



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/8/2020 To 31/7/2021

Charity name: Wembury War Memorial Village Hall CIO

Address: Knighton Rd, Wembury, Plymouth, Devon, PL9 0EB

Charity registration number:1162268

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To run a village hall for the benefits of the inhabitants of Wembury Parish.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main activity of the charity is running a village hall for the residents (approximately 3,000) of Wembury Parish. Wembury has a wide spectrum of age groups from young families to retirees, The village hall is used by all age groups but particularly by the younger and the older inhabitants of the village.</p> <p>Groups using the village hall include the Toddler Group, the Women's Institute Group, Mothers' Union, Local History Group, Young at Heart, Stitchers group, Coffee Stop and Village lunch group for Senior Citizens, Badminton Group, Yoga, Whist Club, Short Mat Bowling club, Keep fit class, Pilates, Drama and Dance Groups etc .</p> <p>The village hall is also available as a venue for parties, general village meetings (including parish council meetings) and as a polling station for both local and national elections. The village hall also acts as an evacuation centre for the village school.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are cognisant of the guidance on public benefit issued by the Charities Commission and this is reflected in their decision making. An example of this is the determination of the trustees to control costs carefully so that the village hall can be let out at modest charges to all socio-economic groups. In addition, the trustees have appointed one trustee to oversee health and safety so as to manage risks to village hall users.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity continued to run the village hall. In the past the Hall has been heavily utilised by the community's clubs, classes and societies but due to the Covid pandemic, the Hall was shut for a major part of the year and it was only in early summer 2021 that clubs and societies started to re-book the Hall. As a result, Hall hire income (£5,018) was down on the previous year (£8,594 for the year ended 31 July 2020) which had also been impacted by the pandemic. However, the charity received grants from South Hams DC of £19,003 in respect of the government's Covid Business Support Relief and donations from the Co-op's membership scheme of £3,097.</p> <p>During this financial year the charity reached its fund-raising target in order to finance the replacement of the floor and the installation of new windows in the Knighton Room. The work was carried out during the months that the Hall was not in use. There was also a partial replacement of the Hall roof to make good dilapidations. The cost of this work was circa £17k and was financed by grants, donations and fund-raising activities of the trustees and Friends of the Village Hall specifically for this purpose.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance	Para 1.41	

against objectives		
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At 31/7/2021 the charity held bank and cash balances of £25,102.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is no formal reserves policy but the Trustees aim to maintain a minimum constant cash at bank balance of £15,000 to ensure that all normal running expenses and unforeseen contingencies can be met.
Amount of reserves held	Para 1.22	See above
Reasons for holding zero reserves	Para 1.22	See above
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties regarding the going concern status of the charity

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal sources of funds are from the hire of the village hall and from grants awarded for the purposes of capital expenditure on the village hall.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	As a CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed in accordance with the constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Wembury War Memorial Village Hall CIO
Other name the charity	

uses	
Registered charity number	1162268
Charity's principal address	Knighton Rd, Wembury, Plymouth, Devon, PL9 0EB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Brian Dixon	Chair		CIO
2	Richard Charles Harper	Secretary		CIO
3	Julie Ann Williams	Treasurer		CIO
4	Andrew Stephen Cammack	Health & Safety		CIO
5	Michael Robin Gray		Resigned 9 March 2021	CIO
6	Anne Ayear			CIO
7	Margaret Murton			CIO
8	Philip Paul Hill		Appointed 23 March 2021	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information


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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s) Robert Brian Dixon

Robert Brian Dixon	
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Position (eg
Secretary, Chair, etc)

Chairman	
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Date

21 April 2022

Wembury War Memorial Village Hall CIO

Charity no 1162268

Receipts and Payments account for 1/8/2020 – 31/7/2021

	£	£
Income (Received)		
Hall hire	5,018	
Grants	19,353	
Donations	3,126	
Fund raising	-	
Total receipts		27,497
Expenditure (Paid)		
Gas/electric /water	2,367	
Insurance	1,000	
Telephone	461	
Cleaning	1,781	
Repairs and maintenance	4,594	
Office expenses	56	
Sundry expenses	672	
New floor – Knighton Room	6,674	
New windows and curtains – Knighton Room	3,875	
Partial replacement of Hall roof	6,347	
Licences and website costs	271	
		(28,098)
Excess of payments over receipts		(601)
Opening bank and cash funds		25,703
Closing bank and cash funds		25,102

Note:

All funds are unrestricted.

Assets held at 31 July 2021

1. Village hall

2. Cash funds

	£
Cash in bank	25,096
Cash in hand	6
	25,102

Liabilities at 31 July 2021

	£
Utilities - gas	12

Signed by the Treasurer of the Wembury War Memorial Village Hall CIO
on the behalf of all trustees.

Signature

Julie Williams

Print name

Julie Williams

Date of approval

28/3/2022



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Wembury War memorial Village Hall CIO

On accounts for the year
ended

31/07/2021

Charity no
(if any)

1162268

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

G. P. Buckingham

Date:

25.10.21

Name:

DR G. BUCKINGHAM

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

29 JOURNEY TERRACE,
PLYMOUTH PL4 9DE

Section B Disclosure

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Give here brief details of any items that the examiner wishes to disclose.

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