



Trustees' Annual Report for the period

	Period start date			Period end date			
From	01	04	2024	To	31	03	2025

Section A Reference and administration details

Charity name Wrexham Food Bank

Other names charity is known by N/A

Registered charity number (if any) 1162262

Charity's principal address 3 Edwards Enterprise Park

Rhosddu Industrial Estate

Wrexham

Postcode LL11 4ZA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Suzanne Nantcurvis	Chair		
2	Alan George Jacobs	Trustee	From 09/09/24	
3	Rev Katherine Joan Tiltman	Trustee		
4	Derek William Adnitt	Trustee		
5	Anna Grace Thorncroft	Trustee		
6	Simon Durnell	Trustee		
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance, and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (e.g. appointed by, elected by)	New trustees are elected by current trustees at a quorate meeting following a completed application form and two references.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- New trustees are issued with the Charity Commission information outlining the role and responsibilities of the trustees. Wrexham Foodbank is an affiliate of the Trussell Trust and is subject to a governance health check regarding the appropriateness of our policies and procedures. Additionally, all trustees are expected to attend an online or in person governance training courses offered by the Trussell Trust. The trustees and the staff team work closely together to ensure that the foodbank works efficiently and serves the needs of our community.
- Wrexham Foodbank is part of the Trussell Trust network of foodbanks which span the UK and is registered as a Pathfinder Foodbank. The Pathfinder Project aims to reduce referrals by developing strategic approaches which raise awareness of our work and the issues around tackling poverty. Wrexham Foodbank, Wrexham CAB and Together Creating Communities continued to work in partnership with support and supervision from Lloyds Bank Foundation to develop tackling poverty initiatives. The collaboration became known as Wrexham Anti-Poverty Collaboration. With other local organisations, the collaboration is moving the agenda forward and aims to encourage the local authority to develop a more strategic approach to tackling poverty in Wrexham.

- Through its daily work, Wrexham Foodbank liaised with many local statutory organisations and charities. The foodbank's partnership with the Wrexham CAB to offer outreach support at the satellites for clients continued to be beneficial in supporting clients to move their lives forward and not become dependent on the foodbank.
- Wrexham Foodbank works with the Fuel Bank Foundation to issue fuel vouchers.
- Wrexham Foodbank joined the Wrexham Food Partnership Steering Board organised by Wrexham Local Authority and participated in an event to launch the Wrexham Food Partnership.
- The foodbank continued to support the Caia Park Holiday Hunger Scheme run by St Mark's Church, Caia Park, Wrexham.
- All collaborations/partnerships are agreed by the trustees.
- The trustees reviewed and updated policies during this period: Financial Controls and Expenses, Safeguarding, Health, and Safety, GDPR and Privacy and Emergency Protocols.
- Wrexham Foodbank has a financials control policy which was updated and agreed on 11th November 2024.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve persons in WCBC that are in financial hardship in such ways as the trustees from time to time think appropriate but not exclusively by:

- a) Providing emergency food, essential toiletries and household items to individuals and families in need and/or for distribution by other charities and organisations working to prevent and relieve poverty.
- b) Such other means, including (but not limited to) the provision of support or signposting to relevant and other advisory services.

All our services are provided with a Christian ethos and are supported by the churches in Wrexham.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Wrexham Foodbank provides emergency food parcels, toiletries and miscellaneous items to individuals and families following a voucher issued by one of our referral agencies. Our food parcels consist of non - perishable items which are nutritionally balanced and allow for a three-day supply of food.

Food and other items are donated at supermarket collection points, food drives and regular collections from churches, schools, and other organisations. Wrexham Foodbank hires a commercial warehouse which receives and organises the food donations then restocks the 8 distribution centres the foodbank operates throughout the city.

Baby essentials items, such as nappies, baby toiletries and baby food are delivered to home addresses. The foodbank is partnered with WINGS Wrexham, a period poverty scheme, and ensures that clients and local organisations are provided with free sanitary items. The foodbank prides itself in being more than just about food and by giving other items the aim is for clients to have more disposable income to buy fresh food items.

The Home Delivery service continues to be an important aspect of the foodbank's work and delivers food parcels, baby essentials, and halal parcels. The service is run by the operations manager in association with volunteer drivers.

Wrexham Foodbank works closely with Baby Basics, an organisation

which provides a Moses basket of basic items for new parents.

Support for the Caia Park Holiday Hunger Scheme is given due to the high levels of child poverty within the Caia Park area of Wrexham.

Due to concerns over individuals and families being unable to heat their homes adequately, Wrexham Foodbank provided Winter Warm Packs containing blankets, hot water bottles, scarves, hats, and gloves etc. These packs are distributed at the satellite centres and purchased from foodbank funds.

Wrexham Foodbank operates a Community Money Advice Connect Centre which helps clients in financial difficulties and prepares them for receiving debt management advice and support. This crucial service has been further developed with the support of Trussell Trust. The service has been successful in resolving thousands of pounds worth of debt and has lifted a huge burden for many clients. The work undertaken by the volunteer money mentors is immense.

In carrying out all this work the trustees have had due regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

Staff and volunteer working

The foodbank employs three members of staff. The trustees conducted a staffing review to represent the future direction of the organisation as a Pathfinder Foodbank. The new collegiate approach structure was adopted by the trustees and commenced in June 2024. It dispensed with the need for a foodbank manager but brought in three new roles: The Operations Manager, The Strategic Development Manager, and the Operations Supervisor. Each role is equally valued and they are expected to work collaboratively to ensure that the foodbank not only offers an emergency approach but also introduces strategies to give long term solutions for clients. The restructuring was aimed at ensuring the Pathfinder commitment continued. Staff salaries were uplifted commensurate with the new job descriptions.

The strategic development manager is responsible for the foodbank's development plan which is ambitious and was well received at the annual review by Trussell Trust.

Additionally, each trustee was given a role and responsibilities. This initiative was aimed at supporting the staff and volunteer team. Trustee roles include responsibilities for premises, Health and Safety, safeguarding, GDPR and privacy, financial management, fundraising and human resource management.

The funding received from Wrexham County Borough Council enabled the foodbank to continue its work but there was a significant fall in food donations and, consequently, the average monthly food bill amounted to around £5000 per month. Naturally, this proved to be a drain on the foodbank's financial resources.

With three members of staff and six committed trustees, the organisation relies hugely on its volunteer workforce.

- Warehouse teams work under the supervision of the operations manager sorting, dating, weighing, and organising the donations from the public and local businesses, churches, schools etc. The warehouse volunteers also prepare food parcels and arrange the restocks to the 8 distribution centres across the city.
- The satellite teams work at the 8 centres across the city distributing food parcels, providing refreshments and befriending and signposting clients. There is an ongoing discussion regarding opening a new satellite in an area outside of the city centre and where a need has been identified by the community council.
- The home delivery service continues to be an important service and while it is managed by the operations manager, the deliveries are made by volunteer drivers. They also collect donations from supermarket sites and other organisations, restock the satellite centres, and collect the food purchases to ensure the foodbank has sufficient food to make up the parcels.
- A volunteer administrative assistant inputs data especially related to fuel bank vouchers - working under the supervision of the operations manager.
- The money mentors within the CMA team are all volunteers.
- Team leader meetings ensure the teams are updated of any initiatives and policies.
- An annual thank you event for all volunteers is organised to illustrate the importance of their contribution to the foodbank.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Wrexham Foodbank does not celebrate achievements but prides itself on responding to the needs of those in the community who are struggling to buy the essentials such as food and fuel.

Food distribution:

The foodbank distributed 10,361 food parcels in 2024/2025 which fed 7042 adults and 3319 children. 27% of the children were under the age of 4 years and 71% of children we fed were under the age of 11 years.

To work more efficiently with referral partners, we reduced the number of agencies on our register to around 70. Wrexham County Borough Council departments of Housing and Economy and Housing Support Officers, Wrexham CAB, Maximus, and Warm Wales are the agencies we work with on a very regular basis. The foodbank also provides space for some agencies, such as Hafren Dyfodwy and MIND, to offer advice and support at the satellite centres.

There are a significant number of reasons why clients are referred to the foodbank. The benefits system is at the core of reasons why people need help from the foodbank. Among the many reasons are unemployment after temporary or permanent work; low income with no benefits or low income with some benefits; changes or delays in the benefit system; health related matters both physical and mental; debt; domestic abuse; substance misuse; insecurely housed and no recourse to public funds. Increasingly, low income, rising costs and mental health issues appear to be the main reasons for requesting help from the foodbank. There are more families coming to the foodbank who are in employment but simply do not earn enough. There has been a 48% increase in demand for our support compared with 5 years ago. Interestingly, there is a decline in requests for help when the government gives more financial support. This appears to indicate that people seek support from the foodbank when there is a dire need and they simply do not have enough money to purchase food.

Working closely with Refugee Kindness, EYST, Bawso and other refugee agencies has been an important part of the foodbank's work and the provision of halal parcels from the warehouse and delivered on the home delivery service has been appreciated by these agencies.

Food stock:

Disappointingly, food donations showed a considerable decline and the foodbank had to purchase substantially more food to make the parcels. To illustrate the change, it is useful to note that in 2022/23, the net stock was +6 tonnes; 2023/24 showed a net stock of -2 tonnes and 2024/25 saw a significant decline to net stock of - 32 tonnes. This meant that the foodbank spent just under £21k purchasing food in 2023/4 and £42+k in 2024/25.

The foodbank relies heavily on donations especially during the harvest and Christmas seasons. The Christmas food drives at Asda and Tesco make a big difference to stock levels.

Given that the foodbank must provide specific items in the parcels according to the Trussell Trust franchise agreement, for much of the period, the foodbank was purchasing food at around £5000 per month.

The eight satellites vary in how many parcels they distribute but the important issue is that they serve a broad geographical area and there is access to a distribution centre throughout the working week. The trustees changed the way in which one satellite operated to bring it in line with other satellites and ease the pressure on food distribution. We also moved venues for one of our satellites to a more favourable and welcoming location.

The staff and volunteer team engaged in a review of the way in which satellites operated to drive the concept of efficiency and consistency across the organisation ensuring that the client journey was paramount in how we approached our operations and dignity was at the heart of how we support clients.

The volunteer training programme was continued and the foodbank registered new volunteers working in all aspects of foodbank operations. The operations manager conducts manual handling training for all volunteers and signposting training is part of the remit for the strategic development manager.

The CMA Connect centre continued to provide valuable support to those in financial difficulties by helping with debt and budgetary management. The money mentors also provide a home visit service which is enabled by the foodbank.

The foodbank settled into new premises and it has been a beneficial move given that the landlord is supportive and has offered an annual licence while we continue our search for larger premises.

We were pleased to accept the offer from Toyota of an electric van to use free of charge for one year. Given that our van is in use every day with restocks, collections and deliveries the offer was greatly appreciated.

Section E

Financial review

Brief statement of the charity's policy on reserves

As at 31/03/2025, the Charity held £250,954 in unrestricted reserves. The principal financial risk facing the Charity is the potential loss or reduction of external grant funding.

The Charity's reserves policy is to maintain sufficient unrestricted funds to cover 12 months of operational costs, enabling continuity of service in the event of a funding shortfall and providing flexibility to respond to unforeseen expenditure or strategic opportunities.

Based on current expenditure levels reflected in this year's financial statements, the Charity's free reserves would cover approximately 16 months of total operating costs, which is in excess of the level required under the reserves policy.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Wrexham Foodbank is an affiliate of the Trussell Trust and receives advice and guidance from the Trussell Trust. A Pathfinder grant has enabled the foodbank to engage in strategic development.

Wrexham County Borough Council has made a financial donation to help purchase food, pay rental costs for the premises, and run the foodbank van.

The trustees are mindful of the sustainability of the foodbank given that it is a frontline organisation tackling poverty in the city and surrounding area, therefore, there is a robust reserves policy which covers rent, salaries, utilities, and other essential outgoings.

The trustees must ensure that sufficient funds are made available for food purchases and daily operations. Expenditure is monitored carefully with a bi monthly financial report from the treasurer.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Suzanne Nantcurvis	
Full name(s)	Suzanne Nantcurvis	
Position (eg Secretary, Chair, etc)	Chair	
Date	8 th December 2025	



Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2024

To

Period end date
31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Public donations	24,314	-	-	24,314	33,802
Trussell Trust grants	4,316	31,412	-	35,728	68,570
Corporate donations	54,311	-	-	54,311	50,096
Other grants	52,988	-	-	52,988	57,283
Community donations (other)	-	500	-	500	7,093
Interest received	4,565	-	-	4,565	3,705
ACTS 435	-	-	-	-	785
Sub total (Gross income for AR)	140,494	31,912	-	172,406	221,334
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	140,494	31,912	-	172,406	221,334
A3 Payments					
Staff wages / pension	35,904	19,534	-	55,438	42,146
Office Equipment and IT	1,370	5,620	-	6,990	-
Phone / broadband	2,510	-	-	2,510	2,343
Bank charges	522	-	-	522	374
Accountancy Fee	2,160	-	-	2,160	-
Outreach / ACTS435 / EWSL	-	4,096	-	4,096	891
Warehouse rent / rates/ extra storage	36,849	-	-	36,849	19,855
Utilities (water / bins)	3,869	-	-	3,869	586
Repairs and Renewals	226	-	-	226	-
Extra food	43,974	500	-	44,474	23,111
Sundries	1,107	-	-	1,107	-
Holiday hunger	-	-	-	-	3,454
Clothing	534	-	-	534	392
Public liability insurance / ICO fee	4,966	-	-	4,966	2,393
Van	4,688	-	-	4,688	504
Meetings / events	16	-	-	16	217
Training	124	-	-	124	128
CMA costs	279	735	-	1,014	4,071
Donations	-	-	-	-	3,500
Printing, postage & stationery	1,065	52	-	1,117	731
Office equipment & expenditure	2,817	-	-	2,817	2,662
Legal & professional	5,010	-	-	5,010	5,353
Other employee costs	815	-	-	815	1,469
Sub total	148,805	30,537	-	179,342	114,181

A4 Asset and investment purchases, (see table)					
Sub total	-	-	-	-	-
Total payments	148,805	30,537	-	179,342	114,181
Net of receipts/(payments)	- 8,311	1,375	-	6,936	107,153
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	259,265	66,589	-	325,854	218,701
Cash funds this year end	250,954	67,964	-	318,918	325,854

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Paypal Cash Total cash funds (agree balances with receipts and payments account(s))	250,424 506 24 250,954	67,964 - - 67,964	- - - -
		OK Unrestricted funds	OK Restricted funds	OK Endowment funds
B2 Other monetary assets	Details	to nearest £ - - -	to nearest £ - - -	to nearest £ - - -
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional) - - -	Current value (optional) - - -
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional) - - - - -	Current value (optional) - - - - -
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional) - - - - -	When due (optional)

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	S. Nantcurvis	22.12.2025



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Wrexham Food Bank

On accounts for the year
ended

31/03/2025

Charity no
(if any)

1162262

Set out on pages

1-10

Remember to include the page numbers of additional sheets

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Jane Tweedie

Date:

13/01/2026

Name:

Jane Tweedie

Relevant professional
qualification(s) or body
(if any):

BSc, FCA, DChA

Address:

WR Partners

Belmont House, Shrewsbury Business Park

Shrewsbury, SY26LG

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of
any items that the
examiner wishes to
disclose.

N/a