



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st September 2021 Period start date to 31st August 2022

Period end date

Charity name: Ladybird Playgroup and Pre-School

Charity registration number: 1162435

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The purpose of the Ladybird Playgroup and Preschool Charity is to work for public benefit. There objects are to develop and enable the development and education of all children and young people accessing the service.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To provide an early year setting for children to be able to learn is a safe environment and in a safe way.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, all the Trustees have read the guidance issued by the Charities Commission on Public Benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charity has been able to work providing a valuable and inclusive service to children and the young people in yet another exceedingly financially difficult year. The support the staff and committee have given to the families by enabling the service to remain open initially for those families and children of keyworkers, but then to re-open for all as families felt safe to attend.</p> <p>There has been a continued slow return of children to the setting, however numbers have been and are continuing to be low. Parents <i>continue</i> to not extend their child's hours past the statutory 15hrs funding.</p> <p>The charity has continued to support the local primary school with facilitating a Breakfast Club which enables wrap around care, enabling parents to be able to return to their place of work, but again numbers are low as parents do not have the need for this provision, with many continuing to work from home.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The Charity continues to move through a financially challenging year.</p> <p>We have decided not to increase fees of the Playgroup, being aware of rising costs for families, and a continuing slow increase in Numbers. Numbers of children as a whole using the service continued to be low</p>
---	-----------	--

		<p>at the start of the year with a slight increase heading towards the end of the year. Breakfast club numbers have remained low, and we continue to work with the school to advertise and provide wrap around care.</p> <p>The committee have also had to gauge the impact of the increase in minimum wage on the setting. Due to years prior to COVID being extremely busy it is believed the setting will be able to maintain their financial position without having to increase fees for families.</p> <p>The staff/ committee / trustees have continued to organise fundraising activities to support purchasing additional educational equipment to support the children.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Reserves fall into 3 categories:</p> <ol style="list-style-type: none"> 1. Unrestricted Funds (cover staff costs and those of administration and support without which Ladybird could not operate.) 2. Restricted funds, (donations and grants for a specific purpose) 3. Designated Funds (amounts specifically excluded from being used to meet the day-to-day running costs of Ladybird. Sums raised through fundraising activities fall into this category)
Amount of reserves held	Para 1.22	£80K
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Ladybird Playgroup and Preschool position is a status quo. Due to our previous successful years, we have a healthy balance and reserves to support the Playgroup through these uncertain times, for a short period anyway.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any	Para 1.46	

social investment policy adopted		
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		The Charities Trustees consists of 8 people, whom have or had a child at Ladybird Play Group and Preschool. They come from all walks of life to come together for the benefit of the charity to ensure its integrity and success.
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Prior to the AGM information is shared and emailed out asking any interested parties to attend the AGM and to be nominated and seconded to join the Ladybird Playgroup Charity as committee members. Trustees are nominated and elected into post.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Ladybird Playgroup and Pre-School
Other name the charity uses	Ladybird Playgroup
Registered charity number	1162435
Charity's principal address	School Lane Thriplow SG8 7RH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Brian Symes	Chairperson		
2	Tracey Dervish	Treasurer		
3	Stephen Woodard	Fundraising		
4	Jules White			
5	Natalie Barker			
6	Pedro Pinheiro			
7	Sharon McGinty	Playgroup Leader	From 28/4/22	
8	Michelle Fairweather	Playgroup Deputy Leader		
9				
10				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

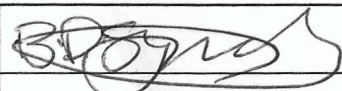
Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Brian Symes	
Position (eg Secretary, Chair, etc)	Chairperson	

Date

June 2023

Ladybird Playgroup Thriplow

Charity Number -1162435

Income and Expenditure

Accounts

for the period ended

31 August 2022

Ladybird Playgroup Thriplow

Income and Expenditure Account for the period ended 31 August 2022

	£
Opening Balances	
Lloyds Current Account	0
Fundraising Account	0
Current Account	79630.52
Fundraising Account	43834.02
Savings Account	0
CBS Ring Fence Account	0
Petty Cash	1171.86
Debtors	0
	<hr/>
	124636.4
Less Creditors	-275.44
PAYE	-1339.76
	<hr/>
	123021.2
Plus Surplus for the period	-2793.61
	<hr/>
	120227.59
	<hr/>
Closing Balances	
Lloyds Current Account	0
Fundraising Account	0
Current Account	76429.66
Fundraising Account	43882.27
Savings Account	0
CBS Ring Fence Account	0
Petty Cash	1171.86
Debtors	0
	<hr/>
	121483.79
Less Creditors	-260.48
VAT	0
Less PAYE Creditor	-995.72
	<hr/>
	120227.59
	<hr/>

Ladybird Playgroup Thriplow

Income and Expenditure Account for the period ended 31 August 2022

		£	£
Income	Fees		
	Cambs County Council	56227.68	
	Other	9960.8	
			66188.48
	Fundraising		
	Bags2school	0	
	Xmas cards	75.6	
	Daffodil	1903.48	
	Cakes	186.6	
	Uniform	4	
	Christmas	907.48	
	Ice creams	153.4	
	100 club	298.05	
	Raffle	398.45	
			3927.06
	Donations		54.42
	Just giving		28.83
	Bounce back		168.6
	Sundries		450.65
	Breakfast club		3557.8
	Registration Fees		200
	Interest Received		0
Total Income			<u>74575.84</u>

Ladybird Playgroup Thriplow

Income and Expenditure Account for the period ended 31 August 2022

	£	£
Expenditure		
Accountancy		300
Adverts		136.8
Capital Equipment		424.91
Cleaning		1157.61
Committee Expenses		63.98
DBS checks		65
Equipment		287.37
First Aid		0
ICO		35
Insurance		736.45
Maintenance and Repairs		143.14
Ofsted		35
Payroll ServiceCosts		859.8
Play and Craft Materials		709.64
Play Equipment		0
PPL		108.43
Quickbooks		304.8
Rent		1500
Snacks		177.03
Sports coaching		425
Staff wages cost		63523.98
Staff Pension		1291.86
Staff gifts		500
Staff Training		1308.2
Stationery		1366.31
Subscriptions and Memberships		767.3
Sundry Expenses		0
Telephone		1141.84
Total Expenditure		<u>77369.45</u>
Surplus of Expenditure over Income		<u>-2793.61</u>



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Ladybird Playgroup Thriplow

On accounts for the year
ended

31 August 2022

Charity no
(if any)

1162435

Set out on pages

Pages 1 – 4

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

- In connection with my examination, no matter has come to my attention
1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

26/06/23

Name:

Adrian Winter FCCA – Taylor & Co

Relevant professional
qualification(s) or body
(if any):

Association of Chartered Certified Accountants - ACCA

Address:	Taylor & Co - The Sycamores, 43 Kneesworth Street
	Royston, Herts
	SG8 5AB

Section B**Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.