



Trustees' Annual Report for the period

		Period start date			Period end date		
	01	01	2021		31	12	2021
From				To			

Section A Reference and administration details

Charity name Friends of Corfe Castle Community Library

Other names charity is known by Friends of Corfe Castle Library

Registered charity number (if any) 1162163

Charity's principal address

67 EAST STREET	
CORFE CASTLE	
DORSET	
Postcode	BH20 5EE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alison Allwright	Chair		
2	Martyn Jessop	Secretary		
3	Joy Carter			
4				
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17				
18				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Elected by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. To advance the education of the general public in Corfe Castle and the surrounding area, in particular but not exclusively by the provision of a lending library;
2. To further or benefit the residents of Corfe Castle and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Main activities undertaken for public benefit during 2021 were:

Library services
Occasional talks for the public
Gardening
Covid safety measures

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

20-30 volunteers have helped with managing the library and gardening.

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

This past year has had its challenges, including for Corfe Castle Community Library, but thanks to our volunteers we have risen to them and made some positive changes.

During the early part of 2021 we were still operating a skeleton service, including looking after book groups, which we helped by paying the costs of booking a room in the Village Hall for their meetings. We opened up again in June with all the Covid safe arrangements that we still have, including hand sanitising, face coverings and ventilation – which often means volunteers wearing coats during sessions. We're happy to report that the library was not associated with any Covid infections over the last 2 years. We now have a small but regular stream of customers, and are really pleased at the numbers of families with children coming in.

In 2021 we also concentrated on making improvements to the library. These included an enlarged children's area with a colourful rug and beanbag, and new shelves in the porch to house the books for sale and the Free Loan books and jigsaws. This makes much better use of the space we have. We have made the front garden more accessible by removing part of the front wall and improving the paving. Our thanks go to Liz Roberts, Ray Bray and Roy Ford for their input on these projects – also thanks to the people who added their ideas during the planning phases.

The annual accounts again show a healthy balance.

Covid limited what we could do in the area of children's activities and talks, but we did manage a very enjoyable and well-attended talk on local photography by Deb Fullbrook in November. Thanks to Martyn for all his work on events and publicity, and for taking charge of the new and impressive Village Hall audio-visual technology.

Thanks to the committee and all our dedicated volunteers, who have soldiered on during the pandemic despite the autumn and winter cold. We look forward to a being able to hold more events in 2022 and bring the children's groups back in, so watch this space!

Section E**Financial review**

Brief statement of the charity's policy on reserves

Reserves of £11,363.26 are held for capital projects.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Alison Jean Allwright	

Position (eg Secretary, Chair, etc) Date	Chair	

**Friends of Corfe Castle Library
Account as at 31.12.21**

	Receipts		Payments	
Opening Balances as at 1.1.21				
Reserve Fund				
Operating Account				
Receipts:-				
Subscriptions(£90) & donations(£31.58)	121.58			
DCC Annual Payment	1,951.00			
DCC Share of Fines	8.54			
Amazon	15.11			
Payments:-				
Running Costs: Insurance			514.25	
CVN			200.00	
Utilities (Scottish Power + Water)			557.93	
Cleaner			291.60	
Window Cleaner			75.00	
Garden Maintenance			40.00	
Garden Project **			250.00	
Entrance Porch **			518.00	
Flooring & Children's area **			539.44	
Gratuities			10.00	
Library Consumables, General			22.35	
Library Consumables, Covid			29.99	
Village Hall bookings, Covid			105.00	
Purbeck Film			17.01	
Christmas Party			11.99	
Competition prizes			60.00	
TOTALS	2,096.23		3,242.56	
Expenditure charged to Reserve Fund **				
Operating Surplus 2021				
Represented by:-				
Reserve Fund For Capital Projects b/forward				
Expenditure charged to Reserve Fund **				
Reserve Fund c/forward to 2022				
Operating Account balance as at 1.1.22				
NatWest account balance as at 31.12.21				
Minus O/S Cheques				
Plus O/S Credit				
Balance Sheet				
Opening Balance as at 1.1.21	16,220.61			
Plus Receipts	2,096.23			

Friends of Corfe Castle Library
Account as at 31.12.21

Minus Payments	-3,242.56		
Closing Balance as at 31.12.21	15,074.28		

Friends of Corfe Castle Library Account as at 31.12.21

Balance
12,670.70
3,549.91
16,220.61
-1,307.44
<u>161.11</u>
<u>15,074.28</u>
12,670.70
<u>-1,307.44</u>
<u>11,363.26</u>
<u>3,711.02</u>
<u>15,074.28</u>
15,762.04
-687.76
<u>0.00</u>
15,074.28

Friends of Corfe Castle Library
Account as at 31.12.21
