

HONITON COMMUNITY COMPLEX T/A THE BEEHIVE

(A company limited by guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021



HONITON COMMUNITY COMPLEX T/A THE BEEHIVE
(A company limited by guarantee)

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HONITON COMMUNITY COMPLEX T/A THE BEEHIVE
(A company limited by guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2021**

Trustees

S Sexton, Chair (to 31 March 2021) (resigned 31 March 2021)
B Simmonds, MBA (resigned 14 April 2021)
R Howe, Chair (from 1 October 2021)
R Sexton
R Galling (resigned 10 August 2021)
D Sheridan-Shaw
P Weller (resigned 22 September 2021)
C Browne, Interim Chair (1 April 2021 to 30 September 2021)
C Steggles (appointed 9 March 2021)
J Middleton (appointed 15 June 2021)
C Axon (appointed 22 September 2021)
W Parker (appointed 20 July 2021, resigned 19 October 2021)

**Company registered
number** 08409289

**Charity registered
number** 1162412

Registered office

The Beehive
Dowell Street
Honiton
Devon
EX14 1LZ

Key management

S Greenwell
W Van der Plank
J Browning
I Browne
D Urquhart

Accountants

Griffin
Chartered Accountants
165 High Street
Honiton
EX14 1LQ

Bankers

Lloyds Bank
82 High Street
Honiton
Devon
EX14 1JJ

Solicitors

Michelmores
Woodwater House
Pynes Hill
Exeter
Devon
EX2 5WR

HONITON COMMUNITY COMPLEX T/A THE BEEHIVE
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Honiton Community Complex (the company) for the year ended 31 March 2021. The Trustees confirm that the annual report and financial statements of the company comply with the current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Since the Company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

The Company also trades under the name The Beehive.

Objectives and activities

a. Policies and objectives

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, as well as to the Charity's charitable objects, as approved by Honiton Town Council and set forth in its Articles of Association.

These refer to the advancement of education in the arts, to associating local residents, authorities and voluntary organisations to provide facilities in the interest of social welfare for recreation and leisure time occupation, and the establishment, maintenance and management of a community centre.

b. Activities undertaken to achieve objectives

In order to achieve these objects, Honiton Town Council and the Charity entered into a 10-year lease of the community centre known as The Beehive and a Service Level Agreement, both commencing on 11 September 2015 and expiring on 10th September 2025. Community organisations benefit from concessional room hire rates.

The activities of the Charity directed to its charitable objects consist principally of the following:

1. Artistic and cultural activities including theatre, live musical performances of all kinds, cinema, dances, craft fairs and exhibitions of local works of art.
2. Room hires to local community groups and organisations, including various public sector organisations, for the purposes of education, training, leisure activities and communal worship.
3. The maintenance of a café bar at the Beehive, which provides a meeting point and social centre for members of the public, both generally and for those taking part in the activities referred to above. The café bar is run by a wholly owned subsidiary of the Charity, Beehive Hospitality Limited (see below).
4. Honiton Town Council's offices are within the Beehive building and its presence sits well with the social and community aspects of the Charity's objectives.
5. Upkeep of the building, which is key to the Charity's charitable activities.

HONITON COMMUNITY COMPLEX T/A THE BEEHIVE
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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Objectives and activities (continued)

c. Volunteers

The Board acknowledges with gratitude the enthusiasm, hard work and commitment of the volunteers from the community who have helped to staff the Beehive during such times as it has been open during the year.

Achievements and performance

a. Review of activities

During this financial year there have been 3 national lockdowns due to the Covid-19 pandemic, resulting in the Beehive being open for limited operations for just two and a half months in total. As a consequence community events, classes, cinema and performances were either rescheduled numerous times or cancelled entirely.

At the start of the year The Beehive was closed to the public and was first able to open its doors between 28th September and 5th November 2020 for theatre & dance classes and essential services, during which time we were also able to show 2 films, together with Nostalgic Cinema. We re-opened on the 2nd December until the 20th of December, when 3 films were shown. The 6 events attracted 250 people, 221 (88%) from within EX14 & EX13 post codes and 29 (12%) from further afield.

From the 6th of January 2021 until the 31st of March 2021, the country was again put into lockdown and all places of entertainment were closed.

Financial review

a. Going concern

These Financial Statements have been prepared on the going concern basis. The Charity's cash position at 31st March 2021 was strong, owing in part to the absence during the year of activities which, although within the Charity's charitable objects do not generate net income, and partly to the influx of cash during closure from different levels of government and donations from business, private individuals and trusts.

Negotiations with Honiton Town Council

Local authority financial support is essential for the viability of the Charity, and was included in the 10-year lease as a 'Service Charge' to be paid by Honiton Town Council to the Charity based on the outgoings of the building. The Council disputed successive invoices submitted by the Charity from 2017 onwards and a long period of negotiation followed which ended with the execution of a compromise agreement on 12 November 2019, under which the Charity accepted £20,000 in full and final settlement of all Service Charge due up to 30 September 2019. The agreement also provided that the parties would negotiate the replacement of the Service Charge with a fixed sum per annum.

As a result, during the year 2020-21 the Charity did not invoice any Service Charge to Honiton Town Council for two reasons; first it was hoped that the negotiations to find an alternative method of subsidising repair, maintenance and services required by the lease would result in a retrospective payment covering the year 2020-21, and secondly that the building was only used by the Charity briefly during the year due to the coronavirus restrictions. For most of the year, for practical purposes the building was only being used by the Council.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

In March 2021 the two parties finally executed a Deed of Variation under which, instead of the old Service Charge based on outgoings, the Council would pay an annual sum of £10,000 for the remainder of the 10-year term, and the Charity was given the right to terminate the Lease unilaterally on three months' notice at any time. The Deed includes a one-off Covid Recovery grant of £15,000.

b. Reserves policy

The major expenditure envisaged by the Trustees is the cost arising from the termination of the 10-year lease, whether by notice given by the Trustees expiring before the end of the term, or on the expiry of the lease in September 2025. Accordingly their policy is to set aside sufficient cash reserves to meet this cost. The amount of the Charity's reserves was kept under review throughout the year of account at the monthly trustees' meeting, but no specific sum was set aside, and at the end of the year the carried-forward sum of £75,477 was deemed adequate both to meet that cost and to provide working capital. However, since then we have set aside £45,000 in a separate bank account against the lease termination cost. The adequacy of this reserve is still reviewed at monthly board meetings and will be adjusted as necessary from time to time.

c. Financial performance

As will be seen from the above, because of Covid-19 only a very small proportion of the Beehive's usual activities have taken place, and the financial performance cannot be compared with that of a normal year. Despite the very low level of operational activity, however, the Board was engaged throughout the year in financial negotiations with Honiton Town Council, which were concluded around the year end, and will fundamentally affect the financial position of the Charity for the remainder of its 10-year lease. A brief summary of these negotiations appears below.

We note as follows:

1. Staff were furloughed for much of the year. The Government was providing significant financial support, under the Furlough scheme and otherwise, without which we would not have been able to survive.
2. The Charity did not receive any financial support from Honiton Town Council during this financial year due to ongoing negotiations over a change to the lease (see above). The sums due under the Deed of Variation were not received until after 31 March 2021.
3. No donations were made to local charities during the financial year (2020 - £324) and £25 (2020 - £4,520) was spent by way of reduced room rates to support local groups and charities in accordance with the Charity's objects. These low figures are due to lack of revenue and closure of the building due to Covid.
4. Although owing to the very low level of operations the cost of services consumed and cleaning was much lower than normal, major and minor repairs were necessary as in a normal year.
5. During the year substantial donations were received from the family of Wendy Woolcombe, amounting to £35,000, together with £4,500 from the Gwyneth Moxon Trust. Sponsorship was also agreed with Jurassic Fibre for the amount of £3,000.
6. As of 31 March 2021 the trading situation had not improved because of ongoing closure due to Covid. At the date of signature of these accounts, the Beehive is again open to the public but restrictions are still in place and it is not known when and to what extent reopening will be permitted over the coming months, and what programme of events may be possible, especially if a further lockdown is necessary. The extent of local and central Government support via grants and furlough and throughout the crisis has been vital in maintaining liquidity, but should further closure be necessary, there will be no income stream to fund repairs, maintenance, and the part of staff salaries that is not covered by the furlough scheme.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

7. No net profit was available this year for donation as usual by BHL to the Charity.

The Statement of Financial Activities show incoming resources for the year of a revenue nature of £173,184 (2020 - £317,319), and outgoing resources of a revenue nature of £123,190 (2020 - £367,123), making a net surplus of £49,994 (2020 - £49,804 deficit). The total free unrestricted reserves at the year end stand at £75,477 (2020 - £25,483).

d. Principal risks and uncertainties

The systems and procedures to manage major risks are covered by the Directors by way of :-

- Directors' meetings
- On going reference to the Business plan
- Organisational risk assessments
- Finance monitoring
- Review of health and safety issues

The principal risk and uncertainty this year was of course protracted closure and restrictions on operations due to Covid, but the approaching expiry of the 10-year lease in 2025 is already affecting the Charity's operations.

The major risks to which the Charitable Company has exposure to, as identified by the Directors, are regularly reviewed and updated during the year. Where possible insurance cover is obtained to mitigate risks.

As a matter of policy, and to inform decision making, the Trustees review the Charity's working capital position on a monthly basis.

Structure, governance and management

a. Constitution

The Charity is registered at Companies House as a company limited by guarantee under number 08409289 and is constituted under a Memorandum of Association dated 19 February 2013 with Articles of Association adopted on 30 March 2015. It is also registered with the Charity Commission as a Charity under number 1162412.

The Charity's objects ('Objects') are specifically restricted to the following:

4.1.1. to advance the education of the public in Honiton and East Devon, in particular (but without limitation) in the arts;

4.1.2. to further or benefit the residents of Honiton and East Devon, without distinction of age, sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations operating in those areas in a common effort to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents; and

4.1.3. to advance, for the benefit of the public in Honiton and East Devon, such other purposes as are exclusively charitable under the law of England and Wales as the Directors may from time to time determine; in particular (but without limitation) by the establishment, maintenance and management of a community centre for charitable activities promoted by the Charity.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management (continued)

b. Methods of appointment or election of Trustees

New Trustees may be nominated by the Charity Members, the existing Trustees or Honiton Town Council. Nominees and appointees are subject to meeting the qualification criteria as defined by the Articles of Association as well as the Board of Trustees' approval and they are invited to attend Board meetings for a trial period, after which both parties confirm or otherwise the desire to pursue the appointment. The Articles of Association limit the numbers and voting power of local authority-influenced trustees and the voting power of local authorities or companies controlled by them, to avoid the Charity becoming local authority influenced or controlled.

c. Members

Individuals who support the Beehive are encouraged to become members of the Company. Their liability is limited to £10, and they are known as Charity Members. They pay a nominal subscription, currently £10. There are about 50, and many work as volunteers at the Beehive.

Statement of Trustees' responsibilities

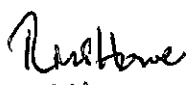
The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on *19 October 2021* and signed on their behalf by:



R Howe
(Chair of Trustees)

HONITON COMMUNITY COMPLEX T/A THE BEEHIVE
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**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2021**

Independent examiner's report to the Trustees of Honiton Community Complex t/a The Beehive ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

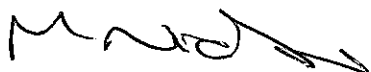
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

Signed:



Dated: 29/10/21

Misty Nickells FCA

Griffin

Chartered Accountants
165 High Street
Honiton
EX14 1LQ

HONITON COMMUNITY COMPLEX T/A THE BEEHIVE
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021**

| | Note | Unrestricted funds 2021 £ | Total funds 2021 £ | Total funds 2020 £ |
|------------------------------------|------|------------------------------------|-----------------------------|-----------------------------|
| Income from: | | | | |
| Donations and legacies | 3 | 158,492 | 158,492 | 39,434 |
| Charitable activities | 4 | 14,672 | 14,672 | 260,811 |
| Other trading activities: | 5 | | | |
| Other trading activities | | 20 | 20 | 17,074 |
| Total income | | 173,184 | 173,184 | 317,319 |
| Expenditure on: | | | | |
| Charitable activities | | 123,190 | 123,190 | 367,123 |
| Total expenditure | | 123,190 | 123,190 | 367,123 |
| Net movement in funds | | 49,994 | 49,994 | (49,804) |
| Reconciliation of funds: | | | | |
| Total funds brought forward | | 25,483 | 25,483 | 75,287 |
| Net movement in funds | | 49,994 | 49,994 | (49,804) |
| Total funds carried forward | | 75,477 | 75,477 | 25,483 |

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 11 to 25 form part of these financial statements.

HONITON COMMUNITY COMPLEX T/A THE BEEHIVE
(A company limited by guarantee)
REGISTERED NUMBER: 08409289

BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2021

| | Note | 2021 £ | 2020 £ |
|--|------|----------------------|----------------------|
| Fixed assets | | | |
| Investments | 11 | 1 | 1 |
| | | <u>1</u> | <u>1</u> |
| Current assets | | | |
| Debtors | 12 | 17,016 | 6,197 |
| Cash at bank and in hand | | 87,811 | 63,418 |
| | | <u>104,827</u> | <u>69,615</u> |
| Creditors: amounts falling due within one year | 13 | (16,351) | (33,218) |
| | | <u>88,476</u> | <u>36,397</u> |
| Net current assets | | <u>88,476</u> | <u>36,397</u> |
| Total assets less current liabilities | | <u>88,477</u> | <u>36,398</u> |
| Provisions for liabilities | | (13,000) | (10,915) |
| Net assets excluding pension asset | | <u>75,477</u> | <u>25,483</u> |
| Total net assets | | <u><u>75,477</u></u> | <u><u>25,483</u></u> |
| Charity funds | | | |
| Restricted funds | 15 | - | - |
| Unrestricted funds | 15 | 75,477 | 25,483 |
| Total funds | | <u><u>75,477</u></u> | <u><u>25,483</u></u> |

HONITON COMMUNITY COMPLEX T/A THE BEEHIVE
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BALANCE SHEET (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

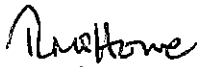
The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on
19 October 2021 and signed on their behalf by:



R Howe
Chair of Trustees

The notes on pages 11 to 25 form part of these financial statements.

HONITON COMMUNITY COMPLEX T/A THE BEEHIVE
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. General information

Honiton Community Complex is a standard charity registered in England and Wales. The registered office address is The Beehive, Dowell Street, Honiton, Devon, EX14 1LZ.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Honiton Community Complex t/a The Beehive meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Where the donated good is a fixed asset, it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset class and depreciated over the useful economic life in accordance with the Company's accounting policies.

On receipt, donated professional services and facilities are recognised on the basis of the value of the gift to the Company which is the amount it would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.4 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

2.5 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Statement of financial activities.

2.6 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

2. Accounting policies (continued)

2.8 Liabilities

Liabilities and provisions are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.9 Provisions

Provisions are recognised when the Company has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

2.10 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.11 Pensions

The Company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Company to the fund in respect of the year.

2.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

HONITON COMMUNITY COMPLEX T/A THE BEEHIVE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

3. Income from donations, legacies and grants

| | Unrestricted funds 2021 £ | Total funds 2021 £ |
|-------------------|--|---------------------------------------|
| Donations | 48,886 | 48,886 |
| Government grants | 109,606 | 109,606 |
| | <u>158,492</u> | <u>158,492</u> |

| | <i>Unrestricted funds 2020 £</i> | <i>Total funds 2020 £</i> |
|-----------|--|---------------------------------------|
| Donations | 39,434 | 39,434 |

4. Income from charitable activities

| | Unrestricted funds 2021 £ | Total funds 2021 £ |
|---|--|---------------------------------------|
| Temporary lettings & licensing of charitable property | 6,513 | 6,513 |
| Cultural & community events | 8,159 | 8,159 |
| Total 2021 | <u>14,672</u> | <u>14,672</u> |

| | <i>Unrestricted funds 2020 £</i> | <i>Total funds 2020 £</i> |
|---|--|---------------------------------------|
| Temporary lettings & licensing of charitable property | 83,331 | 83,331 |
| Cultural & community events | 177,480 | 177,480 |
| <i>Total 2020</i> | <u>260,811</u> | <u>260,811</u> |

HONITON COMMUNITY COMPLEX T/A THE BEEHIVE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

5. Fundraising income

Income from fundraising events

| | Unrestricted funds 2021 £ | Total funds 2021 £ |
|--------------------------|--|---------------------------------------|
| Other trading activities | 20 | 20 |

| | <i>Unrestricted funds 2020 £</i> | <i>Total funds 2020 £</i> |
|--------------------------|--|---------------------------------------|
| Other trading activities | 17,074 | 17,074 |

6. Analysis of expenditure by activities

| | Activities undertaken directly 2021 £ | Support costs 2021 £ | Total funds 2021 £ |
|---|--|---|---------------------------------------|
| Temporary lettings & licensing of charitable property | - | 31,283 | 31,283 |
| Cultural & community events | 1,974 | 81,861 | 83,835 |
| Fundraising | - | 8,072 | 8,072 |
| | <u>1,974</u> | <u>121,216</u> | <u>123,190</u> |

HONITON COMMUNITY COMPLEX T/A THE BEEHIVE
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

6. Analysis of expenditure by activities (continued)

| | <i>Activities undertaken directly 2020 £</i> | <i>Support costs 2020 £</i> | <i>Total funds 2020 £</i> |
|---|--|---|---------------------------------------|
| Temporary lettings & licensing of charitable property | - | 69,449 | 69,449 |
| Cultural & community events | 134,072 | 147,915 | 281,987 |
| Fundraising | 1,457 | 14,230 | 15,687 |
| | <u>135,529</u> | <u>231,594</u> | <u>367,123</u> |

Analysis of direct costs

| | Temporary lettings & licensing of charitable property 2021 £ | Cultural & community events 2021 £ | Total funds 2021 £ |
|------------|---|---|---------------------------------------|
| Film costs | 600 | - | 600 |
| Publicity | 288 | - | 288 |
| Other | 1,086 | - | 1,086 |
| | <u>1,974</u> | <u>-</u> | <u>1,974</u> |

| | <i>Temporary lettings & licensing of charitable property 2020 £</i> | <i>Cultural & community events 2020 £</i> | <i>Total funds 2020 £</i> |
|---------------------|---|---|---------------------------------------|
| Payments to artists | 76,709 | - | 76,709 |
| Film costs | 20,244 | - | 20,244 |
| Publicity | 7,005 | - | 7,005 |
| Other | 30,114 | 1,457 | 31,571 |
| | <u>134,072</u> | <u>1,457</u> | <u>135,529</u> |

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

6. Analysis of expenditure by activities (continued)

Analysis of direct costs (continued)

Analysis of support costs

| | Temporary lettings & licensing of property 2021 £ | Cultural & community events 2021 £ | Fundraising 2021 £ | Total funds 2021 £ |
|-----------------------------|--|--|--------------------------|-----------------------------|
| Staff costs | 27,784 | 59,177 | 5,694 | 92,655 |
| Postage & stationery | 25 | 54 | 5 | 84 |
| Licenses & subscriptions | 187 | 399 | 38 | 624 |
| Equipment & maintenance | 2,032 | 4,328 | 416 | 6,776 |
| Communications | 378 | 805 | 77 | 1,260 |
| Premises costs | 6,644 | 9,617 | 1,123 | 17,384 |
| IT & website support | 1,043 | 2,497 | 240 | 3,780 |
| Professional fees | 2,737 | 807 | 77 | 3,621 |
| Sundry | 1,555 | 4,177 | 402 | 6,134 |
| Bad debt provision movement | (11,102) | - | - | (11,102) |
| | <u>31,283</u> | <u>81,861</u> | <u>8,072</u> | <u>121,216</u> |

HONITON COMMUNITY COMPLEX T/A THE BEEHIVE
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

6. Analysis of expenditure by activities (continued)

Analysis of support costs (continued)

| | <i>Temporary lettings & licensing of charitable property 2020 £</i> | <i>Cultural & community events 2020 £</i> | <i>Fundraising 2020 £</i> | <i>Total funds 2020 £</i> |
|--------------------------|---|---|-----------------------------------|---------------------------------------|
| Staff costs | 26,071 | 55,526 | 5,342 | 86,939 |
| Postage & stationery | 621 | 1,322 | 127 | 2,070 |
| Licenses & subscriptions | 1,643 | 3,499 | 337 | 5,479 |
| Equipment & maintenance | 4,399 | 9,370 | 901 | 14,670 |
| Communications | 400 | 853 | 82 | 1,335 |
| Premises costs | 12,583 | 25,522 | 2,455 | 40,560 |
| IT & website support | 1,367 | 2,912 | 280 | 4,559 |
| Professional fees | 5,432 | 11,568 | 1,113 | 18,113 |
| Sundry | 5,913 | 12,596 | 1,212 | 19,721 |
| Motor expenses | 105 | 222 | 21 | 348 |
| Donations | 97 | 207 | 20 | 324 |
| Delapidation provision | - | 1,280 | 123 | 1,403 |
| Bad debts written off | 3,329 | 7,090 | 683 | 11,102 |
| Training | 17 | 35 | 3 | 55 |
| Depreciation | 7,472 | 15,913 | 1,531 | 24,916 |
| | <u>69,449</u> | <u>147,915</u> | <u>14,230</u> | <u>231,594</u> |

7. Independent examiner's remuneration

| | 2021 £ | 2020 £ |
|---|-------------------|-------------------|
| Fees payable to the Company's independent examiner for the independent examination of the Company's annual accounts | 450 | 450 |
| Fees payable to the Company's independent examiner in respect of: | | |
| All other services not included above | 870 | 800 |

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

8. Staff costs

| | 2021 | 2020 |
|--|---------------|---------------|
| | £ | £ |
| Wages and salaries | 88,548 | 82,337 |
| Social security costs | 2,158 | 2,847 |
| Contribution to defined contribution pension schemes | 1,949 | 1,755 |
| | 92,655 | 86,939 |

The average number of persons employed by the Company during the year was as follows:

| | 2021 | 2020 |
|-----------|-------------|-------------|
| | No. | No. |
| Employees | 5 | 6 |

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charity comprise the management team (see page 1). The total employee benefits of the key management personnel of the charity is £90,497 (2020 - £91,672).

9. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the year ended 31 March 2021, no Trustee expenses have been incurred (2020 - £NIL).

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

10. Tangible fixed assets

| | Long-term leasehold property £ | Plant and machinery £ | Fixtures and fittings £ | Digital equipment £ | Total £ |
|--------------------------|---|-----------------------------|-------------------------------|---------------------------|------------|
| Cost or valuation | | | | | |
| At 1 April 2020 | 3,992 | 45,171 | 2,822 | 18,045 | 70,030 |
| At 31 March 2021 | 3,992 | 45,171 | 2,822 | 18,045 | 70,030 |
| Depreciation | | | | | |
| At 1 April 2020 | 3,992 | 45,171 | 2,822 | 18,045 | 70,030 |
| At 31 March 2021 | 3,992 | 45,171 | 2,822 | 18,045 | 70,030 |
| Net book value | | | | | |
| At 31 March 2021 | - | - | - | - | - |
| At 31 March 2020 | - | - | - | - | - |

HONITON COMMUNITY COMPLEX T/A THE BEEHIVE
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

11. Fixed asset investments

| | Investments in subsidiary companies £ |
|--------------------------|---|
| Cost or valuation | |
| At 1 April 2020 | 1 |
| At 31 March 2021 | <u>1</u> |
| Net book value | |
| At 31 March 2021 | 1 |
| At 31 March 2020 | <u>1</u> |

Principal subsidiaries

The following was a subsidiary undertaking of the Company:

| Name | Company number | Registered office or principal place of business | Principal activity |
|-----------------------------|---------------------------|---|---------------------------|
| Beehive Hospitality Limited | 09492649 | The Beehive, Dowell Street, Honiton, Devon, EX14 1LZ. | Public houses and bars |

| Class of shares | Holding |
|----------------------------|----------------|
| Ordinary | 100% |

The financial results of the subsidiary for the year were:

| Name | Income £ | Expenditure £ | Profit/(Loss) / Surplus/ (Deficit) for the year £ | Net assets £ |
|-----------------------------|---------------------|--------------------------|--|-------------------------|
| Beehive Hospitality Limited | 166 | (1,588) | (1,422) | 1,426 |

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

12. Debtors

| | 2021 £ | 2020 £ |
|----------------------------|---------------|--------------|
| Due within one year | | |
| Trade debtors | 8,180 | 3,451 |
| Other debtors | 3,259 | 2,746 |
| Grants receivable | 5,577 | - |
| | <u>17,016</u> | <u>6,197</u> |

13. Creditors: Amounts falling due within one year

| | 2021 £ | 2020 £ |
|------------------------------|---------------|---------------|
| Trade creditors | 1,566 | 8,877 |
| Other creditors | 599 | 2,750 |
| Accruals and deferred income | 14,186 | 21,591 |
| | <u>16,351</u> | <u>33,218</u> |

14. Provisions

| | Lease provision £ |
|-----------------|-------------------------|
| At 1 April 2020 | 10,915 |
| Additions | 2,085 |
| | <u>13,000</u> |

The provision is a delapidation provision on the lease.

HONITON COMMUNITY COMPLEX T/A THE BEEHIVE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

15. Statement of funds

Statement of funds - current year

| | Balance at 1 April 2020 £ | Income £ | Expenditure £ | Balance at 31 March 2021 £ |
|---------------------------|---------------------------------|-------------|------------------|-------------------------------------|
| Unrestricted funds | | | | |
| General funds | 25,483 | 173,184 | (123,190) | 75,477 |

Statement of funds - prior year

| | Balance at 1 April 2019 £ | Income £ | Expenditure £ | Balance at 31 March 2020 £ |
|---------------------------|---------------------------------|-------------|------------------|-------------------------------------|
| Unrestricted funds | | | | |
| General funds | 75,287 | 317,319 | (367,123) | 25,483 |

16. Summary of funds

Summary of funds - current year

| | Balance at 1 April 2020 £ | Income £ | Expenditure £ | Balance at 31 March 2021 £ |
|---------------|---------------------------------|-------------|------------------|-------------------------------------|
| General funds | 25,483 | 173,184 | (123,190) | 75,477 |

Summary of funds - prior year

| | Balance at 1 April 2019 £ | Income £ | Expenditure £ | Balance at 31 March 2020 £ |
|---------------|---------------------------------|-------------|------------------|-------------------------------------|
| General funds | 75,287 | 317,319 | (367,123) | 25,483 |

HONITON COMMUNITY COMPLEX T/A THE BEEHIVE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

17. Analysis of net assets between funds

Analysis of net assets between funds - current year

| | Unrestricted funds 2021 £ | Total funds 2021 £ |
|--|--|---------------------------------------|
| Fixed asset investments | 1 | 1 |
| Current assets | 104,827 | 104,827 |
| Creditors due within one year | (16,351) | (16,351) |
| Provisions for liabilities and charges | (13,000) | (13,000) |
| Total | 75,477 | 75,477 |

Analysis of net assets between funds - prior year

| | <i>Unrestricted funds 2020 £</i> | <i>Total funds 2020 £</i> |
|--|--|---------------------------------------|
| Fixed asset investments | 1 | 1 |
| Current assets | 69,615 | 69,615 |
| Creditors due within one year | (33,218) | (33,218) |
| Provisions for liabilities and charges | (10,915) | (10,915) |
| Total | 25,483 | 25,483 |

18. Pension commitments

The charitable company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension cost charge represents contributions payable by the charity to the fund and amounted to £1,949 (2020 - £1,755). £433 (2020 - £423) was payable to the fund at the balance sheet date and is included in creditors.

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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

19. Related party transactions

Included within other debtors is £3,259 (2020 - £2,746) owed to the charity from its subsidiary, Beehive Hospitality Limited in respect of transactions with Beehive Hospitality Limited throughout the year. The transactions can be summarised as follows:

- £Nil (2020 - £5,000) discretionary licence fee charged to Beehive Hospitality Limited
- £34 (2020 - £3,029) for sales made by Beehive Hospitality Limited to Honiton Community Complex
- £547 (2020 - £8,817) for purchases made by Honiton Community Complex on behalf of Beehive Hospitality Limited