



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/8/2022 to 31/7/2023

Charity name: Wembury War Memorial Village Hall CIO

Address: Knighton Rd, Wembury, Plymouth, Devon, PL9 0EB

Charity registration number:1162268

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To run a village hall for the benefits of the inhabitants of Wembury Parish.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The sole activity of the charity is running a village hall for the residents (approximately 3,000) of Wembury Parish. Wembury has a wide spectrum of age groups from young families to retirees. The village hall is used by all age groups but particularly by the younger and the older inhabitants of the village.</p> <p>Groups using the village hall include the Toddler Group, the Women's Institute, Mothers' Union, Local History Group, Stitchers group, Coffee Stop and Village lunch group for Senior Citizens, Badminton Group, Yoga, U3A, Karate, Short Mat Bowling club, Keep fit classes, Pilates, Drama (village pantomime), Dance Groups, etc.</p> <p>The village hall is also available as a venue for parties, Farmers' Market, general village meetings (including parish council meetings,) and as a polling station for both local and national elections.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	The trustees are cognisant of the guidance on public benefit issued by the Charities Commission and this is reflected in their decision making. An example of this is the determination of the trustees to control

Commission on public benefit		costs carefully so that the village hall can be let out at modest charges to all socio-economic groups. In addition, the trustees have appointed one trustee to oversee health and safety in order to manage risks to village hall users.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The charity is run solely by a small group of volunteers who act as trustees. Additionally, there are several non-trustee volunteers who assist in the additional maintenance and cleaning of the Hall.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity continued to run the village hall.</p> <p>The charity's main objective is to let out both its rooms (the Main Hall and the Knighton room) at modest charges to village clubs, groups and societies in order to reach out to as many of the inhabitants of the community as possible by providing a focus for village activities. The hall was well utilised by village clubs and societies with some groups meeting twice weekly and others weekly or monthly. It was also utilised as a venue for family parties. It provided a focal point for many residents, particularly the elderly.</p> <p>During this financial year the charity continued to upgrade its real estate with a new lighting system.</p> <p>In addition, it ran a successful book lending scheme. Its success can be measured by the heavy usage of the village hall by village residents.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At 31/7/2023 the charity held bank and cash balances of £27,254.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is no formal reserves policy but the Trustees aim to maintain a minimum constant cash at bank balance of £15,000 to ensure that all normal running expenses and unforeseen contingencies can be met.
Amount of reserves held	Para 1.22	See above
Reasons for holding zero reserves	Para 1.22	See above
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties regarding the going concern status of the charity.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal sources of funds are from the hire of the village hall and from grants awarded mainly for the purposes of capital expenditure on the village hall.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The difficulty in recruiting new trustees due to the ageing demographic profile within the parish together with the challenges faced by younger persons in achieving an acceptable work life balance. Additionally, the 'cost of living crisis' may be a contributing factor to the difficulties in recruiting younger trustees.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	As a CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed in accordance with the Constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Wembury War Memorial Village Hall CIO
Other name the charity uses	
Registered charity number	1162268
Charity's principal address	Knighton Rd, Wembury, Plymouth, Devon, PL9 0EB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Brian Dixon	Chair		CIO
2	Richard Charles Harper	Secretary	1/8/2022 – 17/01/2023	CIO
3	Julie Ann Williams	Treasurer		CIO
4	Andrew Stephen Cammack	Health & Safety		CIO
5	Anne Ayear			CIO
6	Margaret Murton			CIO
7	Philip Paul Hill		1/8/2022 – 8/12/2022	CIO
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not applicable
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Not applicable

Other optional information

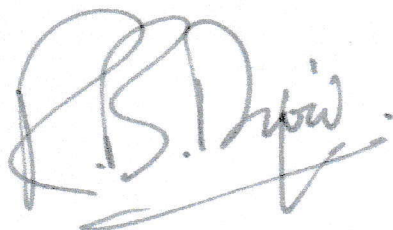
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Robert Brian Dixon

Position (eg Secretary,
Chair, etc)

Chair

Date

28 March 2024

Wembury War Memorial Village Hall CIO

Charity no 1162268

Receipts and Payments account for 1/8/2022 – 31/7/2023

	£	£
Income (Received)		
Hall hire	20,252	
Grants	350	
Donations	1,022	
Fund raising	146	
Total receipts		21,770
Expenditure (Paid)		
Gas/electric /water	3,193	
Insurance	1,127	
Telephone	489	
Cleaning	3,336	
Repairs and maintenance	2,451	
Office expenses	178	
Sundry expenses	1,020	
Curtains for Main Hall	455	
New lighting system	3,347	
Laptop and mobile phone	614	
Licences and website costs	444	
		(16,654)
Surplus of income over expenditure		5,116
Opening bank and cash funds		22,138
Closing bank and cash funds		27,254

Note:

All funds are unrestricted.

Assets held at 31 July 2023

1.Village Hall

2.Cash funds

	£
Cash in bank	27,248
Cash in hand	6
	27,254

Liabilities at 31 July 2023

	£
Utilities – gas and electric	122
Cleaning and maintenance	230
	352

Signed by the Treasurer of the Wembury War Memorial Village Hall CIO
on the behalf of all trustees.

Signature *Julie Williams*

Print name Julie Williams

Date of approval 9th April 2024