who were using the library pre pandemic were also finding the reluctance of their members to mix indoors, which had an impact on our rental income. We actively applied for funding and were lucky to be awarded grants from National Coronavirus Omicron Grant administered by the local authorities and the National Lottery Community Fund awarded a £10K grant. The trustees decided this was opportune time to change our light fittings to LED, funded from our reserves and a small contribution from the Ward Councillors CIL Fund. We closed for 4 weeks over Christmas to carry this work. This work improved our lighting levels, reduced our carbon footprint and our ongoing utility costs. In July 2022 we organised a major event “Street Party in Library “, this event celebrated her majesty’s platinum jubilee, and was funded via a grant from the Arts Council jubilee fund. Over 400 people attended event over the day and was an important event to encourage people to return back to the library. Between July and September, we saw a steady increase in the number of visitors. The trustees have complied with their duty to have due regard to the commission’s public benefit guidance when exercising any powers or duties to which the guidance that is relevant.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

--

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

NHCL is wholly run by volunteers, and we have recruited from across the whole community of Harrow.

As a result of the pandemic, we lost some volunteers who decided not to return. We actively advertised to recruit new volunteers with 60 volunteers helping to operate the library during this period.

We relied particularly heavily on our most experienced volunteers and the trustees are extremely grateful to all those who kept our services running through another difficult year post pandemic.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Over the twelve months we have managed to operate to a limited library service in Covid secure way.

Despite challenging times: -

- increased our membership.
- Managed to open the library for 15 hours a week, three days a week.
- Slowly saw an increase in the numbers visiting the library
- Retained our core group of volunteers.
- Provided support to the community and signposted people to other groups and organisation.
- We took part in weekly meetings with the Local Authority and other voluntary groups to get the latest information on the pandemic.
- Kept the profile of library up on social media.
- Managed to secure funding.
- Completed the lighting project on time & on budget.
- Started our events with a successful Jubilee celebration.

Section E Financial review

Brief statement of the charity's policy on reserves

The trustees continually review the financial situation with the aim of ensuring that we hold at least 6 months of reserves. Fund-raising efforts will be planned to achieve this level of liquidity.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Kamal Shah

Full name(s)

Kamal Shah

Position (eg Secretary, Chair, etc)

Chair

Date

21/07/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

North Harrow Community Library

1162446

CC16a

Receipts and payments accounts

For the period from	Period start date 01/10/2021	To	Period end date 30/09/2022
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	3053	-	-	3,053	1,847
Grants	15999	65,550	-	81,549	113,704
Room Rental	6321	-	-	6,321	391
Events	82	-	-	82	-
Sales Products	7083	-	-	7,083	5,413
Other	150	-	-	150	60
		-	-	-	-
		-	-	-	-
Sub total (Gross income for AR)	32,688	65,550	-	98,238	121,415
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	0	-	-	-	-
Total receipts	32,688	65,550	-	98,238	121,415
A3 Payments					
Rent	0	60,000	-	60,000	60,000
Computer Software	340		-	340	354
Repairs & Renewals & Alarm	298		-	298	263
Covid Sanitary Measures/Events Costs	0	2980.00	-	2,980	1,700
Insurance	1038		-	1,038	868
Printing, Postage, telephone, Internet	959		-	959	980
Covid Video & Lighting Project	9162	2000.00	-	11,162	2,778
Other direct expense (inc bank charge)	1273	570.00	-	1,843	75
Stationery & General Expenses/Ebay					
Shipping	1671			1,671	1,533
	14,741	65,550	-	80,291	68,551
A4 Asset and investment purchases. (see table)					
Net Debtors Y/E	12	-	-	12	
	-	-	-	-	
Sub total	12	-	-	12	-
Total payments	14,753	65,550	-	80,303	68,551
Net of receipts/(payments)	17,935	-	-	17,935	52,864
A5 Transfers between funds	0	-	-	0	-
A6 Cash funds last year end	107,433	-	-	107,433	54,569
Cash funds this year end	125,368	-	-	125,368	107,433

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	b/fwd	107,433	-	-
	Cash Funds for the Year	17,935	-	-
		-	-	-
	Total cash funds	125,368	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	We have overheads payable from July 18 to Sept 22 to be recharged	69,500	-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
NORTH HARROW COMMUNITY LIBRARY

On accounts for the year
ended

30/09/2022

Charity no
(if any)

1162446

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

C R MALDE

Date:

01/07/2023

Name:

CHANDRIKA MALDE

Relevant professional
qualification(s) or body
(if any):

ACCA

Address:

9 HUNTERS GROVE

HARROW

HA3 9AB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.