



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month Jan	Year 2023		Day 31	Month Dec	Year 2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

75 Radnor Road	
Twickenham	
Middlesex	
Postcode	TW1 4NB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr David Cornwell	Chair	Until May 2023	
2	Mr Michael Cherry	Secretary		
3	Mr Robert Youngs	Treasurer		
4	Prof Judith Hawley			
5	Ms Dawn V Culmer			
6	Mr Geoff Pope			
7	Angela Kidner			
8	Ms Nicola Pickering			
9	Catherine Lawson	Chair	From May 2023	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Hon Secretary	Mr Michael Cherry	75 Radnor Road, Twickenham TW1 4NB

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The constitution is that of an unincorporated association of Trustees
How the charity is constituted (eg. trust, association, company)	The Trust is governed by a constitution dated 13 December 2013. A copy has been provided to the Commissioners.
Trustee selection methods (eg. appointed by, elected by)	New Trustees may be invited by the current Trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the Trust are to:
 Support the restoration, conservation and maintenance of Alexander Pope's grotto in Twickenham;
 Promote interest in and knowledge of the Grotto and its significance in local and national history;
 Raise funds in support of the above objects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The activities of the Trust have all been directed to supporting and achieving the objects of the charity as set out in Section C. The grotto itself is of unique historic interest being a grade 2* listed structure and the only extant building in Twickenham related to Alexander Pope. As such, the Trustees have regard to the Commission's guidance on public benefit: by ensuring that access to the grotto is provided commensurate with its location within a school; and by providing information to the public about the grotto, and about Alexander Pope's local and national importance as a poet, writer and a leading exponent of 18th century landscape design.

The Trust was able to continue a range of activities after the restrictions caused by the coronavirus pandemic, but work in the grotto and lobby to complete the preservation project had to take place in the school holidays thus restricting public access at those times. Additionally, work to consolidate and protect the fragile brick floor uncovered in the central chamber required a report from the conservation consultants and a specialist report from archaeological consultants. The timing of these reports and the time required for work to be carried out meant that it could not be undertaken in 2023. The condition of the floor meant that only small groups could visit the grotto. Work continued on fitting out the lobby area to provide interpretation panels and a projected video loop from 'A Virtual Arcadia' by Professor Paul Richens to recreate the view of the Thames from the grotto entrance.

A grant of £21k was received from Historic England.

The Trust held a special opening event on 26 April so that donors and a wide range of contributors and supporters of the project could see the transformation that the preservation project had brought.

A programme of 'Landscape Tours' in conjunction with Strawberry Hill House was arranged allowing small groups of visitors to see the grotto.

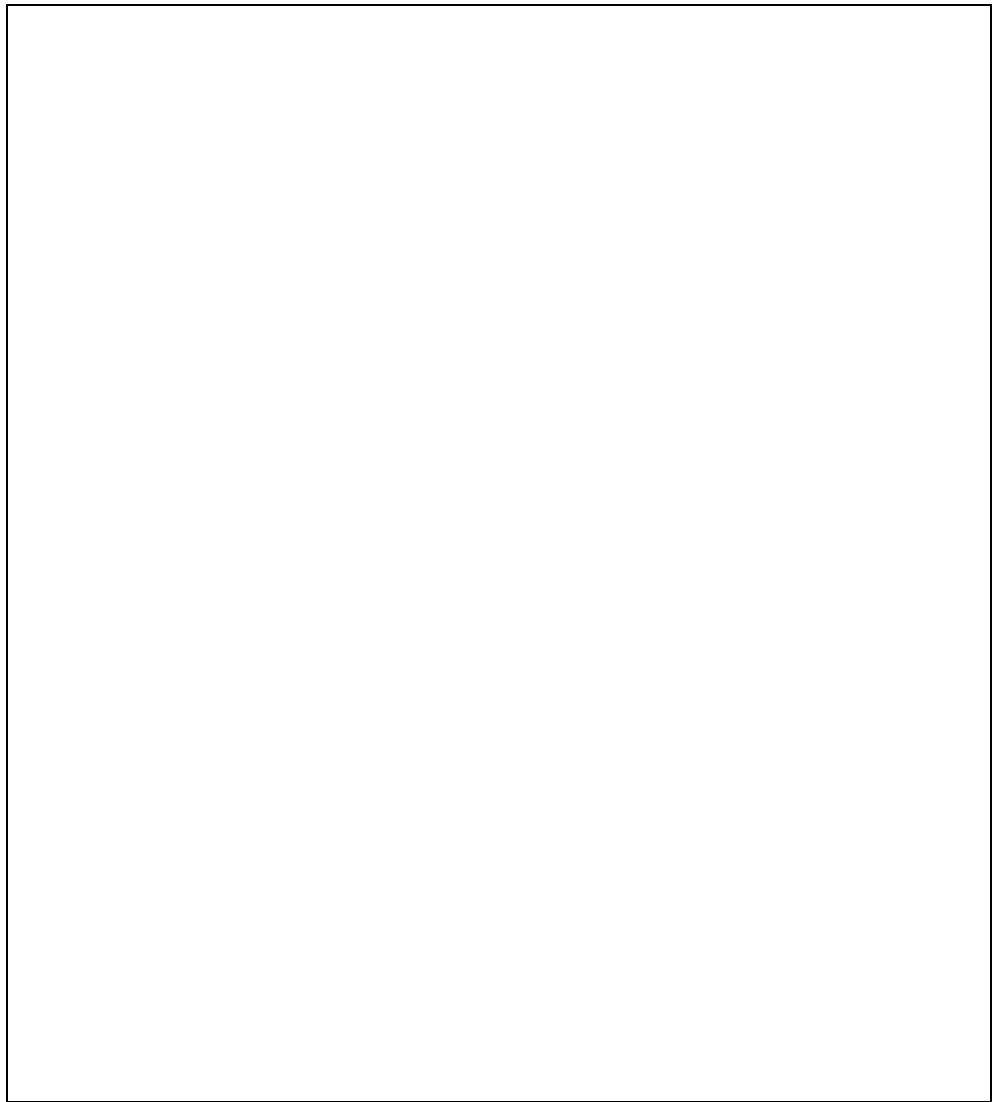
The grotto was open for 'Open House' on 9 September for small groups of visitors.

A number of private visits by small groups with specialist interests in Pope and the grotto were arranged.

Waldemar Januszczak visited the grotto on 18 May to film for his series on Mannerism.

The Trust continued to actively promote Pope and the preservation project:

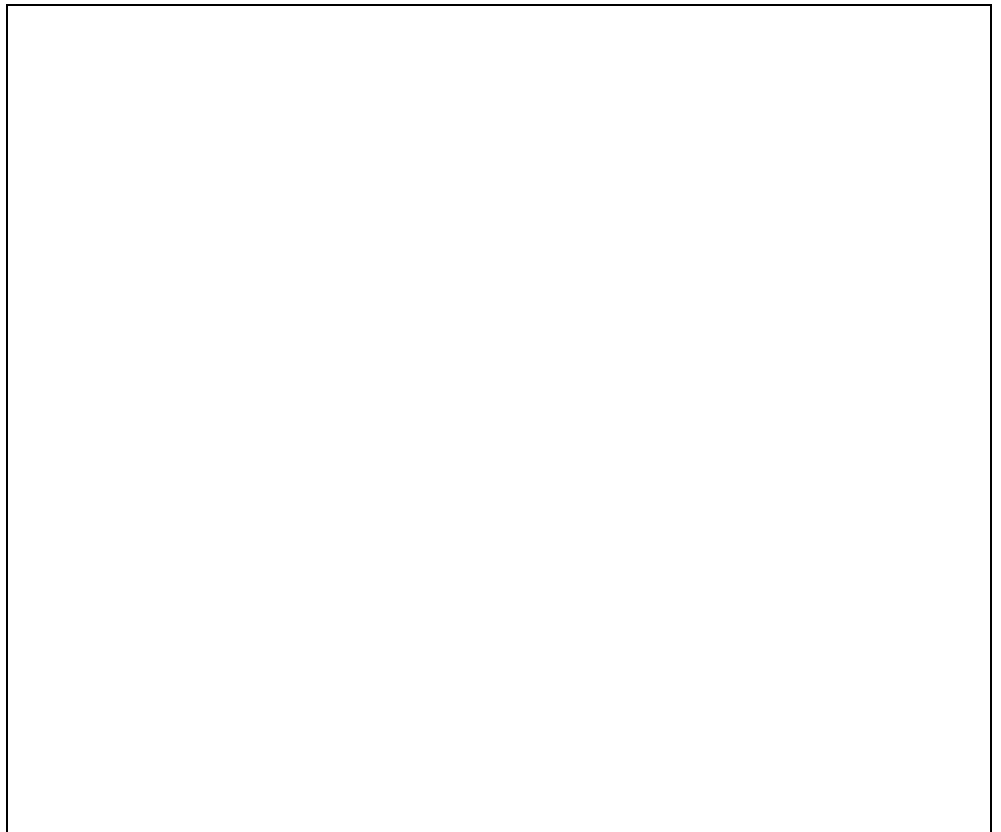
- A symposium 'Re:Creation' on digital technology and interpretation was held in Conway Hall, London on 21 February with 76 attendees
- Talks on the preservation project were given to the York House Society, and as part of the Borough's 'Know Your Place Festival'
- A further series of online lectures – the 'London Luminaries' were organised with the Trust's partners at English Heritage, Marble Hill and other local heritage organisations and were well supported.



Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Summary of the main achievements of the charity during the year

Following a visit to the grotto in January to inspect the work of the preservation project, Historic England confirmed that the grotto would be removed from the Heritage at Risk Register. This was formally announced in November.

The Trust continued to meet approximately every 2 months.

The grotto restoration project was a finalist in The Georgian Group Architectural Awards 2023.

The Trust held a Fundraising Awayday on 27 September to plan for the longer-term financial requirements of the grotto.

Victoria Northwood continued as Project Manager until the end of May 2023 having very successfully steered the project through considerable difficulties caused by the pandemic and the unavoidable restrictions of working in a school environment. She produced a Management and Maintenance plan as a basis for the Trust to take forward its work.

Sorcha Ni Foghluda completed her work on the interpretation panels for the lobby area.

The Steering Group, comprising Trustees and local heritage representatives and experts, met in March 2023 when it was agreed that the Group should be convened as and when appropriate and would include a wider range of representatives.

Section E Financial review

Brief statement of the charity's policy on reserves

All funds raised by the Trust will go towards the cost of preservation of the grotto and activities directly contributing to that objective.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

C Lawson

Full name(s)

Catherine Lawson

Position (eg Secretary, Chair, etc)

Chair

Date

2/7/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Pope's Grotto Preservation Trust

1162424

Receipts and payments accounts

CC16a

For the period from	01/01/2023	To	31/12/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Personal Donations	811		-	811	1,736
Tax reclaimed by Gift Aid	84		-	84	67
Grants	-	142,079	-	142,079	111,870
Books, cards and pictures sold	126		-	126	179
Ticket sales	3,700		-	3,700	4,498
Bank account interest	107		-	107	53
Transfers from restricted funds	17,412		-	17,412	-
Miscellaneous	338		-	338	300
	-	-	-	-	-
Sub total (Gross income for AR)	22,577	142,079	-	164,656	118,702
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	22,577	142,079	-	✓164,656	118,702
A3 Payments					
Printing and purchase of publications	-	66	-	66	-
Bank charges and insurance	824		-	824	441
Publicity and newsletters	188		-	188	-
Professional fees	13,220	50,605	-	63,825	53,193
IT and website costs	378		-	378	5,170
Fundraising expenses	1,254		-	1,254	225
Grotto restoration	8,789	88,864	-	97,653	99,094
Volunteers' expenses	776		-	776	1,774
Miscellaneous expenses	1,857	186	-	2,043	2,175
Transfers to unrestricted fund	-	17,412	-	17,412	-
	-	-	-	-	-
Sub total	27,287	157,134	-	✓184,421	162,071
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	27,287	157,134	-	184,421	162,071
Net of receipts/(payments)	- 4,710	- 15,055	-	- ✓19,765	- 43,369
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	46,380	20,065	-	✓66,445	109,814
Cash funds this year end	✓41,671	✓5,010	-	✓46,680	66,445

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Cash Account	41,671	5,010	-
		-		-
		-	-	-
	Total cash funds	✓41,671	✓5,010	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
	ROBERT N. YOUNGS	8/8/24



Section A

Independent Examiner's Report

Report to the trustees/
members of

Pope's Grotto Preservation Trust

On accounts for the year
ended

31st December 2023

Charity no
(if any)

1162424

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or.
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

MA Parry-Wingfield

Date:

8/8/24

Name:

Maurice Parry-Wingfield

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

11 Montpelier Row

Twickenham

TW 1 2NQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.