



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2022 to 31st March 2023

Charity name: Wrexham Foodbank/Bwyd Banc Wrecsam

Charity registration number: 1162262

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To relieve persons in Wrexham County Borough that are in financial hardship in such ways as the trustees from time to time think appropriate but not exclusively by: a) Providing emergency food, essential toiletries and household items to individuals and families in need and/or for distribution by other charities and organisations working to prevent and relieve poverty. b) Such other means, including (but not limited to) the provision of support, or signposting to, relevant information and other advisory services. To provide such services with a Christian ethos, supported by churches in Wrexham,
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The provision of emergency food parcels, toiletries and miscellaneous items following a voucher issued from a referral partner; signposting clients for further personal support particularly in relation to budgeting and debt management. Provision of baby essential products such as nappies, toiletries, baby food and formula to enable more disposable income for families to spend on food. Partnering with the local Probation Service to support the rehabilitation of offenders by offering a support pack for those released from prison. Liaising for local schools and supplying school bags and lunch packs. Working collaboratively with other organisations such as Wings Wrexham, a period dignity scheme, and Baby Basics an organisation which provides a Moses basket of basic items for new parents. Supporting a Holiday Hunger scheme in an area of significantly high levels of child poverty by assisting with food provision.

		Budgetary and debt management support through our Community Money Advice Connect Centre.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In carrying out this work the trustees have had due regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The foodbank employs three members of staff but is heavily reliant on teams of volunteers to ensure the smooth running of the operations. The teams are as follows: • Warehouse teams who work under the supervision of the warehouse manager sorting, dating, weighing, and organising the donations from the public and businesses. A group of volunteers also prepare food parcels at the warehouse which are sent to the satellites for distribution. • The satellite teams work at 8 sites across the borough distributing food parcels, providing refreshments and befriending and signposting clients. • A team of drivers is responsible for restocking the satellites, collecting donations from supermarkets and other organisations, and collecting the food purchased by the foodbank to place in food parcels. • Wrexham foodbank organises a home delivery service which relies on a volunteer administrator and designated drivers. • Data input is managed by volunteer administrative assistants working under the supervision of the operations manager. • A volunteer team of money mentors work at the CMA Connect

		supporting clients in financial difficulties.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Food distribution: 9473 parcels were distributed to clients, consequently, 6011 adults were fed and also 3464 children. This represented a 37% increase in food parcel distribution from the previous year. Although over 150 referral agencies are registered with the foodbank, the top five agencies were Wrexham County Borough's (WCBC) Housing and Economy department; the CAB; Maximus UK; WCBC's Housing Support Officers and Warm Wales. The top 5 reasons given for the referrals were: • Low income – 5443 vouchers stated this as a reason • Benefit delays • Benefit changes • No recourse to public funds • Debt Given the European turmoil with the Ukraine war, the foodbank supported the Ukraine appeal, Refugee Support, Refugee Kindness, EYST and other refugee organisations. Food Stock: A total of 61613.35 kg was distributed and 1123.95 kg of stock was damaged or out of date. Given the impact of Covid, it was encouraging to note a 14% increase in stock but this must be seen in the context of a 37% increase in food parcels distribution. Given that the foodbank must provide specific items in the food parcels based on nutritional advice and food donations did not always meet demand, the foodbank spent £4,976 purchasing additional food. Harvest collections in churches and schools and pre-Christmas collections boost stock and allow for more 'extra' items to be added to food parcels. Foodbank satellites: Our satellites vary in relation to how many parcels they distribute but the fact that they serve a broad geographical area is noteworthy and some

		are more central than others and, therefore, more accessible. The volunteer training programme was continued and we were pleased to register new volunteers working in all aspects of the foodbank operations. The home delivery service became the access route for families in need of baby essential items and the raising awareness at the satellites of this type of available support was instrumental in the increase of baby essential requests. The home delivery service continues to be an important element of the foodbank work given that some individuals and families are unable for a variety of reasons to get to a satellite to receive their food parcels. The Eat Well Spend Less programme was under review and fewer sessions were organised. The CMA Connect centre provided support via six trained money mentors for those clients needing advice and guidance with debt and budgetary management. CMA has the overall responsibility for the debt advice and the FCA regulations.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The trustees are mindful of the sustainability of the foodbank given that the organisation is on the front line of poverty in Wrexham. We ensure that there is a minimum of 12 months calculated budget in the accounts to cover rent, utilities, salaries, and other essential outgoings. This has been achieved throughout this financial year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees ensure that one year's budget is held in reserve to support essential outgoings.
Amount of reserves held	Para 1.22	The amount of the annual outgoings as a minimum.
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity continues to develop and move forward with the support of Trussell Trust.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Wrexham Foodbank is an affiliate of the Trussell Trust and obtains financial support and advice from the Trussell Trust. Wrexham Foodbank embarked on the Trussell Trust's Pathfinder programme and this brought in funding to create a new post of operations manager in order that our foodbank manager could allocate time to progress the Pathfinder mission. Public and corporate donations make a significant portion of our funding. Bids to organisations such as Community Fund for Wales and Hafren Dyfrdwy were successful and supported our finances.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Foundation
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	An application form is used, trustees are subject to an informal interview, references are sought and trustees are elected by the board of trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Wrexham Foodbank is affiliated to the Trussell Trust and undergoes a governance health check by Trussell Trust which includes a check that we have the appropriate policies in place. Trussell Trust offers online training and we are registered with HR Inform. All new trustees are given written information from the Charity Commission regarding roles and responsibilities of trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Wrexham Foodbank is a member of the Wrexham Food Poverty Forum and the Caia Holiday Hunger Scheme. The staff team work collaboratively with a range of local organisations on an informal level. Our aims within Pathfinder programme mean that we are endeavouring to work more cohesively with our main referral partners, other organisations such as the CAB and those in positions of influence.
Relationship with any related parties	Para 1.51	The staff team and the trustee team work closely together to ensure that the foodbank works effectively and efficiently.
Other		Data collection is important to the foodbank in order that we can monitor trends and respond to needs as well as move forward on our Pathfinder programme.

Reference and Administrative details

Charity name	Wrexham Foodbank/Bwyd Banc Wrecsam
Other name the charity uses	
Registered charity number	1162262

Charity's principal address for the stated period	Unit 1A Puleston Industrial Estate Ruabon Road Wrexham LL13 7RF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gerard Doyle	Chair of Trustees		
2	Campbell Edmondson	Treasurer		
3	Suzanne Nantcurvis	Trustee		
4	Chris Haigh	Trustee		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	G. P. Doyle	
Full name(s)	Gerard Patrick Doyle	
Position (eg Secretary, Chair, etc)	Chair	
Date	21/01/24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Wrexham Foodbank
Wrexham Foodbank

No (if any)
1162262

Receipts and payments accounts

CC16a

For the period
from

4/1/2022
1st April 2022

To

3/31/2023
31st March 2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Public donations	64,640	-	-	64,640	47,027
Trussell Trust grants	6,207	15,552	-	21,759	16,403
Corporate donations	17,666	-	-	17,666	6,238
Other grants	22,000	8,113	-	30,113	5,000
Community donations (other)	8,781	-	-	8,781	-
Church / Stewardship / CAF	3,112	-	-	3,112	1,357
Gift Aid	1,627	-	-	1,627	1,255
Interest received	1,673	-	-	1,673	592
ACTS 435	-	1,170	-	1,170	965
Sub total (Gross income for AR)	125,706	24,835	-	150,541	78,837
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	125,706	24,835	-	150,541	78,837
A3 Payments					
Staff wages / pension	31,056	11,162	-	42,218	20,879
Iris payroll	272	-	-	272	198
Phone / broadband	814	-	-	814	1,928
Bank charges	327	-	-	327	565
PayPal fees	593	-	-	593	-
Outreach / ACTS435 /EWSL	507	1,258	-	1,765	2,133
Warehouse rent / rates / extra storage	16,294	4,500	-	20,794	20,162
Satellite essentials / rent	2,259	220	-	2,479	962
Trussell Trust fee	360	-	-	360	-
Utilities (water / bins)	419	-	-	419	-
Winter pressures	-	2,682	-	2,682	4,699
Extra food	4,876	-	-	4,876	-
Sundries	646	-	-	646	2,969
Holiday Hunger	1,346	3,468	-	4,814	3,658
Clothing	946	-	-	946	401
Public liability insurance / ICO fee	313	-	-	313	252
Van	2,905	-	-	2,905	1,710
Meetings / events	2,092	-	-	2,092	-
Training	227	318	-	545	-
CMA costs	4,837	8,863	-	13,700	13,956
Warehouse essentials (non food)	2,572	1,880	-	4,452	3,780
Sub total	73,661	34,351	-	108,012	78,252
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	73,661	34,351	-	108,012	78,252
Net of receipts/(payments)	52,045	- 9,516	-	42,529	585
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	153,622	22,550	-	176,172	175,587

Cash funds this year end	205,667	13,034	-	218,701	176,172
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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Reliance Bank Account	92,238	13,034	-
	Redwood Bank Account	105,451	-	-
	Pay Pal	7,785		
	Petty Cash	193	-	-
	Total cash funds	205,667	13,034	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Suzanne Nantcurvis	SUZANNE NANTCURVIS	16.01.24	
		ANNA THORNCROFT	17.01.2024	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Wrexham Foodbank

On accounts for the year
ended

31st March 2023

Charity no
(if any)

1162262

Set out on pages

1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2023**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

17 Jan. 2024

Name:

Alan Knight

Relevant professional
qualification(s) or body
(if any):

AIB Associate Institute of Bankers-Accountant.Retired

Address:

10 Wern Road Llangollen LL20 8DU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.