



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2020
Period end date

Period start date To 31 March 2021

Charity name: The Church of God in Hayes

Charity registration number: 1162316

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of the Christian faith and the advancement of other charitable purposes as the Trustees shall decide all as an expression of the Statement of Faith in the Trust Model
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Sunday Church Services There are 31 church members on the role who attend the Sunday Breaking of Bread [church communion service], enhanced by visitors from other Churches of God from time to time. These meetings were not held in April-June, November or January-February due to Covid-19 restrictions.</p> <p>When the Breaking of Bread could not be held alternative means of sharing praise and thanksgiving were used including a WhatsApp group for church members to share thanksgiving and songs and written messages circulated.</p> <p>We have shared a recorded Bible talk to the church and other contacts each Sunday.</p> <p>Other Church Services Throughout the year, Zoom prayer times have been held 1-2 times a week.</p> <p>Youth Work [Public Benefit]</p> <p>The church has strong youth work ethos and has very capable youth leaders and workers to engage in</p>

		<p>Summer Camp [Public Benefit]</p> <p>We were unable to run our usual two weeks of summer camp run for young people from SE Churches of God. This year we ran a virtual camp over 5 days where families were encouraged to camp in their gardens and included zoom gatherings and lots of content include cooking demonstrations of our usual camp food, crafts, quizzes and encouraging talks (80 attended)</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Statement of Public Benefit</p> <p>All Trustees are aware of the Charities Acts public benefit requirements so that the purposes and activities of the church are geared to meeting those requirements as well as the spiritual needs of the public as an expression of the Statement of Faith in the Trust Model.</p> <p>The neighbouring community may benefit from the promotion of the Christian faith and the promotion of church fellowship to all. No detriment is envisaged and no personal benefits are envisaged, in particular none of the Trustees receives any private benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
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		<p>are considered by the Trustees and acknowledged by all donors as an age-long practice in the Church as all part of <i>Unrestricted Funds</i> that may, in the event of extreme expense, be used for the same purpose. For management purposes they are kept separate and reviewed as though they were separate.</p> <p>The Trustees encourage contributions from church members to a Hall Maintenance Fund that is the first line of call for general maintenance and improvement costs with a view to a planned maintenance of the property asset.</p> <p>The Trustees have suggested reduced contributions from church members to the Mini-bus Replacement Fund as the expected replacement is distant relative to the current balance. All running costs (tax, MOT, service, insurance and fuel Costs) are appropriated to the Youth Work Fund.</p> <p>Restricted Funds covering Gifts (to individuals, third party funds and charities) are so categorised due to the nature of donor instructions (i.e. donors specify an allocation to those particular 'funds'), making them "restricted".</p> <p>The Restricted Fund for South East Youth Camp carried a balance of £22,167 This followed a year of very little expenditure as no physical events could be held but no income from fees and reduced giving as this activity has been forced to be much less active.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is Trustees' policy to maintain a balance on unrestricted funds (if possible) and restricted SEYC funds, which equates to approximately 50% of unrestricted payments and SEYC restricted funds, to cover emergency situations that may arise from time to time.
Amount of reserves held	Para 1.22	<p>The cash balance of Unrestricted Funds is £28,999 and exceeds this target by £22,117</p> <p>The cash balance of Restricted SEYC Funds is 22,167 and exceeds target by around £10,000.</p> <p>The Trustees will review this policy annually at the AGM.</p>
Reasons for holding zero reserves	Para 1.22	n/a

		<p>those countries. One Fund specifically covers Relief support operations in those countries.</p> <p><i>Sources of Funds for SE Churches of God to SE Youth Camp</i></p> <p>It is the Trustee's and Camp Council policy to use best endeavours to cover all annual running costs by the levy of fees for attendance at each annual camp. This is supplemented by general gifts received from individuals and from the South East Churches of God regular donations that covers for minor deficit on fees versus costs and gives additional funds for equipment renewal and their storage cost. Appeals are made to South East Churches of God in advance when uncertainty is forecasted by regular financial risk assessment and if necessary appeal is made to central funds in the event of severe unexpected expenditure.</p> <p>Assets</p> <p>As noted under the Statement of Assets and Liabilities, Trustees' policy is to expense asset expenditure in the year in which it was incurred. Therefore, equipment such as IT or other Fixtures and Fittings is not reported as an asset in the accounts.</p> <p>The Trustees consider that all assets retained for the Charity's own use are held as Unrestricted.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	<p>The Charity's Risk Management Policy is reviewed annually and the individual components for part of the Business Meeting Reviews.</p> <p>Apart from safeguarding risks that are managed via the protocols that are in place, financial risks by virtue of reduction of donors is remote at this stage. If there were to be a major reduction in donors the annual running cost is containable for a medium period to put counter measures in place.</p>
Other		

Structure, Governance and Management

		<p>independent examination. Church members / donors are provided with a copy of the Receipts and Payments Accounts once signed off by Trustees at the AGM.</p> <p>South East Youth Camp Activities The day to day management of the South East Youth Camp is carried out by Trustees in conjunction with the Camp Council that must include three Charity Trustees. Other members of Camp Council are members from South East England Churches of God that are nominated by the Camp Council and approved by the South East England District/Diocese of Elders of the Churches of God. Camp Council meets on a regular basis to plan, organise, manage, and review each year's camp and to provide strategy revision as appropriate for adoption by Trustees in conjunction with South East England District/Diocese of Elders of the Churches of God. Management accounts are produced on a regular basis by the treasurer that are reviewed by Camp Council. Receipts and Payments accounts are prepared annually for incorporation into the CIO accounts under Restricted Funds and are subject to independent examination. A copy of this section of the accounts are given to South East England District/Diocese of Elders of the Churches of God.</p> <p>Regulatory Documents The Church and South East Youth Camp updates annually Regulatory Documents including Health & Safety, Safeguarding for Children, Adults and Adults at Risk and Management of Volunteers Policy. GDPR Policy, Privacy Notice, and Consent Notices are in operation.</p>
Relationship with any related parties	Para 1.51	See above relationship with South East England District/Diocese of Elders of the Churches of God.
Other		

Reference and Administrative details

Charity name	The Church of God in Hayes
Other name the charity uses	
Registered charity number	1162316

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Parker			
2	Jonathan Charles Stanley	Chairman		
3	Stephen Arnold Brooks			
4	Stephen James Oxley	Secretary		
5	Peter Hurley Doel			
6				
7				

Corporate trustees – names of the directors at the date the report was approved

Director name	N/a	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
David Parker		
Jonathan Charles Stanley		
Stephen Arnold Brooks		
Stephen James Oxley		
Peter Hurley Doel		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a



CHARITY COMMISSION
FOR ENGLAND AND WALES

THE CHURCH OF GOD IN HAYES

1162316

CC16a

Receipts and payments accounts

For the period
from

1.4.20

To

31.03.21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
DONATIONS	14,396	13,545		27,941	28,963
BANK INTEREST	-	-		-	8
FUND RAISING ACTIVITIES		1,985		1,985	1,685
TAX RECOVERED 2019/20	2,810	3,950		6,760	9,443
SOUTH EAST YOUTH CAMP	-	4,022		4,022	28,926
	-	-		-	-00
	-	-		-	-00
	-	-		-	-
Sub total (Gross income for AR)	17,206	23,502	-	40,708	69,025
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	17,206	23,502	-	40,708	69,025
A3 Payments					
GENERAL EXPENSES	9,575	-00	-00	9,575	11,254
NEED FUND	-	-	-	-00	250
YOUTH WORK & MINIBUS EXPENSES	2,347	-00	-00	2,347	2,696
HALL MAINTENANCE & IT EQUIPMENT	1,842	-00	-00	1,842	341
DISBURSED TO CHARITIES		1,985	-00	1,985	1,684
DISBURSED TO MISSIONARIES		10,227	-00	10,227	9,091
TO FELLOWSHIP FUNDS		7,485	-00	7,485	9,776
SOUTH EAST YOUTH CAMP		896	-00	896	18,353
	-	-	-	-	-
Sub total	13,764	20,593	-	34,357	53,445
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	13,764	20,593	-	34,357	53,445
Net of receipts/(payments)	3,442	2,909	-	6,351	15,580
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	25,557	19,041	-00	44,598	29,012
Cash funds this year end	28,999	21,950	-	50,949	44,592

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CASH AT BANK	28,782	-	-00
	SOUTH EAST YOUTH CAMP	-00	22,167	-00
		-00	-00	-00
	Total cash funds	28,782	22,167	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Land, Buildings and Contents at Assembly Hall, Georgian Close, Hayes	Unrestricted	-	-
	Ford Transit Minibus Registration FY63 WGC	Unrestricted	-	-
	Camping equipment	Restricted	-	-
	Equipment [e.g. IT; Youth Related] and 'Other Fixtures and Fittings' are not reported		-	-
			-	-
			-	-
			-	-
			-	-

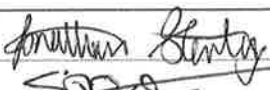

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	None		-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

JONATHAN STANLEY

STEPHEN OXLEY

12.07.2021

12.07.2021



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
The Church of God in Hayes

**On accounts for the year
ended**

31 March 2021

**Charity no
(if any)**

1162316

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

EBrooks

Date:

02/07/21

Name:

EMILY BROOKS

**Relevant professional
qualification(s) or body
(if any):**

Address:

*39 BLOUNT AVENUE
EAST GRINSTEAD.
RH19 1JS*