



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2023		31	03	2024

Section A

Reference and administration details

Charity name	Wrexham Food Bank
Other names charity is known by	N/A
Registered charity number (if any)	1162262
Charity's principal address	3 Edwards Enterprise Park Rhosddu Industrial Estate Wrexham Postcode LL11 4ZA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Suzanne Nantcurvis	Chair		
2	Alan George Jacobs	Trustee	from 09/09/2024	
3	Rev Katherine Joan Tiltman	Trustee	from 28/11/2024	
4	Derek William Adnitt	Trustee	from 23/05/2023	
5	Anna Grace Thorncroft	Trustee	from 23/05/2023	
6	Simon Durnell	Trustee	from 23/05/2023	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Grant Evans	Resigned 1st August 2023

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance, and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (e.g. appointed by, elected by)	New trustees are elected by current trustees at a quorate meeting following a completed application form and two references.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- New trustees are issued with the Charity Commission information outlining the role and responsibilities of the trustees. Wrexham Foodbank is an affiliate of the Trussell Trust and is subject to a governance health check regarding the appropriateness of our policies and procedures. Additionally, all trustees are expected to attend an online or in person governance training courses offered by the Trussell Trust. The trustees and the staff team work closely together to ensure that the foodbank works efficiently and serves the needs of our community.
- Wrexham Foodbank is part of the Trussell Trust network of foodbanks which span the UK and is registered as a Pathfinder Foodbank. The Pathfinder project aims to reduce referrals by developing strategic approaches which raise awareness of our work and the issues around tackling poverty. Wrexham Foodbank, Wrexham CAB and Together Creating Communities, entered a partnership with support and supervision from Lloyds Bank Foundation to develop tackling poverty initiatives.
- Through its daily work, Wrexham Foodbank liaises with many local statutory organisations and charities. The foodbank also developed a partnership arrangement with the Wrexham CAB to offer financial inclusion support at the satellites for clients. Wrexham Foodbank

works with the Fuel Bank Foundation to issue fuel vouchers. Wrexham Foodbank joined the Wrexham Food Partnership Steering Board organised by Wrexham Local Authority. The foodbank supports the Caia Park Holiday Hunger Scheme run by St Mark's Church, Caia Park, Wrexham. All collaborations/partnerships are agreed by the trustees.

- Wrexham Foodbank has a financials control policy which was updated and agreed on 11th November 2024.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve persons in WCBC that are in financial hardship in such ways as the trustees from time to time think appropriate but not exclusively by:

- Providing emergency food, essential toiletries and household items to individuals and families in need and/or for distribution by other charities and organisations working to prevent and relieve poverty.
- Such other means, including (but not limited to) the provision of support or signposting to relevant and other advisory services.

All our services are provided with a Christian ethos and are supported by the churches in Wrexham.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Wrexham Foodbank provides emergency food parcels, toiletries and miscellaneous items to individuals and families following a voucher issued by one of our referral agencies. Our food parcels consist of non-perishable items which are nutritionally balanced and allow for a three-day supply of food.

Food and other items are donated at supermarket collection points, food drives and regular collections from churches, schools, and other organisations. Wrexham Foodbank hires a commercial warehouse which receives and organises the food donations then restocks the 8 distribution centres the foodbank operates throughout the city.

Baby essentials items, such as nappies, baby toiletries and baby food are delivered to home addresses. The foodbank is partnered with WINGS Wrexham, a period poverty scheme, and ensures that clients and local organisations are provided with free sanitary items. The foodbank prides itself in being more than just about food and the aim by giving other items is for clients to have more disposable income to buy fresh food items.

The Home Delivery service is an important aspect of the foodbank's work and delivers food parcels, baby essentials and halal parcels. The service is run by the staff in association with a volunteer administrator and volunteer drivers.

Partnering with the local Probation Service, the Foodbank supports the rehabilitation of offenders by offering a support pack for those released from prison.

Wrexham Foodbank works closely with Baby Basics, an organisation which provides a Moses basket of basic items for new parents.

Support for the Caia Park Holiday Hunger Scheme is given due to the high levels of child poverty within the Caia Park area of Wrexham.

Due to concerns over individuals and families being unable to heat their

homes adequately, Wrexham Foodbank provides Winter Warm Packs containing blankets, hot water bottles, scarves, hats, and gloves etc. These packs are distributed at the satellite centres and purchased from foodbank funds.

Wrexham Foodbank operates a Community Money Advice Connect centre which supports clients in financial difficulties and prepares them for receiving debt management advice and support. This important service has been further developed with the support of Trussell Trust.

In carrying out all this work the trustees have had due regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

Contribution made by volunteers:

The foodbank employs three members of staff but is heavily reliant on teams of volunteers to ensure the smooth running of the organisation:

- Warehouse teams work under the supervision of the warehouse manager sorting, dating, weighing, and organising the donations from the public and local businesses, churches, schools etc. The warehouse volunteers also prepare food parcels and arrange the restocks to the 8 distribution centres across the city.
- The satellite teams work at the 8 centres across the city distributing food parcels, providing refreshments and befriending and signposting clients.
- A team of drivers are responsible for the home delivery service, collection of donations from supermarket sites and other organisations, restocking the satellite centres and collecting the food purchases made to ensure the foodbank has sufficient food to make up the parcels.
- A volunteer administrative assistant inputs data especially related to fuel bank vouchers - working under the supervision of the operations manager.
- The money mentors within the CMA team are all volunteers.
- Team leader meetings ensure the teams are updated of any initiatives and policies.
- An annual thank you event for all volunteers is organised to illustrate the importance of their contribution to the foodbank.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Wrexham Foodbank does not celebrate achievements but prides itself on responding to the needs of those in the community who are struggling to buy the essentials such as food and fuel.

Food distribution:

The foodbank distributed 10,551 food parcels in 2023/204 which fed 6935 adults and 3616 children. Again, we saw a rise in the number of requests for help. Over 200 agencies are registered with Wrexham Foodbank but there are around 20/30 agencies the foodbank works with more closely. Wrexham County Borough Council departments of Housing and Economy and Housing Support Officers, Wrexham CAB, Maximus, and Warm Wales are the agencies we work with on a very regular basis. The foodbank also provides space for some agencies to offer advice and support at the satellite centres.

There are a significant number of reasons why clients are referred to the foodbank. Among the many reasons are unemployment after temporary or permanent work; low income; rising costs; benefits issues such as changes or delays; health related matters both physical and mental; debt; domestic abuse; substance misuse; insecurely housed and no recourse to public funds. Increasingly, low income and rising costs with mental health issues cited are identified as a reason for requesting help from the foodbank.

Interestingly, there is a decline in requests for help when the government gives more financial support. This appears to indicate that people seek support from the foodbank when there is a dire need and they simply do not have enough money to purchase food.

Working closely with Refugee Kindness, EYST and other refugee agencies has been an important part of the foodbank's work and the provision of halal parcels from the warehouse and delivered on the home delivery service has been appreciated by these agencies.

Food stock:

Disappointingly, food donations showed a decline and the foodbank had to purchase food to make the parcels.

Stock in - 68596.78 kg

Stock out – 70484.70 kg

Purchased stock represented 1425.12 kg

The foodbank relies heavily on donations especially during the harvest and Christmas seasons. The Christmas food drives at Asda and Tesco make a big difference to stock levels.

Given that the foodbank must provide specific items in the parcels according to the Trussell Trust franchise agreement, for much of the period, the foodbank was purchasing food at around £500 per week.

The eight satellites vary in how many parcels they distribute but the important issue is that they serve a broad geographical area and there is access to a distribution centre throughout the working week.

The volunteer training programme was continued and the foodbank registered new volunteers working in all aspects of foodbank operations.

The CMA Connect centre continued to provide valuable support to those in financial difficulties by helping with debt and budgetary management. The money mentors also provide a home visit service which is enabled by the foodbank.

One of the most important developments was moving premises due to

health and safety matters. The foodbank was pleased to find slightly larger premises on the opposite side of the city. It was a phenomenal task to move the stock and furniture and thanks to a local firm it was managed swiftly and successfully. The trustees, staff and volunteers worked tirelessly to ensure that a high standard of operations was maintained and there was no break in service to the community.

Section E Financial review

Brief statement of the charity's policy on reserves

Unrestricted reserves of the charity as of 31.03/2024 was £ 259,265 The main financial risk to the Charity is loss of funding from external grants.

The unrestricted funds will cover 3 months operational costs in the event of a reduction in grant funding and to meet any unforeseen expenditure or opportunities that occur.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Wrexham Foodbank is an affiliate of the Trussell Trust and obtains grant funding and advice from the Trussell Trust. A Pathfinder grant has enabled the foodbank to engage in strategic development.

Wrexham County Borough Council has made a financial donation to help purchase food, pay rental costs for the premises, and run the foodbank van.

The Trustees are mindful of the sustainability of the foodbank given that it is a frontline organisation tackling poverty in the city and surrounding area, therefore, there is a robust reserves policy which covers rent, salaries, utilities, and other essential outgoings.

The Trustees must ensure that sufficient funds are made available for food purchases and daily operations. Expenditure is monitored carefully with a bi monthly financial report from the treasurer.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Suzanne Nantcurvis

Full name(s) Suzanne Nantcurvis

Position (eg Secretary, Chair, etc) Chair

Date 10th December 2024



Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/04/2023		31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Public donations	33,802	-	-	33,802	64,640
Trussell Trust grants	3,307	65,263	-	68,570	21,759
Corporate donations	50,096	-	-	50,096	17,666
Other grants	57,283	-	-	57,283	30,113
Community donations (other)	7,093	-	-	7,093	8,781
Church / Stewardship / CAF	-	-	-	-	3,112
Gift Aid	-	-	-	-	1,627
Interest received	3,705	-	-	3,705	1,673
ACTS 435	785	-	-	785	1,170
	-	-	-	-	-
Sub total (Gross income for AR)	156,071	65,263	-	221,334	150,541
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	156,071	65,263	-	221,334	150,541

A3 Payments

Staff wages / pension	30,438	11,708	-	42,146	42,218
Iris payroll	-	-	-	-	272
Phone / broadband	2,343	-	-	2,343	814
Bank charges	374	-	-	374	327
PayPal fees	-	-	-	-	593
Outreach / ACTS435 / EWSL	891	-	-	891	1,765
Warehouse rent / rates/ extra storage	19,855	-	-	19,855	20,794
Satellite essentials / rent	-	-	-	-	2,479
Trussell Trust fee	-	-	-	-	360
Utilities (water / bins)	586	-	-	586	419
Winter pressures	-	-	-	-	2,682
Extra food	23,111	-	-	23,111	4,876
Sundries	-	-	-	-	646
Holiday hunger	3,454	-	-	3,454	4,814
Clothing	392	-	-	392	946
Public liability insurance / ICO fee	2,393	-	-	2,393	313
Van	504	-	-	504	2,905
Meetings / events	217	-	-	217	2,092
Training	128	-	-	128	545
CMA costs	4,071	-	-	4,071	13,700
Warehouse essentials (non food)	-	-	-	-	4,452
Donations	3,500	-	-	3,500	-
Printing, postage & stationery	731	-	-	731	-
Office equipment & expenditure	2,662	-	-	2,662	-
Legal & professional	5,353	-	-	5,353	-
Other employee costs	1,469	-	-	1,469	-
	-	-	-	-	-
Sub total	102,473	11,708	-	114,181	108,012

A4 Asset and investment purchases, (see table)

	-	-	-	-	-
Sub total	-	-	-	-	-

Total payments	102,473	11,708	-	114,181	108,012
Net of receipts/(payments)	53,598	53,555	-	107,153	42,529
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	205,667	13,034	-	218,701	176,172
Cash funds this year end	259,265	66,589	-	325,854	218,701

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £																																				
B1 Cash funds	<table> <tr><td>Bank</td><td>258,300</td><td>66,589</td><td>-</td></tr> <tr><td>Paypal</td><td>813</td><td>-</td><td>-</td></tr> <tr><td>Cash</td><td>152</td><td>-</td><td>-</td></tr> <tr><td>Total cash funds</td><td>259,265</td><td>66,589</td><td>-</td></tr> </table> (agree balances with receipts and payments account(s))	Bank	258,300	66,589	-	Paypal	813	-	-	Cash	152	-	-	Total cash funds	259,265	66,589	-	OK	OK	OK																				
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B2 Other monetary assets	<table> <tr><td>Details</td><td>to nearest £</td><td>to nearest £</td><td>to nearest £</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> </table>	Details	to nearest £	to nearest £	to nearest £		-	-	-		-	-	-		-	-	-		-	-	-		-	-	-		-	-	-											
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B3 Investment assets	<table> <tr><td>Details</td><td>Fund to which asset belongs</td><td>Cost (optional)</td><td>Current value (optional)</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> </table>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)			-	-			-	-			-	-			-	-			-	-															
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B4 Assets retained for the charity's own use	<table> <tr><td>Details</td><td>Fund to which asset belongs</td><td>Cost (optional)</td><td>Current value (optional)</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> </table>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)			-	-			-	-			-	-			-	-			-	-			-	-			-	-			-	-			
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B5 Liabilities	<table> <tr><td>Details</td><td>Fund to which liability relates</td><td>Amount due (optional)</td><td>When due (optional)</td></tr> <tr><td></td><td></td><td>-</td><td></td></tr> <tr><td></td><td></td><td>-</td><td></td></tr> <tr><td></td><td></td><td>-</td><td></td></tr> <tr><td></td><td></td><td>-</td><td></td></tr> <tr><td></td><td></td><td>-</td><td></td></tr> </table>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)			-				-				-				-				-																
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Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Suzanne Nantcurvis	06.01.25
	Anna Thorncroft	07.01.25



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Wrexham Food Bank

On accounts for the year
ended

31/03/2024

Charity no
(if any)

1162262

Set out on pages

1-10

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Jane Tweedie

Date:

8 January 2025

Name:

Jane Tweedie

Relevant professional
qualification(s) or body
(if any):

BSc, FCA, DChA

Address:

WR Partners

Belmont House, Shrewsbury Business Park

Shrewsbury, SY26LG

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/a