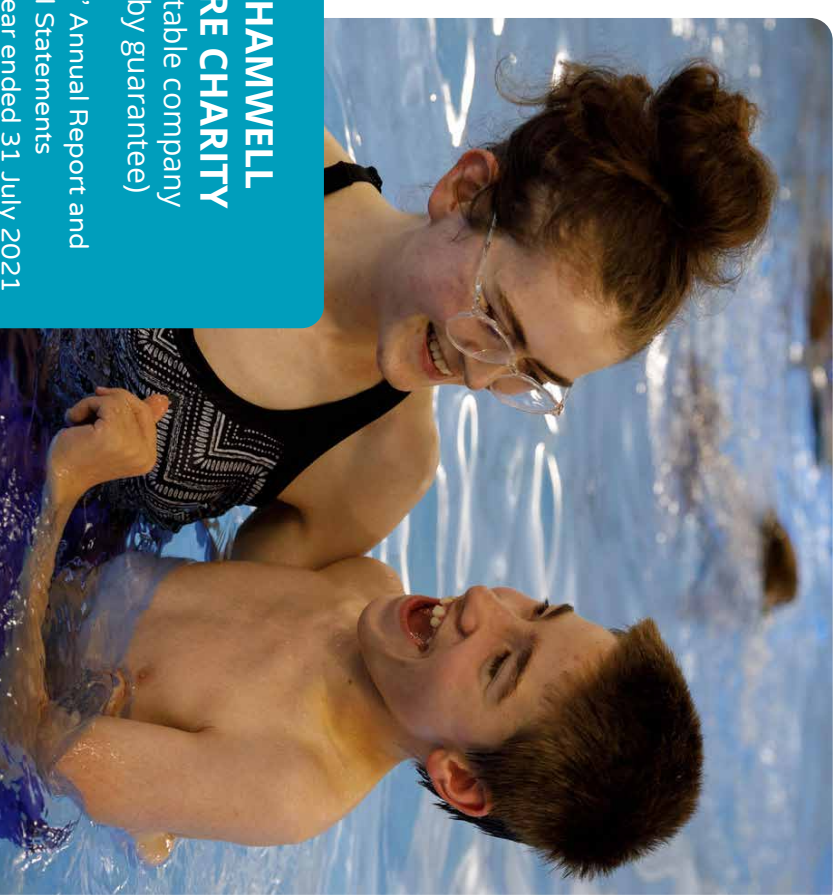
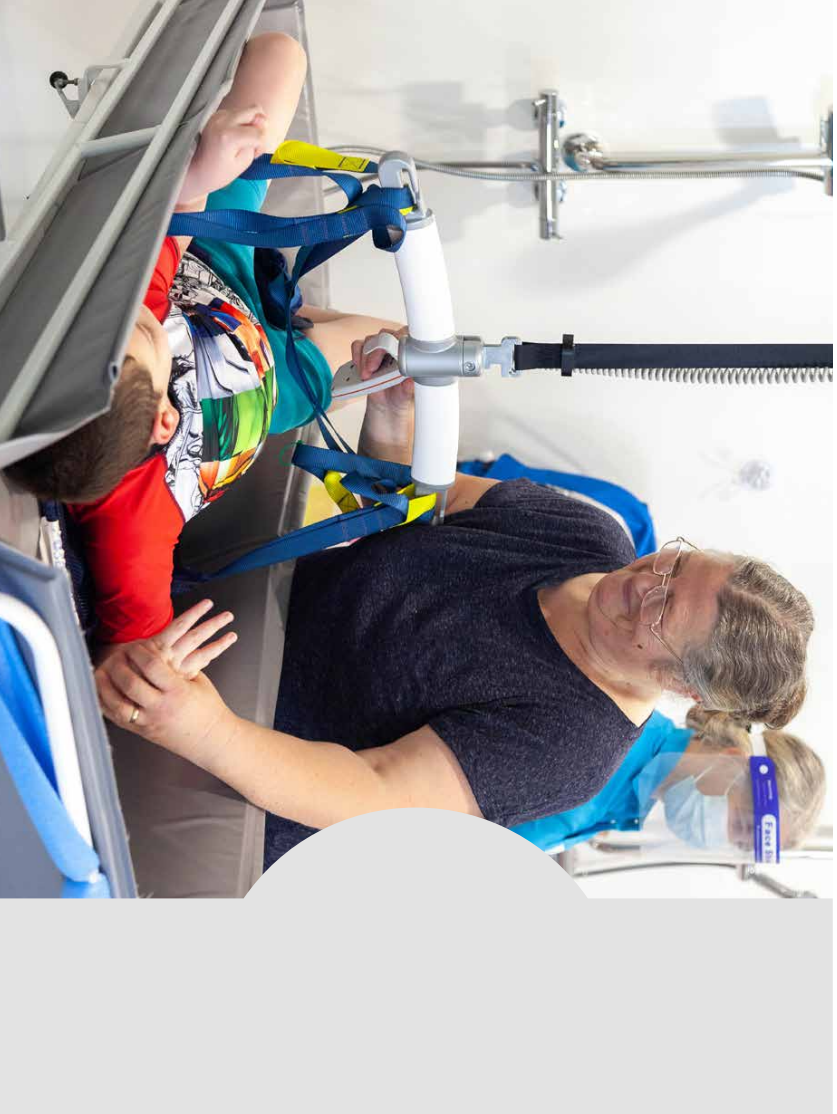




Chamwell Centre
Overcoming disability in Gloucestershire



Chamwell Centre
Overcoming disability in Gloucestershire



**THE CHAMWELL
CENTRE CHARITY**
(A charitable company
limited by guarantee)

Trustees' Annual Report and
Financial Statements
for the year ended 31 July 2021



The Chamwell Centre (Registered No. 1162321)

The Milestone School, Longford Lane, Gloucester, GL2 9EU

T: 01452 767700 E: admin@chamwellcentre.org.uk W: www.chamwellcentre.org.uk



[chamwellcentre](https://www.facebook.com/chamwellcentre)



[chamwell-centre-charity](https://www.linkedin.com/company/chamwell-centre-charity)



Charity number: 1162321
Company number: 09692163

THE CHAMWELL CENTRE CHARITY

Trustees' Annual Report and
Financial Statements
for the year ended 31 July 2021

Contents

	Page
Reference and administrative information	3
Chair's Summary	4
Trustees' Report	5 – 30
Independent Auditor's Report	32 – 35
Statement of Financial Activities	36
Balance Sheet	37 – 38
Statement of Cash Flows	39
Notes to the Financial Statements	40 – 59

Reference and administrative Information

Trustees:

Dr Marie Owen (Chair)
Mr Brian Fothergill (Deputy Chair)
Mr John Banks
Dr Natalie Campbell
Mr Chris Creswick
Mrs Lyn Dance OBE
Mr Chris Haslam
Ms Katrina Hawkins
Mr Richard King
Mrs Diane Taylor
Dr Nicola Theis
Mr Chris Yorke (resigned 12 November 2021)

Company Secretary:

Dr Marie Owen

Chief Executive Officer:

Ms Gilli Appleby (appointed 1 June 2021)

Head of Finance:

Mrs Denise Finch

Fundraising Consultant

Mrs Liz Haigh Reeve of Fundraising Works

President:

Dame Janet Trotter DBE

Registered Charity Name:

The Chamwell Centre Charity

Company number:

09692163

Charity number:

1162321

Registered and principal office:

The Chamwell Centre Charity
The Milestone School
Longford Lane
Gloucester GL2 9EU

Bankers:

CAF Bank Limited, 25 Kings Hill Avenue
Kings Hill, West Malling, Kent ME19 4TA

Independent auditor:

Crowe U.K. LLP
4th Floor, St James House, St James' Square,
Cheltenham, Glos GL50 3PJ

Solicitors:

Charles Russell Speechleys
Compass House, Lyplatt Road, Cheltenham, Glos GL50 2QJ

Chair's summary

The smiles on the children's faces as they enter the pool, bounce around the soft play or scale the climbing wall are the best possible reward for five years of very hard work by a very dedicated team of people. It is an overwhelming pleasure to see The Chamwell Centre open and running the activities and programmes for which it was designed.

It has not always been an easy road to success, but Chamwell has been helped by a host of friends and supporters, to the point where it is now complete and ready to set out on the exciting future ahead. There is no other facility quite like Chamwell, combining the vision of so many professionals and service users to build a Centre of Excellence, which I believe is second to none.

I would like to take the opportunity here to thank all those who have helped to make the Chamwell dream a reality. There are too many to name individually but there are rolls of honour displayed at Chamwell and on our new website, expressing our thanks to all the individual donors, charitable trusts and those who have offered their services to help us in so many ways.

Special thanks are due to our architects Quattro for incorporating all our very challenging demands into a brilliant design and to our construction company Speller Metcalfe, who achieved the near impossible task of completing a beautiful and complex building with the dual handicaps of Covid and Brexit!

Above all I wish to thank our trustees and especially the late Richard Levinge. It was his support and enthusiasm, along with his ability to find a friend to carry out almost any task - immediately and pro bono - which ensured that the Chamwell project became the success which it is today. Richard is remembered with huge affection and greatly missed.

It is to the credit of the Board of Trustees that the Charity has been steered successfully through the very challenging period of the Covid pandemic. It is not possible to imagine a more difficult time at which to launch a facility such as Chamwell. Not only have the trustees achieved the completion of a stunning, State of the Art building but have managed to keep the financial position healthy, mostly by carrying out a large part of the work themselves, whilst gradually putting in place an excellent team of professionals to take over the future management of the building and to run its therapies and services. I am sure that, thanks to its firm foundation, Chamwell will continue to grow and expand its work and maintain its excellent standards of professional care well into the future. Trustees receive no financial rewards and have brought together their energy, professional skills, knowledge and dedication to ensure that Chamwell has not only survived this period of unprecedented difficulty but has managed to turn it into a Centre of Excellence which is receiving the highest accolades.

Marie Owen, Chair of Trustees




Dr M Owen, Chair of Trustees

Trustees' report

The Trustees are pleased to present their Annual Report, together with the audited financial statements for the Company for 1st August 2020 to 31st July 2021. The Trustees confirm that the Annual Report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1 January 2019.

Since the Company qualifies as small under section 383, the strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulation 2013, is not required.

The Trustees have due regard to the Charity Governance Code and are aware of the latest update in 2020. We are in the course of building an advisory board to ensure we maintain equality, diversity and inclusion.

● Objectives and activities

OUR AIM

is to provide a visionary and unique centre to enable pupils of The Milestone School, and SAND Academy, along with children, young people and adults throughout Gloucestershire, to overcome disability.

OUR VISION

is to enhance the wellbeing of those with disability - how they feel, how they function on a personal and social level, and how they feel about their lives as a whole.

We understand that we have a duty to report on the public benefit that we deliver under section four Charities Act 2011. Taking the Charities Commission's guidance into consideration the Board of Trustees is satisfied that our public benefit requirements are met by providing access to facilities that enhance the wellbeing of those with disabilities and support community social gatherings.

The Chamwell Centre facilities include a hydrotherapy pool, poolside therapy, softplay, climbing wall, rebound therapy trampoline, multipurpose therapy and consulting rooms, a cafe, "Changing Places" bathroom and outdoor adventure playground.

Our Plans For The Future

We have a wonderful state of the art building, which is now coming alive with all the wonderful people who are enjoying being part of this ground breaking project. Chamwell's challenge now is to ensure that it meets the needs of The Millestone School, SAND Academy and all those with complex additional needs in the County of Gloucestershire. This is their building. The generous benefactors who made it possible, made their donations so that everyone, no matter what their degree of difficulty, could access sports, leisure, therapies, and play in a spirit of friendship and equality.

Our start has been shakier than we would have hoped, because of the Covid pandemic, but despite that, great strides have been made and we plan to forge ahead in the coming months with plans for more adapted sports and therapies, more social opportunities, youth groups, clubs, music, dance, theatre and many more activities, always being guided by the wishes of the Chamwell users themselves.

Our short breaks programme is just beginning but will be developed over the coming months to offer much needed short break opportunities for children and young people with complex needs. Our 'Playdays' and 'Awaydays' will enable those with the most challenging needs to access all the exciting activities which Chamwell can offer, whilst being cared for by our staff.

We shall be building on our current therapy staff to increase our ability to offer professional supervision for therapies and adapted sports.

The possibilities for Chamwell are endless. We are in uncharted territory because there isn't another Centre like Chamwell - we are the pioneers of a new concept in caring and embracing the needs of all those with complex disability in our community.

By means of our research, our focus groups, our wide network of contacts and professionals, we plan to develop the Chamwell Centre so that it truly reflects and fulfils the needs of the community which it serves.

The Challenges and Successes of 2020-21

2020-21 has presented an enormous range of challenges but also the exhilarating rewards of seeing the Chamwell Centre open and at last being used by the people for whom it was designed.

The construction phase, which was on target to be completed at Easter 2020 before the Covid lockdown was imposed, was severely delayed and final handover of the building did not take place until December 2020. A subsequent period of final adjustments to the building, installation of equipment, staff training, and safety assessments continued until our first users - the children of The Millestone School and SAND Academy - were finally able to use the facilities from February 2021.



The 'Changing Places' bathroom is specially designed with an adjustable height changing bed, overhead hoist, and shower facility.

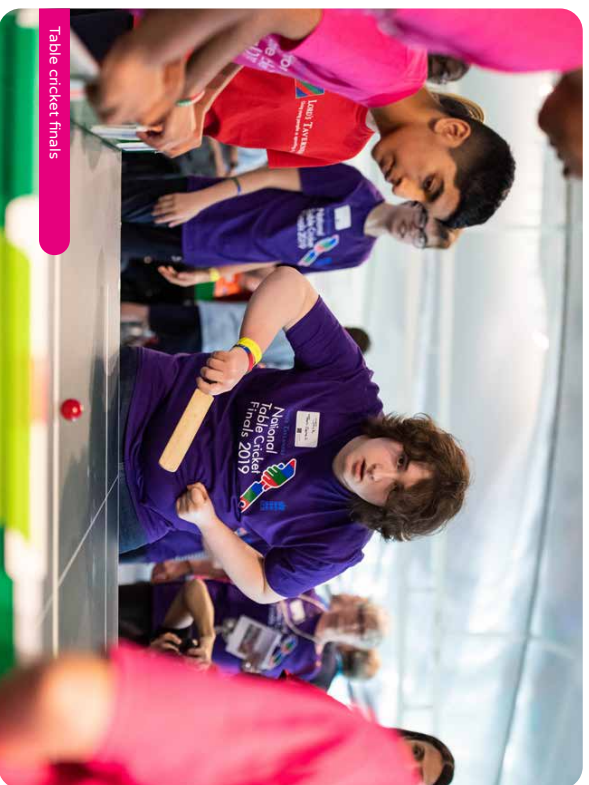


The school children use the Centre from 9.00am to 3.15pm on school days. Outside these times, the Centre is for the use of pupils of other schools and colleges and members of the public who need its facilities.

Features of the Chamwell Centre

- The pool complex, containing a large hydrotherapy pool, 100 metres squared, in a generously proportioned complex, making it large enough to take a class of eight disabled children with their one-to-one carers; attendant plant to achieve fast filtration and drainage and maintain the temperature at 33 degrees and equipped with sensory lighting and therapy equipment.
- The non-ambulant changing room has eight changing bays, with Covid protective screens, with changing trolley, shower, and access to the dual overhead hoist system, providing access to the main pool. There are large fully equipped male and female ambulant changing rooms, as well as staff changing facilities and an office.
- A poolside therapy room will allow gait analysis, physiotherapy treatment and assessment of tone and function pre and post hydrotherapy.
- A three-storey adventure soft play area, with climbing features, slides, and a range of sensory effects. This has access for non-ambulant users via the main lift and a door to the upper floor, as well as overhead hoisting on the lower floor.
- An interactive climbing wall and rebound therapy trampoline, complete with overhead hoist.
- Multipurpose therapy and consulting rooms, for physiotherapy, occupational and speech and language therapy, which can also be used for teaching and for other activities such as a pre-school therapeutic playgroup, youth groups, special yoga, fitness and teaching for people with disability and their carers.
- A cafe, with a comprehensive food preparation kitchen, servicing hot beverages, tasty snacks, and light meals. This will provide work experience for the school's own pupils and other young people with additional needs, to enable them to develop work and social skills. This is proving to be an excellent resource for the community for social gatherings.
- A 'Changing Places' bathroom is available to all users of the Centre. This is specially designed with an adjustable height changing bed, overhead hoist, and shower facilities, so that people with physical disability can access toilet and changing facilities in comfort. This room also allows individual access for non-ambulant users of the hydrotherapy pool.

Adjacent to the Centre is a fully accessible outdoor adventure playground and enclosed tarmac games areas for adapted football, Race Running and other activities.



Short Breaks and Play Opportunities

By Easter 2021 we were able to host some short breaks, commissioned by Gloucestershire County Council. The service to both the school and community users has grown steadily since then. Chamwell's facilities were used by The Milestone Summer Holiday Playscheme in July 2021 and the Centre is now offering all its therapy, social and accessible play facilities to schools, families, and adult users from across Gloucestershire. Use of the hydrotherapy pool, three storey accessible soft play, interactive climbing wall and rebound therapy trampoline has meant that children with complex additional needs, whose ability to take physical exercise and to socialise with other children has been severely restricted during lockdown, leading to deterioration in both physical and mental wellbeing. They are now able to take advantage of Chamwell's state of the art facilities.

Adapted Sports and Athletics

Our outside services continued during lockdown, especially the Race Running at Blackbridge Athletics Stadium, where our athletes are continuing to train both at a social and elite level, under the guidance of an athletics coach from Gloucester Athletics Club and a paediatric physiotherapist.

We are increasing our range of adapted sports by use of The Milestone School sports hall. Activities and sports include: boccia, adapted cricket, frame football and wheelchair sports such as power chair football, delivered in association with the charity Goals Beyond Grass.

Cafe, Social Opportunities and Work Experience

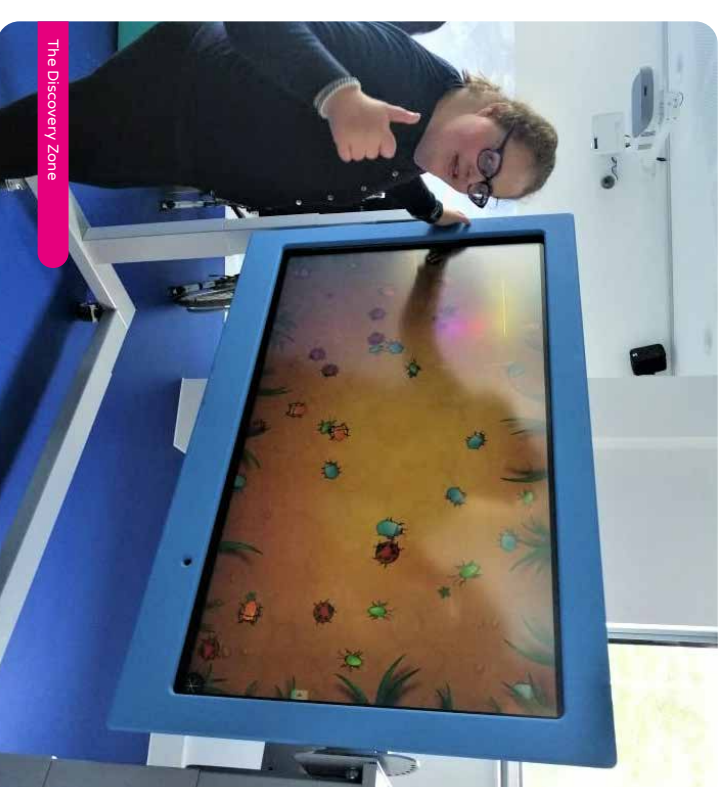
The Chamwell Centre cafe opened in July 2021, following the appointment of an experienced cafe manager. Thanks to detailed planning by a group of trustees and expert volunteers, the preparation area, kitchen and serving area are fully accessible, ready for the programme of work experience for young people with additional needs in the future. The cafe was an instant success, drawing its clientele from the local community, Chamwell Centre users and people with additional needs.

Activities under discussion for the future include more extensive short breaks opportunities, an all-ability community choir to be delivered in association with the charity Soundabout and the Maria Marina Foundation.

The Levinge Suite is a multi-use area adjacent to the cafe, which is being used for teaching, youth groups and there are plans for dance, theatre, music, and a host of other activities.

The Discovery Zone on the ground floor is equipped with computerised interactive games.

Chamwell plans to run a pre-school group for infants with highly complex needs, led by therapists in the Chamwell facility.



The beginning of the operational phase

The first Covid lockdown happened three weeks from planned completion of the building. We were in the process of appointing key staff such as a CEO and head of activities and programmes, but all these had to be put on hold, as the Charity could not sustain the salaries of personnel if it was not able to generate an income by operations. The trustees themselves continued to run the Charity, with the help of one part-time PA, until such time as the Centre was ready to operate.

By December 2020, once the building had been handed over to the Charity and it was beginning to look as though Covid restrictions might permit very limited use of the facilities, we appointed an Operations Implementation Manager (Ms Gilli Appleby) and a Care Co-ordinator (Mrs Julie De Leeuw). Both are now highly valued permanent staff members, as CEO and Quality & Governance Manager.

It was recognised that Chamwell was going to be a very complex organisation, requiring an IT and data management system to handle bookings and payments, financial records, payroll, and a CRM system. Trustees agreed to invest in the design and commission of these systems.

Fundraising has been extremely challenging since the Covid 19 pandemic began to take hold. We had relied heavily on grant fundraising in the past and had been fortunate to run a very successful capital fund raising campaign. Chamwell was able to secure funding for some specific activities, which would relieve suffering due to Covid amongst people with additional needs. The need for activities and programmes was established by our own research, which had shown the disproportionately high impact of the lockdown restrictions on children and young people in Gloucestershire with additional needs. With a lot of charities struggling to meet the demand, many grant giving charities had taken the decision only to fund projects which they had previously funded. This made it difficult for Chamwell which was in the process of moving from a capital fundraising campaign to the provision of activities and programmes. The need to restrict expenditure to a minimum meant that Chamwell was not able to afford to employ its own fundraiser and grant fundraising continued to be undertaken by trustees. We were unfortunately not in a position to launch the direct fund raising, which will be necessary for the future because neither the staff nor the systems were in place.

However, we were fortunate to secure sufficient grants to tide the charity over this difficult period and by a combination of extremely prudent financial management and the generosity of our donors, we have managed to implement a range of activities and programmes, whilst maintaining financial stability.

Recruitment of staff to run activities and programmes has been far more difficult than anticipated as is reflected nationally. We plan to deliver a full range of activities and programmes, including short breaks, once we have a comprehensive team in place. We aim to provide the highest standard of care required by our members. In the meantime, Chamwell offers successful 'stay and play' sessions to children with additional needs and their families to have fun together in a facility which all can access freely.



Aquatic physiotherapy

Chamwell also aims to provide highly professional therapy services. Already we have hosted an accredited training course for aquatic physiotherapists in our hydrotherapy pool and have plans to run a similar course for rebound therapy, ensuring that the physiotherapists working at the Centre are fully trained in these specialisms. We have appointed a specialist paediatric physiotherapist as Chamwell's head of therapies, ensuring not only professional standards, but assessing all new service users and recommending the most appropriate activities and therapies to them.

We have acquired funding from a generous donor to enable us to provide 35 hours per week of specialist physiotherapy time for two years, to deliver aquatic therapy to children and young people with physical disability. This will include at least one aquatic physiotherapy session per week for pupils of The Milestone School who have physical disability, ensuring that they get the maximum benefit from the hydrotherapy pool. Pupils of other schools and colleges, pre-school children and other young adults requiring aquatic physiotherapy will be offered sessions outside school hours.

● Research and Development

Chamwell is proud to have strong links with the University of Gloucestershire. Two senior lecturers from the University's School of Sport & Exercise are Chamwell trustees. We also have University students undertaking work placements and voluntary work with Chamwell.

We want all people with a disability to have the maximum opportunity to achieve and participate in society. The Chamwell Centre supports research aimed at addressing the lack of evidence around interventions that promote health benefits for those with a varying range of disabilities. Research to date has tended to focus on common physical disabilities, which affect a large number of individuals. As such, the Chamwell Centre also supports research into physical and intellectual disabilities that are regarded as rare or, in some cases, ultra rare, which are often overlooked.



Supporting research into physical and intellectual disabilities

● Achievements and Performance

Finance Review

a. Going concern

The Covid-19 pandemic has impacted and delayed the Charity's operational plans, with the Centre not being completed when originally intended. However, the Centre is now open and trading and the Trustees are closely monitoring its operational performance and considering the ongoing impacts of Covid-19. The financial position is being closely reviewed by the Trustees on a monthly basis where they review monthly management accounts and their cashflow forecasts. The Charity offsets its operational and charitable activities through the receipt of donations and grants and the Charity continues to seek funding and have a number of grant applications in the pipeline. Additionally, each month the Trustees will consider and review projected costs and capital works and make cost savings as and when required, based on performance against budget.

The Trustees remain up to date and are aware of the Charity's performance and financial position and use this to determine the steps they ought to take. The Trustees have considered that, if necessary, they are willing to seek alternative finance, such as a loan or overdraft secured against the Centre in order to ensure that the Charity continues to hold sufficient cash resources to meet its obligations if the grant funding is not successful.

Based on the steps taken, the Trustees have a reasonable expectation that the Charity can continue in operational existence for at least 12 months from the approval of these financial statements and therefore continues to adopt the going concern basis in preparing its financial statements.

b. Income

The total amount raised for the year 2021 was £498,661 (2020: £719,086). Voluntary donations represented most of the overall income and reflected the move from capital fund raising to raising funds for operations. Additional income related to charitable activities and the community café which opened in July 2021.



Glos City Wine Circle donation



The café open for business



c. Fundraising

The fundraising efforts are now focused on the operational running costs of the Centre, whilst we had a good initial response to our direct fundraising campaign in 2021 from our existing supporters, we found this challenging due to the coronavirus pandemic as many funders continued to support their existing charities and as a new operation we struggled. We have invested in technology including a customer relationship management tool and new website which we plan to launch in December along with our direct fundraising campaign.

d. Expenditure

We continue to contain expenditure within a very tight budget, ensuring that most of the funds raised allowed us to complete and fit-out the building. The outdoor adventure play and sports area (Phase One) came into use in November 2017, building of the Centre started in January 2019 and completed at the end of 2020, delayed due to the impact of Covid-19.

Operations started in February 2021 initially for the pupils of The Milestone School, opening to the community in the summer of 2021. Therefore, total expenditure has risen in line with expectations, as we build the team and start to deliver activities and programmes.

Direct fund raising and marketing costs have been contained within budget, continuing to benefit from the skills and abilities of the Board of Trustees and volunteers. Surplus generated from operations amounted to £181,090 (2020: £585,910) after increased depreciation costs of £90,839 (2020: £22,624) as the building came into use.

e. Fixed Assets

Assets under construction have been completed and transferred to long lease hold following the execution of a lease from Gloucestershire City Council. A retention provision has been provided for within Other Creditors £99,532 (note 16).

f. Funds

At year-end total Funds stand at £4,758,526 (2020: £4,577,436) which is mainly invested in Fixed Assets of £4,388,452 (2020: £4,427,952). The level of Unallocated Restricted Funds amounted to £207,133 (2020: £110,263). Unrestricted, free reserves at year-end amounted to £162,941 (2020: £219,221) (Note 18) and Net Unrestricted Funds amounted to £189,243 (2020: £226,223) (Note 17).



g. Reserves Policy

The Charity has a reserves policy, set at 3 month's forecast expenditure which isn't too high to limit the amount that we spend on our charitable activities, or too low to risk being unable to run the Centre. This assists with strategic planning and preparation of the budget to ensure sustainability of the operations. Our reserves policy is reviewed annually. Based on forecast expenditure reserves policy set at £120,000, within unrestricted available free reserves.

h. Ambitions

The Trustees are excited about the year ahead, despite the ongoing challenges of Covid-19 we continue to build a strong team and develop additional services. The fundraising efforts are crucial to ensure sustainability and investment in our staff, research and services.

The launch of our website is imminent and will improve operating efficiencies and access to our activities and programmes by our members. Implementation of appropriate safeguards and controls will continue to protect the Charity and its IT systems.

Our research programme will provide valuable data to help develop these services, measure impact and support fundraising.

Major grant funding continues to be our main fundraising focus, along with planned launch of a direct fundraising campaign aiming to build a healthy funding stream to support future running costs.



• Structure, Governance and Management

a. Constitution

Governing documents

The governing document is the Memorandum and Articles of Association.

The Chamwell Centre Charity was registered with the Charity Commission in England and Wales on 19 June 2015 (Registered Number 1162321).

Registration of The Chamwell Centre Charity with Companies House, in England and Wales, took place on 17 July 2015, Company Number 09692163.

b. Board of Trustees

The Board of Trustees is constituted and regulated in accordance with the governing document.

In practice there are between nine and twelve Trustees. At least three of these trustees should be drawn from The Milestone School including the Headteacher and a member of the school's governing body.

The Board aims to review its membership and skill mix every three years. We are in the process of reviewing membership to ensure we maintain the right mix of skills, competencies, community representation and promote diversity.

New members are elected based on the skills needed to complement the Trustee body, and their commitment to the charitable objectives of The Chamwell Centre Charity.

Appointment is subject to satisfactory references and statutory checks. The Board of Trustees meets monthly, determines the ongoing strategic direction of the Charity and regulates its administration and the management of its finances and assets.

Subcommittees include HR, Finance, Operations and Safeguarding. Membership of the committees includes Trustees, CEO, Finance and additional relevant personnel.

Currently the Board has significant experience across a range of professions to ensure good governance.

Details of the Trustees are noted below:

Chair

Dr Marie Owen, a retired paediatrician from Gloucestershire Royal Hospital, with an interest in neurodevelopment, who has been a governor of The Milestone School since 2002. Trustee of the Pied Piper Appeal. Founder and former Chair of Trustees of the Nigel Hunter Nursery, a therapeutic playgroup for pre school children with special needs, Former Chair of Trustees of The Milestone Holiday Playscheme and The Forest of Dean Children's Opportunity Centre. Former paediatric consultant to the Chernobyl Children's Project. National Paralympic medical assessor for RaceRunning.

Deputy Chair

Mr Brian Fothergill, BSC Hons: FBI, a retired retail business consultant with a long and varied experience of the hospitality and commercial utilities industries.

Construction, Design and Planning

Mr Chris Haslam is a retired chartered surveyor, businessman and director of a major regional development and property investment company. He has taken a lead, from the start of the project, on planning, design, construction, and business matters.

Mr Richard King is a chartered building surveyor with experience on development and refurbishment projects who has advised on building contracts, costs and standards and makes regular inspections of the construction.

Business Planning

Mr John Banks is an accountant and businessman. He retired as managing partner of the Bristol office of a national firm of accountants.

Structure, governance and management Business Liaison

Mr Chris Creswick is a Chartered Fellow of the IPD and held Board level roles in major food companies. His later career has embraced roles as Chair of a Health Authority, Acute Hospital Trust and PCT, as well as a Chair or Non-Executive Director of other NHS and GCC bodies. He has chaired a Care Charity and held governor appointments in special schools.

Academic links and All Ability Sport and Athletics

Dr Natalie Campbell is a senior lecturer in Sport Science at the University of Gloucestershire, with an interest in all ability sport and athletics, joined the Trustees in September 2017. Natalie has promoted student volunteering in the current hydrotherapy and Race Running programmes and is involved in developing future research projects to evaluate the effects of sport and exercise for those with additional needs, on wellbeing and physical fitness.

Dr Nicola Theis is a senior lecturer in Biomechanics at the University of Gloucestershire, overseeing research into the physical, physiological and psychological benefits of exercise for young people with physical disability and supervising student volunteer placements with The Chamwell Centre.

Education and ex officio Milestone Governor member of Trustees

Ms Katrina Hawkins is currently Chair of the Local Advisory Board for The Milestone School. Now retired from Education having worked across the field of Special Needs in Gloucestershire, Herefordshire and Oxfordshire in special, primary and secondary schools in both day and residential settings and in Further Education Colleges.

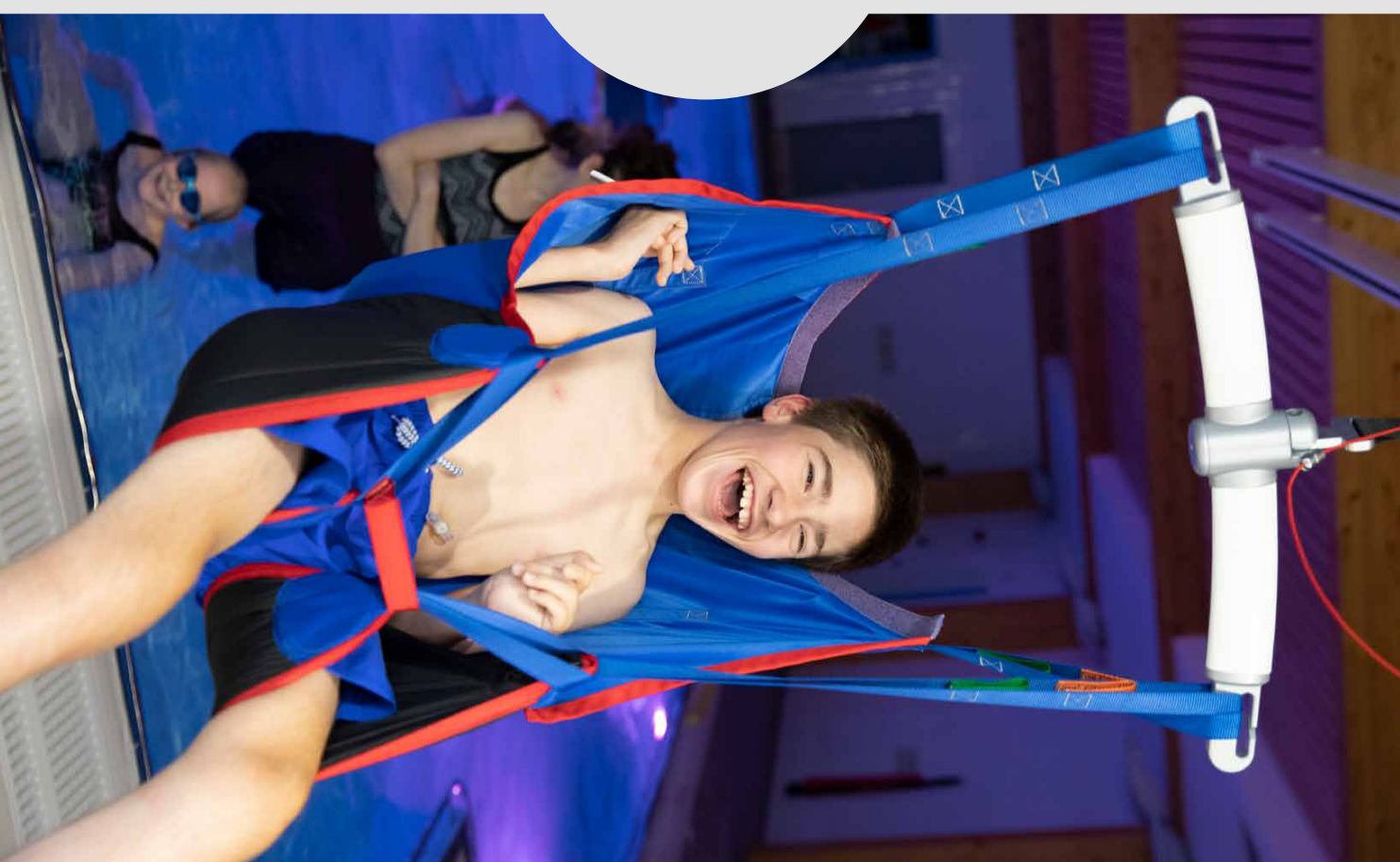
Mrs Lyn Dance OBE is the CEO of SAND Academies Trust and has been in special education for 40 years. She is also a School Improvement Partner and is committed to improving the education, leisure and life opportunities for children and adult with disabilities. Lyn is passionate about developing support for families of children with disabilities and providing activities that the whole family can enjoy together. Lyn was awarded an OBE in the Queen's 2020 Birthday Honours for Services to Education.

Ms Diane Taylor Headteacher of The Milestone School with an Honours Degree in Special Education and over 25 years' experience in a variety of SEND settings.

Directors Indemnity cover the trustees have ensured that the Charity is fully insured against all current potential risks including:

Employers Liability - £10m; Public and Products Liability - £5m; Charity Trustees

Management Liability - £1m; Cyber Liability - £50k.





c. Recruitment and training of Trustees

New Trustees are recruited by personal recommendation, external references, and an interview with the Board, in accordance with Charity Commission guidance CC30. They are inducted in the workings of The Chamwell Centre Charity, including Trustee policies and procedures.

Members of the Board of Trustees attend external trustee training and information courses to keep them informed of current issues in the sector and regulatory requirements. All are encouraged to remain up to date with the Charity Commission guidance on governance and trusteeship.

d. Employees

The Charity is building a strong team. Trustees and volunteers continue to help with the administration, fundraising and running services, however CEO Gilli Appleby joined in January 2021 initially as Operations Implementation Manager, supported by PA/ Charity Administrator, building a team including Lead Therapist, Cafe Manager, Quality & Governance Manager, Accounts & Payroll Manager, and various support staff as required.

The HR committee has implemented various policies and procedures to ensure good governance, including the setting of the remuneration for key personnel. We aim to recruit people with the right skills, knowledge and experience to achieve our aims.

All recruitment and selection processes comply with legal requirements, these are clear, fair and consistent, and promote inclusion, equality and diversity. We are supported by HR People Support who provide professional advice on people and recruitment matters.

All new staff and volunteers receive a personal induction to The Chamwell Centre, its aims and values. Induction includes a review of the Employee handbook, enrolment onto safeguarding children level 1 online training and an introduction to our policies including Safeguarding, Safeguarding & Contractors, Normal Operating Policy, Pool Safety Operating, Fire Evacuation, Complaints and CCTV.

Risk assessments are completed for use of all our facilities including Hydrotherapy pool, Rebound, Soft Play and Interactive Climbing Wall together with the Covid-19, Fire and Lone Worker.

During 2022, the plan is to strengthen the team further with the appointment of Operations Manager and Community/Corporate Fundraisers.

e. Consultants

The Charity continues to engage Mrs Liz Haigh Reeve of Fundraising Works to advise on all aspects of fundraising and to assist with writing grant applications on an ad hoc basis, amounting to an average of two days per month.

Mrs Denise Finch, Associate of the Chartered Institute of Bankers and CertBFM is engaged as Head of Finance. She is engaged by the Charity for approximately eight days per month.

The Charity outsourced its HR function, website development, IT and CRM support.

f. Organisational structure and decision making

Members of the Board of Trustees meet twelve times a year. Individual Trustees who are represented on the subcommittees report to the Board.

Members of the Board of Trustees receive no remuneration or benefits from their trusteeship of the Charity. Trustee meetings follow a prearranged agenda and minutes are recorded and reviewed.

All Trustees are inducted in the Charity Commission guidance on trusteeship and good governance.

The Charity is aware of the Charity Code of Governance and is working towards incorporation of the Code in its governance practice, using the Charity Code of Governance assessment tool.

Trustees have carried out the roles of secretary, treasurer, planning and design co-ordinator, fundraising, grant applications and supervision of all ability athletics.

Other volunteers have assisted with policy development, clerical activities, accounts, all-ability athletics coaching and fundraising.

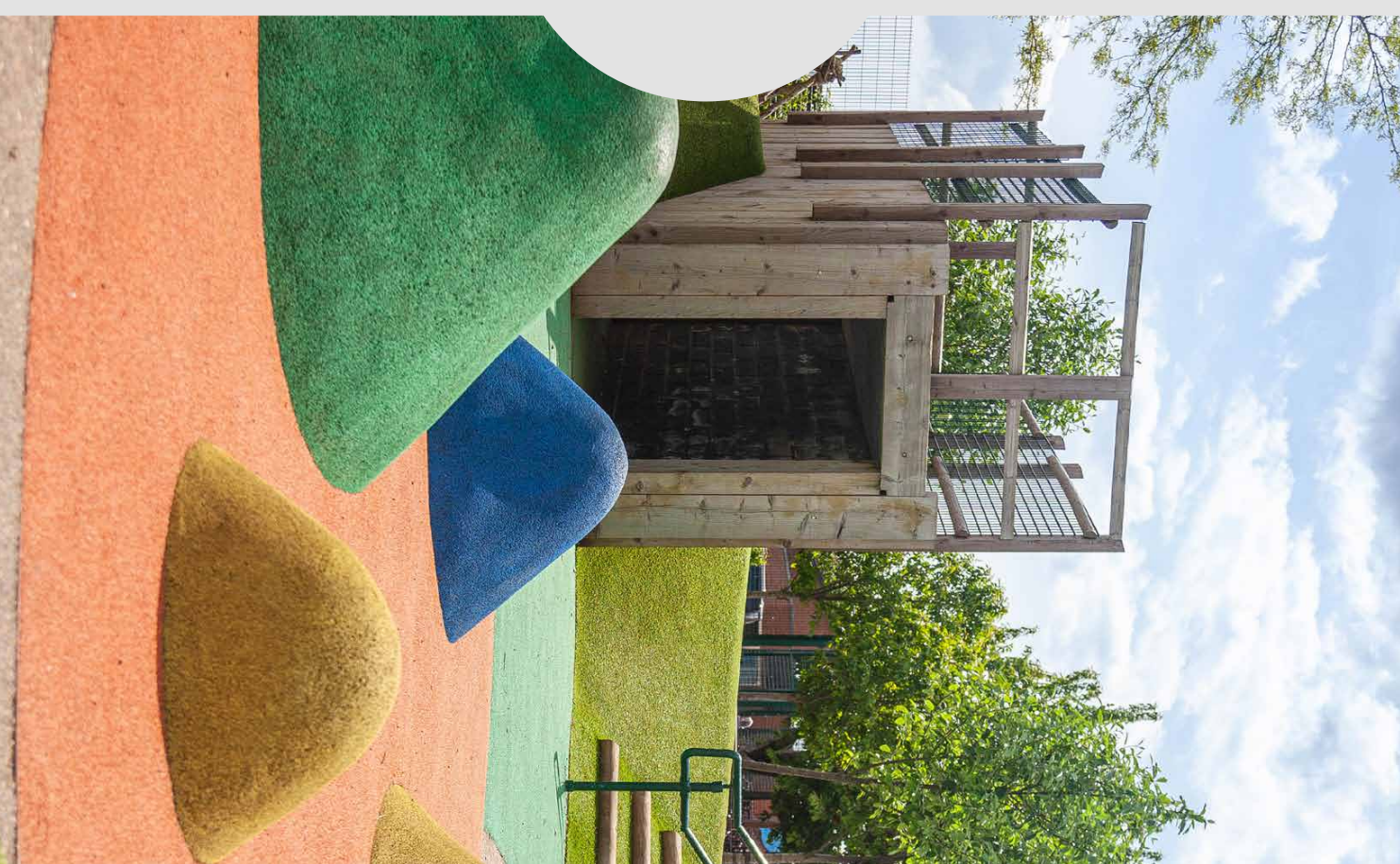
g. Risk Management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to operations, people, property and are satisfied that systems and procedures to mitigate our exposure to major risks such as Covid-19, health & safety, loss of key staff, relevant skills within the Trustee body, cash flow sensitivities, fund raising, operational systems, property maintenance, cybersecurity, compliance, data security & protection and people risk.

For example the cyber security risk including the risk of third parties breaching the website/internal records, we work with ModuleIT and The Lines Group who are contracted to protect and support the charity. In terms of people risks, HR People Support are available and on hand as a sounding board and assist with dealing with issues and any documents required.

We also follow the NCVO guidance on Trusted Charity indicators covering all the key risks areas and we are working to continually improve, the key indicators are:-

- Governance
- Planning
- Leadership and management
- User-centre service
- Managing people
- Learning and development
- Managing money
- Managing resources
- External communications
- Working with others
- Assessing outcomes and impacts



Information on fundraising practices

Fundraising Works CEO Mrs Liz Haigh-Reeve continues to assist with fundraising. This has proven a very fruitful relationship, with continued success in accruing funds for the Chamwell Centre Charity. Fundraising Works is a company regulated by The Funding Regulator. A fund raising report is presented at every board meeting and use of external fund raising, continually under review to ensure continued quality and appropriate support provided.

The Chamwell Centre Charity adopts the principles of the Funding Regulator Code of Fundraising Practice, and we are cognisant of the regulator's complaints handling process. To date there are no complaints to report.

We aim to be legal, open, honest and respectful - taking into account the needs of any possible donor who may be in a vulnerable circumstance or need extra care and support. We have a Safeguarding Policy, ratified by the Board of Trustees, for the safe and professional management of children and vulnerable adults.

The Chair of Trustees leads on the fundraising strategy and is mindful of the Charity Commission's guide to fundraising.

Guided visits to the school and the Centre during the build stage were especially successful in generating funds and support. We continue to showcase Chamwell to potential donors and benefactors, enabling them to see first-hand the positive impact of the Chamwell Centre for the children and young adults who use our facilities.

Having achieved our capital build target through grant applications and donor fundraising, we are now focused on raising funds for the operation of the building and delivery of activities and programmes. We are in the process of recruiting fundraiser(s) to achieve both corporate and community fundraising targets. The new and vibrant Chamwell Centre website, launched in November 2021, is a key component of our fundraising activities.

Fundraising events last year were limited due to the Covid-19 pandemic. Any monies collected were either via a donation tin and/or Gift Aid envelopes, always applying dual control measures in the handling of donations.



The Levinge Suite is a multi-use area used for teaching, youth groups, dance, theatre, music, and a host of other activities.



'Changing Places' bathroom



The Chamwell Centre cafe



Chamwell Supporters table to July 2020

The 29th May 1961 Charity	Gloucestershire Community Foundation
Active Glos (Sportivate)	Gloucestershire Disability Fund
Albert Hunt Trust (The)	Gloucester City Council (RaceRunners)
Allchurches Trust (Ecclesiastical)	Gloucester City Council (Youth Grant)
Baily Thomas Charitable Fund (The)	Gloucestershire County Council (Changing Places)
Balcarras School	GMC Action (Glos Masons) Trevor Portlock Fund
Barnwood Trust	Honorable Company of Gloucestershire (The)
Beatrice Laing Trust (Laing Family Trusts)	Masonic Charitable Foundation
Bernard Sunley Foundation	Mid Counties Cooperative Society
Bovis Homes	Muscular Dystrophy UK (Forest of Dean Branch)
Bradbury Foundation (Hong Kong)	Dr Marie Owen
Bruce Wake Charitable Trust	Pied Piper Appeal (The)
Charles & Sian Jennings	Peter Harrison Foundation
Cheltenham College Prefects	Renishaw staff charity
Clothworkers Foundation (The)	Smith's Construction
Creed Foodservice	St James's Place Charitable Foundation
Dame Violet Wills Will Trust	Summerfield Trust (The)
Edward Gostling Foundation (The)	Thomas Wall Trust
February Foundation (The)	Wolfson Foundation (The)
Foundation 1 (Anonymous)	Woodenspoon
Foundation 2 (Anonymous)	
Garfield Weston Foundation	
Gloucestershire Arthritis Trust	

Statement of Trustees' Responsibilities

The Trustees (who are also directors of The Chamwell Centre Charity for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions, disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006 and the provisions of the Charity's constitution. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of Information to Auditor

Each of the persons who are Trustees at the time when this Trustee/report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable company's auditor is unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditor is aware of that information.

This report was approved by the Trustees on 06/12/2021

Signed on their behalf by



Marie Owen,
Chair of Trustees

Independent Auditors Report

Statement of Financial Activities

Balance Sheet

Statement of Cash Flows

Notes to the Financial Statements

INDEPENDENT AUDITORS REPORT TO THE TRUSTEES OF THE CHAMWELL CENTRE CHARITY

Opinion

We have audited the financial statements of The Chamwell Centre Charity (the 'charitable company') for the year ended 31 July 2021 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2021 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Councils' Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditor's report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial

INDEPENDENT AUDITORS REPORT TO THE TRUSTEES OF THE CHAMWELL CENTRE CHARITY (CONTINUED)

statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements;
- the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires to report to you if, in our opinion:

- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a Strategic report.

Responsibilities of Trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

INDEPENDENT AUDITORS REPORT TO THE TRUSTEES OF THE CHAMWELL CENTRE CHARITY
(CONTINUED)

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below.

We obtained an understanding of the legal and regulatory frameworks within which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006, the Charities Act 2011 together with the Charities SORP (FRS 102). We assessed the required compliance with these laws and regulations as part of our audit procedures on the related financial statement items.

In addition, we considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which might be fundamental to the charity's ability to operate or to avoid a material penalty. We also considered the opportunities and incentives that may exist within the charity and the group for fraud. The laws and regulations we considered in this context were General Data Protection Regulation and health and safety legislation.

Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the Trustees and other management and inspection of regulatory and legal correspondence, if any.

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be within the timing of recognition of income and the override of controls by management. Our audit procedures to respond to these risks included enquiries of management about their own identification and assessment of the risks of irregularities, sample testing on the posting of journals, reviewing accounting estimates for biases, reviewing regulatory correspondence with the Charity Commission, reading minutes of meetings of those charged with governance and detailed testing of a sample of incoming resources.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations (irregularities) is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it. In addition, as with any audit, there remained a higher risk of non-detection of irregularities, as these may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. We are not responsible for preventing noncompliance and cannot be expected to detect non-compliance with all laws and regulations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditor's report.

INDEPENDENT AUDITORS REPORT TO THE TRUSTEES OF THE CHAMWELL CENTRE CHARITY
(CONTINUED)

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



Tara Westcott (Senior statutory auditor)
for and on behalf of
Crowe U.K. LLP
Statutory Auditor
Fourth Floor
St James House
St James Square
Cheltenham
GL50 3PR

Date: 10 December 2021

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 JULY 2021

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Note				
Income from:				
Donations and grants	4 129,489	313,003	442,492	719,086
Charitable activities	5 53,874	-	53,874	-
Other trading activities	6 2,295	-	2,295	-
Total income	185,658	313,003	498,661	719,086
Expenditure on:				
Raising funds	46,516	-	46,516	50,992
Charitable activities	7 263,798	7,257	271,055	82,184
Total expenditure	310,314	7,257	317,571	133,176
Net (expenditure)/income	(124,656)	305,746	181,090	585,910
Transfers between funds	17 208,876	(208,876)	-	-
Net movement in funds	84,220	96,870	181,090	585,910
Reconciliation of funds:				
Total funds brought forward	17 4,467,173	110,263	4,577,436	3,991,526
Net movement in funds	84,220	96,870	181,090	585,910
Total funds carried forward	4,551,393	207,133	4,758,526	4,577,436

The notes on pages 40 to 59 form part of these financial statements.

BALANCE SHEET
AS AT 31 JULY 2021

	Note	2021 £	2020 £
Fixed assets			
Intangible assets	12	26,300	7,000
Tangible assets	13	4,362,150	4,240,950
Investments	14	2	2
		4,388,452	4,247,952
Current assets			
Debtors	15	216,826	161,193
Cash at bank and in hand		280,235	433,759
		497,061	594,952
Creditors: amounts falling due within one year	16	(126,987)	(265,468)
		370,074	329,484
Net current assets			
		370,074	329,484
Total assets less current liabilities		4,758,526	4,577,436
Total net assets		4,758,526	4,577,436
Charity funds			
Restricted funds	17	207,133	110,263
Unrestricted funds	17	4,551,393	4,467,173
		4,758,526	4,577,436
Total funds		4,758,526	4,577,436

BALANCE SHEET (CONTINUED)
AS AT 31 JULY 2021

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 06.12.2021 and signed on their behalf by:



Dr Marie Owen
Chair of Trustees

The notes on pages 40 to 59 form part of these financial statements.

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 JULY 2021

	Note	2021 £	2020 £
Cash flows from operating activities			
Net cash provided by operating activities	19	77,815	1,373,161
Cash flows from investing activities			
Purchase of intangible assets		(21,300)	-
Purchase of tangible fixed assets		(210,039)	(2,493,767)
Net cash used in investing activities		<u>(231,339)</u>	<u>(2,493,767)</u>
Change in cash and cash equivalents in the year		(153,524)	(1,120,606)
Cash and cash equivalents at the beginning of the year		433,759	1,554,365
Cash and cash equivalents at the end of the year	20	<u>280,235</u>	<u>433,759</u>

The notes on pages 40 to 59 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

1. General information

The Chamwell Centre Charity was incorporated in England and Wales as a company limited by guarantee (registered no. 09692163) and has no share capital.

The Chamwell Centre Charity is also a registered charity with the Charity Commission, in England and Wales (registered no. 1162321).

The liability of members in the event of winding up is limited to an amount not exceeding £1 per member, the number of members as at 31 July 2021 was ten.

The Chamwell Centre Charity has a wholly owned subsidiary which has not been consolidated on the basis that it is dormant.

The registered and principal office is The Milestone School, Longford Lane, Gloucester, Gloucestershire, GL2 9EU.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006 and the Charities Act 2011.

The Chamwell Centre Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

2. Accounting policies (continued)

2.2 Going concern

The Covid-19 pandemic has impacted and delayed the Charity's operations plans, with the Centre not being completed when originally intended. However, the centre is now open and trading and the Trustees are closely monitoring its operational performance and considering the ongoing impacts of Covid-19. The financial position is being closely reviewed by the Trustees on a monthly basis where they review monthly management accounts and their cashflow forecasts. The Charity offsets its operational and charitable activities through the receipt of donations and grants and the Charity continues to seek funding and have a number of grant applications in the pipeline. Additionally, each month the Trustees will consider and review projected costs and capital works and make cost savings as and when required, based on performance against budget.

The Trustees remain up to date and are aware of the Charity's performance and financial position and use this to determine the steps they ought to take. The Trustees have considered that, if necessary, they are willing to seek alternative finance, such as a loan or overdraft secured against the Centre in order to ensure that the Charity continues to hold sufficient cash resources to meet its obligations if the grant funding is not successful.

Based on the steps taken, the Trustees have a reasonable expectation that the Charity can continue in operational existence for at least 12 months from the approval of these financial statements and therefore continues to adopt the going concern basis in preparing its financial statements.

2.3 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Support costs are those costs incurred directly in support of expenditure on the objects of the Charity and include project management carried out at Headquarters.

Costs of raising funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the Charity's operations, including support costs and costs relating to the governance of the Charity apportioned to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

2.5 Intangible assets and amortisation

Intangible assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably. Intangible assets are initially recognised at cost and are subsequently measured at cost net of amortisation and any provision for impairment.

Amortisation is provided on intangible assets at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life.

The estimated useful lives are as follows:

Amortisation is provided on the following basis:

Website development - 20 % Straight line

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £1,000 or more are capitalised.

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

2. Accounting policies (continued)

2.6 Tangible fixed assets and depreciation (continued)

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Long-term leasehold property - 2% - 5%
Equipment - 20%
Assets under construction - 0%

2.7 Investments

Investments in subsidiaries are valued at cost less provision for impairment.

2.8 Debtors

Other debtors and accrued income are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

2.11 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2.12 Taxation

As a registered Charity, The Chamwell Centre Charity is entitled to tax exemptions on all of its income and gains, properly applied for its charitable purposes.

2.13 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

2. Accounting policies (continued)

2.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The aim and use of each restricted fund is set out in the notes to the financial statements.

2.15 Volunteers

Please see the Trustees Report for details of the role of our volunteers and the nature of their contribution.

3. Critical accounting estimates and areas of judgement

Preparation of the financial statements requires management to consider making any significant judgements and estimates where necessary. The items in the financial statement where these judgements and estimates have been made include:

- Grant income recognition

Grant income is recognised in the Statement of Financial Activities when there is sufficient evidence to demonstrate that the it is Probable, Measurable and that there is Entitlement.

- Depreciation

The depreciation policies of the Charity have been set out in detail within 2.6 above.

4. Income from donations and grants

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Donations	17,782	-	17,782
Grants	111,707	313,003	424,710
	<u>129,489</u>	<u>313,003</u>	<u>442,492</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

4. Income from donations and grants (continued)

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Donations	62,386	-	62,386
Grants	1,700	655,000	656,700
	<u>64,086</u>	<u>655,000</u>	<u>719,086</u>

5. Income from charitable activities

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from charitable activities - Accessible facilities including hydro-therapy pool	53,874	53,874	-

6. Income from other trading activities

Income from non charitable trading activities

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Café	2,295	2,295	-

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

7. Analysis of expenditure on charitable activities

8. Analysis of expenditure by activities

Summary by fund type

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Accessible facilities including hydro-therapy pool	263,798	7,257	271,055
Accessible facilities including hydro-therapy pool			
	Unrestricted funds 2020 £		Total funds 2020 £
	82,184		82,184

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £
Accessible facilities including hydro-therapy pool	125,331	145,724	271,055
Accessible facilities including hydro-therapy pool			
	Activities undertaken directly 2020 £	Support costs 2020 £	Total funds 2020 £
	36,606	45,578	82,184

Analysis of direct costs

	Total funds 2021 £	Total funds 2020 £
Depreciation & Amortisation	90,839	22,624
Construction consultancy costs	4,745	4,439
Legal and professional	1,530	8,450
General expenses	28,217	-
Pool hire	-	1,093
	125,331	36,606

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2021	Total funds 2020
	£	£
Staff costs	70,006	24,670
Travel and equipment	2,971	-
Auditor's fee	7,641	6,039
Accountancy fees	4,453	-
Insurance	6,727	1,837
Bank charges and interest	129	88
General expenses	10,855	8,729
Chammell website associated costs	683	-
Software support	2,418	1,218
Rates and water	18,099	1,231
Light and heat	21,742	1,766
	<u>145,724</u>	<u>45,578</u>

During the year ended 31 July 2021, the Charity incurred the following Governance costs: Auditor's fees £7,641 (2020: £6,039).

9. Auditor's remuneration

	2021	2020
	£	£
Fees payable to the Charity's auditor for the audit of the Charity's annual accounts	5,300	5,200
Fees payable to the Charity's auditor in respect of:		
All non-audit services not included above	<u>2,491</u>	<u>2,150</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

10. Staff costs

	2021	2020
	£	£
Wages and salaries	69,631	24,152
Contribution to defined contribution pension schemes	375	518
	<u>70,006</u>	<u>24,670</u>

The average number of persons employed by the company during the year was as follows:

	2021	2020
	No.	No.
Administration	<u>3</u>	<u>1</u>

No employee received remuneration amounting to more than £60,000 in either year.

Key management personnel received remuneration in the year totalling £75,623 (2020: £24,713). Key management personnel includes CEO, Deputy CEO, Charity Coordinator and Café manager (2020: Charity Coordinator).

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2020: £NIL).

During the year ended 31 July 2021, no Trustee expenses have been incurred (2020: £NIL).

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

12. Intangible assets

	Website development £
Cost	
At 1 August 2020	10,000
Additions	21,300
At 31 July 2021	31,300
Amortisation	
At 1 August 2020	3,000
Charge for the year	2,000
At 31 July 2021	5,000
Net book value	
At 31 July 2021	26,300
At 31 July 2020	7,000

13. Tangible fixed assets

	Long-term leasehold property £	Equipment £	Fixtures and fittings £	Assets under construction £	Total £
Cost					
At 1 August 2020	606,654	13,854	-	3,679,446	4,299,954
Additions	-	107,059	15,746	87,234	210,039
Transfers between classes	3,727,206	39,474	-	(3,766,680)	-
At 31 July 2021	4,333,860	160,387	15,746	-	4,509,993
Depreciation					
At 1 August 2020	48,911	10,093	-	-	59,004
Charge for the year	67,461	19,648	1,710	-	88,839
At 31 July 2021	116,392	29,741	1,710	-	147,843
Net book value					
At 31 July 2021	4,217,468	130,646	14,036	-	4,362,150
At 31 July 2020	557,743	3,761	-	3,679,446	4,240,950

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

14. Fixed asset investments

	Investments in subsidiary company £
Cost or valuation	
At 1 August 2020	2
At 31 July 2021	2
Net book value	
At 31 July 2021	2
At 31 July 2020	2

Principal subsidiary

The following was a subsidiary undertaking of the company:

Name	Company number	Registered office or principal place of business	Class of shares	Holding
Chamwell Development and Trading Limited	10098865	The Milestone School, Longford Lane, Gloucester, England, GL2 9EU	Ordinary	100%

The financial results of the subsidiary for the year were:

Name	Net assets £
Chamwell Development and Trading Limited	2
Chamwell Development and Trading Limited is a dormant entity and had no trading activity during this or the prior year.	

15. Debtors

	2021 £	2020 £
Due within one year		
Trade debtors	46,542	-
Other debtors	13,784	58,193
Prepayments and accrued income	156,500	103,000
	216,826	161,193

16. Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	14,835	154,598
Other taxation and social security	409	409
Other creditors	99,532	99,532
Accruals and deferred income	12,211	10,929
	126,987	265,468

17. Statement of funds

Statement of funds - current year

	Balance at 1 August 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 July 2021 £
Unrestricted funds					
Designated funds					
Designated Funds	4,240,950	-	(88,839)	210,039	4,362,150
General funds					
General Fund	226,223	185,658	(221,475)	(1,163)	189,243
Total Unrestricted funds	4,467,173	185,658	(310,314)	208,876	4,551,393

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

17. Statement of funds (continued)

Statement of funds - current year (continued)	Balance at 1	Income	Expenditure	Transfers in/out	Balance at
	August 2020				31 July 2021
	£	£	£	£	£
Restricted funds					
Pied Piper Appeal	25,263	-	-	(25,263)	-
Wooden Spoon	-	47,000	-	(47,000)	-
Pied Piper playdays	-	20,000	-	-	20,000
County of Gloucestershire	-	7,000	-	-	7,000
Thomas Wall Trust	-	5,000	-	-	5,000
The Masonic Charitable Foundation	-	5,000	(1,943)	-	3,057
Midcounties Co-op	-	2,000	-	-	2,000
Bruce Wake	-	2,500	-	-	2,500
Hedley Foundation	-	5,000	-	(5,000)	-
Bluespark Foundation	-	3,550	-	(3,550)	-
GMCAction	35,000	-	-	(35,000)	-
The Sedbury Trust	-	11,750	-	(11,750)	-
The National Lottery	-	80,000	(4,854)	-	75,146
Beatrice Laing	-	25,000	-	(25,000)	-
The Edward Gosling Foundation	50,000	-	-	(50,000)	-
St James's Place	-	80,000	-	-	80,000
Gloucestershire Disability Fund	-	2,500	-	-	2,500
National Lottery Youth Grant	-	9,930	-	-	9,930
Barnwood Trust	-	5,460	(460)	(5,000)	-
Climbing Wall	-	1,313	-	(1,313)	-
	110,263	313,003	(7,257)	(208,876)	207,133
Total of funds	4,577,436	498,661	(317,571)	-	4,758,526

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

17. Statement of funds (continued)

Statement of funds - prior year	Balance at	Income	Expenditure	Transfers in/out	Balance at
	1 August 2019				31 July 2020
	£	£	£	£	£
Unrestricted funds					
Designated funds					
Designated Funds	1,767,807	-	(20,624)	2,493,767	4,240,950
General funds					
General Fund	328,066	64,086	(112,552)	(53,377)	226,223
Total Unrestricted funds	2,095,873	64,086	(133,176)	2,440,390	4,467,173
Restricted funds					
Pied Piper Appeal	180,000	-	-	(154,737)	25,263
St James' Place	386,653	-	-	(386,653)	-
Gloucester Disability Fund	186,500	-	-	(186,500)	-
Gloucestershire Arthritis Trust	25,000	-	-	(25,000)	-
GCC Changing Places	-	60,000	-	(60,000)	-
The Beatrice Laing Family Trust	-	25,000	-	(25,000)	-
The Garfield Weston Foundation	350,000	-	-	(350,000)	-
The Clothworkers	250,000	-	-	(250,000)	-
Bernard Sunley Foundation	50,000	50,000	-	(100,000)	-
GMCAction	35,000	-	-	-	35,000
The Sedbury Trust	5,000	5,000	-	(10,000)	-
Bradbury Foundation	300,000	-	-	(300,000)	-
The Bailey Thomas Charitable Trust	27,500	-	-	(27,500)	-
The Edward Gosling Foundation	50,000	-	-	-	50,000
Wolfson Foundation	50,000	-	-	(50,000)	-
Anonymous donor	-	500,000	-	(500,000)	-
Barnwood Trust	-	15,000	-	(15,000)	-
	1,895,653	655,000	-	(2,440,390)	110,263
Total of funds	3,991,526	719,086	(133,176)	-	4,577,436

THE CHAMWELL CENTRE CHARITY
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

17. Statement of funds (continued)

Purpose of designated funds:

Designated funds represent fixed assets, which consists of The Chamwell Centre and all additional components. The costs associated with fixed asset additions are recorded as transfers into the designated fund.

Purpose of restricted funds:

- Pled Piper Appeal to fund capital costs relating to children's activities
- Wooden Spoon to fund the Chamwell Centre climbing wall
- Pled Piper Playdays to fund playdays
- County of Gloucestershire Freemasons CV/19 Resilience & Restoring fun towards hydrotherapy
- The Thomas Wall Trust to fund work experience pilot
- The Masonic Charitable Trust to fund Covid safety equipment
- Midcounties Co-op to fund work experience in the café
- Bruce Wake to fund race runners
- Hedley Foundation to fund sensory equipment
- Bluespark Foundation to fund kick frames
- GMCAction to fund an area of the Kitchen & Café in the name of "Trevor Portlock Fund"
- The Sedbury Trust to fund shower trolleys
- The National Lottery main grant to fund staff
- The Beatrice Laing Family Trust for The Chamwell Centre capital projects
- The Edward Gosling Foundation to fund The Chamwell Centre capital projects
- St James's Place to fund a hydrotherapist
- Gloucestershire Disability Fund to fund football for all pilot
- The National Lottery Youth Grant to fund a youth club
- Barnwood Trust for The Chamwell Centre capital projects
- Climbing wall is donations received to fund the climbing wall
- St James's Place to fund construction of the hydrotherapy pool
- Gloucester Disability Fund to fund the ground floor Café/Atrium
- Gloucester Arthritis Trust to fund The Chamwell Centre capital projects
- GCC Changing Places for "The Changing Places Bathroom"
- The Garfield Weston Foundation to fund The Chamwell Centre capital projects
- The Clothworkers to fund The Chamwell Centre capital projects
- Bernard Sunley Foundation to fund The Chamwell Centre capital projects
- The February Foundation to fund the construction of The Chamwell Centre
- The Bradbury Foundation to fund The Chamwell Centre capital projects, an area of the ground floor to be named "The Bradbury Discovery Zone"
- The Bailey Thomas Foundation to fund The Chamwell Centre capital projects
- The Wolfson Foundation to fund The Chamwell Centre capital projects
- An anonymous grant towards The Chamwell Centre capital projects

The transfer of restricted funds relates to the fulfilment of restricted capital projects.

THE CHAMWELL CENTRE CHARITY
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

18. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	4,362,150	-	4,362,150
Intangible fixed assets	26,300	-	26,300
Fixed asset investments	2	-	2
Current assets	289,928	207,133	497,061
Creditors due within one year	(126,987)	-	(126,987)
Total	4,551,393	207,133	4,758,526

Analysis of net assets between funds - prior year

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	4,240,950	-	4,240,950
Intangible fixed assets	7,000	-	7,000
Fixed asset investments	2	-	2
Current assets	484,689	110,263	594,952
Creditors due within one year	(265,468)	-	(265,468)
Total	4,467,173	110,263	4,577,436

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

19. Reconciliation of net movement in funds to net cash flow from operating activities

	2021 £	2020 £
Net income for the year (as per Statement of Financial Activities)	181,090	585,910
Adjustments for:		
Depreciation and amortisation charges	90,839	22,624
(Increase)/decrease in debtors	(55,533)	757,632
(Decrease)/increase in creditors	(138,481)	6,995
Net cash provided by operating activities	77,815	1,373,161

20. Analysis of cash and cash equivalents

	2021 £	2020 £
Cash in hand	280,235	433,759
Total cash and cash equivalents	280,235	433,759

21. Analysis of changes in net debt

	At 1 August 2020 £	Cash flows £	At 31 July 2021 £
Cash at bank and in hand	433,759	(153,524)	280,235

22. Capital commitments

	2021 £	2020 £
Contracted for but not provided in these financial statements	-	30,627
Acquisition of tangible fixed assets		

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021

23. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £375 (2020: £518). The balance payable to the fund at the balance sheet date totalled £Nil (2020: £44) and is included in creditors.

24. Related party transactions

During 2019 the Charity received from Dr Marie Owen, a Trustee, a donation of £150,000 of which £14,000 (2020: 53,000) has not yet been received at the year end.

During the year the Charity was awarded a grant from The Pled Piper Appeal, a charity in which Dr Marie Owen was a Trustee, of £20,000 (2020: £Nil). This has not yet been received and is shown in accrued income.

Mr Christopher Haslam and Ms Lyn Dance, Trustees, are also Trustees of the SAND Academies Trust. During the year sales were made to the SAND Academies Trust totalling £45,890 (2020: £2,000). There was £45,572 outstanding at the year end (2020: £Nil).

Mr John Banks, Trustee, is a shareholder of RSM UK Tax & Accounting Limited. During the year RSM charged the Charity £4,200 (2020: £8,500) for VAT services. There is no liability outstanding at the year end (2020: £Nil).