

Charity Registration No. 1162220

Company Registration No. 09323582 (England and Wales)

NEWPORT LIVE
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

NEWPORT LIVE

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Newport Live was established for public benefit as set out in the Articles of Association which includes: -

- To provide or assist in the provision of both indoor and outdoor facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such by reason of their youth, age, infirmity or disability, financial hardship or social circumstances or to the public at large with the object of improving their conditions of life; and/or
- To promote community participation in healthy recreational activities; and/or
- To provide or assist in the provision of community facilities to be available to all sections of the community without distinction, including use for meetings, lectures and classes and/or other forms of recreation and leisure time occupation with the object of improving the conditions of life for all those who use the facilities; and/or
- To promote the education of the public through the provision of facilities for performing arts; and/or such other charitable purposes as the Trustees in their absolute discretion may determine.

Vision, Mission and Values

Newport Live's mission, vision and values remained unchanged in 2020-21 : -

The **Mission** for Newport Live is: -

"Be the People's First Choice for Sport, Leisure, Culture and Entertainment; delivering inspirational programmes and events; providing great value, in high quality facilities, with skilled and enthusiastic staff that create happier and healthier lives."

The vision provides the behaviours by which Newport Live employees, volunteers and Trustees engage and communicate with our customers and partners on a continual basis.

The **Vision** for Newport Live is:

"Inspiring People to be Happier & Healthier"

The values of the business and those which our employees demonstrate each and every day and with every customer experience remain as: -

**Caring
Innovative**

**Passionate
Inspiring**

**Team
Inclusive**

Public Benefit

In setting and delivering our objectives and planning activities the Trustees confirm that they gave, and continue to give, careful consideration to the Charity Commission general guidance on public benefit and its supplementary public benefit guidance. Newport Live continues to embrace the use of commercial practices to deliver social outcomes and generate significant social value for the Newport and South East Wales communities.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Pricing

Once again Newport Live's pricing strategy for customers remained aligned to Newport City Council priorities and policies- access to services and value for money being key drivers in establishing pricing. The policy of access for all is underpinned by a range of payment methods including a "pay as you play" philosophy for most activities, performance and services we provide. Furthermore, we offer a comprehensive sector leading inclusive "concessionary" pricing model offering discounts for qualifying residents as agreed with our partners Newport City Council. This is even more important in the recovery from the Covid-19 pandemic due to the impact on the economy and local residents of Newport and their health and wellbeing after multiple lockdowns and periods of isolation due to Covid 19.

Programming & Service Delivery

Newport Live programmes facilities, designs and delivers services to meet the needs of a diverse community within Newport and the related communities of interest whom we serve. During 2020-21 this was very different with only Elite athletes and Covid recovery patients participating in the Aneurin Bevan University Health Board health programme being able to access the buildings.

Newport Live delivered outdoor individual activities from the last week of June 2020 in socially distanced ways before opening very limited indoor individual activities on the 10th August. The programmes were able to develop slowly on the leisure side as the Welsh Government and individual sports create their "return to sport" guidelines and these gradually allowed individual sports and therefore customers to return slowly.

The programme was not determinable by Newport Live but by Welsh Government legislation. For the whole 12 months the Riverfront Theatre was prevented from opening under this legislation.

Community programming was again severely restricted, and Schools did not allow external partners to be present on premises in order to reduce the risk of Covid 19 infection.

Newport Live worked to maximise digital programming during the year with broadcasted programmes for members, communities, schools and colleagues.

Services

Newport Live's management agreement with Newport City Council contracts Newport Live to deliver the services of sport, leisure, cultural and arts activities at six different facilities which are owned by Newport City Council and leased to Newport Live for a period of 25 years. 2020-21 was year six of service delivery by Newport Live. During 2020-21 the services could not be delivered effectively and in accordance with the Funding and Management Agreement and Business Transfer Agreements. The inability to deliver services due to revised Government legislation was acknowledged by Newport City Council and support for the continued operation of the charity as a going concern was provided by the Council. Specifically, support was afforded to Newport Live through accelerated access to the management fee and following clarification and confirmation by Welsh Government funding via the Hardship Fund received by Newport City Council which was available to directly contracted delivery partners of the Council.

Newport Live proactively supported the City Council to deliver services utilising the assets within the leasehold of Newport Live and also delivering in communities. Over the course of the year the Newport Live assets were used to host the City's Mass Vaccination Centre, Coroners Court, Children's Hub, Coronavirus Testing Centre and the Covid Recovery Programme for Aneurin Bevan University Health Board whilst unable to open to the public.

The facilities operated by Newport Live in 2020 - 21 on behalf of Newport City Council included:

Newport International Sports Village (which comprises)

Regional Swimming Pool and Tennis Centre

Geraint Thomas National Wales National Velodrome

Newport Stadium

Newport Centre

Active Living Centre

Riverfront Theatre and Arts Centre

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A standalone facility, the **Connect Centre** is operated via a lease with YMCA Cardiff Group.

Newport Live continued to provide sport, physical activity, education and arts development services on behalf of Newport City Council and in partnership with many organisations including Welsh Government, Sport Wales, Arts Council of Wales and Office of the Gwent Police & Crime Commissioner to all wards within the city, throughout Gwent as part of the Active Gwent programme of sports development initiatives and nationally and regionally hosting major sporting and cultural events and participation opportunities at Newport International Sports Village, Newport Centre and the Riverfront Theatre. However during 2020 – 21, Newport Live delivered a significantly less programmes due to the Coronavirus pandemic and the Coronavirus 2020 Act which limited the capability to deliver sport, leisure and cultural services.

Partnerships

Newport Live continues to thrive as a result of partnership working to deliver services within the City and South East Wales region. Newport Live through partnership working recognises that it has a significantly greater impact in achieving its mission and vision when working closely with partners, whilst ensuring all partner objectives and outcomes are achieved - often in a much more efficient manner. The Board of Newport Live continued to advocate and encourage the development of a strong and proactive partnerships approach. During the challenges of 2020-21 this has been critical to survive the Covid 19 pandemic as a viable charitable organisation. Partnership working continued in very different ways during 2020-21 and in differing degrees with tremendous partnership working with Newport City Council, Welsh Government, Community Leisure UK, UK Active, Welsh Sports Association, Sport Wales, Arts Council of Wales to maintain a stable charity, ready to respond to the health, wellbeing challenges exacerbated by Covid 19 and the impacts upon physical and mental health of the lockdowns and restrictions placed upon society. During lockdown sector organisations shared challenges, solutions and developed recovery strategies to ensure that public sector leisure was sustainable and contributed to the public response to Covid 19.

A list of key partners who proactively worked with and supported Newport Live during 2020-21 is listed below:

Newport City Council	Sport Wales	The Arts Council of Wales
Active Gwent	Lawn Tennis Association	Tennis Wales
FAW Trust	Welsh Cycling	British Cycling
Disability Sport Wales	Street Games Wales	Active Communities Network
Film Wales	Chartist Commission	Creu Cymru
Swim Wales	Welsh National Opera	University of South Wales
Newport City Homes	Arts and Business	Newport NOW
Tennis Foundation	Help for Heroes	BME Sports Cymru
Welsh Government	Public Health Wales	One Newport PSB
Barnardo's	New City Anglers	UK Active
Newport County AFC	Natural Resource Wales	National Dance Company Wales
Cardiff Metropolitan University	Coreo Cymru	Our Chartist Heritage
NTT	Ballet Cymru	Cardiff YMCA
Symphonia Cymru	Coleg Gwent	Alzheimer's Society
Age Concern	South Wales Fire and Rescue	Newport Mind
National Youth Arts Wales	Pillgwenlly Millennium Trust	WRU
Office of PCC for Gwent	Serennu Children's Centre	Gladstone
Aneurin Bevan UHB	Community Leisure UK	Technogym
Dragons Rugby	Cobra Music	Seatgeek
Llamau Housing	The Princes Trust	Welsh Sports Association
Velindre Hospital	Newport Norse	Gwent Police
British Red Cross	Les Mills	Gwent Coroners Service
UK Government	Right Directions	

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Achievements and performance

Grant funding

Newport Live attracted grant funding of £4,078,402 (2020: £1,540,922) in 2020/21 from sources and partners including UK Government Coronavirus Job Retention Scheme, Newport City Council, Sport Wales, Welsh Government, Gwent Office of the Police & Crime Commissioner, Disability Sport Wales, Arts Council of Wales.

2020/21 and beyond provided the Board and Executive Management team with many challenges and opportunities, not least of which is trading through the continuing Covid-19 pandemic restrictions which continued into 2021-22 with full service closures until May 2021, gradual reopening and reducing restrictions through the summer of 2021. A budget surplus target of £131,244 was approved by the Board in January 2020 as part of the 2020-21 budget setting process. This was prior to the onset of the significant disruption to be caused by the Covid-19 pandemic. Whilst this budget target was not achievable due to the UK and Welsh Government restrictions placed on Newport Live during the year, a result of no worse than break-even was expected to be returned. This, in the main, is due significantly restricted trading capability, our continued use of the UK Government's Coronavirus Job Retention Scheme, grants from the Arts Council of Wales, Sport Wales and the support provided by its Strategic Partner, Newport City Council, through the Hardship Fund as described earlier in this report.

The Board has previously approved a three-year strategy to cover the period to 31st March 2020 and the philosophy and principles of this strategy are being extended whilst a new strategy is developed by the Strategy Sub Group albeit the work was paused in March 2020 as a result of the Coronavirus pandemic and the cessation of services whilst the future remains uncertain for the sport, leisure and cultural sector together with the whole economy of the Wales and the UK. The strategy covers:

- Participation and Sales
- Customer Service and Motivation
- Developing Partnerships
- Organisational Development
- Financial Sustainability
- Asset and Product Management

The average monthly number of Team Members employed during the year was 316 (2020: 383), this is a mix of full time, part time and casual employees. For the majority of the year these colleagues were either fully or partially furloughed from their employment with Newport Live.

Corporate and Business Performance

Newport Live, during 2020-21 attracted just over 200,000 participants in indoor and outdoor sport and physical activity due to the enforced closures and operating restrictions as defined by Welsh Government and its respective Covid Control Plans. This was a reduction of over one million customers participations in physical and cultural activity when compared to previous years.

Recognition of Performance

Newport Live, over the course of the 2020-21 financial year, was once again recognised for outstanding performance, innovation and sector leadership within the UK, an example included the partnership with Aneurin Bevan University Health Board for the Covid Rehabilitation programme being shortlisted by the British Medical Journal for Respiratory Team of the year for the outputs and life changing outcomes achieved by patients. During the pandemic this led to Welsh Government Ministerial visits taking place to the programme based in the Geraint Thomas National Velodrome of Wales.

Newport Live also received the Swim Wales Award for their National partner of the Year Elite Support Award. In July 2020 Newport Live hosted the Swim Wales elite swimmer programme for a period of 6 weeks whilst no other swimming pool in Wales was able or willing to open to support elite athletes and their return to business and preparation for the Tokyo Olympic and Paralympic Games in 2021. The operational efforts and contribution to Wales best ever results at an Olympics were recognised as being supported by Newport Live.

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Newport Live was a finalist in the UK Active "Delivering Business Continuity & Success During Covid19 Award" for the impact and work undertaken during the Covid 19 pandemic, the Covid rehabilitation programme, pivot to digital and delivery of online content and continued presence in the communities and support for families and young people impacted the greatest by Covid 19. A tremendous recognition to be shortlisted against the whole of the UK's public, leisure trust and private leisure providers.

Newport Live won the South Wales Argus Business Awards category for "Contribution to the Community Award" for the work undertaken to keep communities active and maintain their physical and mental health during the pandemic and for supporting the communities of Newport and surrounding areas to be vaccinated at the Newport Centre.

The awards won were all the result of an incredibly motivated and resilient team at Newport Live. Many colleagues during the pandemic were performing the roles of multiple individuals, going the extra mile, creating charitable opportunities, supporting elite sport to train when all other swimming pools in Wales refused to open and providing support for colleagues during difficult times, especially when business and job security was a significant challenge during the middle of the pandemic.

New Leisure Facility

Despite the pandemic, work continued on the development of the new leisure facility with Newport Live being members of the project board and then, following a revision of the project, a member of the project team. This is a very positive step by Newport City Council to enable Newport Live to influence and shape the design and operational characteristics to maximise the performance and efficiency of the facility and charitable operation.

The Newport Live Board agreed to a request from Newport City Council to establish an indicative business plan which would allow the estimation of ongoing operating costs for the facility.

The Council secured £7.7m funding from Welsh Government, as partner funding for the development, and the business plan includes Newport City Council capital investment and borrowing to meet the £19.7m anticipated cost of the build. Newport Live will contribute to the repayment costs of the borrowing by improving the trading position of the new facility v's the performance of the Newport Centre and therefore receiving a reduced management fee from Newport City Council.

At the time of writing the report the Council achieved planning permission for the development and plan to start the construction in January 2022. Work continues on the business plan as the design evolves and also the plans for the closure of the Newport Centre are developed, the timing of such is critical to the business plan delivery.

Newport Centre

The continued closure of the Newport Centre swimming pool for structural investigations during the pandemic meant that there was a significant reduction in customer base for the Newport Centre and the decisions were taken to keep the Café closed to avoid further unavoidable financial losses. The Café area was altered to allow it to join the Loft area and increase the opportunity for socially distanced group exercise classes. This together with the use of the Newport Centre as a Mass Vaccination Centre meant the customer use of the building was very low given the restricted numbers allowed in spaces by Welsh Government and associated Newport Live risk assessments. However, the Trustees agreed the public value from the facility migrated from principally being through participation in physical activity to supporting the public health emergency and as such being key to the recovery in the City of Newport.

Integrated Swimming Programme

In April 2020, the Newport Live Learn to Swim Programme had reduced in size to 1,184 young people participating weekly in the learn to swim programme, a reduction of 990 and a significant reduction in income and employment opportunities from the same point in 2019. The reduction is directly attributed to the closure of the pool at Newport Centre due to investigations into the structural integrity of the swimming pool hall. This reduced further by the end of December 2020 and the second lockdown with only 964 (42% of base from 2019 pre pandemic) remaining active with others leaving or freezing their status in Swimming lessons.

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The challenges of programming swimming lessons without access to the Newport Centre required the reprogramming of the remaining three swimming pools to accommodate the demand for swimming lessons. However, as quickly as this was reprogrammed, the second lockdown commenced in December 2020 and the facilities remained closed through to the end of the financial year. The signs in 2021-22 have been positive with a return to 1,796 participants in November 2021 (78% of 2019 participation including no Newport Centre swimming pool). The return of swimming lessons has demonstrated strong demand for young family and life skill participation. More pool space has been allocated to swimming lessons over public participation due to less risk of Covid transmission and illness with young people and high demand.

The investment in employee training, in preparation for the launch of the Swim Wales Learn to Swim framework, resulted in a workforce that was prepared for the changes that were introduced in September 2020. The quality framework was introduced with all swimmers being assessed using the new standards, thus providing a level of consistency across Wales.

The performance swimming squad programme who compete for the City of Newport Swimming and Water polo Club have faced a challenging time during 2020-21 with all competitive opportunities suspended. The coaching team provided a variety of online coaching workshops focussing on strength and conditioning to ensure that swimmers were maintaining a level of fitness. During the local lockdowns swimmers exchanged clubs and trained in the local authority area where they lived. This was during the period when travel between local authority areas was prohibited. Partnership working with fellow leisure trusts and swimming clubs were established to find solutions for the swimmers to continue to participate during the restrictions prior to the Firebreak in October 2020 and returning in November before stopping once again in December 2020.

Free Swim Initiative

Newport Live has continued to deliver the Welsh Government Free Swimming Initiative for people aged 60 plus and 16 and under. Aquatic activities were delivered at the Active Living Centre and Newport International Sports Village due to the Newport Centre's Pool closure.

Participation during 2020/21 was limited by reduced number of operational swimming pools, Welsh Government operating restrictions and significantly reduced customer confidence in some of the more vulnerable groups.

Alternative Education

The Alternative Education provision was able to fulfil its contractual obligations with Newport City Council for the delivery of statutory Education by operating an effective delivery model throughout the 2020/21 year.

This was a valuable opportunity and demonstrated Newport Live's continued ability to support statutory services during challenging times for some of the city's most vulnerable individuals. Our ability to operate was allowed through the dispensation applied to educational settings in support of those pupils of key workers or otherwise vulnerable. September 2020 brought about a difficult transition period for new and existing pupils where they had to operate within fixed routines. The effort and perseverance of the team saw them support 17 vulnerable young people providing ongoing educational and personal wellbeing support for each pupil and their family.

The 2020/21 academic year saw some excellent results with all pupils achieving vocational qualifications in Personal Development and Employability Skills with over 50% progressing to the higher qualification and the highest number of units submitted to the Princes Trust Achieve Club Level 1 and 2. The programme settled in well to the Connect Centre making effective use of the space available in the day and investing in the infrastructure through developments to the classrooms and improving the overall learning environment for pupils. The facility has demonstrated its effectiveness in providing a suitable and supportive environment for learning and support needs. However, in March 2021 Newport Live agreed to underlease the Connect Centre to our partners at Newport City Council to accommodate statutory education for St Andrews Primary School. The school was closed due to structural failure and the facility has been agreed to be underleased for an initial period of 2 years. As a result, alternative accommodation had to be found for the Newport Live Alternative Education programme in the 2021 academic year.

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FOR THE YEAR ENDED 31 MARCH 2021

Tennis

Prior to COVID 19 pandemic Newport Tennis Centre had maintained a growth in its group coaching programme. Programme numbers reached 337 players attending a coached lesson per week and achieving participation and associated financial targets. The coaching programme restarted with the LTA return to sport guidance with the group coaching programme was at 233 player per week, a reduction of 104 on pre covid numbers. Attendance also reduced further prior to second lockdown reaching a high of 51% in December 20, with Covid 19 isolations and customer confidence contributing factors to significantly reduced participation.

Track Cycling

The track cycling programme was significantly impacted in 2020 – 21 with public activity only able to restart in October 2021 following Welsh Government and British Cycling approval for return to sport for the public. The revised covid regulations prevented large group activity and beginner sessions. Only children's activities demonstrated a meaningful return to participation. Newport Live pivoted to outdoor provision and utilised the Newport Stadium to deliver young people programmes, something hugely desired by parents for their children, many having had bikes during lockdown and needed to learn to ride in a safe environment.

Newport Live supported the needs of Welsh Cycling and other partners through their elite athlete dispensation ensuring that squad riders continued to access track sessions. Additionally, access was provided to individual Welsh athletes selected for the Tokyo 2020 Games to train in preparation for the games, going on to achieve an individual silver medal at the Games in August 21.

Newport Live secured the rights to host the UCI Nations Cup a world level event due in April 2021 as a key qualifying event pre Tokyo. The partnership events with UK Sport, British Cycling and Welsh Government major events unit was unfortunately cancelled due to the high prevalence of covid and Welsh Government control plan status. Ministerial approval for the event was not provided and Newport lost another major event to the Covid 19 pandemic.

Wheels for All

In a partnership with Newport City Council a programme named Newport Wheels for All was developed to deliver an accessible cycling scheme at Tredegar Park. Phase one of this programme saw the development of the infrastructure within the park site including redevelopment of accessible footpaths and lighting and procurement of adapted bikes to allow people with different disabilities and impairments the opportunity to cycle in a safe and inclusive environment. Newport Live will lead the delivery over a minimum 3-year period which will see us operate a hire bike scheme for a fleet of adapted bikes. The programme was launched in the summer of 2021.

Training and Development

During the 2020 -21 lockdowns Newport Live was able to continue the training and development of the workforce as this was allowed for all colleagues who were furloughed from the business. An operational review of lifeguarding determined that all Lifeguards and Operations Officers should be re-trained with the Royal Lifesaving Society National Pool Lifeguard Qualification (NPLQ) and First Aid at Work Qualifications. Five colleagues have been educated and qualified as trainers in order to be able to deliver and assess the qualifications internally. Over 100 colleagues were retrained during the year.

Our team then took the opportunity to initiate a new partnership with Cardiff and Vale College which would result in £200,000 of funding for Personal Learning Account training courses that ranged from Education and Training, IT, Health and Safety and Leadership. As well as ensuring that operational staff were up to date with their COSHH, Manual Handling, IOSH and NEBOSH certifications, the funding supported supplementary training that would enhance the skillset of our workforce and assist with the return work proposed for later in 2021.

Along with providing learning opportunities for our employees, a focus was placed on enhancing the quality and competence of our managers regarding adherence to people processes and policies. A plan was proposed to facilitate coaching sessions each month that reviewed Newport Live people policies, explained processes and encouraged participation and engagement to share best practice and ensure a consistent approach across the business. All managers were encouraged to book onto the sessions in order to re-familiarise themselves with management responsibilities, with an aim to ensure continuity and increase levels of ownership of our teams and leadership.

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Towards the end of 2020-21 an additional partnership was formed with Staff Mis through the ongoing relationship with Right Directions. Staff Mis offered the possibility of a management system that would form a centralised platform, supporting how we manage and develop our processes to provide our staff and organisation with a consistent way of measuring competencies, making requests and carrying out day to day tasks. This system will enable our workforce to measure training compliance, manage courses and highlight training needs through a detailed training matrix. This new system will change Newport Live's training culture and highlight the importance of compliance through engagement reports and audit exercises. This platform's dynamic infrastructure will provide enough flexibility to create in-house training programs, signpost to external providers and notify managers when their teams training is due for renewal. After sending out a survey to the entire workforce, our employees voted for the system to be named Employee Management System (or EMS) and is due to be launched in April 2022.

Mass Vaccination Centre

Newport Live established a collaboration agreement and partnership with Aneurin Bevan University Health Board and Newport City Council to provide a venue for Newport's Mass Vaccination Centre. The Newport Centre opened to patients on the 16th January 2021. Operating 7 days per week and 12 hours per day the Centre provided up to 20 simultaneous vaccinations. Newport Live provided and continues to provide an integrated workforce managing the customer access, validation, and information services on behalf of the Health Board. Over 70 Newport Live employees underwent medical screening assessments before being passed to become volunteers and were inducted into operational management of the Mass Vaccination Centre and many volunteered their time and worked long hours to establish the facility and then deliver operational customer service. In the first 3 months 68,225 vaccinations took place whilst also delivering significant social and public value for Newport Live. Tremendous support was provided by Newport City Council to establish the Mass Vaccination Centre including ongoing external infrastructure support including free car parking for patients and public realm management to ensure the roads and pavements were safe during the winter months.

Charitable donations

At the beginning of the first and second lockdowns the remaining perishable food and beverage items remaining at the Riverfront Theatre, Newport Centre and Newport International Sports Village cafes were donated to both the NHS and a number of local food poverty charities within the City.

Asset Maintenance and Capital Investment

During the pandemic Newport Live worked with Newport City Council to deliver Corporate Asset Management investment into the assets leased from the Council. These works were carried out during the pandemic and lockdowns wherever possible to reduce closures and further loss of income and customer participation opportunities.

Newport Live's Board prioritised an investment plan for 2020-21 and saw significant carbon reduction and energy efficiency projects undertaken. The partnership and ability for Newport Live to attract additional capital funding has significantly reduced the capital funding requirement from Newport City Council for the assets at the Newport International Sports Village.

During the lockdown periods the property partner of Newport City Council, Newport Norse, was tasked with supporting the preparation and improvement of Newport Live's buildings in readiness for reopening. Significant works have been undertaken at the Newport Centre in the dry areas of the building to correct electrical defects identified by annual testing programmes. All other statutory testing within buildings was carried out during this period to avoid further closures and other minor works were completed during the periods of closure.

Active Living Centre pool water disinfection system upgrade

The Active Living Centre benefitted from the installation of ultraviolet water treatment, significantly improving the disinfection of the pool water and reducing the volume of chemicals required.

NISV Swimming Pool water disinfection system upgrade

The NISV pools ultraviolet system has also been upgraded to improve its operation and further enhance the disinfection regime for the two pools at this site.

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NISV Swimming Pool timing system replacement

Newport Live secured £120,000 of Sport Wales funding to replace the high performance timing system at the Regional Pool and Tennis Centre at NISV. The investment means that Newport Live can accommodate accredited swimming competitions and the facility remains the number one short course swimming pool in Wales.

Newport Stadium Athletics Track and throwing cage upgrade

Newport Live secured £154,000 from Welsh Athletics, Sport Wales, and Newport Harriers Athletics Club for the resurfacing of the Athletics Track and the replacement of the internal throwing cage within Newport Stadium and the addition of a new training throwing cage on the external area outside of the stadium. The investment has facilitated compliance with UK Athletics standards for competitions and enhanced training opportunities for the athletics club.

Installation of solar Photovoltaic Cells to NISV Velodrome and Swimming Pool roof

Newport Live together with Newport City Council identified the opportunity to install photovoltaic panels on the roof of the Velodrome and the Pool & Tennis Centre to use the natural renewable energy of the sun to generate electricity, deliver significant environmental and carbon reduction benefits whilst reducing the energy costs for the operation of the facilities. The final works were completed in October 2020 and the installation on the Geraint Thomas National Velodrome of Wales was understood to have been the largest solar photovoltaic installation in Wales.

Regional Pool & Tennis Centre LED lighting

Newport Live was successful in attracting capital grant funding from Sport Wales to replace the halogen lighting at the Regional Swimming Pool at NISV. The works commenced in March 2021 and concluded in May 2021 due to the shortage of supply of LED electrical fittings. The revised lighting has increased the lux levels available, provided a switchable option for higher intensity for competition and significantly reduced energy consumption and carbon output from the facility.

Velodrome Arena LED lighting

Following on from the successful LED Track lighting upgrade in January 2020, Newport Live secured Sport Wales capital funding to support the installation of new LED lighting in the inner arena above the sports hall area delivering lighting on a switchable basis up to 750 lux and therefore allowing greater standards of sporting competition to take place. This project was at a cost of £71,000 and is a further significant contribution to carbon emission and energy reduction within the Geraint Thomas National Velodrome of Wales.

Velodrome Building LED lighting upgrade

The Velodrome building within the Newport International Sports Village site has benefitted from a complete replacement of all internal and external building lighting. This work took place during lockdown in February and March 2021. This has seen all internal and external fittings completed as part of Newport Live and Newport City Council carbon reduction and energy efficiency strategic works.

The Velodrome Track Centre Flooring

Newport Live secured a further £66,000 from Sport Wales for the refurbishment of the sporthall floor in the Track Centre at the Geraint Thomas National Velodrome of Wales. The flooring enhancement included the remarking of the sports courts with additional sport markings further enhancing the ability to host different sports and increase the business and participation opportunities aligned with the LED lighting upgrade.

Velodrome Track Gap

The Velodrome Track had works undertaken on the bends with specialist engineered rubber panel solutions 25m in length, being added to fill the spaces at the base of the track to ensure there is no gap to the concrete when expansion and contraction of the wooden Track takes place, in doing so risks of rider accidents in these critical areas have been removed.

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New Gym at NISV Pool

The sportshall at the Regional Pool and Tennis Centre was redesignated to facilitate socially distanced exercise opportunities for customers of all ages. The prevention of sports returning and the demand for individual participation led to the installation of a new facility. Equipment was procured with Newport Live capital funding approved by the Board together with Sport Wales Sport Resilience Funding of installing equipment which is digitally connected including a "Biocircuit" the first of its kind in Wales.

Riverfront Theatre Orchestra Pit Flooding Prevention

The Orchestra Pit in the Riverfront Theatre flooded on Boxing Day with over 15,000 litres of water. The water ingress followed torrential rain and flooding in the City Centre in the days prior to Christmas 2020. Emergency works were undertaken by Newport Live and supported by Newport City Council to extract the water and install new pumping systems to prevent a recurrence. The mechanical and electrical equipment including motors and winch gear were duly reengineered and replaced where required.

Riverfront Theatre Roof

Capital asset maintenance funding was agreed during the year by Newport City Council to complete works to eradicate more than 15 leaks to the Riverfront Theatre and Arts Centre roof. The works commenced in 2020-21 but were not completed in the financial year, concluding in May 2021.

Riverfront Theatre Café, Foyer and Box Office Refurbishment

Newport Live was very grateful to secure capital funding from the Arts Council of Wales for the refurbishment of the Riverfront Theatre café, foyer and box office areas within the building. Transformation of the spaces commenced in March 2021 and was concluded in July 2021 due to a shortage of supply of furniture. The refurbishment will enhance standards of customer service and deliver operational efficiency with the combination of Box Office and Café functions into a shared environment.

Sport Wales and Regional Sports Partnership

Sport Wales local annual investment in Newport during the year supported leisure facility based older people programmes, free-swimming initiatives, and our community sport and wellbeing programmes in communities and schools, albeit in a very different way. During 2020-21 there was significant grant underspending which Sport Wales agreed to allow carry forward into 2021-22 to maximise participation outputs as opportunities for community delivery in 2020-21 were severely restricted.

During the year Newport Live has supported and encouraged continued participation in physical activity provided support to community-based clubs to ensure the sustainability of grassroots sports through supported fundraising and grant advice, improved support of physical literacy to maintained and non-maintained educational settings including the use of digital and broadcasting physical activity sessions. Participatory opportunities during lockdown were established using digital tools, online platforms, and physical activity resources. More opportunities were provided in outdoor green spaces of the City during those times where leisure and educational facilities were closed. The pandemic has resulted in increased sedentary behaviour, increased digital screen time, an increase in unhealthy diet choices, lack of opportunities for successful movement and highlighted the need to re-educate families and continue to influence Government and the NHS on the importance of physical activity and mental wellbeing. This has led to the creation of reactive and forward-thinking projects in a wide range of settings with a variety of partners to tackle these issues head on through Happier and Healthier Newport launched in 2021-22 with grant carry forward funding and core 21-22 recovery funding.

In respect of the Sport Wales consultation and project to develop Regional Sport Partnerships across Wales that can help deliver against the Vision for Sport in Wales – creating 'An active nation where everyone can have a lifelong enjoyment of sport', the pandemic caused Sport Wales to pause the project and there was no meaningful progress in 2020-21 with an acknowledgement of restarting the project once the eye of the storm of the pandemic has passed, likely to be in late 2021-22 or even 2022-23.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Continuing the Insport journey to Gold standard

Newport Live has continued to make progress as part of its long term Insport journey with a vision of achieving Insport gold standard through Disability Sport Wales. During the year our key partner Newport City Council has included the target of Insport gold standard within its Strategic Equalities Plan for 2020-2024. The most notable success during the challenging year is the readiness of the Wheels for All adapted cycling project ready for delivery at Tredegar Park in partnership with Newport City Council.

Ethnically diverse community work

The BME Sport Cymru project is now delivered directly by Newport Live. During the year the Levelling the Playing Field national programme connected with Newport Live prior to the lockdown and selected Newport's Positive Futures programme as the local strategic and delivery partner due to our work, track record, presence and reach into ethnically diverse communities. This project has brought together a multi-agency approach to tackling inequalities and racism through sport, whilst challenging the disproportionality of ethnically diverse young people in the criminal justice system and to understand why this is happening.

Positive Futures

The Newport Live Positive Futures programme, a sport and youth inclusion programme, continues to reach children and young people living in areas of high deprivation, and those who are extremely vulnerable and at risk of exploitation throughout Newport and across Gwent. During the pandemic the programme adjusted the delivery and engagement methods as a direct result of the pandemic and when the Government guidance allowed, it delivered a variety of open access sports engagement opportunities in local outdoor open spaces, and community outdoor settings. The Newport Positive Futures programme maintained contact with the most vulnerable children, young people, and their families throughout the pandemic, providing wellbeing support in the form of doorstep visits, providing free sports equipment, check ins and conversations; ensuring positive relationships were maintained. Partnerships with Gwent Police, Preventions, Social Services and particularly the Youth Justice Service have flourished throughout the past year with agencies recognising the need for our involvement in a young person's life, especially those who have been disproportionately affected by Covid.

Family Health and Wellbeing

The programme continued to be funded through Welsh Government's Families First programme to deliver an integrated programme of support to children, young people, and their families who are living, or at risk of living, in poverty throughout Newport. Referral Support continued with families at an early intervention / prevention level (many have been subject to the impact of multiple adverse childhood experiences (ACE's) referred to the programme. Support during the year was re-imagined due to the COVID restrictions with the use of phone / digital platforms, ensuring those most in need do not face further disadvantage as a result of social isolation. The programme received referrals for 40 families via the Joint Assessment Family Framework (JAFF) during the year. 168 individual sessions tailored to meet the specific needs of each family / individual were delivered in and around the restrictions.

Evidenced via behavioural change data, the support provided by the team has resulted in:

- 100% of individuals reporting an improvement in their own resilience
- 100% of families reporting that they feel able to positively contribute to changes to their lifestyle / behaviours
- 97% of individuals reporting an improvement in their emotional / mental wellbeing
- 94% of families reporting an improvement in family resilience
- 97% of families reporting an improvement in family relationships

Our preventative programme workshops and sessions to promote key health and wellbeing messages for the families were adapted using digital technology to ensure the staff are able to reach families and work collaboratively with education and health partners.

NEWPORT LIVE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Healthy and Active Fund

The Healthy & Active Newport project is one of only 17 projects across Wales funded collaboratively by Welsh Government, Sport Wales, and Public Health Wales as part of the national Healthy and Active Fund. This programme was halted during the height of the pandemic. However, through the hard work of the team and the approach to adaptable working, teams returned to school settings at the latter end of the academic year.

Teams continued to work with eight identified primary schools to improve young people's mental and physical health by enabling healthier lifestyles, in the east area of Newport linking into and supporting the Neighbourhood Care Network and Neighbourhood Hub.

Insight from the data collated has indicated that young people are reporting an increase in physical activity levels. This has been achieved through the work of the Wellbeing Coaches and the promotion of opportunities for children and families in local community green spaces and recreational facilities to access. Focus groups involving teachers and pupils alongside feedback received from schools and parents has led to programme developments. The pupil led equipment lending library and increased digital resources made available to schools is impacting many children and families in areas of deprivation.

Newport Live has successfully secured a one-year funding extension for the Healthy and Active Newport project which will allow the continuation of the good work for the period of 2021/22 and beyond.

Health, Fitness and Wellbeing

One area which was able to navigate the pandemic restriction and adapt positively was our Health, Fitness and Wellbeing service. There were several initiatives throughout the early stage of 2020/21 with focus placed on member and customer engagement. The team took a proactive approach to delivering group exercise classes for people to participate in their homes including High Intensity Interval Training, Kettlebells, Easy Movers and Tai Chi via Zoom and other digital streaming platforms. The impact of this provision was that it achieved over 30,000 views via social media platforms and brought a range of existing, new, and prospective customers together with some participants engaging from as far afield as the United States.

Our offer adapted positively to the Welsh Government phased return of activity which allowed for outdoor provision in advance of being able to reopen buildings. At this point we pivoted to larger indoor spaces to ensure compliance but also maintain customer confidence that their safety was our paramount concern. This has been an area which Newport Live demonstrated itself to be a model of best practise by placing Covid safety at the forefront of our planning and delivery.

During the October / November 17 day firebreak, Newport Live partnered with the four other Active Gwent partners to allow people with memberships outside of where they live to use their membership in their home town or City with that provider at no additional costs. This enabled Active Gwent partners to support people being physically active during local lockdowns and the programme remained in place following the "firebreak".

Another milestone during the year was the acquisition of a range of digitally enhanced Technogym equipment including the new BioCircuit as part of the installation of a new socially distanced gym at the Regional Pool and Tennis Centre. This presented an opportunity to increase our member offer in a compliant manner whilst upgrading the experience to include digital and also to enable customers with additional needs to exercise without specific knowledge or experience of exercise and physical activity.

Fitness productivity improved gradually as operating restrictions eased and consumer confidence returned. At the point of the second lockdown Membership was 75% of pre pandemic levels. Our focus had been on creating an excellent and inclusive member journey, welcoming customers back, ensuring they feel confident, and ultimately safe. A total of 634 health checks were conducted, 182 programmes allocated and 1,798 customers signed up to the digital MyWellness Platform a product that is essential for the use of the new BioCircuit equipment at the NISV Pool and Tennis Centre gym.

Riverfront Theatre, Arts, Culture and Events

As reported above, the impact of the pandemic was felt across Newport Live. However the impact on the Riverfront Theatre & Arts Centre was significantly broader during the year. The Riverfront closed on March 16th 2020 following UK Government announcements of immediate mandatory closure, and the theatre did not reopen to the public until August 2nd 2021 which meant that our pantomime and Big Splash outdoor festivals were cancelled.

NEWPORT LIVE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

The result was the cancellation of an extensive artistic theatre programme across our performance spaces, workshops, community, and schools engagement projects and more. Work was undertaken later in the year to contact ticket holders to advise on the appropriate steps to transfer or refund ticket purchases. However, 28 customers donated £876 to community projects through ticket turnback initiatives we operated.

This placed great financial pressures on Newport Live. However through the support of the Arts Council of Wales (ACW) and their grant funding, a core team of 12 colleagues at the Riverfront returned to work during October and November 2020, quickly activating a number of arts initiatives which, as the pandemic was growing deeper and people across the city were seeing a negative on their mental and physical wellbeing, was hugely important.

Newport Live was able to secure support from the ACW Stabilisation Fund of £34,037 which supported an important pivot to additional digital developments including the creation of an Arts Hub, bringing together in one online location to showcase the broad arts offer across the city. The funding also enabled investment in digital equipment including Audio Visual equipment to support online streaming, as well as an upgrade to our Box Office system and hardware to allow digital ticketing in readiness for reopening and the reduction of touch points when handling tickets together with creating on going revenue savings.

Most importantly of all this fund enabled Newport Live to support Arts activities both online and across our communities. This was both through activity as well as through financial support to our Arts Freelancers and Organisations across Newport who were also negatively impacted by the ongoing pandemic.

Newport Live was also able to secure ACW funding of £126,945 which supported our in-year employee and operational costs for the Riverfront and Community and Arts Education programmes.

A further capital grant of £50,000 was also secured from ACW to enable a much-needed refurbishment of the Riverfront foyer including Box Office relocation, an enhanced café offer with new furniture purchased across the whole of the foyer space, along with the introduction of a raised workstation and new family space; all designed and implemented to ensure upon reopening we were a welcoming space for everyone. Digital signage was also introduced as part of the investment to support internal and external promotion and marketing.

Under Welsh Government restrictions the Riverfront remained closed to the public for the whole financial year. However, Newport Live innovated to support the public sector requirements and hosted the Gwent Coroners Court and Gwent Police to undertake a number of Coroners Court hearings including the high profile case of Operation Jasmine. The Arts Council of Wales digital infrastructure investment allowed for the whole of the hearings to be shared digitally, securely and professionally via the Riverfront Technical Team who are now skilled in the use of digital streaming for future productions, performances and events.

It was extremely important to provide at home, community, or digital engagement opportunities with the Arts. This was achieved through the determination of the Riverfront team and the wider arts community who came together on a series of collaborative projects. This included our 'Share the Love' project that resulted in over 100 submissions of artwork to encouraging people to reach out and support each other during the pandemic. This artwork was also exhibited on the windows of the Riverfront, which became a temporary gallery space for the City.

We aim to continue to grow our engagement and participation programmes significantly, as well as our audience numbers as we continue to recover from the impact of the pandemic whilst restrictions remain in place including recent introductions of the use of a Covid Pass which excludes certain customers from being able to access services.

Marketing, Public Relations and Communications

2020/21 was an unprecedented year because of the large-scale closure of our venues, UK and Welsh Government operating restrictions and their complexity for the sector and for each different asset and service operated by Newport Live.

NEWPORT LIVE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Customer communications using traditional, digital and Newport Live customer relationship management systems were critical to adapting to changes relating to service closures, restarting opportunities, restrictions, local firebreaks, buildings closing and people needing to work from home. Regular customer updates were provided especially with customers who were seeking to cancel and freeze memberships and to communicate the cancellation of shows and performances in the Riverfront Theatre.

During the Summer of 2020, we successfully launched the new Newport Live website. This included a significantly improved ticket booking functionality for customers and a more accessible and mobile device friendly site. Whilst visits to our site during our closure were lower than previous years, the average time spent by customers on the website increased and bounce rate decreased.

We also introduced a Chat function on our website to improve our customer service and provide another way for customers to reach us whilst many of our teams were working remotely during different periods of the closure throughout the year.

To support people's wellbeing whilst in lockdown we launched our Happy and Healthy at Home campaign. This included daily programmes of digitally broadcast physical activity group exercise classes, sport and arts activities that people could engage with digitally and participate at home. This helped to continue and build rapport with Newport Live instructors. The Happy and Healthy at Home webpage had over 7,000 unique views and our YouTube channel received over 20,000 views. This demonstrated the value of participation remains within the facility and Newport Live's customer base are not wholly digital consumers.

Signage throughout all our buildings to support changes and safety requirements linked to Covid-19 guidance was introduced in accordance with UK Active, Welsh Government, NHS and other sector best practice. Customers were kept up to date as our facilities were placed in and out of lockdown and as the restrictions changed regarding social distancing and numbers of people allowed in buildings at any one time.

Coronavirus Pandemic - Governance & Leadership

The true test of the partnership with Newport City Council was deployed in 2020 -21. The Trustees believe that the most powerful and important work and impact upon the community that Newport Live has ever undertaken was carried out and achieved during 2020-21, examples are included and demonstrated throughout the context of this annual report.

The Trustees of Newport Live provided leadership and guidance to steer the charity through a year where the Covid-19 global pandemic was a constant. The year began with the buildings closed and associated operations and community-based services all ceased due to the UK Government restrictions. The year then once again ended due to a second full lockdown with the leisure and cultural sector having to close. The Newport Live Board continued throughout the year to conduct Board and Board Subgroup meetings in an online digital environment, operating within UK and Welsh Government guidelines of working at home where possible whilst indoor gatherings were prohibited.

The charity operated from April to July with only 15 employees remaining in the business to maintain and deliver skeletal services. Daily checks were maintained in buildings where plant, equipment, and machinery, especially swimming pool plant required checking, testing and alteration to maintain building efficiency, equilibrium, safety and compliance with health and safety regulations. Strategic discussions and business continuity planning took place on a daily basis to ensure not only business survival but also readiness for reopening whilst seeking to support the public sector response to Covid 19 in every way possible, utilising the Newport Live workforce and building assets to accelerate the recovery and host services which required large spaces to accommodate social distancing and other safety compliance elements.

The theme of pivot to digital continued from Board meetings through retained colleague working, virtual meetings and led to all staff "keeping in touch calls" which were held on a regular basis, providing updates, insight, guidance, and support to colleagues who were at many times in the year "furloughed" from the business in a full or partial context from their role or roles at Newport Live. A major focus of the Executive Team and Human Resources Manager was to maintain the focus on supporting teams fully through the height of the pandemic.

NEWPORT LIVE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

This included accessing full salary support through the Coronavirus Job Retention Scheme and “topping up” salaries, continuing to provide Care First (the online and professional support service including counselling support services) and the keeping in touch, updating and taking questions from colleagues on regular all business and departmental virtual calls.

Newport Live immediately made use of all UK Government, Welsh Government, Local Authority and sector sources of revenue funding, payment deferrals, contract pauses and the cessation of many contracts to reduce expenditure and the navigate uncharted period of enforced closure and business uncertainty. The major source of funding was the UK Government's Coronavirus Job Retention Scheme and although closed our partner Newport City Council continued to provide the contractual management fee to Newport Live, thus ensuring the charity had adequate cashflow to meet financial obligations and be able to support the public sector response to the pandemic as plans developed and legislation for the reopening of society and the leisure and cultural sector was approved, agreed and published by Government.

Newport Live worked strategically at Board level with Community Leisure UK to gather insight, best practice and deploy professional support and guidance into the Leisure and Cultural Trust sector from which Newport Live benefited in terms of financial, legal, human resource, health and safety and other business continuity and development workstreams that Newport Live colleagues participated in. Additional influencing and working with UK Active, Sport Wales, Arts Council of Wales and Newport City Council ensured that Newport Live was positioned to be agile in response to changes and also to support local community needs and requirements in response to Covid 19 and the continuation of excellent public services.

Newport Live was invited to be a member of two Welsh Government supported taskforce groups - the leisure facilities group and the elite sport group where Newport Live was a representative of facility operators in Wales. The groups fed into Wales wide updates and provided opportunity to influence Welsh Government policy development, ensure access to business continuity funding was achieved through the Hardship Fund and critically request unlocking of services based on mitigations and measures agreed within the public leisure and culture sector which provided confidence for Welsh Government medical and legal advisors. The strategic working ensured that Newport Live had maximum insight and notice as to the potential Welsh Government relaxation or at times the tightening of restrictions which impacted business and the ability to prepare for reopening and delivery of customer service.

Statistical highlights and information for the year includes :

Closure Dates	Indoor Sport & Leisure	Outdoor Sport & Leisure	Riverfront Theatre & Arts	Community Programmes
1st April 20 to 10th August 20	Full	Partial reopening 28th June 20	Full	Partial
17th Oct 20 to 9th November 20	Full	Full	Full	Full
21st Dec 20 to 31st March 21	Full	Full	Full	Partial

245 days closure for Indoor Sport & Leisure

120 days opening with significant restrictions for Indoor Sport & Leisure

365 days closure for the Riverfront Theatre

£1.9M funding from the UK Government Coronavirus Job Retention Scheme

£729k funding from the Welsh Government Hardship Funding via Newport City Council

£50k funding accessed from the Arts Council of Wales Cultural Recovery Fund– capital grant

£127k funding accessed from the Arts Council of Wales Cultural Recovery Fund– revenue grant

£234k funding from Sport Wales – capital grant

£133k funding accessed from Sport Wales – Sport Resilience Fund

£185k savings on Business Rates

£296k savings from business overheads

NEWPORT LIVE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Reopening facilities and Covid Compliance

The focus of efforts in re-establishing operational services to keep Newport Live employees and our customers and partners safe required a huge amount of effort, learning and risk management planning.

Covid measures were identified by risk assessments undertaken prior to opening aligned with Welsh Government and sector specific guidance including UK Active and Wales Facilities Hub approved methods of working. The measures implemented included revising layouts of facilities, implementing one-way systems, new directional signage, increasing ventilation, distancing of equipment, establishing maximum capacities for facilities, safety screens at customer service points, social distance floor marking and equipment layouts, increased hand washing and wearing of face masks have all made our staff and customers safe and prevented outbreaks and enforced closures.

Systems were established to ensure that all customers were booked into activities prior to their attendance into the facility using Newport Live's website and App. As such limiting participation capacity was efficiently and effectively managed and customers were guided through the process of re-entering our facilities. Videos were produced which provided access tours and "how to keep customer safe" processes worked in each of our individual facilities for the differing activities. The processes ensured that compliance with Test, Track and Trace was in place and when required information to trace customers was provided to the Test Track and Protect teams.

Communication focused on ensuring customers were confident with Newport Live's management of Covid 19 compliance. Advice, guidance and regular updates were provided to colleagues and customers as the Coronavirus laws in Wales and the Covid management plans changed throughout the year.

All Newport Live colleagues undertook online Covid 19 awareness courses prior to being approved to return to work. The training provided insight into the Government legislation and the practical application in the leisure and cultural environment to ensure they can keep themselves and customers safe upon their return.

Newport Live worked proactively with Newport City Council's environmental health team to establish reopening strategies, interpret Welsh Government guidance, and share sector developed reopening guidance. The Environmental Health Team undertook a number of visits to Newport Live facilities during the reopening phase and provided positive feedback on each inspection based upon compliance with Government standards for the leisure and hospitality sector.

Vulnerable Children's Hub

Newport Live has continued to demonstrate its social and public sector value by supporting Newport City Council through leading the implementation and delivery of a summer hub provision for vulnerable children whose parents were key workers. Newport Live facilitated the delivery of two hubs based at the Active Living Centre in Bettws and the Connect Centre in Pillgwenlly that would serve to support children and families referred from Newport City Council statutory services. The programme operated throughout the summer with 460 young people participating in a range of sport, physical activity, art, and wellbeing provision for children.

Test Track and Protect Programme

In September 2020, Newport Live provided positive opportunities for colleagues to undertake secondments with Newport City Council to deliver Test, Track and Protect services (TTP) on behalf of Welsh Government. Seven colleagues were supported to undertake secondments to the TTP service to the further support the public sector tracing and management of Covid infections within the Newport communities.

Participation Levels

The Trustees report has each and every year included detailed information on participation in sport, physical activity and leisure, membership sales, theatre ticket sales and wider community sport and arts engagement and activation programmes. Given the Covid 19 landscape covering the April 20 to March 21 period saw our business closed for 252 days to general public access to indoor leisure and 365 days of closure for Theatre with further outdoor and community restrictions in place, we determined that the data included in the report is for reference and is not truly meaningful in a business context and provides limited benchmark data due to the Government restrictions which impacted different buildings, products and services very differently throughout the course year with the closures, and partial reopening with significant restrictions.

NEWPORT LIVE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Financial Review

The financial statements, as presented have been prepared on the basis that Newport Live will continue as a 'Going Concern' for the foreseeable future. Detailed cash flow projections have been prepared and considered by the Trustees at numerous virtual Board meetings during this financial year right up until the signing of these financial statements. The projections have been prepared using Newport Live's experience of re-opening to date, sector-wide experience and shared business intelligence (including Wales, Scotland, England and Northern Ireland data via UK Active and Data Hub) and also the detailed guidance developed by National Governing Bodies and national sector leading organisations and industry member led organisations including Community Leisure UK the body representing leisure trusts in the UK

Membership income for annual and monthly memberships at the beginning of the year was zero as all customers were "frozen", many cancelled and a large number did not "unfreeze" when services were able to recommence and are yet to return to participate. Income has been forecast and modelled on an on-going basis with pre Covid-19 levels not forecast to return until into 2022-2023, due to slow return of consumer confidence in a number of Newport Live business areas, including memberships only being at 80% of pre-pandemic levels in December 21, lack of programme to attract to the Riverfront Theatre and the Welsh Government introduction of a Covid Pass for events, theatre and cinema. Many Newport Live customers e.g. National Governing Bodies of sport have continued to exclude spectators and as a result primary and secondary spend at Newport Live facilities has been lower than anticipated.

Throughout this Pandemic, Newport Live's strategic Partner Newport City Council continued to support us in numerous ways. The Funding & Management Agreement outputs were suspended during the year due to the inability of Newport Live to be able to deliver the standard service outputs. Newport City Council continued to provide Newport Live with a management fee throughout the period of suspension and Newport City Council Officers have attended regular update meetings working through our open-book accounting which evolved once the Welsh Government "Hardship Fund" access was agreed and the principle of working to not end the financial year in a worse position than the charity began. It was agreed that Newport Live would mitigate expenditure and claim the difference to the maintain financial performance as per the original budget.

Newport Live from April took full advantage of the UK Government's Coronavirus Job Retention Scheme (CJRS) by furloughing, initially, 97% of its employee base with 15 colleagues remaining in employment through to July 2020. Newport Live then utilised the Flexi-Furlough scheme to bring colleagues back to the workplace as and when required.

The Arts Council of Wales continued to support the operations at the Riverfront Theatre through ongoing liaison during this crisis. Newport Live has been able to secure additional funding from the Arts Council of Wales Resilience Fund to support a move to more digital based productions together with additional funding from the Arts Council of Wales' Recovery Fund. The latter revenue funding has been granted to support the Theatre and its operations during the period from 1 November 2020 to 31 March 2021 whilst Theatres had to remain closed. An additional capital grant was provided by ACW to upgrade and improve the Riverfront Theatre foyer, which included all measures to ensure COVID safety, a new revised bar layout, enhanced retail space and reconfigured box office and café supporting the long-term efficiency of the Riverfront.

Newport Live secured an investment from the Sport Wales' Sport Resilience Fund in July 2020. These vital funds will be used to help support training of staff, digitisation within the organisation, return to work post Coronavirus Furlough period and an investment in 'connected' health and fitness equipment to improve the experience for customers in new socially distanced gym location at the Newport International Sport's Village Pool & Tennis Centre.

Newport Live also took advantage of the VAT deferral scheme, deferring the March 2020 liability in line with the scheme parameters into the 2020/21 financial year.

In line with all other Local Authorities across Wales, Newport City Council have been awarded funding by Welsh Government to mitigate their losses of income during the Coronavirus pandemic. Internal and outsourced leisure providers are able to claim loss of income after the mitigation of expenditure. Newport Live has been allowed to submit claims to Newport City Council for inclusion in their Hardship Fund claim on a quarterly basis to Welsh Government.

NEWPORT LIVE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Financial performance for the year ended 31 March 2021

Newport Live has had a successful year in terms of trading through the Pandemic together with accessing additional funding from its key strategic partners. Significant effort has gone into managing our costs positively, creating savings across a number of our business areas, as a result we have returned an unrestricted trading surplus of £569,151 (2020: £100,035); a restricted surplus of £409,639 (2020: £135,020). We have also included a deficit on the defined pension scheme of £4,585,000 (2020: a surplus of £1,992,000) - Newport City Council has contractually agreed to underwrite any losses. The result of the combined position for the year is an overall deficit of £4,286,210 (2020: surplus of £1,031,055).

In 2019, the Newport Live Board agreed to create another Designated Unrestricted Reserve for maintaining and developing the estate. From the trading surplus of £569,151 the Newport Live Board felt it prudent to set aside £209,185 into this specific Designated Fund. This is to cover the cost of maintaining and developing the estate as the maintenance of a fully functioning and appropriate portfolio of property assets is fundamental to the success of Newport Live in the future.

Our current Reserves position shows unrestricted reserves as follows: General Fund £787,220 (2020: £684,788); Designated Fund allocated for organisational restructure £100,000 (2020: £100,000); Designated Fund allocated for business re-engineering £154,000 (2020: £154,000); Designated Fund allocated for the maintenance and development of the estate £520,489 (2020: £311,304) and a negative £9,758,000 (2019: negative £4,493,000) specific to the pension fund which Newport City Council has contractually agreed to underwrite. Newport City Council has agreed a plan with the pension trustees to fund this deficit over time.

The charity's free reserves (unrestricted current assets less designated funds) totalled £787,220 (2020: £432,545). The Board is confident that this is sufficient to cover the requirements detailed in the policy in the current reduced operating climate. Newport Live's balance sheet is in a positive position aligned with Board policy with bank and cash balances of £2.3m (2020: £1.9m).

Reserves policy

The Board is agreed that a reasonable level of unrestricted non-designated reserves is required between £600,000 and £800,000 for the following reasons:

To absorb short-term setbacks such as loss or delays in funding and unforeseen expenditure requirements:

- To finance working capital needs, such as delays in receipts and to fund the anytime delays between developing projects, obtaining approval and funds being received
- To cover the working capital required to fund timing differences between expenditure and receipt of funds
- To cover the cost of investing in staff training and development to improve services and efficiency of the company and to help retain professional employees
- To cover the capital and revenue costs of developing new and existing services
- To allow for planning investments or similar new investments
- To allow for cyclical maintenance expenditure for which Newport Live has an obligation under property leases and the property maintenance matrix agreement with Newport City Council which is delivered on their behalf by Newport Norse their property joint venture partner

The Board have also agreed the creation of the following unrestricted designated reserves:

- £100,000 to be used for the costs associated with organisational restructuring
- £154,000 to be used for the costs associated with the undertaking of feasibility studies to ascertain the equipment and environment needs required to place the business at the forefront of service provision for the future.
- £520,489 to be used for the maintenance and development of Newport Lives' estate.

NEWPORT LIVE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Risk management

The Trustees continue to have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees updated their risk management strategy in 2020-21, ensuring that there are:

- Regular Board and Board Sub Group reviews of the principle risks and uncertainties that Newport Live faces;
- The establishment of policies and procedures in order to mitigate any risks identified;
- The implementation of procedures designed to mitigate and manage such risks should they materialise

The Trustees continue to identify significant risks to the business, a number remain constant and these include:

- The creation and implementation of a coherent Sport & Leisure Facilities Masterplan for the City of Newport could have issues for operational continuity of some services and the potential to affect the financial sustainability of Newport Live.
- The need for a succession planning strategy for Executive Team members and development pathway for gifted and talented managers and leaders of the future.

A significant and continuing risk is our ability to continue to secure grant funding from some of our key partners. Where this is secured it is often on a fixed funding or reducing basis. We continue to work with our partners, existing and potential funders to innovate and deliver outcomes and proposals aligned to our and their strategies, developing new options for innovative and efficient, service delivery which are financially sustainable and generate significant social value for the partners and their customers, clients and stakeholders.

As mentioned earlier in this report, the management of Covid-19 relates risks remains a key focus both from an operational and strategic perspective. Additional funding has been sought in order to mitigate losses going forward and the impact of measures such as social distancing is under constant review to ensure compliance with regulations.

Furthermore, the risks surrounding the development and operation of the new facility, as referred to earlier in this report, feature highly on the Boards' risk register and cover both the non-delivery of anticipated outcomes and the risk of a significant gap in provision of services in the City centre.

All these areas are included in the Newport Live Corporate Risk Register.

Investment policy and objectives

To sustain and enhance the assets leased to Newport Live together with improving services, we have invested capital funding into our infrastructure to deliver efficiencies and Investments in 2020-21 with Newport Live and partnership funding included:

- LED lighting installed in the Track Centre at the Geraint Thomas National Velodrome of Wales
- LED lighting installed in the 25m Regional Swimming Pool at NISV
- Refurbishment of the Geraint Thomas National Velodrome of Wales sportshall flooring
- Purchase of gym equipment for Pool & Tennis Centre socially distanced new gym
- Refurbishment of the Riverfront Theatre café, box office and bar area including furniture
- Refurbishment of the Newport Stadium athletics track, installation of a new compliant throwing cage and new training throwing cage installed adjacent to the Newport Stadium.

NEWPORT LIVE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Future plans

The development of Newport Live's new strategy was halted by the Covid 19 pandemic. A large number of key strategic and operational objectives for 2020-21 are yet to be delivered for numerous reasons including the Coronavirus pandemic and its impact. These objectives will remain constant in the Board's future plans and will transition into the 2021-2026 strategy. The pillars of the current strategy we work to are; Participation and Sales, Customer Service and Motivation, Developing Partnerships, Organisational Development, Financial Sustainability and Asset and Product Management.

Newport Live's strategic and operational objectives for 2021– 22 will include:

- To navigate the Covid 19 pandemic and rebuild the business delivery as UK and Welsh Government legislation allows
- To support Newport City Council and Aneurin Bevan University Health Board to be a delivery partner for the operation of a Mass Vaccination Centre based out of the Newport Centre
- To partner with Newport City Council to develop requirements and plans for the new leisure facility to replace the Newport Centre, together with developing associated indicative business plans.
- To support Sport Wales to complete the transition to the revised National Free Swimming initiative and provide strategic policy advice and service delivery recommendations to our partners Newport City Council to maximise uptake of the scheme by customers u16 and over 60.
- Through the Sport Wales tender process, establish Newport Live as a principal delivery partner for the operation of the regional delivery model for sports and physical activity (CSAP) aligned to the new Sport Wales strategy.
- To create 5 years "core sport and physical activity" strategies to drive increases in participation in swimming, tennis, track cycling, health and fitness activities.
- To continue to work with Newport City Council to utilise allocated Asset Management funding for 2021-22 and maximise available external match funding in order to maintain customer experiences, business continuity and quality of the assets.
- To procure and replace Health and Fitness equipment across the Newport Live estate whilst also creating an enhanced digital fitness solution within facilities and community settings to provide a connected experience for customers to support their health, fitness and wellbeing goals and provide Newport Live with greater insight into customer behaviours.
- Work with Newport City Council to agree the strategy by which the Funding and Management fee for services delivered by Newport Live is structured and aligned with the new leisure facility development and transition the operation of the Newport Centre.
- To review all areas of operational expenditure within the charity and create procurement and efficiency targets for the whole business which contribute to Strategic development priorities as established by the Strategy Sub Group of the Newport Live Board.
- To establish a new Newport Live Board Sub Group for the Arts and Cultural services to provide advice, guidance and strategy to the Newport Live Board and be a platform for Newport City Council to create a new Cultural Strategy.
- To further strengthen our theatre and arts links in formal education and community settings, and to ensure full equality in, and access to, the arts and culture across the diverse communities in Newport.
- To place the Riverfront as a centre for Excellence in the promotion and production of new work from Wales based artists and companies, and to use the wider programme as a stimulus for arts-in-health activities

NEWPORT LIVE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

- To complete the installation of Gigabit broadband at the Geraint Thomas National Velodrome of Wales and create an integrated Gigabit network across all Newport Live buildings.
- To continue the partnership with Newport City Council progressing towards Gold status of the Disability Sport Wales "Insport Award", demonstrating further improve access to sport and physical activity services for residents of the City with disabilities.
- Newport Live will continue to engage with Welsh Government Major Events Unit, Newport City Council and other key partner organisations to develop business plans for national and international events of cultural and sporting major events.
- To develop a fundraising and sponsorship strategy leading to identifying sponsorship, charitable and grant aid sources of funding to enable Newport Live to create new sport, physical activity, artistic and cultural experiences for the City of Newport.

Structure, governance and management

Governance

Newport Live is a company limited by guarantee and a registered charity, and is governed by its Articles of Association, established on the 24th November 2014 and commenced trading on 1 April 2015 with a portfolio of five leisure facilities and one performing arts theatre.

In the event of Newport Live being wound up, Members are each required to contribute an amount not exceeding £1. The Members comprise the subscribers to the Memorandum, the Trustees and Newport City Council (as a corporate body).

Recruitment and appointment of new trustees

Unless otherwise determined by Newport Live, the Board shall consist of at least three and not more than eleven individuals comprised as follows:

- Up to two Newport City Council (Local Authority) Trustees; and
- Up to nine Community Trustees.

Community Trustees shall at all times be in the majority. The Newport City Council Trustees are nominated by the Council who also determine their period of appointment.

In selecting the Trustees, the Board shall consider the skills and expertise required of all Trustees to contribute to the success of Newport Live and, in particular, any specific skills identified from time to time by the Board.

The Trustees are all representatives of the local community and bring a wealth of experience and expertise to the organisation with representatives from Health, Education, Business, Media, Local Government, Community Organisations, and the Voluntary Sector.

The programme of scheduled Trustee retirements by rotation continued as per our Articles of Association. During 2019, the Board undertook a recruitment programme to replace and enhance the skills mix of Trustees to serve the Board and a further exercise was also commenced during 2020 which resulted in a shortlist of candidates. However, the process was suspended due to the Coronavirus pandemic and was re-established in early 2021 where three new Trustees were appointed to the Board in March 2021. These were David Hayhoe, Phil Tilley and Richie Turner.

It was with great sadness that Newport Live recorded the removal of Martin Warren as a Trustee following his passing earlier this year.

All trustees receive induction training and on-going information with regard the organisation including its powers and objects, and their duties and responsibilities to the Charitable Company. Trustees are invited to participate in training events where possible.

NEWPORT LIVE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Organisational structure

The day-to-day operations of Newport Live are led and managed by Newport Live's Executive Team. The Executive Team was restructured in February 2020, this included the deletion of the Commercial Director post and the creation of a Director of Business Development role for the organisation, this role assumed the management of Sports Development, the Riverfront Theatre and Arts Development functionality for the charity.

The Executive Team is provided strategic direction by the board of Trustees (the Board) regarding the provision and operation of the services. In addition, the Board may delegate any of its powers to Sub Groups in accordance with its Articles and in 2019-20 the Board introduced a new Strategy Sub Group to start work in December 2019. The Board also agreed to create a new Sub Group for Arts and Culture to increase the strategic context of the Arts and deliver on key objectives agreed with the Arts Council of Wales. Due to the pandemic, the formation of this group has been delayed with the exception of its Chair who was appointed in March 2021. The remaining positions will be filled in 2021-22 by the Board with new external recruitment undertaken to furnish the Sub Group with relevant strategic expertise in the Arts and Cultural sectors. The Board of Trustees continues to meet bi-monthly basis. The Finance and Human Resources, Marketing and Communications, and the Strategy Sub Group also meet bi-monthly. Sub Groups and Board Members provide professional support and advice at a strategic and operational level as and when required.



Employees

Newport Live shares information on its strategic and operational aims and objectives, performance and key performance indicators status through regular meetings involving Trustees and employees. Newport Live remains committed to the principle of diversity and equality regardless of age, gender, ethnicity, race, disability, religion, gender reassignment or sexual orientation. These principles are reflected in Newport Live's approach to the recruitment, development and the promotion of trustees and employees. The salaries of the charity's key management personnel is reviewed annually and benchmarked against other organisations operating in the same sector.

NEWPORT LIVE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Reference and administrative details

Registered charity name	Newport Live
Charity number	1162220
Company registration number	09323582
Registered office	Newport International Sport Village Regional Swimming Pool and Tennis Centre Newport Wales NP19 4RA
Trustees	D W Hayhoe - appointed 17th March 2021 J R Harrhy K D Ward S E Hazlehurst M J Butler D J Mayer N Jakomis K M Dew AM Rahman- resigned 14th October 2021 P A Tilley - appointed 17th March 2021 R M Turner- appointed 17th March 2021
Secretary	Martyn Seaward
Key Management Personnel	S Ward - Chief Executive M Seaward - Director of Finance and Resources N Sargeant - Director of Operations A Ovey - Commercial Director
Auditors	Azets Audit Services Ty Derw Lime Tree Court Cardiff Gate Business Park Cardiff CF23 8AB
Bankers	Barclays Bank plc 1-5 St David's Way 28 Working Street Cardiff CF10 2DP

The trustees' report was approved by the Board of Trustees.



Mr J Harrhy

Trustee

Dated: 17-1-2022

NEWPORT LIVE

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2021

The trustees, who are also the directors of Newport Live for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

NEWPORT LIVE

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF NEWPORT LIVE

Opinion

We have audited the financial statements of Newport Live (the 'charity') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

NEWPORT LIVE

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF NEWPORT LIVE

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

NEWPORT LIVE

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE TRUSTEES OF NEWPORT LIVE

Extent to which the audit was considered capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above and on the Financial Reporting Council's website, to detect material misstatements in respect of irregularities, including fraud.

We obtain and update our understanding of the entity, its activities, its control environment, and likely future developments, including in relation to the legal and regulatory framework applicable and how the entity is complying with that framework. Based on this understanding, we identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. This includes consideration of the risk of acts by the entity that were contrary to applicable laws and regulations, including fraud.

In response to the risk of irregularities and non-compliance with laws and regulations, including fraud, we designed procedures which included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected and alleged fraud;
- Reviewing minutes of meetings of those charged with governance;
- Assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the entity through enquiry and inspection;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Azets Audit Services

**Chartered Accountants
Statutory Auditor**

21-01-2022

Ty Derw
Lime Tree Court
Cardiff Gate Business Park
Cardiff
United Kingdom
CF23 8AB

NEWPORT LIVE

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF NEWPORT LIVE

Azets Audit Services is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006.

NEWPORT LIVE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Income from:							
Donations and legacies	3	1,075,264	-	1,075,264	1,321,158	-	1,321,158
Charitable activities	4	4,039,310	3,364,880	7,404,190	7,537,247	1,234,317	8,771,564
Investments	5	3,589	-	3,589	25,202	-	25,202
Total income		5,118,163	3,364,880	8,483,043	8,883,607	1,234,317	10,117,924
Expenditure on:							
Charitable activities	6	5,229,012	2,955,241	8,184,253	9,979,572	1,099,297	11,078,869
Net (expenditure)/income for the year/ Net (outgoing)/incoming resources		(110,849)	409,639	298,790	(1,095,965)	135,020	(960,945)
Other recognised gains and losses							
Actuarial (loss)/gain on defined benefit pension schemes		(4,585,000)	-	(4,585,000)	1,992,000	-	1,992,000
Net movement in funds		(4,695,849)	409,639	(4,286,210)	896,035	135,020	1,031,055
Fund balances at 1 April 2020		(3,242,908)	150,323	(3,092,585)	(4,138,943)	15,303	(4,123,640)
Fund balances at 31 March 2021		(7,938,757)	559,962	(7,378,795)	(3,242,908)	150,323	(3,092,585)

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

NEWPORT LIVE

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	10		294,013		286,760
Current assets					
Stocks	11	39,993		40,227	
Debtors	12	1,142,009		470,742	
Cash at bank and in hand		2,318,601		1,934,885	
		3,500,603		2,445,854	
Creditors: amounts falling due within one year	13	(1,415,411)		(1,332,199)	
Net current assets			2,085,192		1,113,655
Total assets less current liabilities			2,379,205		1,400,415
Provisions for liabilities			(9,758,000)		(4,493,000)
Net liabilities			(7,378,795)		(3,092,585)
Income funds					
Restricted funds	17		559,962		150,323
<u>Unrestricted funds</u>					
Designated funds	18	1,032,023		565,304	
General unrestricted funds		(8,970,780)		(3,808,212)	
			(7,938,757)		(3,242,908)
			(7,378,795)		(3,092,585)

NEWPORT LIVE

BALANCE SHEET (CONTINUED)

AS AT 31 MARCH 2021

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 17-01-2022



.....
Mr J Harhy
Trustee

Company Registration No. 09323582

NEWPORT LIVE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	22		492,207		(90,882)
Investing activities					
Purchase of tangible fixed assets		(112,080)		(208,058)	
Investment income received		3,589		25,202	
Net cash used in investing activities			(108,491)		(182,856)
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			383,716		(273,738)
Cash and cash equivalents at beginning of year			1,934,885		2,208,623
Cash and cash equivalents at end of year			2,318,601		1,934,885

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Newport Live is a private company limited by guarantee incorporated in England and Wales. The registered office is Newport International Sports Village, Regional Swimming Pool and Tennis Centre, Newport, NP19 4RA, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

The trustees consider there are no material uncertainties about the charitable company's ability to continue as a going concern. The Board of Trustees have assessed the major risks to which Newport Live is exposed and whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability for Newport Live to continue as a going concern. The Board of Trustees made this assessment in respect of a period of 12 months from the date of the approval of these financial statements.

Newport Live holds significant cash balances, in addition it holds a reasonable level of unrestricted reserves (excluding the pension scheme deficit). In relation to the pension scheme deficit, Newport City Council entered into a legally binding agreement with Newport Live to underwrite the deficit on the scheme. The whole of the deficit included in these financial statements is fully underwritten by Newport City Council.

The charity meets its day-to-day working capital requirements through cash generated from operations and grant funding received from its fund providers, such as Sports Wales and Arts Council of Wales. As a result, the charity is dependent on the continued support of the aforementioned fund providers and on an annual rolling basis thereafter. The charity has secured funding from such providers until the year ended 31 March 2022 and for this reason the Board of Trustees continue to adopt the going concern basis in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income from government and other grants, whether capital or revenue grants, is recognised when the charitable company has entitlement to the funds, any performance obligations attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and not deferred. Management fee income is recognised on the same basis.

Income received in advance of a theatrical performance, event date, or provision of another specified service, including membership subscriptions, is deferred until the criteria for income recognition are met.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Donated professional services, donated assets and donated facilities are recognised as income when the charitable company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charitable company of the item is probable and that economic benefit can be measured reliably.

On receipt, donated professional services, donated assets and donated facilities are recognised on the basis of the value of the gift to the charitable company which is the amount the charitable company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market. For donated services and donated facilities, a corresponding amount is then recognised in expenditure in the period of receipt. Donated assets are depreciated over the life of the asset.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes all costs relating to the furtherance of the charity's objectives as stated in the trustees' report and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

The charitable company has only one charitable activity and therefore all support and governance costs have been allocated to this activity.

Support costs have been allocated between governance costs and other support costs. Governance costs comprise all costs involving public accountability of the charitable company and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees together with apportionment of overhead and support costs.

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Improvements to property	5-24 years straight line
Equipment	1-5 years straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

Tangible fixed assets include some donated assets which are recognised on the basis of the value of the gift to the charitable company which is the amount the charitable company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow-moving items.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the charity transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

Retirement benefits to employees of the charitable company are provided by the Local Government Pension Scheme ('LGPS'). This is a defined benefit scheme and the assets are held separately from those of the charitable company. A defined benefit plan defines the pension benefit the employee will receive on retirement, usually dependent upon several factors including age, length of service and remuneration.

The cost of providing benefits under defined benefit plans is determined separately for each plan using the projected unit credit method, and is based on actuarial advice.

The change in the net defined benefit liability arising from employee service during the year is recognised as an employee cost. The cost of plan introductions, benefit changes, settlements and curtailments are recognised as incurred.

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

The net interest element is determined by multiplying the net defined benefit liability by the discount rate, taking into account any changes in the net defined benefit liability during the period as a result of contribution and benefit payments. The net interest is recognised in income/(expenditure) for the year.

Remeasurement changes comprise actuarial gains and losses, the effect of the asset ceiling and the return on the net defined benefit liability excluding amounts included in net interest. These are recognised immediately in other recognised gains and losses in the period in which they occur and are not reclassified to income/(expenditure) in subsequent periods.

The net defined benefit pension asset or liability in the balance sheet comprises the total for each plan of the present value of the defined benefit obligation (using a discount rate based on high quality corporate bonds), less the fair value of plan assets out of which the obligations are to be settled directly. Fair value is based on market price information, and in the case of quoted securities is the published bid price. The value of a net pension benefit asset is limited to the amount that may be recovered either through reduced contributions or agreed refunds from the scheme.

1.13 Taxation

As a registered charity, Newport Live is entitled to the exemption from taxation in respect of income and capital gains received with sections 478-489 of the Corporation Tax Act 2010 and section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects purposes only.

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Critical judgements

Useful economic lives of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are re-assessed annually. They are amended when necessary to reflect current estimate, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 10 for the carrying amount of the property plant and equipment, and above for the useful economic lives for each class of assets.

Impairment of debtors

The charitable company makes an estimate of the recoverable value of trade and other debtors. When assessing impairment of trade and other debtors, management considers factors including the current credit rating of the debtor, the ageing profile of debtors and historical experience. See note 12 for the net carrying amount of the debtors.

Defined benefit pension scheme

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 16, will impact the carrying amount of the pension liability. Furthermore, a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 March 2021. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Donated goods and services	1,075,264	1,321,158

Donated goods and services

Donated services relate to rent and utilities provided by Newport City Council to the trust.

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

4 Charitable activities

	2021 £	2020 £
Operation of sport, leisure, arts and cultural activities	1,144,292	5,069,979
Management fees	2,181,496	2,160,663
Grants	4,078,402	1,540,922
	<u>7,404,190</u>	<u>8,771,564</u>
Analysis by fund		
Unrestricted funds	4,039,310	7,537,247
Restricted funds	3,364,880	1,234,317
	<u>7,404,190</u>	<u>8,771,564</u>
Grants		
Sport Wales Core Programme	437,252	673,599
Welsh Government	305,573	252,648
Gwent Office of the Police and Crime Commissioner	181,000	181,000
Arts Council of Wales	271,496	165,390
Active Communities	17,500	102,319
Federation of Disability Sport Wales	19,842	19,842
Street Games	13,750	14,300
Tennis Wales	-	7,453
Sport Wales - Other	206,567	51,630
Newport City Council	45,000	-
Groundwork UK	-	3,710
Welsh Athletics	-	900
UK Youth	-	868
HMRC Coronavirus Job Retention Scheme	1,911,894	72,741
Leisure Hardship Fund	668,528	-
	<u>4,078,402</u>	<u>1,540,922</u>

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

5 Investments

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Rents receivable	2,530	24,045
Interest receivable	1,059	1,157
	<u>3,589</u>	<u>25,202</u>

6 Charitable activities

	2021 £	2020 £
Staff costs	3,880,936	4,199,187
Depreciation and impairment	104,827	67,556
Other staff costs	53,063	85,971
Rent	646,268	600,000
Energy	475,264	721,158
NNDR	3,288	134,910
Water and sewage costs	71,452	111,406
Building maintenance	90,920	65,287
Cost of shows and productions	31,206	793,827
Cost of goods for resale	11,000	263,952
Tools, equipment and chemicals	125,113	133,789
Partner organisation costs	132,390	231,323
Other costs	185,581	341,959
	<u>5,811,308</u>	<u>7,750,325</u>
Share of support costs (see note 7)	2,366,245	3,322,046
Share of governance costs (see note 7)	6,700	6,498
	<u>8,184,253</u>	<u>11,078,869</u>
Analysis by fund		
Unrestricted funds	5,229,012	9,979,572
Restricted funds	2,955,241	1,099,297
	<u>8,184,253</u>	<u>11,078,869</u>

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

7 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Staff costs	1,648,572	-	1,648,572	2,730,503	-	2,730,503
Premises and equipment	27,316	-	27,316	4,307	-	4,307
Operational costs	38,515	-	38,515	19,849	-	19,849
Administration	579,627	-	579,627	415,256	-	415,256
Marketing and advertising	72,215	-	72,215	152,131	-	152,131
Audit fees	-	5,600	5,600	-	5,500	5,500
Accountancy	-	1,100	1,100	-	750	750
Board and trustee expenses	-	-	-	-	248	248
	<u>2,366,245</u>	<u>6,700</u>	<u>2,372,945</u>	<u>3,322,046</u>	<u>6,498</u>	<u>3,328,544</u>
Analysed between Charitable activities	<u>2,366,245</u>	<u>6,700</u>	<u>2,372,945</u>	<u>3,322,046</u>	<u>6,498</u>	<u>3,328,544</u>

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

No trustees were reimbursed for expenses during the current or prior year.

9 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Total employees	<u>316</u>	<u>383</u>
Employment costs	2021 £	2020 £
Wages and salaries	4,017,078	4,834,403
Social security costs	258,212	316,443
Other pension costs	1,254,218	1,778,844
	<u>5,529,508</u>	<u>6,929,690</u>

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

9 Employees

(Continued)

Redundancy Costs

Redundancy costs contained in wages and salary costs above totalled £14,964 (2020: £nil). Amounts outstanding at the year end totalled £nil (2020: £nil).

Key Management Personnel

The key management personnel of the charity are as detailed in the Trustees report. The total employee benefits (including salary, employer's national insurance, pension and benefits in kind) of the key management personnel of the charity were £324,616 (2020: £437,919).

The number of employees whose annual remuneration was £60,000 or more were:

	2021 Number	2020 Number
£60,000 - £70,000	1	1
£70,000 - £80,000	1	1

10 Tangible fixed assets

	Improvements to property £	Equipment £	Total £
Cost			
At 1 April 2020	51,360	536,158	587,518
Additions	-	112,080	112,080
At 31 March 2021	51,360	648,238	699,598
Depreciation and impairment			
At 1 April 2020	6,006	294,752	300,758
Depreciation charged in the year	9,197	95,630	104,827
At 31 March 2021	15,203	390,382	405,585
Carrying amount			
At 31 March 2021	36,157	257,856	294,013
At 31 March 2020	45,354	241,406	286,760

11 Stocks

	2021 £	2020 £
Finished goods and goods for resale	39,993	40,227

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

12 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	649,909	346,552
Other debtors	11,750	11,750
Prepayments and accrued income	480,350	112,440
	<u>1,142,009</u>	<u>470,742</u>

13 Creditors: amounts falling due within one year

	Notes	2021 £	2020 £
Other taxation and social security		230,280	222,799
Deferred income	14	123,172	292,228
Trade creditors		367,830	226,222
Accruals		694,129	590,950
		<u>1,415,411</u>	<u>1,332,199</u>

14 Deferred income

	2021 £	2020 £
Grants	-	33,813
Sales, memberships and lessons paid in advance	123,172	258,415
	<u>123,172</u>	<u>292,228</u>

Deferred income is included in the financial statements as follows:

	2021 £	2020 £
Balance brought forward	292,228	525,116
Income received	47,271	408,034
Income released	(216,327)	(640,922)
	<u>123,172</u>	<u>292,228</u>

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Provisions for liabilities	Notes	2021 £	2020 £
Retirement benefit obligations	16	9,758,000	4,493,000
		<u>9,758,000</u>	<u>4,493,000</u>

16 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

Defined benefit schemes

Key assumptions

	2021 %	2020 %
Discount rate	2.05	2.3
Expected rate of increase of pensions in payment	2.80	1.8
Expected rate of salary increases	3.10	2.1

Mortality assumptions

The assumed life expectations on retirement at age 65 are:

	2021 Years	2020 Years
Retiring today		
- Males	20.7	20.6
- Females	23.4	22.9
Retiring in 20 years		
- Males	22.1	21.6
- Females	25.4	24.6

Amounts recognised in the profit and loss account:

	2021 £	2020 £
Current service cost	1,160,000	1,630,000
Net interest on defined benefit liability/(asset)	109,000	145,000
Total costs	<u>1,269,000</u>	<u>1,775,000</u>

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

16 Retirement benefit schemes

(Continued)

Amounts taken to other comprehensive income:

	2021 £	2020 £
Actual return on scheme assets	(3,379,000)	1,056,000
Less: calculated interest element	255,000	286,000
Return on scheme assets excluding interest income	(3,124,000)	1,342,000
Actuarial changes related to obligations	7,709,000	(3,334,000)

The amounts included in the balance sheet arising from the charity's obligations in respect of defined benefit plans are as follows:

	2021 £	2020 £
Present value of defined benefit obligations	24,578,000	15,208,000
Fair value of plan assets	(14,820,000)	(10,715,000)
Deficit in scheme	9,758,000	4,493,000

Movements in the present value of defined benefit obligations:

	2021 £
Liabilities at 1 April 2020	15,208,000
Current service cost	1,160,000
Benefits paid	(79,000)
Contributions from scheme members	216,000
Actuarial gains and losses	7,709,000
Interest cost	364,000
At 31 March 2021	24,578,000

The defined benefit obligations arise from plans which are wholly or partly funded.

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

16 Retirement benefit schemes

(Continued)

Movements in the fair value of plan assets:

	2021 £
Fair value of assets at 1 April 2020	10,715,000
Interest income	255,000
Return on plan assets (excluding amounts included in net interest)	3,124,000
Benefits paid	(79,000)
Contributions by the employer	589,000
Contributions by scheme members	216,000
At 31 March 2021	<u>14,820,000</u>

The fair value of plan assets at the reporting period end was as follows:

	2021 £	2020 £
Equity instruments	12,004,200	7,821,950
Debt instruments	2,519,400	2,464,450
Property	296,400	321,450
Cash	-	107,150
	<u>14,820,000</u>	<u>10,715,000</u>

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			Movement in funds		
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Balance at 31 March 2021 £	Incoming resources £	Resources expended £
ACTW (Sound System)	15,303	-	-	15,303	-	-	15,303	-	-
Finance and administration - Sport Wales (Comm Chest)	-	3,812	(3,812)	-	3,812	(3,812)	-	3,812	(3,812)
Free swim	-	139,274	(139,274)	-	92,850	(82,253)	10,597	92,850	(82,253)
Integrated Swimming Programme - Equipment	-	21,176	-	21,176	-	-	21,176	-	-
Tennis	-	7,453	(7,453)	-	-	-	-	-	-
Theatre	-	125,391	(125,391)	-	271,496	(271,496)	-	271,496	(271,496)
5 x 60	-	213,763	(197,595)	16,168	209,790	(140,544)	85,414	209,790	(140,544)
Positive Futures	-	143,363	(143,363)	-	130,800	(113,244)	17,556	130,800	(113,244)
Disability Sport	-	33,842	(32,495)	1,347	19,842	(14,315)	6,874	19,842	(14,315)
Families First	-	252,648	(251,363)	1,285	163,560	(115,317)	49,528	163,560	(115,317)
Street Games	-	14,300	(14,066)	234	13,750	(6,750)	7,234	13,750	(6,750)
Police Crime Commissioners	-	139,000	(139,000)	-	181,000	(155,054)	25,946	181,000	(155,054)
Active Communities	-	133,308	(38,498)	94,810	17,500	(7,396)	104,914	17,500	(7,396)
Serious Organised Crime Prevention	-	1,295	(1,295)	-	-	-	-	-	-
Youth Crime Prevention Fund	-	5,692	(5,692)	-	-	-	-	-	-
HMRC Coronavirus Job Retention Scheme	-	-	-	-	1,911,900	(1,911,900)	-	1,911,900	(1,911,900)
Sport Wales - Other	-	-	-	-	206,567	(56,172)	150,395	206,567	(56,172)
Healthy and Active Funds	-	-	-	-	142,013	(76,988)	65,025	142,013	(76,988)
	15,303	1,234,317	(1,099,297)	150,323	3,364,880	(2,955,241)	559,962	3,364,880	(2,955,241)

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

17 Restricted funds (Continued)

ACFW (Sound System)

This relates to a grant provided for the purchase of capital equipment.

Finance and administration

This relates to fees for administration of Sport Wales Community chest.

Free swim

This relates to the compensation for the loss of income and management for the Free Swim Programme.

Integrated Swimming Programme - Equipment

This relates to funding to support the purchase of replacement equipment.

Tennis

This relates to funding to support the costs of the development of the Tennis Programme.

Theatre

This relates to funding to pay for costs of the "Big Splash" festival of arts, and other grants to pay for the celebration of various events.

5 x 60

This relates to the provision of sports development activities in schools, the community, clubs and festivals.

Positive Futures

This relates to funding to support the Local Authority Partnership Agreements outreach projects assisting with anti-social behaviour issues.

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

17	Restricted funds	(Continued)
	Disability Sport This relates to funding to support the cost of employing a Disability Sports Officer.	
	Families First This relates to funding to support a programme to support children, young people and their families through healthy living and well-being.	
	Street Games This relates to funding to support the provision of a range of activities to personally develop minority groups.	
	Police Crime Commissioner This relates to funding to support the provision of activities (mainly sport) to develop younger people with the aim of reducing anti-social behaviour and educational attainment.	
	Active Communities This relates to funding to support the provision of a range of activities to personally develop 16-25 year olds.	
	Serious Organised Crime Prevention This relates to funding to support the provision of activities (mainly sport) to develop younger people with the aim of reducing serious organised crime and improving educational attainment.	
	Youth Crime Prevention Fund This relates to funding to support the Local Authority Partnership Agreements outreach projects assisting with anti-social behaviour issues.	
	HMRC Coronavirus Job Retention Scheme Funding received to cover wages and salary costs during the pandemic.	
	Sport Wales - Other This relates to the funding to support the recovery and innovation within the activities operated by Newport Live.	
	Healthy and Active Fund Funding received from Welsh Government to fund the Health and Active project.	

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2019 £	Transfers £	Balance at 1 April 2020 £	Transfers £	Balance at 31 March 2021 £
Business re-engineering	154,000	-	154,000	-	154,000
Structural re-organisation	100,000	-	100,000	-	100,000
Maintenance and development of the estate	211,269	100,035	311,304	209,185	520,489
Fixed asset fund	-	-	-	257,534	257,534
	<u>465,269</u>	<u>100,035</u>	<u>565,304</u>	<u>466,719</u>	<u>1,032,023</u>

Business re-engineering

To be used for costs associated with the undertaking of feasibility studies to ascertain the equipment and environment needs required to place the business at the forefront of service provision in the future.

Structural re-organisation

To be used for the costs associated with organisational restructuring.

Maintenance and development of the estate

To be used for the maintenance and development of Newport Live's Estate.

Fixed asset fund

Represents the unrestricted net book value of the charity's fixed assets.

Transfers

Transfers relate to additional amounts being transferred to the maintenance and development of the estate fund during the year as well as the designation of the unrestricted net book value of the charity's fixed assets.

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

19 Analysis of net assets between funds

Fund balances at 31 March 2021 are represented by:

	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Designated funds 2020 £	Restricted funds 2020 £	Total 2020 £
Tangible assets	-	257,534	36,479	294,013	252,243	-	34,517	286,760
Current assets/(liabilities)	787,220	774,489	523,483	2,085,192	432,545	565,304	115,806	1,113,655
Provisions and pensions	(9,758,000)	-	-	(9,758,000)	(4,493,000)	-	-	(4,493,000)
	(8,970,780)	1,032,023	559,962	(7,378,795)	(3,808,212)	565,304	150,323	(3,092,585)

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

20 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021 £	2020 £
Within one year	54,000	54,000
Between two and five years	121,500	229,500
	<u>175,500</u>	<u>283,500</u>

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

21 Related party transactions

Newport City Council acts as the principal funder and a member of Newport Live. During the year grants, management fees and other services amounting to £4,990,534 (2020: £4,374,803) were received from, and purchases of £257,718 (2020: £321,949) were made to Newport City Council. The grants and management fees did not have any performance related conditions attached to them. At the year-end date, amounts totalling £595,267 (2020: £207,043) were owed to Newport Live by Newport City Council and Newport Live owed Newport City Council £150,587 (2020: £136,357).

Mr A-M Rahman is a Trustee of Newport Live and is also a councillor at Newport City Council. The transactions during the year and balances owed to/from Newport City Council have been disclosed above.

Mr D Mayer is a Trustee of Newport Live and is also a councillor at Newport City Council. The transactions during the year and balances owed to/from Newport City Council have been disclosed above.

Mr D Mayer is a Trustee of Newport Live but is also a Trustee of Wastesavers Ltd. During the year, Newport Live acquired services from the aforementioned company at the value of £31,596 (2020: £4,374). At the year-end £816 (2020: £528) was owed to Wastesavers Ltd.

Mr Kevin Ward is a Trustee of Newport Live but is also employed by Newport Now Bid. During the year, Newport Live sold services to the aforementioned company at the value of £3,072 (2020: £10,650). At the year-end £1,199 (2020: £1,199) was owed by Newport Now Bid.

Mr Kevin Ward is a Trustee of Newport Live but is also a Board Member of Newport County. During the year, Newport Live sold services to the aforementioned company at the value of £20,424 (2020: £33,661). At the year-end £3,745 (2020: £17,014) was owed by Newport County.

Mr Kevin Ward is a Trustee of Newport Live and is also a director of Newport City Homes Limited. During the year, Newport did not sell any services to the aforementioned company (2020: £6,999). At the year-end £Nil (2020: £Nil) was owed by Newport City Homes Limited. Newport Live did not acquire any services from the aforementioned company (2020: £Nil).

Mr John Harrhy is a Trustee of Newport Live and is also a director of Newport City Homes Limited. During the year, Newport did not sell any services to the aforementioned company (2020: £6,999). At the year-end £Nil (2020: £Nil) was owed by Newport City Homes Limited. Newport Live did not acquire any services from the aforementioned company (2020: £Nil).

Mr John Harrhy is a Trustee of Newport Live and during the year two of his grandsons were employed by Newport Live earning £6,383 (2020: £7,544) and £1,351 (2020: £3,070).

Ms K Dew is a Trustee of Newport Live but is also a Non-executive Director of Aneurin Bevan University Health Board. During the year, Newport Live sold services to the aforementioned organisation at the value of £81,216 (2020: £37,367). At the year-end £10,991 (2020: £22,825) was owed by Aneurin Bevan University Health Board. Newport Live acquired services from the aforementioned organisation at the value of £22,128 (2020: £54,345). At the year-end £2,524 (2020: £Nil) was owed to Aneurin Bevan University Health Board.

Mr Steve Ward is employed by Newport Live as Chief Executive during the year. During the year his wife is employed by Crindau Primary School as Head Teacher. Newport Live did not provide any services to the aforementioned school (2020: £10,193). At the year-end £2,800 was owed to Crindau Primary School (2020: £476 owed by the school).

Ms Andrea Ovey (nee Hall) is employed by Newport Live as Commercial Director and her partner's daughter was employed by Newport Live during the year earning £17,514 (2020: £17,364).

NEWPORT LIVE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

22 Cash generated from operations	2021 £	2020 £
(Deficit)/surplus for the year	298,790	(960,945)
Adjustments for:		
Investment income recognised in statement of financial activities	(3,589)	(25,202)
Depreciation and impairment of tangible fixed assets	104,827	67,556
Difference between pension charge and cash contributions	680,000	1,196,000
Movements in working capital:		
Decrease/(increase) in stocks	234	(4,621)
(Increase) in debtors	(671,267)	(184,637)
Increase in creditors	252,268	53,855
(Decrease) in deferred income	(169,056)	(232,888)
Cash generated from/(absorbed by) operations	492,207	(90,882)

23 Analysis of changes in net funds

The charity had no debt during the year.