



**ST ANDREWS HILL
& QUEEN VICTORIA STREET
EC4V 5DE**

**ANNUAL REPORT FOR THE YEAR ENDING
DECEMBER 2020**

Registered Charity Number 1162335

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ADMINISTRATIVE INFORMATION - 2020

Rector and Archdeacon of London:	The Ven Luke Miller
NSM Curate:	The Rev'd Prebendary Jonathan Osborne
NSM Curate:	The Rev'd Neil Bunker (until 30.6.20)
Churchwardens:	Martin Woods Tom Ormond
Bookkeeper:	Kevin Ogilvie
Treasurer:	Paul Nicholas (until 30.9.20) Robin Davies (from 30.9.20)
Parish Administrator:	Laura Li
Parish Clerk (St Ann's):	Jennifer Maclean
Deanery Synod Representative:	Martin Woods
Guild Church Council Members:	David Wheeler Robin Davies Ex-officio - Clergy, Churchwardens and Deanery Synod Representative
Electoral Roll Officer:	Martin Woods
Sidespeople:	Tom Ormond David Wheeler Martin Woods Robin Davies
Safeguarding Officer:	Tom Ormond
Bankers:	CAF Bank Ltd
Independent Examiner:	Andrew Hedger FCA Sevenoaks, Kent

AGENDA FOR THE ANNUAL PAROCHIAL CHURCH MEETING

St Andrew by the Wardrobe on 21st April 2021 at 6pm

ANNUAL MEETING OF PARISHIONERS

1. Welcome and Opening Prayer
2. Apologies for absence:
3. Minutes of the previous meeting
4. Election of Churchwardens
5. Close of meeting

ANNUAL PAROCHIAL CHURCH MEETING

1. Opening Prayer
2. Apologies for absence
3. Minutes of the previous meeting
4. Matters Arising from Minutes of last meeting
5. Reports
 - a. Rector's Report
 - b. Electoral Roll
 - c. Safeguarding Report
 - d. Fabric Report
 - e. Deanery Synod Report
 - f. Administrator's Report
 - g. Treasurer's Report
 - h. Finance Report and Accounts
 - i. Clean for Good Progress Report
6. Elections and Appointments
 - a. Election of PCC Members
 - b. Election of Deanery Synod Representative
 - c. Appointment of Sidespeople
 - d. Appointment of Independent Examiner
7. Any Other Business
8. Closing Prayer

Please note: The Annual Parochial Church Meeting will be followed by the first meeting of the newly elected Parochial Church Council.

MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING

St Andrew by the Wardrobe 30th September 2020

Present: Father Luke Miller, Rector and Chair; Robin Davies; Tom Ormond; David Wheeler; Martin Woods

In Attendance: Laura Li; Kevin Ogilvie

1. Annual Meeting of Parishioners

1.1 Opening Prayer

Fr Luke opened all the meetings with the Angelus.

1.2 Apologies for absence:

Jennifer Maclean; Paul Nicholas, The Revd Preb Jonathan Osborne.

1.3 Minutes of the Previous Meeting

The minutes were read out by the Rector, accepted and signed.

1.4 Election of Churchwardens

Tom Ormond and Martin Woods had been nominated and were duly elected.

1.5 Close of meeting

There being no other business, the meeting closed.

2. Annual Parochial Church Meeting

2.1 Opening Prayer.

2.2 Apologies for absence:

Jennifer Maclean; Paul Nicholas, The Revd Preb Jonathan Osborne.

2.3 Minutes of the previous meeting

The minutes were accepted. The minute book was duly signed after the close of the meeting.

2.4 Matters Arising.

None.

2.5 Reports

2.5.1 Rector's Report

Fr Luke referred to his written report and commented that this present year has been unique because of the Covid-19 pandemic and the end of 2019 is even more distant than usual. Much is very much already in the past and there is no need to dwell on it. Business has moved on with the help of all present.

Fr Luke thanked everybody for their work in support of the parish in the previous year.

2.5.2 Electoral Roll

The Electoral Roll Report was noted.

2.5.3 Safeguarding Report

The Safeguarding Report was noted. The Rector added that there has been some difficulty obtaining the DBS check for the Safeguarding Officer. All PCC members, as trustees of a charity, may also need to be DBS checked.

2.5.4 Fabric Report

The Fabric Report was noted. The Rector added that the unsafe circuits identified at the electrical inspection have been disabled.

2.5.5 Deanery Synod Report

The Deanery Synod Report was noted.

2.5.6 Administrator's Report

The Administrator's Report was noted.

2.5.7 Finance Report

Fr Luke noted that the world has changed in the relatively short time since the accounts were drawn up and the City may not return to pre-Covid-19 levels until 2023/24. We are not so reliant as other parishes on cafés and congregational giving and our income has largely continued e.g. from the Parish Rate. But we must look at how our finances are structured and the future use of the building. The potential partnership with the Coptic Church would bring in some income. Fr Luke ended by thanking Kevin Ogilvie for the work he had done on bookkeeping and producing the accounts.

Kevin referred to his written report and added that when the accounts were examined the Independent Examiner felt they were in good order. The benefit of using the same independent examiner is that he understands how the parish works and can easily identify any problems. It was easy to incorporate the St Martin within Ludgate finances into our accounts with Andrew Hedger's help.

2.5.8 Annual Accounts

It was noted that the annual accounts were presented to the PCC at a meeting on 16 September and approved.

2.5.9 Clean for Good Report

In addition to the report from Clean for Good, the Rector noted:

The investment of £25,001 was recognised as a grant, although technically it is an investment. Clean for Good are just going into profit, so the investment may see some return. St Andrew by the Wardrobe hold 25 ordinary shares and 1 class A share.

Fr Luke is a director of the company but delegated this role to Martin Sargeant, who has continued since his retirement. Georgina Graham, the Operations Manager, may take on this role in future.

Martin Woods asked that Georgina report to the APCM. Robin Davies stated that Clean for Good should provide us with a copy of their accounts each year.

3. Elections and Appointments

3.1 Election of PCC Members

Fr Luke noted Paul Nicholas' wish to stand down and suggested that the remaining PCC Members be voted in en bloc. All were in agreement. David Wheeler and Robin Davies were thus elected.

Martin Woods remains a member *ex officio* as Deanery Synod representative. David Wheeler continues as Lay Vice-chair. Tom Ormond continues as Safeguarding Officer.

Father Neil Bunker resigned his licence here in June. Fr Luke noted his support for the parish and expressed his thanks to Fr Neil.

3.2 Appointment of Deanery Synod Representative

Martin Woods was appointed as Deanery Synod Representative for three years to 2023.

3.3 Appointment of Sidespeople

Fr Luke suggested that the current sidespeople be re-elected en bloc. All were in agreement. The following were appointed: Tom Ormond; David Wheeler; Martin Woods; and Robin Davies.

3.4 Appointment of Independent Examiner

Martin Woods proposed that Andrew Hedger be re-appointed as Independent Examiner; seconded by Tom Ormond. All were in agreement.

Fr Luke noted that Paul Nicholas had resigned as Treasurer. Robin Davies volunteered to take on the role of Treasurer in a supervisory capacity with Kevin Ogilvie continuing to do the bookkeeping.

3.5 Any Other Business

None

4. Adoption of Policies

4.1 Safeguarding Policy

The safeguarding policy was agreed by email and signed on 22 July 2020. The policy was formally acknowledged and ratified.

5. Any Other Business

Martin Woods congratulated Fr Luke on his appointment as an Honorary Chaplain to HM the Queen and thanked him for all the work he does for us, in addition to his duties as Archdeacon, guiding us pastorally and spiritually.

6. Closing Prayer

The Rector closed the meeting with prayer.

RECTOR'S ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

In recent times St Andrew by the Wardrobe has not celebrated a full triduum: the ceremonies of Maundy Thursday, Good Friday and Easter Day have been kept in other churches by our congregation, and I have been elsewhere in the Archdeaconry. It must be a very long time since the Easter Vigil was celebrated here. By Easter 2020 the churches were closed as a result of the pandemic and so I celebrated an Easter Vigil in the Rectory garden. We were all beginning to learn how to live stream services and we put the video onto Twitter. It gained a great deal of interest and about 50 people watched it live and overall around 900 people saw the video or part of it. Perhaps one of our biggest services ever! It was an extraordinary example of the way in which the difficult times of 2020 were both disruptive of so much that we hold dear but also taught us new things.

During the pandemic the church has been open for individual prayer (whenever that has been legal and with a covid risk assessments in place) almost every day from around 7:30 in the morning when I go into church to say matins until around 6:30pm. A steady trickle of people pass through the building in order to make their devotions. Using the permission which has been given during the pandemic I have been saying a private mass in the church most weekdays and so the round of prayer has been sustained and indeed enhanced in these last months. The monthly Monday Mass has also continued whenever possible and I am most grateful to the small congregation of those who are around in the City who have continued to make public worship and witness possible.

Christmas of course was very different and most of the carol services did not take place. Our friends in the livery companies joined in with the online livery carols which the City churches and Livery Companies combined to put together. Nevertheless, a very happy Parish and Ward Carol service took place with the Alderman and Chair and members of the Ward Club representatives of the Spectacle Makers, Upholders Blacksmiths and Apothecaries all present. I should particularly like to note the support during the year of the Chair of the Ward Club who has attended the monthly Monday Mass whenever possible and being very strong in her support of the Ward church.

Advanced Sunday school has been revived and we had a splendid talk from the ecclesiastical furniture designer Luke Hughes on the economics and design of 17th century church woodwork. This lecture was given in that part of the year in which we were able to gather personally and a good number were present in the church and more online. During Lent a fine lecture by the Reverend Douglas Dales on Saint Bonaventure had to be entirely held online.

Behind the scenes, a major work of 2020 was continuing the scoping work for the major restoration project. There will be much to report in the 2021 Rector's report about how this is going forward and the fundraising challenge which we have identified. We continue to look forward to developing relationships with the Coptic Orthodox Church. This will mean a shift in the long-established use of the church on Sundays by Saint George's Indian Orthodox church. I met with their priest and management committee to explain the situation and discuss options with them.

Other established users of the church have been inhibited by the pandemic restrictions. Although we were able to have a choir for the Carol service, the English Chamber choir has been unable to rehearse for most of the year. The Ancient Monuments Society and the Friends of Friendless Churches are going through a process of separating their operations as a result of growth in both organisations but continue to be our tenants at St. Ann's Vestry Hall and to maintain their library on the north gallery. The Tallis Scholars music library continues to be used and stored in the south gallery.

Members of the PCC have learned how to conduct meetings electronically and the business of the church has gone forward. We owe huge thanks to Laura Li who continues her work in the parish office. During the pandemic year she has largely had to work from home but has cheerfully and efficiently kept the administration of the parish on a sound footing.

We continue to work with the Archdeaconry of London too seek a good arrangement for the use of Saint Martin Ludgate and discussions with the Stationers Company around the details of that continued during the year. There has been some frustration all sides that we have not yet completely resolved this, and it is being given continued focus.

Our vision for S Andrew by the Wardrobe is that the church can continue to serve its local business and Civic community while being restored to become a hub for a thriving ecumenical partnership and a centre of significant activity for the Coptic Orthodox Church. Our ability to do this has been enhanced by our joining together with other local Anglo-Catholic churches in a cluster or informal network known as 'City Catholics'. The cluster is already enabling us to do more together than we could each do individually. An initial fruit was mutual support of one another's Christmas services. There will be more to report on this in next year's report.

All in all, despite the pandemic the church is in good heart and looking forward to what will be the most extraordinary time in 2021. Right at the end of the year we passed through the sorrowful 80th anniversary of the night of 29th and 30th December 1940 when the Wren church was destroyed in the Blitz. Just as S Andrew by the Wardrobe was the last church rebuilt after the Great Fire of London, it was also the last church to be rebuilt after the blitz: a great survivor for Christ's Kingdom. While the repairs that followed the destruction of the Second World War now need major works, 2020 saw us at last poised to undertake them and to launch into the next phase of the life of this ancient and enduring House of God. In closing therefore I commend to all friends of S Andrew's the project prayer:

Father you have taught us that unless the Lord build the house, they that labour do but labour in vain; hear us we beseech thee as we commend unto thy power the restoration of this house of prayer. May our endeavours be to thy glory, our work prospered for thy kingdom, and our service acceptable in thy sight. Give us the means to complete what we have begun, the wisdom to plan what is best and the courage to undertake it. Protect from all injury those whose labour achieves the work; guide those who direct it; and bless our community through it; that your church may grow in Faith and Love and numbers of those believing, in and through Christ our Lord. Amen

The Ven Luke Miller
Rector

REPORT ON THE ELECTORAL ROLL

There are currently eleven names entered on the Electoral Roll, there being three residing in the parish.

Martin C Woods
Electoral Roll Officer

FABRIC REPORT

Very little actual work has taken place on the building in the last year. The state of the electrical system has continued to be monitored and a number of circuits have been deliberately disabled for safety reasons. During the closure of the church in the covid lockdown care was taken to make sure that the tops were run every now and again to reduce the risk of legionella.

This seeming lack of activity however masks major work which has gone on to scope the project for the refurbishment of the church. This will comprise the installation of disabled access , the rewiring and re lighting of the church; a new heating system which will run from electricity and include a green heat transfer system mounted in the roof to reduce carbon emissions. The toilets and servery will be refurbished and the church re decorated. Fund raising has been put in place and a fundraising team appointed, and our quinquennial inspecting architect, Bob Wilson, is providing project management. By the end of 2020 the first phase of scoping the work had begun and this is likely to continue through 2021 in the hope that we can begin on site in the latter part of the year.

The Ven Luke Miller
Rector

SAFEGUARDING REPORT

I was re-appointed the Safeguarding Officer for St Andrew by the Wardrobe. There have been no issues to report. Discussions continue with the Diocese regarding DBS checks for the PCC. A need has been identified for the PCC and Parish Administrator to undergo basic safeguarding training. Clergy safeguarding training is up to date.

In early 2021 I completed the C of E National Safeguarding Team's "Basic Safeguarding Awareness course". I also completed The Diocese of London's "Safeguarding Children level 1" and "Safeguarding Adults level 1 and 2".

Details of the St Andrew's Safeguarding policy are displayed on the notice boards and also accessible via the website's Home page.

Tom Ormond
Safeguarding Officer

REPORT ON THE PROCEEDINGS OF THE CITY DEANERY SYNOD - 2020.

Due to the Coronavirus Pandemic, the normal schedule was disrupted, and as opposed to the normality of three Meetings, the Deanery Synod met only twice throughout the year.

The first Meeting having taken place before the lockdown restrictions, as is customary, the Lord Mayor, The Right Honourable Alderman William Russell, the Lady Mayoress, the Sheriffs and their consorts were warmly welcomed by the Area Dean. Tributes were paid to Stephen Finch, a previous Lay Chairman, and the Rev'd Prebendary David Paton, a previous Area Dean, both of whom had recently died.

The main topic was focused on the Diocesan Vision 2030 with presentations from the Rev'd Adam Atkinson, Director of Mission within the Two Cities (subsequently Archdeacon of Charing Cross), and Georgina Graham, responsible for Operations Management, both of whom spoke upon identification of seven geographical areas in the City, with new buildings, residential and office accommodation, retail, the "Culture Mile" and an expectation of new employment for over 100,000 people, with the opportunities that this Vision would bring for a vibrant ministry within the City Deanery.

The Lord Mayor responded in outlining common themes between both the Diocesan Vision 2030 and the City Plan 2036 and expressed his encouragement towards the many enterprises in which the Deanery was engaging and thanked the Synod for the gift of a Bible.

Following the Mayoral departure, the topic continued in a broader discussion identifying needs of publicity, both electronic in addition to traditional, use of buildings as valuable assets, and sharing resources, such as equipment and staff expertise.

The summer Meeting having been cancelled, the Synod met in the autumn for the first time electronically via Zoom. The Meeting was almost entirely devoted to a comprehensive presentation by Deputy Catherine McGuinness (also Vice-President of Castle Baynard Ward Club), who chairs the City's Policy and Resources Committee, entitled "The current and future development of the City - Towards the City Plan 2036". In summary, she spoke of the heavy impact of Covid 19, but detailed how the Corporation had stepped in with, among other projects, the offering of financial advice, provision of emergency funding, and securing accommodation for the homeless. In a positive prediction, she explained that plans were well advanced for encouraging business back into the City, coupled with an ambition for developments consisting of high quality architecture, improved transport links, and provision of world class services. In conclusion, she extended a warm invitation to receive any input which the Synod may have to offer, and in thanking her, the Area Dean offered a willing assurance that the Synod would look forward to any opportunity of working alongside the City Corporation.

Following a difficult period of almost ten months, together with restrictions continuing to remain in place, the Synod has remained in good heart.

Martin C Woods
Deanery Synod Representative

ADMINISTRATOR'S REPORT

The pandemic meant that there was not the usual activity at St Andrew by the Wardrobe. The Church was closed between March and July and the Parish Office closed again in December whilst the Church remained open for private prayer.

During the first lockdown I produced a podcast about the history and architecture of St Andrew's for a Corporation of London initiative to maintain interest in the City.

Reopening the Church in July, enabled us to organise the first lecture of our revived Advanced Sunday School. This involved learning how to use Facebook ads and trailing 30 feet of cables through St Ann's Chapel and into the Church so we could broadcast over Zoom. Having the ability to broadcast online meant we were able to manage reduced numbers in physical attendance due to social distancing and keep up healthy audience numbers.

And just before we went into the second lockdown we managed to hold our socially distanced joint Parish and Ward carol service.

I ended the year learning the intricacies of Gift Aid managing to meet the deadline for claiming back the tax for 2016. A claim for years 2017 – 2020 will follow next year.

Laura Li
Parish Administrator

TREASURER'S REPORT

The financial situation of the two churches in the parish can be summarized as follows:

		<u>St Andrews</u>	<u>St. Martins</u>
Total income	£161994	93742	68252
Total expend.	<u>126629</u>	<u>68065</u>	<u>58564</u>
Net surplus	35365	25677	9688

Rise in value of investments

135580

170945

Balance b/fd 544791

Net assets 715736

This is held as to:

General investments 362164

Shares in Clean for Good 25001

387165

Balances at bank 328571

715736

Of this £146025 is in restricted funds leaving the balance of £569711 unrestricted.

Notes:

St. Andrews income

Of the £93742 above (122134 Prior year) we can account for £82119 as follows:

9795 recurring grant-Prior year (PY) 41133

5500 burial ground grant-PY 2750

Both these grants are from diocesan bodies.

15661 church hire-similar to PY

51163 parish rates-ditto

St. Martins income

Of the £68252 we can account for £51657 as follows:

32114 radio mast-PY 16057

19543 church hire-PY 7107

St. Andrews expenditure

The £68065 comprises:

45000 to Common Fund

12921 for church administrator and bookkeeping

10144 for church maintenance etc.

The main difference from last year is that there were £12514 in major repairs

St. Martin's expenditure

The £58564 comprises:

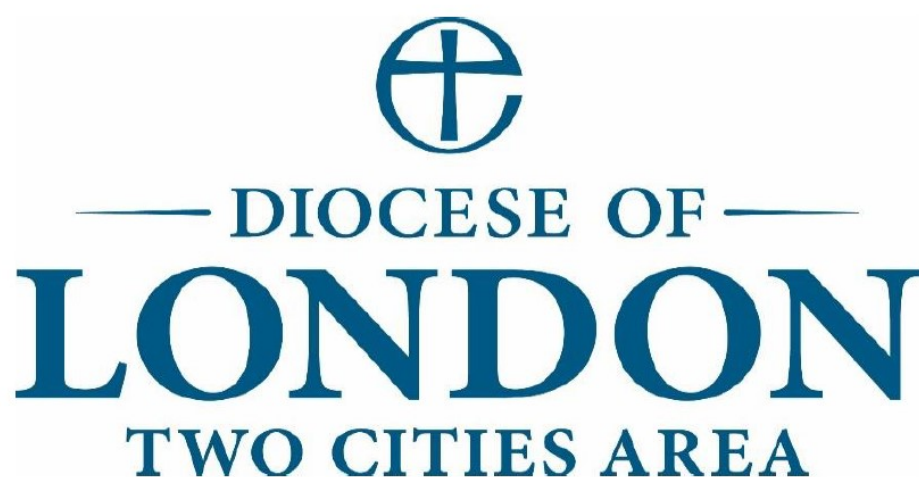
30000 to Common Fund

28564 for church maintenance and architect's fees

Robin Davies
Treasurer

ACCOUNTS FOR 2020

ST ANDREW-BY-THE-WARDROBE



with St Ann's Blackfriars

REPORT AND ACCOUNTS

31 DECEMBER 2020

Parish:	St Andrew-by-the-Wardrobe Queen Victoria Street, EC4V 5DE
Rector:	The Ven Luke Miller St Andrews Hill EC4V 5DE
Bankers:	CAF Bank 25 King's Hill Ave, King's Hill, West Malling, Kent ME 19 4JQ
Fund manager	CCLA Investment Management Ltd 80 Cheapside London EC2V 6DZ
Council Members:	The Ven Luke Miller (Chairman) David Wheeler LVO (Lay Vice Chair) Paul Nicholas (resigned 30th September 2020) Tom Ormond Martin Woods The Rev'd Prebendary Jonathan Osborne The Rev'd Neil Bunker (resigned 30th June 2020) Robin Davies

REPORT OF THE PAROCHIAL CHURCH COUNCIL**31 DECEMBER 2020**

The Parochial Church Council ("PCC") presents the annual report and accounts for the year ended 31 December 2019.

Responsibilities of the PCC

The PCC is required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Parish as at the end of the financial year and of its income and expenditure for that period. In preparing those accounts, the PCC is required to select appropriate accounting policies, make judgements and estimates that are reasonable and prudent and state whether all accounting standards which they consider to be applicable have been followed. The PCC is also required to use a going concern basis in preparing the accounts unless this is inappropriate.

The PCC has the responsibility for ensuring that there are proper accounting records kept, and for taking such steps as are reasonably open to safeguard the assets of the Parish and to prevent and detect fraud and other irregularities.

Principal activity and review:

The PCC has the responsibility of cooperating with the Rector in promoting in the ecclesiastical parish of St Andrew by the Wardrobe the whole mission of the Church, pastoral, evangelistic, social and ecumenical. During 2019 the PCC believes it has met these objectives and will be maintained in the future. The PCC is a charity currently exempted from registration with the Charity Commission.

Major risks:

The PCC believes that it has identified and reviewed all major risks that might affect the mission and has sufficient systems and procedures in place to mitigate those risks. In particular the PCC believes that the level of reserves held are sufficient and reasonable to maintain the mission.

Reserves Policy:

All Funds are held to assist in the costs associated with the planned renovation of the church and to provide three months' of unrestricted payments.

Investment Policy:

The PCC subcontracts the management of its funds to CCLA Investment Management Ltd. It is satisfied with the performance achieved during the year. The PCC is committed to review performance on a regular basis.

Trustee Remuneration

No members of the PCC receive any remuneration. Reasonable Clergy expenses are met. Other than this there were no related party transactions.

Financial Result:

The PCC made a surplus of total income over expenditure on the General Fund of £170,945. The Balance Sheet at 31st December 2020 showed total net assets of £715,736.

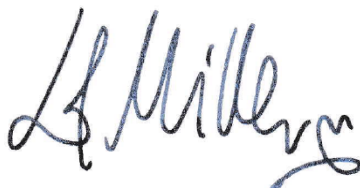
Council:

The members of the PCC during the year were as shown on the previous page.

All members of the PCC are either ex officio or are elected at the Annual Parochial Church Meeting in accordance with the Church Representation Rules. The Parish has adopted a policy of waiving the term limits that any person having served six years continuously.

Approved by the PCC on 21 April 2021 and signed on its behalf by:

The Ven Luke Miller
Rector



Report of the Independent Examiner to the PCC members of the Parish of St Andrew-by-the-Wardrobe

I report to the PCC members of the Parish of St Andrews-by-the-Wardrobe on my examination of the accounts for the year ended 31st December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Andrew Hedger FCA
Address: Sevenoaks, Kent
Date: 21 April 2021

ST ANDREW-BY-THE-WARDROBE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

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			Year to 31 December 2020		Year to 31 December 2018
NOTES	Restricted	Endowment	Unrestricted	Total	Total
	£	Funds	£	£	£
		£			
Incoming resources					
2 Incoming resources from donors	-	-	15,888	15,888	47,787
3 Other voluntary incoming resources				-	22
6 St Martin Ludgate			68,252	68,252	123,606
4 Incoming resources from operating activities	-	-	69,127	69,127	65,019
4 Income from investments	-		8,727	8,727	9,306
Total incoming resources	-	-	161,994	161,994	245,740
Resources expended					
Raising Funds			(1,400)	(1,400)	(1,400)
5 Expenditure on charitable activities			(66,664)	(66,664)	(96,997)
6 St Martin Ludgate			(58,564)	(58,564)	(42,756)
Management and administration	-	-	-	-	-
Total resources expended	-	-	(126,629)	(126,629)	(141,153)
Net incoming (outgoing) resources	-	-	35,365	35,365	104,587
Valuation adjustments	-	121,024	14,556	135,580	33,937
Net movement in funds	-	121,024	49,921	170,945	138,524
BALANCES BROUGHT FORWARD	25,001	-	519,790	544,791	406,267
BALANCES CARRIED FORWARD	25,001	121,024	569,711	715,736	544,791

ST ANDREW-BY-THE-WARDROBE
BALANCE SHEET AT 31 DECEMBER 2020

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NOTES	31 December 2020		31 December 2019	
	£	£	£	£
INVESTMENT ASSETS				
COIF investment fund	241,140		226,583	
8 North Vestry Trust	121,024			
7 Investment in Clean For Good	25,001		25,001	
Total Investment Assets		387,165		251,584
CURRENT ASSETS				
Accounts Recievable	3,397		-	
Cash at bank	325,277		293,207	
	328,674		293,207	
CREDITORS: amounts falling due within one year:	103		-	
	103		-	
NET CURRENT ASSETS		328,571		544,791
TOTAL ASSETS LESS CURRENT LIABILITES		715,736		544,791
7 ANALYSIS OF FUNDS				
Restricted Funds		25,001		25,001
Endowment Funds		121,024		-
General Fund		569,711		519,790
		715,736		544,791

The accounts were approved by the Council and signed on its behalf by:-

The Ven Luke Miller
 21 April 2021



1 ACCOUNTING POLICIES

The principal accounting policies that have been adopted in the preparation of these accounts are given below.

Basis of preparation of accounts

The accounts are prepared on the historical cost basis modified by the inclusion of investment assets at their market valuations at the balance sheet date. The accounts have been prepared in accordance with the Church Accounting Regulations 1997 as amended by the Church Accounting (Amendment) Regulations 2001 together with applicable accounting standards and the Charities SORP 2005.

Funds

All funds are available for application on the general purposes of the Parochial Church Council ('Council') unless they are designated as endowment funds which cannot be spent. Certain funds have been restricted by the Council for particular use and the balances on these are identified separately.

Incoming resources

Incoming resources from donors is recognised when received, and planned giving is recognised only when received; the applicable income tax recoverable is recognised when the claim is quantified and submitted. Grants are recognised when agreed by the grantor. Income from the use of church premises is recognised when agreed and paid by the occupier. A voluntary church rate is levied on certain property in the parish and the income is recognised when received. Income from investments is recognised when due and receivable.

Investments

Realised gains and losses on investments are recognised when investments are sold; unrealised gains or losses are included when the investment assets are revalued at the balance sheet date.

Resources expended

All resources expended are recognised when paid, and significant items of expenditure due but not paid are accrued at the balance sheet date.

Current assets

Amounts receivable but not paid at the balance sheet date are included in current assets as debtors less any provision applicable.

NOTES TO THE ACCOUNTS AT 31 DECEMBER 2020 (continued)

1 ACCOUNTING POLICIES (continued)**Fixed assets**

Consecrated and beneficed property of any kind is excluded from the accounts. Moveable church furnishings are accounted as inalienable property and stated at nil amount. All expenditure incurred on such property is treated as resources expended so is written off.

Equipment used within the church premises is written off when acquired, unless of a material amount in which case it is capitalised in fixed assets and depreciated over its useful life.

2 INCOMING RESOURCES FROM DONORS

	Year to 31 December 2020 £	Year to 31 December 2019 £
Planned giving	-	30
Loose Collections	164	1,980
Donations and Alms Boxes	360	1,035
Recurring Grants	15,295	43,883
Other funds generated	-	859
Tax recoverable on Gift Aid	69	
	<hr/> 15,888 <hr/>	<hr/> 47,787 <hr/>

3 OTHER VOLUNTARY INCOMING RESOURCES

	Year to 31 December 2020 £	Year to 31 December 2018 £
Statutory Fees	-	22
	<hr/> - <hr/>	<hr/> 22 <hr/>

NOTES TO THE ACCOUNTS AT 31 DECEMBER 2020 (continued)

4 INCOMING RESOURCES FROM OPERATING ACTIVITIES

	Year to 31 December 2020 £	Year to 31 December 2019 £
Church Hire	15,661	13,760
Church hall lettings	2,303	3,047
Parish rates	51,163	48,212
Administration Reimbursement		
Interest & Dividends	8,727	9,305
	<u>77,854</u>	<u>74,324</u>

5 RESOURCES EXPENDED RELATING TO THE WORK OF THE CHURCH

	Year to 31 December 2020 £	Year to 31 December 2018 £
Diocesan contribution	45,000	49,732
Ministry costs	14,527	20,940
Sanctuary supplies	463	750
Services costs - music	-	150
Building maintenance	2,287	1,623
Cleaning	1,933	2,819
Miscellaneous	60	3,910
Flowers and Catering	133	191
Light and Heat	870	2,122
Telephone, Internet, Website & Office	1,390	1,912
Legal Fees	-	1,735
Maintenance	-	12,514
	<u>66,664</u>	<u>98,398</u>

NOTES TO THE ACCOUNTS AT 31 DECEMBER 2020 (continued)

6 ST MARTIN LUDGATE

By means of a Pastoral Scheme dated 14th May 2019, St Martin Ludgate ceased to be Guild Church and was placed in the parish of St Andrew by the Wardrobe as a Chapel of Ease.

Its income and chattels became the possession of the PCC of the new parish thus formed on the date the Scheme came into effect.

INCOMING RESOURCES FROM ST MARTINS

	Year to 31 December 2020 £	Year to 31 December 2019 £
Income from transferred bank account		73,885
Church Hire and investment income	23,374	33,663
Burial Ground	2,750	
Legacy	10,014	
Radio Mast	32,114	16,057
	<hr/> 68,252	<hr/> 123,605

EXPENDITURE RELATING TO ST MARTINS

Upkeep of service	649	1,311
Maintenance and Utilities	27,916	20,151
Common Fund	<hr/> 30,000	<hr/> 21,294
	<hr/> 58,564	<hr/> 42,756

- 7 On 27 February 2017 The PCC acquired 25,000 B Shares of £1 fully paid in Clean For Good Ltd. It had previously acquired one ordinary share of £1 fully paid on 21 September 2016.

Clean for Good is a professional cleaning company whose aim is to improve the wages and working conditions of City cleaners by:-

- being a fully accredited Living Wage Employer ;
- investing in training staff and developing their skills;
- ensuring none of its staff has a zero-hours contract.

The investment is valued at the lesser of cost or net realisable value.

- 8 The PCC of St Martin Ludgate was the managing trustee for a trust that arose from the sale of the North Vestry. The income is for 'furthering the religious and other charitable work of the church of England' within St Martin Ludgate. In November 2020 the PCC passed a resolution to transfer the Trust into the name of St Andrew's.

CLEAN FOR GOOD PROGRESS REPORT

Clean for Good is an ethical office and workspace cleaning company for London. It is a business with a social purpose, established by a group of churches and Christian charities in 2017 to demonstrate how a professional cleaning company can deliver a good service whilst also providing fair and dignified work for the cleaners. St Andrew-by-the-Wardrobe is one of Clean for Good's founding investors and Fr Luke remains a Director of the Company.

The company finished its third full year of operation in March 2020 with 45 clients, nearly 50 employees, a net turnover of over £500,000 and made its first annual profit, albeit a small one, demonstrating its commercial viability. Clients include churches, charities, businesses and public sector bodies.

Clearly, since March 2020, Clean for Good has had to navigate a very challenging year, along with everybody else. All but two of its customers closed their buildings at the start of the first national Lockdown and this heralded a year of huge disruption and uncertainty. Adopting the principle of solidarity, and by working closely with customers and employees, the company has survived and looks set to finish the year slightly smaller, but in good health. As a Living Wage Employer, the business has paid its employees the full London Living Wage at all times, whether working or furloughed, and has been able to retain most of its team through the year.

Clean for Good was recognised in Spring 2020 for the second year running as one of the NatWest's Top 100 social businesses in the UK and also one its 'Top 25 Newcomers'. Clean for Good has been one of the UK's fastest growing social businesses. The company also became the first cleaning company in the UK to be awarded the Fair Tax Mark in Autumn 2020.

Further information can be found at www.cleanforgood.co.uk or by contacting the Managing Director, Tim Thorlby at manager@cleanforgood.co.uk

Tim Thorlby
Managing Director



CLEAN FOR GOOD ACCOUNTS

Registered number: 09889100

Clean for Good Limited

ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2020

Prepared By:

Simon Porter & Co Accountants Ltd
1 Prospect Street
Caversham
Reading
RG4 8JB

Clean for Good Limited

**ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2020**

DIRECTORS

Martin Lawson
Luke Miller (alternate Martin Sargeant)
Timothy Thorlby

REGISTERED OFFICE

East Crypt, St George-in-the-East
14 Cannon Street Road
London
E1 0BH

COMPANY DETAILS

Private company limited by shares registered in EW - England and Wales, registered number 09889100

ACCOUNTANTS

Simon Porter & Co Accountants Ltd
1 Prospect Street
Caversham
Reading
RG4 8JB

Clean for Good Limited

ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2020

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Clean for Good Limited

BALANCE SHEET AT 31 MARCH 2020

	Notes	2020 £	2019 £
FIXED ASSETS			
Tangible assets	2	31	155
CURRENT ASSETS			
Debtors	3	8,316	4,917
Cash at bank and in hand		<u>91,412</u>	<u>74,199</u>
		99,728	79,116
CREDITORS: Amounts falling due within one year	4	<u>54,099</u>	<u>43,888</u>
NET CURRENT ASSETS		45,629	35,228
TOTAL ASSETS LESS CURRENT LIABILITIES		45,660	35,383
PROVISIONS FOR LIABILITIES AND CHARGES	6	<u>1,738</u>	<u>1,878</u>
NET ASSETS		<u>43,922</u>	<u>33,505</u>
CAPITAL AND RESERVES			
Called up share capital	7	91,003	91,003
Profit and loss account		<u>(47,081)</u>	<u>(57,498)</u>
SHAREHOLDERS' FUNDS		<u>43,922</u>	<u>33,505</u>

For the year ending 31 March 2020 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

The directors have decided not to deliver to the registrar a copy of the company's profit and loss account.

Approved by the board on 12 May 2020 and signed on their behalf by

.....
Martin Lawson
Director

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2020**

1. ACCOUNTING POLICIES

1a. Basis Of Accounting

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 .

1b. Going Concern

The company has sufficient cash resources to meet its working capital requirements. The directors have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. They continue to believe that the going concern basis of accounting is appropriate in preparing the annual financial statements.

1c. Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Equipment straight line 33%

1d. Pension Costs

The company operates a defined contribution pension scheme. The pension charge represents the amounts payable by the company to the fund in respect of the year.

2. TANGIBLE FIXED ASSETS

	Equipment	Total
	£	£
Cost		
At 1 April 2019	370	370
At 31 March 2020	370	370
Depreciation		
At 1 April 2019	215	215
For the year	124	124
At 31 March 2020	339	339
Net Book Amounts		
At 31 March 2020	31	31
At 31 March 2019	155	155

Clean for Good Limited

3. DEBTORS

	2020	2019
	£	£
Amounts falling due within one year		
Trade debtors	2,115	2,233
Other debtors	3,390	-
Prepayments	427	239
Accrued income	2,384	2,445
	<u>8,316</u>	<u>4,917</u>

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Other taxation and social security	35,624	23,141
Loans	15,000	15,000
Trade creditors	2,050	3,507
Accruals	1,425	2,240
	<u>54,099</u>	<u>43,888</u>

5. EMPLOYEES

	2020	2019
	No.	No.
Average number of employees	37	29

6. PROVISIONS FOR LIABILITIES

	2020	2019
	£	£
Pensions	1,738	1,878
	<u>1,738</u>	<u>1,878</u>

Clean for Good Limited

7. SHARE CAPITAL

	2020	2019
	£	£
Allotted, issued and fully paid:		
3 ordinary shares of £ 1 each	3	3
91000 B shares of £ 1 each	<u>91000</u>	<u>91000</u>
	<u>91,003</u>	<u>91,003</u>
 New shares issued during period:		
B shares of £ 1 each		<u>10000</u>
	<u>-</u>	<u>10,000</u>