

Registered number
07553344

Charity number
1162240

Keighley Association For Women & Children's Centre
(Limited by Guarantee)
Report and Accounts

31 March 2022

Keighley Association For Women & Children's Centre
Report and accounts
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Keighley Association For Women & Children's Centre Company Information

Directors

Aisha Ali
Nasrin Ali
France-Leigh Hadrysiak
Shabnum Majid
Jasbinder Rayatt

Accountants

Rehman Michael & Co
1st Floor
277 Roundhay Road
LEEDS
West Yorkshire
LS8 4HS

Bankers

Yorkshire Bank UK plc
1 Westgate
Shipley
BD18 3SD

Registered office

Eastwood House
Marlbrough Street
Keighley
West Yorkshire
BD21 3HU

Registered number

07553344
Company limited by guarantee

Keighley Association For Women & Children's Centre

Registered number: 07553344

Director's (trustees) Report

The directors present their report and accounts for the year ended 31 March 2022.

Principal activities

The company's principal activity during the year continued to be a charitable organisation.

Directors

The following persons served as directors during the year:

Aisha Ali
Nasrin Ali
France-Leigh Hadrysiak
Shabnum Majid
Jasbinder Rayatt

Small company provisions

This report has been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

This report was approved by the board on 24 October 2022 and signed on its behalf.

Aisha Ali
Director

Keighley Association For Women & Children's Centre Independent examiner's Report

To the trustees of Keighley Association For Women & Children's Centre

I report on the account of the trust for the year ended 31 March 2022 which are set out on pages 5 to 9.

Respective Responsibilities of trustees and examiners

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- * examine the accounts under section 145 of the 2011 Act;
- * to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- * to state whether particular matters have come to my attention

Basis of independent examiner's Report:

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's Statement.

In connection with my examination, no material matters have come to my attention (other than disclosed below*) Which gives me cause to believe that I, any material respect :

- * the accounting records were not kept in accordance with section 130 of the Charities Act; or
- * the accounts did not record with the accounting records; or
- * the accounts did not comply with applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Azeem Malik ACA, FCCA

1st Floor
277 Roundl
LEEDS
West Yorks
LS8 4HS

24 October 2022

Keighley Association For Women & Children's Centre**Incoming and expenditure statement
for the year ended 31 March 2022**

Charity number 1162240

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	2022	2021
	£	£	£	£
Incoming resources				
Donations and grants recieved	-	355,814	355,814	158,376
Less resources expended	(2,571)	(162,915)	(165,486)	(151,130)
Net incoming resources	(2,571)	192,899	190,328	7,246
Less administrative expenses	(6,069)	(5,323)	(11,392)	(13,718)
Other operating income			-	100
Operating surplus	(8,640)	187,576	178,936	(6,372)
Surplus before taxation	(8,640)	187,576	178,936	(6,372)
Tax on surplus			-	-
Surplus for the year	(8,640)	187,576	178,936	(6,372)

Keighley Association For Women & Children's Centre**Registered number:** 07553344

Charity number 1162240

**Balance Sheet
as at 31 March 2022**

	Notes	2022 £	2021 £
Fixed assets			
Tangible assets	3	47,192	50,894
Current assets			
Cash at bank and in hand		419,017	242,262
Creditors: amounts falling due within one year	4	(17,172)	(23,055)
Net current assets		401,845	219,207
Net assets		<u>449,037</u>	<u>270,101</u>
Capital and reserves			
Reserves	5	270,101	276,473
Surplus/deficit account		178,936	(6,372)
Accumulated funds		<u>449,037</u>	<u>270,101</u>

The accounts have been prepared and delivered in accordance with the special provisions applicable to companies subject to the small companies regime. The profit and loss account has not been delivered to the Registrar of Companies.

Aisha Ali

Director

Approved by the board on 24 October 2022

Keighley Association For Women & Children's Centre
Notes to the Accounts
for the year ended 31 March 2022

1 Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (as applied to small entities by section 1A of the standard).

Turnover

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods have transferred to the buyer. Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs.

Tangible fixed assets

Tangible fixed assets are measured at cost less accumulative depreciation and any accumulative impairment losses. Depreciation is provided on all tangible fixed assets, other than freehold land, at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Freehold buildings	over 50 years
Leasehold land and buildings	over the lease term
Plant and machinery	15% on reducing balance
Fixtures, fittings, tools and equipment	10% on reducing balance

Debtors

Short term debtors are measured at transaction price (which is usually the invoice price), less any impairment losses for bad and doubtful debts. Loans and other financial assets are initially recognised at transaction price including any transaction costs and subsequently measured at amortised cost determined using the effective interest method, less any impairment losses for bad and doubtful debts.

Creditors

Short term creditors are measured at transaction price (which is usually the invoice price). Loans and other financial liabilities are initially recognised at transaction price net of any transaction costs and subsequently measured at amortised cost determined using the effective interest method.

Pensions

Contributions to defined contribution plans are expensed in the period to which they relate.

2 Employees

	2022	2021
	Number	Number
Average number of persons employed by the company	<u>5</u>	<u>4</u>

Keighley Association For Women & Children's Centre
Notes to the Accounts
for the year ended 31 March 2022

3 Tangible fixed assets

	Plant and machinery etc £
Cost	
At 1 April 2021	62,734
Additions	1,732
At 31 March 2022	<u>64,466</u>
Depreciation	
At 1 April 2021	11,840
Charge for the year	5,434
At 31 March 2022	<u>17,274</u>
Net book value	
At 31 March 2022	<u>47,192</u>
At 31 March 2021	<u>50,894</u>

4 Creditors: amounts falling due within one year	2022 £	2021 £
Other creditors	278	1,377
Taxation and social security costs	11,999	3,784
MWC	4,895	17,894
	<u>17,172</u>	<u>23,055</u>

5 Movement of funds (capital account)	Balance at March 2022	Resources expanded 2022	Incoming resources 2022	Balance at March 2021
Unrestricted funds	22,733	(8,640)	-	31,373
Restricted funds	426,304	(168,238)	355,814	238,728
Total funds reconciled to b	<u>449,037</u>	<u>(176,878)</u>	<u>355,814</u>	<u>270,101</u>

6 Other information

Keighley Association For Women & Children's Centre is a private company limited by guarantee and incorporated in England. Its registered office is:

Eastwood House
Marlbrough Street
Keighley
West Yorkshire
BD21 3HU

Keighley Association For Women & Children's Centre

Detailed profit and loss account

Charity number 1162240

for the year ended 31 March 2022

This schedule does not form part of the statutory accounts

	Unrestricted Funds	Restricted Funds	2022 Total	2021 Total
	£	£	£	£
Income				
Leeds Community Fund	-	-	-	9,882
DWP	-	-	-	3,587
Other revenue	34,736	34,736	34,736	-
Covid-19 Council Grant	-	-	-	17,214
Community Building Grant	1,250	1,250	1,250	2,500
City of Bfd-Food project	69,775	69,775	69,775	22,200
Children Holiday Grant	-	-	-	5,000
Grants	13,940	13,940	13,940	-
Grant Summer Holiday Activities	29,327	29,327	29,327	-
Health Wellbeing Grant	10,000	10,000	10,000	15,000
Leeds Comm. Foundation	59,916	59,916	59,916	4,775
Mind The Gap Limit-Leap Award	-	-	-	1,500
Mobility & Mental Health issues	55,147	55,147	55,147	-
Modality partnership	46,356	46,356	46,356	-
Office Space Hire	4,540	4,540	4,540	1,600
Race Equality	9,614	9,614	9,614	2,500
Small Wood Trust Project	-	-	-	29,400
The Yorkshire Dales	200	200	200	-
Tudor	20,000	20,000	20,000	12,000
Big Lottery & E5 partners	-	-	-	31,218
Workers Education	1,013	1,013	1,013	-
	-	355,814	355,814	158,376
Projects and events				
Events	-	-	-	52,326
Catering	-	6,982	6,982	1,100
Support worker	-	6,569	6,569	12,382
Easter Activities	-	3,498	3,498	-
DWP Food Projects	-	7,172	7,172	-
HAF/Hunger Food Projects	-	16,425	16,425	-
Summer Activity	-	2,007	2,007	-
Hunger Food Projects	-	-	-	1,949
Project Delivery	-	449	449	3,212
Small Wood Trust Projects	-	-	-	390
Stay well Project	-	1,516	1,516	2,012
Other direct costs	-	320	320	2,530
	-	44,938	44,938	75,901
Administrative expenses				
Employee costs:				
Wages and salaries	-	99,704	99,704	59,426
Pensions	-	2,676	2,676	1,926
Archiving / Admin	-	1,708	1,708	770
Employer's NI	-	5,236	5,236	-
Staff training and welfare	-	(884)	(884)	3,002
Travel and subsistence	-	848	848	319
	-	109,288	109,288	65,443

Keighley Association For Women & Children's Centre**Detailed profit and loss account**

Charity number 1162240

for the year ended 31 March 2022*This schedule does not form part of the statutory accounts*

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	2022 Total	2021 Total
	£	£	£	£
Premises costs:				
Rates	-	657	657	356
Light and heat	-	1,090	1,090	977
Cleaning	-	3,440	3,440	4,328
	-	5,187	5,187	5,661
General administrative expenses:				
Telephone and fax	635	635	1,270	1,460
Postage	-	-	-	5
Stationery and printing	-	-	-	1,426
Carriage	-	2,200	2,200	565
Resilience Funding Costs	-	-	-	1,350
Insurance	-	1,496	1,496	1,480
Equipment expensed	-	504	504	-
Software	-	-	-	810
Repairs and maintenance	-	347	347	600
Depreciation	5,434	-	5,434	5,764
Sundry expenses	-	141	141	258
	6,069	5,323	11,392	13,718
Legal and professional costs:				
Accountancy fees	-	-	-	1,570
Consultancy fees	-	3,502	3,502	2,420
Advertising and PR	-	-	-	100
Other legal and professional	2,571	-	2,571	35
	2,571	3,502	6,073	4,125
Total resources expended	8,640	168,238	176,878	164,848
Other operating income				
Other operating income	-			100



REGISTERED COMPANY NUMBER: 7553344 (England and Wales)

Registered Charity No: 1162240.

Report of the Trustees and Financial Statements

For the Year ended 31st March 2022

For Keighley Association for Women and Children's Centre

Trading as KAWACC Ltd

Accountants Rehman Michael &Co

277 Roundhay Road Leeds

West Yorkshire LS8 4HS

SECTION ONE

Keighley Association for Women and Children's Centre

'Inspire, lead by example and achieve'

Annual Report and Financial statements for the Year April 2021- March 2022

Who we are

KAWACC is a needs-driven organisation, advocating with and for vulnerable and disadvantaged women and girls, mainly, though not wholly of BME decent. Most struggle with on-going poverty, deprivation, social and cultural restrictions which act to limit their opportunities and a range of emotions, physical, sexual and financial violence and exploitation

Our vision, mission and values

VISION

- Confident women empowered to participate in and influence society

MISSION

- Supporting women's professional and personal development through education and training, overcome isolation, depravation and violence in their lives. We support users to redefine their lives improve their wellbeing and access new opportunities for themselves and their and their families together speaking out influencing change in the community.

VALUES

- We value integrity, honesty and recognise our unique contribution
- We welcome all equally
- We value accountability and promote quality through continued reflection and improvement
- We use a person centred approach, realising individual potential

AIMS & OBJECTIVES

Aim 1: To provide a responsive, supportive and innovative service

Objectives:

- Deliver and expand a variety and range of training to meet identified need
- Increase opportunities of professional and personal development through the provision of support services
- Increase access to services and service effectiveness through strategic promotion, networking and collaboration
- Provide a safe, secure fit for purpose learning/working environment

Aim 2: To be a catalyst for community development**Objectives:**

- Seek opportunities to maintain and develop intra and inter community interaction
- Engage with existing and develop strategic networks and opportunities for collaborative working
- Promote and share KAWACC's best practice with relevant community, voluntary and statutory sectors

Aim 3: To grow and sustain an effective organisation**Objectives:**

- Build sustainable revenue through a variety of restricted and unrestricted income streams
- Develop and implement monitoring and evaluation tools and systems for impact measurement
- Ensure sound organisational governance through an appropriately skilled Board of Directors
- Recognise and value staff and volunteer expertise and provide opportunities for continued professional development
- Maintain and promote KAWACC as a recognised quality assured organisation
- Maximise organisational effectiveness through actively seeking collaborative working opportunities

Our strategy will focus on creating impact through five streams

- Health and Wellbeing
- Voice
- Empowerment
- Cohesion
- Access to skills and employment

Governance and Management

1. Legal and administrative Details

The Registered Company Name is Keighley Association for Women and Children's Centre (KAWACC) Registered Charity Number: 1162240

The principle and registered office address is: Eastwood Building Marlborough Street Keighley West Yorkshire BD21 3HU.

The premises provide public access and accommodation for staff, meeting space, information and a provision for Women, Children and Young people

The Charity is constituted as a company limited by guarantee, and is therefore governed by a memorandum and Articles of Association. All the directors of the company are also trustees of the charity and members of the management committee. The trustees who served during the last year are set out below.

Trustees/ Board Members 2021-2022

Aisha Ali

Nasrin Ali

France- Leigh Hadrysiak

Shabnum Majid

Jasbinder Rayat

The board of trustees are responsible for setting the strategic direction of the charity and overseeing the work of the CEO. The day –to day running of the organisation is led by the manager along with other paid members of staff as well as volunteers.

Appointment of Directors and Trustees

New trustees are recruited and co-opted by the existing trustees. The trustees have an on-going commitment to seeking out individuals who could strengthen the board and bring complementary skills to the team. We are in the process of recruiting new board members to support the organisation into the next stage. All directors contribute their voluntary time to the organisation.

Board meetings are held every two months to oversee and review the work of the charity.

All organisational policies, procedures and protocols are adopted by the Trustees.

Staff

Paid staff numbers have fluctuated during the year with some departures and changes, as in most organisations, but overall as funding levels have started to be reviewed, staff numbers have remained stable. We have recruited new volunteers and sessional staff to support us this year after the major lockdowns. The volunteers mainly assist with supporting staff and administration. We have a pool of volunteers who continue to support the food bank and support in building capacity of the workforce at KAWACC.

Formal working partnerships

- CABAD – Community Action Bradford And District
- JAMES- Joint Activities & Motor Education Services.
- Bradford Safeguarding Board
- IAG Keighley- Independent Advisory Group
- Keighley area Partnership
- ACT
- People First
- Resources Centre
- Karmand Centre
- Modality
- Project 6
- Good Shepherd Centre
- Leeds Community Fund
- LEAP
- Keighley Arts Festival
- Bradford Stronger Communities
- REN
- Roshni Ghar
- Sangat Centre
- Keighley Creative
- University Bradford
- Keighley College
- Carlton Academy
- Local Primary and Secondary Schools

SECTION TWO

KAWACC staff and trustees work to an agreed vision for the organisation and are keen to demonstrate that the organisation makes a positive difference to the people it works with which includes the community, statutory and voluntary organisations.

Our strategic vision is for a stable, influential and effective organisation that maintains an ethos of independence and values based on equality and inclusion. All our services and activities are designed to help achieve this vision.

PERFORMANCE

KAWACC has been established over 38 years. The board consists of women from a diverse background from all walks of life to support the organisations running and direction of travel.

We are a beneficiaries led organisation. Our role supports women children and young people to play an active role in society and the economy. We believe when we empower women, children and young people they are the catalyst to social change in turn benefitting the whole society. Women have endured inequalities in employment DV support pay inequalities etc with additional factors such as their diversity disability and voice. Our main group of women are from the BAME community but we are open to supporting all women regardless of their identity, background, faith, age and culture. We work with women from all walks of life. The heart of our service is to provide a tailor made package to address their needs. The needs we focused on are

- Education, employment, training, volunteering and enterprise
- Voice , leadership, decision making powers as individuals or collective
- Advocacy, providing information to policy makers and mainstream institutions about issues that affect BAME women and their families.
- Supporting women to mobilise as individuals or as groups to challenge the issues that are prevalent in their communities and beyond.
- Advice and Guidance with specialist support e.g housing, DV

We have an open door policy and women can access our service through links in the community, website, social media platforms, telephone and face to face. Our service is available five days a week Monday to Friday 9am – 5 pm. We are run by women for women providing a trusted provision which offers women children and young people the freedom to engage in activities that will empower them to have an agency and develop them personally and professionally a place where they can share ideas make new friends and support in developing our service. We evaluate our programmes through feedback and case studies to enable us to refine and develop our projects, programmes and services further.

SECTION THREE

Work Programmes and Projects

The CEO continues to oversee the project and generating income through a range of strategies with financial application and continue to build financial stability for the organisations future. KAWACC is based in the heart of the central ward of Keighley and a first point of call for people in distress. There has been an increase in demand after the restrictions were lifted. We continue to provide support to vulnerable families and individuals which have exacerbated our. The number of people accessing our service increased from last year due families and individuals facing austerity, instability with finances and mental health. We have delivered a range of services and programmes between April 2021 - March 2022.

- House Hold Support – providing vulnerable families and individuals with food parcels.
- Mural Art work – Women supported in developing a mural that reflected their experience during lock down and what freedom looked like.
- Stay well project – Funded by Give Bradford / Leeds Community Foundation. None clinical support for women with underlying health issues to get actively involved in activities to help them overcome some of their health issues. The project has been delivered in partnership with GP surgeries, social prescribers, voluntary and statutory services.
- Climate Change – Empowering communities to become more resilient to climate change. Young people created and delivered positive messages to the community about the impact of Global warming.
- Holiday Activity and Food (HAF) were delivered over October half term, Christmas and Easter funded by Bradford Council. Supported families who were receipt in free school meals access to activities and food support.
- Pears – support young South Asian girls an opportunity to establish a new life path before becoming overburdened by domestic responsibilities. The young girls had an opportunity to set some recovery goals for themselves and look at other opportunities in education training and employment with a focus on STEM.
- Sakoon Rahain – The project focused on supporting women who were new arrival in the UK to readjust their lives after the pandemic with a focus on skills acquisition in gardening activities and a greater connection to nature.
- Peoples Post Code Lottery – This fund supported staff salaries and the running of the centre.
- Disability Accesses support , this fund is allocated to providing a platform lift for people who have difficulty accessing services on the second floor.
- Keighley Towns Fund- KAWACC has been successful in securing funding to extend the existing building to create a training space for a Women's Employment project.
- REN project in training up Covid 19 Champions to engage with a wider community conveying government guidelines.
- IPC funding was used to keep the centre safe remained open subject to government guidelines and staff salary.
- Garfield Western – The funding was used for core support for the organisation.
- Give Bradford / Leeds Community foundation Local Direct community support. The project is to be delivered over two years wrap around support for spouses who are new arrivals to the UK.
- Sir Ken and Lady Morrison, this fund has been used to deliver literacy and numeracy and employment support to BAME Women.
- Mangit Wholsten Holme fund has been used to deliver a bespoke project focusing on young girls who have not been achieving and are at risk of underachieving in main stream education. Focusing on intensive support to broaden horizons and open opportunities.
- ARG fund focused on developing the catering business and training BAME women to take up employment in te catering industry.
- Esol and Mental Health this fund was supported from stronger communities Branford Council developing language acquisition. The fund supported women to overcome barriers in mental health and build resilience.

- Go Higher supported young BAME girls to connect with STEM subjects at school and career progression in these subjects. The project also focused in developing the experience of parents about student life, subject choice and supporting their daughter through their education journey.
- Tudor funds the a percentage of the managers salary

Section Four: FINANCIAL

Summary Financial Position

Some longer running's projects have been carrying balances brought forward from previous years and as they draw to a close these balances have been used to finish the work off. As a result the overall expenditure in 2021-2022 was £355,814 the closing balance of the accounts on the 31st March 2022 is £449, 037. We have had to use some of the unrestricted funds to oversee some of the running costs of the organisation.

Reserves Policy

KAWACC's reserves policy allows ideally for a minimum of three months expenditure for the organisation, including reserves against redundancy costs, designated funds for buildings and IT costs. We continue to achieve the charities reserve policy and work hard to manage and rebuild the reserves.

Principal Funding Sources

In 2021/2022 principle funders of the work undertaken by KAWACC have been Bradford Council, Tudor Trust, Leeds Community Foundation, Give Bradford, Awards for All, Garfield Trust, Peoples Postcode Lottery, Sir Ken and Lady Morrison, Manjid Wolstenholm and Pears.

Restricted Funds

We have reserved funds which have been accumulated over a number of years which have been ring fenced to be used as match funding to extend the existing building. We will be receiving £150,000 from the Keighley Towns fund in 2022.

Statement of the Directors' Responsibilities

The Trustees (who are also the directors of KAWACC) are responsible for preparing the report of the trustees and the financial statements in accordance with applicable law and UK accounting standards.

Company Law requires the Trustees to prepare financial Statements for each financial year that give a true and fair view of the state of affairs of the charitable Company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing those financial statements, the Trustees are required to:

Select Suitable accounting policies and then apply them consistently;

- Observe the methods and principles in the Charity SORP;

- Make judgments and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the companies' act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware;

There is no relevant audit information of which the charitable company's auditors are unaware;

The trustees have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish the auditors are aware of that information.

Statement as to disclosure of information to the independent examiner

So far the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's independent examiners are unaware, and each Trustee has taken all steps that they ought to have taken as a trustee in order to make them aware of any examination information and to establish that the charitable company's independent examiners are aware of that information.

Independent Examiners

The independent examiners, Rehman and Michael & Co accountants are proposed for re-appointment.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.