



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

The Carriage Foundation

On accounts for the year  
ended

31 July 2021

Charity no  
(if any)

1162356

Set out on pages

Independent Examiners Report – 1ER to 2ER  
Trustees' Annual Report – TAR1 to TAR5  
Receipts and payments accounts – SS1 to SS2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

09.05.2022

Name:

M W Thomas

**Relevant professional qualification(s) or body (if any):**

ACA

**Address:**

Mills & Black, Derwent House

141-145 Dale Road, Matlock

Derbyshire. DE4 3LU

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



## Trustees' Annual Report for the period

From: 1 August 2020 Period start date

To: 31<sup>st</sup> July 2021 Period end date

Charity name: THE CARRIAGE FOUNDATION

Charity registration number: 1162356

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objects of the charity are:-</p> <p>To advance the education of the public in horse drawn carriages, their history and carriage driving in particular but not exclusively by:</p> <p>a) Compiling, maintaining and publishing an online database containing a detailed list of historic horse drawn carriages that are in accessible public and private collections throughout the UK;</p> <p>b) Organising study days and tours and offering collections and conservation advice; and</p> <p>c) Publishing articles, books and booklets on horse drawn carriages.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"><li>- the events programme is publicly available to all</li><li>- educational outreach work is carried out through Study Days and tours</li><li>- volunteers are encouraged to be actively involved in projects</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trustees confirm that they have referred to the Charity Commission's general guidance on public benefit in reviewing the Charity's aims and objectives and have taken due regard of its contents.</p>

## Additional information (optional)

You may choose to include further statements where relevant about

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>Volunteers have been assisting in the cataloguing of carriages for the database <a href="http://www.carriagefoundation.org.uk">www.carriagefoundation.org.uk</a>. This has resulted in a substantial amount of information being ready to go into the public domain.</p> <p>One volunteer has been helping to write The Carriage Foundation's first publication 'An A to Z of Carriages' and another volunteer has taken on a research project, compiling a complete list of nationwide coach builders.</p> <p>Volunteers have also attended events at the beginning of the financial year (subject to Covid-19 restrictions) and assisted with the Charity's promotional stand increasing awareness and promoting membership.</p>
Other	SORP reference	



## Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Over the past 12 months The Carriage Foundation has organised talks and discussions via Zoom. The study tours and study day were curtailed during the Covid-19 pandemic. Those due to take place have been rescheduled to next year and are fully booked.</p> <p>The charity's Trustees have also worked closely with museums and other organisations to assist with documentation and public enquiries. Museums now send enquiries directly to us to respond to and we have been working with museums not just in the UK but worldwide. Museum staff continue to expand their knowledge of horse-drawn carriages within the collections under their care. The Carriage Foundation has assisted in the process of enhancing the collection at Arlington Court with the addition of three carriages from other museums and has been advising on interpretation.</p> <p>Despite the impact of Covid-19 and the cancellation of events, where the Carriage Foundation would normally have had a promotional stand, subscriptions have increased slightly on the previous year, particularly from our international followers. This has been achieved through the Carriages of Britain website and the dedicated Facebook page <a href="https://www.facebook.com/thecarriagefoundation/">https://www.facebook.com/thecarriagefoundation/</a> as well as networking with people from other countries who are taking an active interest in the work of the Charity and helping to achieve its educational outreach aims.</p> <p>The Carriage Foundation has published its first book 'The A to Z of Carriages'. Response has been excellent with copies being posted across the globe and placed in major libraries, including the world-renowned Hermitage, Imperial Carriage Museum Vienna, the National Library of Ireland and the Carriage Association of America. It is proving to be an easy to use reference book for anyone interested in expanding their knowledge of horse-drawn carriages.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	<p>The four key objectives identified for progression in 2020/21 have been developed as follows:-</p> <ol style="list-style-type: none"> <li><u>1 Collections and archives:</u> <i>to set up a resource room/safe storage facility</i> Discussions are ongoing with the Museum of the Horse, Tuxford, regarding the possibility of setting up a dedicated resource room</li> <li><u>2. Fundraising:</u> <i>to establish a Fundraising and Development Sub-Committee</i> It is anticipated that this will become active during 2021/22.</li> <li><u>3. Communications:</u> <i>to optimise the website potential and increase on-line networking opportunities</i> This is of heightened importance given the impact of the global pandemic.</li> <li><u>4. Projects:</u> <i>to identify primary archive material</i> The Charity has been loaned an original Mail Coach of historical importance</li> </ol> <p>In addition, a new Trustee was appointed w.e.f. 1<sup>st</sup> January 2021 to strengthen the editorial capacity of the Board as well as the data management and administration of the charity to ensure operational continuity.</p>
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	<p>An increase in the number of international members over the reporting period.</p> <p>The number of Facebook regular 'followers' has also increased from 1,164 to 1,226 during the year.</p> <p>Some donations have been received during the year but a targeted grant application process for specific projects will be developed and activated once the Fundraising and Development Sub-Committee is in place.</p>

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity has continued to operate on a breakeven basis.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity considers it prudent to retain sufficient reserves to cover its annual operational costs. A Reserve Fund of £2,500 is therefore held in a CCLA COIF Deposit Fund.
Amount of reserves held	Para 1.22	£2,500
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Trustees are aware that there is a reliance on income from the subscription base and is therefore seeking to raise specific funding from charitable trusts to enable new projects to be developed.

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Principal sources of funding are subscriptions, Gift Aid, Study Day fees, donations and grants.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<p>A risk analysis matrix is reviewed at each Trustees' Meeting and assesses the following risks:</p> <p><b>Financial</b> (cash flow and working capital);  <b>Operational</b> (business continuity, loss or prolonged absence of key personnel);  <b>Strategic/governance</b> (succession planning; ongoing compliance with Charity Commission regulations/charity law);  <b>Reputational</b> (risk of being associated with unsuitable or failed projects)</p> <p><b><u>Response to COVID-19</u></b>  As a result of the current pandemic and in response to Government guidelines, the Trustees have moved to remote working with meetings taking place via electronic means in accordance with the Charity's governing document. The Trustees remain of the opinion that the charity will continue as a going concern for the next 12 months on a break-even basis.</p>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO



Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Apart from the first charity trustees, every trustee must be appointed for a term (to be fixed by the trustees) by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>In the appointment of new trustees, a potential nominee is invited to attend at least two meetings of trustees as an 'Observer'. This initiates a two-way process enabling both the Observer and existing trustees to learn more about each other before any appointment is formalised.</p> <p>Background information is provided to the nominee at this stage and includes information about The Carriage Foundation, a copy of the Constitution of the Charitable Incorporated Organisation, the latest Annual Report and Accounts, minutes of the previous two trustees' meetings, together with the Charity Commission's publication 'The Essential Trustee'.</p> <p>Any training needs are identified and arrangements made on an individual basis once an appointment has been made.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	The Carriage Foundation
Other name the charity uses	
Registered charity number	1162356
Charity's principal address	The Carriage Foundation Red House Stables Old Road Darley Dale Matlock Derbyshire DE4 2ER

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin Henderson	Chairman		
2	Amy Bracey	Project Curator		
3	Caroline Dale-Leech			
4	Alastair Gordon			
5	Andrew Derbyshire			
6	Susan Anderson			
7	Medina Dicks			

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Mills & Black Chartered Accountants	141-145 Dale Road, Matlock, DE4 3LU

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>S. Anderson</i>	<i>AEDerbyshire</i>
Full name(s)	SUSAN ANDERSON	ANDREW DERBYSHIRE
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE

Date

18.11.2021





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**THE CARRIAGE FOUNDATION**

No (if any)  
1162356

**CC16a**

## Receipts and payments accounts

For the period from	Period start date 1.8.2020	To	Period end date 31.7.2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Study Tours	-	-	-	-	-
Study Days	-	-	-	-	771
Subscriptions	2,033	-	-	2,033	1,752
Grants and Donations	1,030	-	-	1,030	850
HMRC Gift Aid	-	-	-	-	-
Publications	78	-	-	78	106
Promotions	-	-	-	-	-
Other	1	-	-	1	920
<b>Sub total (Gross income for AR)</b>	<b>3,142</b>	<b>-</b>	<b>-</b>	<b>3,142</b>	<b>4,399</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>3,142</b>	<b>-</b>	<b>-</b>	<b>3,142</b>	<b>4,399</b>
<b>A3 Payments</b>					
Study Tours	-	-	-	-	466
Study Days	45	-	-	45	459
Fees	1,202	-	-	1,202	1,134
Publications	1,236	-	-	1,236	1,739
Carriages of Britain	-	-	-	-	-
Project Curator	120	-	-	120	366
Other	-	-	-	-	60
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>2,603</b>	<b>-</b>	<b>-</b>	<b>2,603</b>	<b>4,223</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>2,603</b>	<b>-</b>	<b>-</b>	<b>2,603</b>	<b>4,223</b>
<b>Net of receipts/(payments)</b>	<b>539</b>	<b>-</b>	<b>-</b>	<b>539</b>	<b>176</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>5,355</b>	<b>-</b>	<b>-</b>	<b>5,355</b>	<b>5,179</b>
<b>Cash funds this year end</b>	<b>5,894</b>	<b>-</b>	<b>-</b>	<b>5,894</b>	<b>5,355</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	5,894	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

[illegible]

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

[illegible]

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

S. Anderson  
AG Delphi

SUSAN ANDERSON
ANDREW DORRUSHIRE

18-11-21
18-11-21