

**Report of the Trustees,**  
**Financial Statements and Independent Examiner's Report**  
**for the year ending 30 August 2024**  
**for**  
**BARTON ST LAWRENCE PRIMARY SCHOOL PTFA**

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## **Trustees' Annual Report**

The trustees present their report with the financial statements of the charity for the year ending 30 August 2024. The trustees have chosen to prepare their accounts using the receipts and payments approach.

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and Aims**

The purpose of the charity is to advance the education of pupils in the school in particular by:

- Developing the effective relationship between the staff, parents & others associated with the school.
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

### **Significant Activities**

Total income raised in the year as a result of fundraising activities totalled £34.5k, net of expenditure incurred as a result of these activities, profit raised was £23.5k. Donations to Barton St Lawrence Primary School in the period totalled £18.0k.

Key fundraising events held, and net income generated included a Barton Ball £9.6k, Bonfire Night £3.0k, Sponsored Fit for February Event £2.0k and a Rose Festival £1.3k.

Donations to the school included £15k which was used to improve the outdoor school facilities. This included new forest school equipment, replacement of the early years outdoor canopy, flooring in the forest school shed and an extension to the path which surround the school field. The PTFA also funded £2k for a whole school pantomime visit, £0.3k for calculators for all Year 6, £0.3k for books for all children at Christmas and £0.3k for a new school bench.

The opening cash balance for the charity was £17.6k, net funds raised of £23.5k, less donations of £18.0k resulted in a closing cash balance of £23.1k.

## **FINANCIAL REVIEW**

### **Principal funding sources**

The charity's principal source of funds is income from our fundraising events, as detailed above. Our main costs are donations that we give to the school each year. Our expenditure relating to our fundraising activities includes the costs of food, drink, licenses and entertainment.

### **Reserves Policy**

We release cash to Barton St Lawrence Primary School each year and this is usually in line with our target fundraising amounts. In this accounting period, £15k of donations were made in addition to the funding of £3.0k of specific events for the children. Our main donations are often made at the start of the financial year following the cessation of our largest fundraising events at the end of each school year in July. We always aim to hold at least £3k in cash reserves during the year to meet any unforeseen expenditure.

### **Future Plans**

We are hopeful that our fundraising events and endeavours will continue to raise significant amounts of money to further enhance the education of the children at the school.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Volunteers**

The trustees run the PTFA with help from other parents and teachers at the school. All trustees and volunteers give their time voluntarily and received no remuneration or other benefits.

### **Governing Document**

The PTFA is a registered charity and is operated under the rules of its constitution which were adopted on 18 June 2015.

### **Recruitment and Appointment of new trustees**

Trustees are appointed or reappointed annually at the Annual General Meeting in September or during the year on exception if we have a resignation in year of a key office position.

### **Organisation Structure**

Barton St Lawrence PTFA are members of Parentkind, this membership provides insurance cover for the PTFA.

## REFERENCE AND ADMINISTRATIVE DETAILS

### Registered Charity Number

1162270

### Charity's Principal Address

Barton St Lawrence Primary School  
 Jepps Avenue  
 Barton  
 Preston  
 PR3 5AS

### Trustees

Trustees during the year and up to the date of this report.

Alison Lawson  
 Nicola Karran  
 Julie Goodwin

### Leadership team

Leadership Team during the year and up to the date of this report.

Name	Office	Dates Acted (if not for whole year)
Alison Lawson	Chairperson	
Nicola Karran	Treasurer	
Rebecca Proctor	Vice Chairperson	
Laura Foxon	Secretary	Resigned 26 <sup>th</sup> September 2023
Fatima Surma-Debar	Secretary	Appointed 26 <sup>th</sup> September 2023
Julie Goodwin (Head teacher)		

### Independent Examiner

Iain Davidson

### Bankers

HSBC UK  
 49a Fishergate  
 Preston  
 Lancashire  
 PR1 8BH

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature:



Name: Nicola Karran

24/3/25

Position: Treasurer

## **Independent Examiner's Report**

The independent examiner presents their report to the trustees of the Barton St Lawrence PTFA following their examination of the accounts of the Barton St Lawrence PTFA (Registered Charity number 1162270) for the year ending 30<sup>th</sup> August 2024.

### **Responsibilities and basis of the report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature: 

Name: Iain Davidson

Relevant professional qualification or body CIMA.

Address


20 DERBY CRESCENT  
INSKIP  
PRESTON  
PR4 0TR

Charity Name		Barton St Lawrence PTFA				CC16a
Receipts and payments accounts						
For the period from		Period start date	To	Period end date		
		31-Aug-23		30-Aug-24		

Section A Receipts and payments					
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Barton Ball	13,807	-	-	-	9,810
Rose Festival	4,116	-	-	-	4,694
Fitness/Sponsored Events	2,641	-	-	-	2,750
Bonfire Night	4,535	-	-	-	3,920
Film Nights	1,776	-	-	-	1,672
Mothers & Fathers Day Activities	1,071	-	-	-	1,011
Race Night		-	-	-	1,498
Christmas Fundraising Activities	790				838
Easter Fundraising Activities	1,087				484
School Play Fundraising Activities	634				584
Co Op Fundraising	2,036				0
Football Tournament	628				0
Other Fundraising Events	1,367	-	-	-	493
<b>Sub total (Gross income for AR)</b>	<b>34,488</b>	-	-	-	<b>27,754</b>
<b>A2 Asset and investment sales,</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	<b>34,488</b>	-	-	-	<b>27,754</b>
<b>A3 Payments</b>					
Barton Ball	4,242	-	-	-	3,155
Rose Festival	2,854	-	-	-	3,804
Fitness/Sponsored Events	70	-	-	-	46
Bonfire Night	1,553	-	-	-	1,215
Film Nights	171	-	-	-	109
Mothers & Fathers Day Activities	508	-	-	-	586
Race Night	0	-	-	-	626
Christmas Fundraising Activities	335				346
Easter Fundraising Activities	195				87
School Play Fundraising Activities	143				207
Co Op Fundraising	0				0
Football Tournament	350				0
Other Fundraising Events	570				1,398
Donations to School	17,959				12,659
<b>Sub total</b>	<b>28,950</b>	-	-	-	<b>24,239</b>
<b>A4 Asset and investment purchases</b>					
N/A	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	<b>28,950</b>	-	-	-	<b>24,239</b>
<b>Net of receipts/(payments)</b>	<b>5,537</b>	-	-	-	<b>3,515</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>17,640</b>	-	-	-	<b>14,125</b>
<b>Cash funds this year end</b>	<b>23,177</b>	-	-	-	<b>17,640</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restrict ed funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	23,177	-	-
	<b>Total cash funds</b>			
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds</b>	<b>Restrict ed funds</b>	<b>Endowment funds</b>
		to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>	N/A	-	-	-
		<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B3 Investment assets</b>	N/A	-	-	-
		<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>	N/A	-	-	-
		<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>	N/A	-	-	-
	Signature	Print Name		
Signed by one or two trustees on behalf of all the trustees		Nicola Karan		24/3/25

