

Anstey Community Library

Annual General Meeting, 22nd April 2025

1 Summary

Another successful year, and as ever, thanks to our staff who have worked cheerfully and tirelessly.

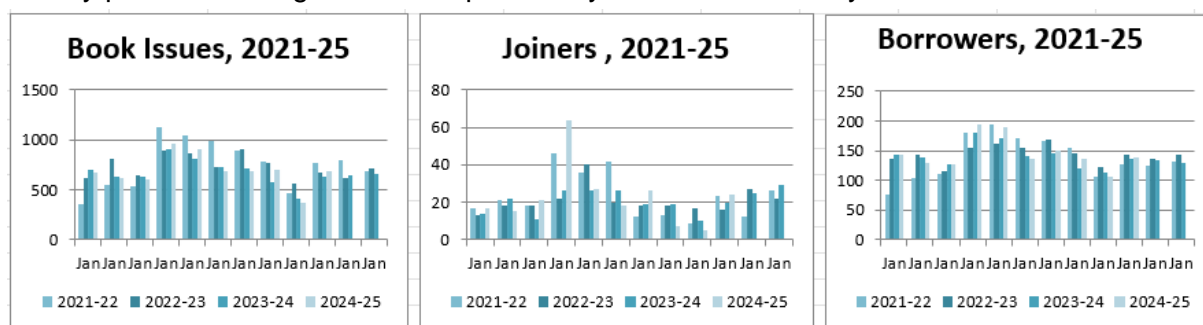
New library software was brought in across the county in February. The change has largely been well received but some teething problems remain.

A couple of large expenditures on the Family Room earlier in the year meant that we showed a small loss over the year, largely offset by improved sales and events held in the building., and finances remain healthy.

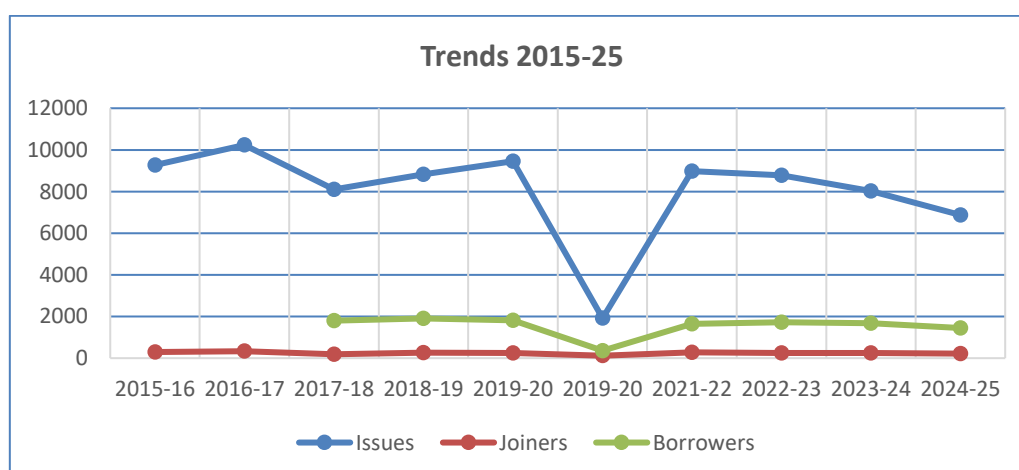
Staff turnover remains low.

2 Library Performance

Library performance figures for the past four years are reasonably consistent :



The longer-term trend since we opened in 2015 is :



Data for February and March 2025 is not available yet, following the change of the library software, and this probably accounts for the dip in the 2024-25 trends.

3 Staffing

3.1 Paid staff

We have no paid staff.

3.2 Volunteers

We have 32 registered volunteers. The number is down somewhat since last year, mainly following the retirement of some less active volunteers. Over the past year we have recruited 5 new volunteers.

3.3 Committee

The Committee comprises 6 members. At the start of the year these were :

Alan Prior Janet Witcomb Jenny Tomlinson Lynne Childerley Ros Cole
Phil Knight (Chair)

Cydelle joined the Committee in July 2024.

Ros Cole and Cydelle King stood down for the 2025 Committee Election. Invitations to stand for election to the Committee were sent out to all volunteers in March this year. No new applications were received and consequently Ros and Cydelle were returned unopposed and the Committee membership at the start of 2025-26 is:

Alan Prior Janet Witcomb Jenny Tomlinson Lynne Childerley Ros Cole
Cydelle King Phil Knight (Chair)

4 Community Activities

4.1 Community Groups

We have expanded the number of U3A groups who use our Family Room this year and we now have :

- Monday morning – Wriggly Rhymers
- Monday afternoon (fortnightly) – U3A Canasta
- Tuesday morning – Wellbeing Walking Group
- Wednesday afternoon – Film & Social Club
- Thursday morning – Ukulele learners' group
- Thursday afternoon – Anstey Young Wives
- Friday morning – U3A Board Games
- Friday afternoon (fortnightly) – Mah Jong

We have also run story telling sessions for young children and introductory training sessions for newcomers to mobile phones.

In addition, Hive Counselling are available for consultation by appointment

4.2 Annual Events

These were


- Spring Garden Sale (May)
- Anstey Gala (September)
- Christmas Santa (December)

4.3 Summer Reading Challenge (SRC)

To provide some incentive for the 2024 Summer Reading Challenge we offered the three local primary schools a £20 book token each for them to award to a pupil of their choice who they thought had benefitted most from the Challenge, plus an engraved trophy which we gave to the school with the most pupils participating. This year the trophy went to Woollen Hill primary school.

More importantly we had a significant upsurge in pupils signing up for library membership.

The theme for the Summer Reading Challenge in 2024 was Marvellous Makers. Nationally, 581,301 children participated. In Leicestershire 7,154 children took part in their local library with over 185,000 books being issued over the summer holiday.

	Starters	Finishers	% Finishers	Trend
<i>Review Year 2024</i>	91	45	49%	
<i>Previous Year 2023</i>	55	19	35%	

5 Works

5.1 Maintenance Costs

We had a few significant maintenance costs this year, the first of which was planned and budgeted for, the other two were unexpected :

- Uneven paving slabs on the path from the library to the car park were re-laid (£4400)
- A failed operating mechanism on the automatic inner door was replaced at (£1800)
- A number of the main library LED light panels failed test and were replaced (£1890)

The large vents in the boiler room have been filled in and the external louvre vents removed and tiled over.

In addition we had minor issues, mostly to do with plumbing.

5.2 Building Inspections Schedule

Requirement	Regulatory Frequency	Date of Last Test	Date of Next Test	Supplier
Asbestos	Following change	15 Mar 21		Lucion
Boiler Service	Annually	04 Sep 24	Jun 25	Ashwell Maintenance
Gas Soundness	5 yearly	04 Sep 24	Jun 25	Ashwell Maintenance
Fire Alarm Testing	3 monthly	See log		Proudcastle
Emergency Lighting Testing	3 monthly	See log		Proudcastle
Intruder Alarm Testing	6 monthly	See log		Proudcastle
Fire Extinguishers	Annually	13 May 24	May 25	ISE
Fixed Electrical Safety	5 yearly	09 Nov 20	Nov 25	David Pearce
Portable Appliance Testing	Annually	17 May 24	May 25	Initial PAT
Water Temperature Monitoring	Monthly	See log		

Powered Doors	Annually	10 Feb 25	Jan 26	Automatic Access
Tree survey	3 yearly	19 Dec 24	Dec 27	Severn Arboricultural
Thermostatic Valves	n/a			
Lightning Conductors	n/a			
Passenger and Food Lifts	n/a			

5.3 Purchases

We treated ourselves to a dishwasher in response for the steady demand for drinks and snacks and funded one of the new children's picture book bookcases ourselves, with another through Section 106 grants.

6 Finances

Total income for the year was £24.4K and expenditure £23.6K, so we did slightly better than break even.

At the year's end or reserves stand at £109.4K, £90K of which is in an interest-bearing account in a building society.

6.1 Income Summary

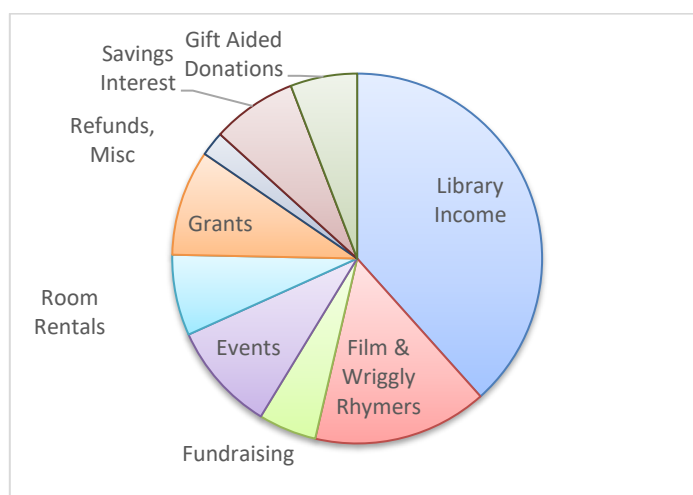
The largest income contribution (38%) was from shop sales, photocopying, library charges, etc, followed by the weekly events run by us (15%), Wriggly Rhymers, a Mums 'n Tots group, and the Film and Social Club providing a film with teas and cakes.

Fundraising was mainly from our three annual events, the Spring Plant Sale, the Anstey Gala and Christmas Santa.

Grants this year came from Section 106 funds which were used to purchase furniture for the children's area.

The main contributions to the 2024-25 income were as shown below.

Income 2024-25



Library Income

9359

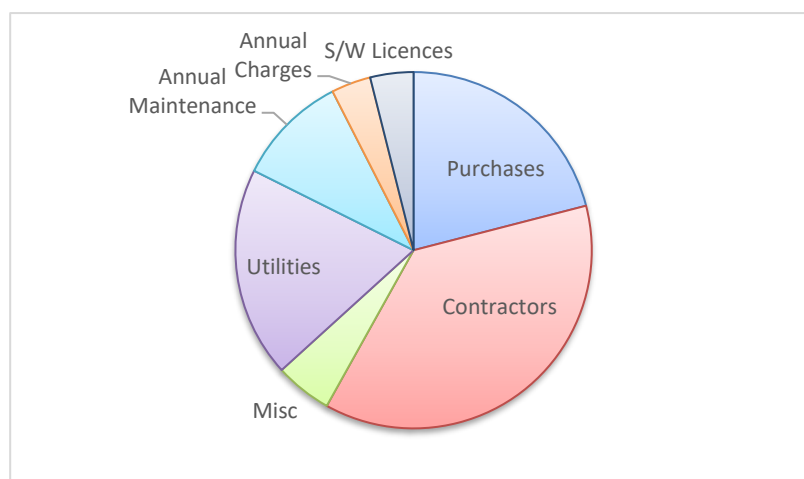
Film & Wriggly Rhymers	3722
Fundraising	1237
Events	2325
Room Rentals	1725
Grants	2253
Refunds, Misc	524
Savings Interest	1816
Gift Aided Donations	1423

6.2 Expenditure Summary

Over a third of this year's expenditure (37%) went on the three maintenance projects – path laying, door repair and light unit replacements (Contractors).

Purchases include the dishwasher, consumables, tools and equipment, etc.

Expenditure 2024-25



Purchases	4944
Contractors	8747
Misc	1218
Utilities	4500
Annual Maintenance	2387
Annual Charges	845
S/W Licences	924

7 2025-26 Plans

7.1 Budget

We are planning to replace our four public PCs, which are Windows 10 machines, with Windows 11 ones. We feel our current usage is such that three should be sufficient.

We are also looking to improve the appearance of the library with coloured shelf ends, and to replace the existing CCTV with a new system including some external coverage.

All of these should be funded from some of a Section 106 grant due this year – the balance of the grant will be allocated later.

We have been benefitting from long term fixed price energy costs, but sadly these contracts expire this year and the best alternatives will result in an additional £2000 a year cost.

We are scheduled to hold a 5-year electrical safety assessment this year, in addition to all the regular annual ones. We do not have costs of the assessment as yet but will budget £1000 for it.

To meet these cost increases, with regret we have decided to increase prices for teas and coffees. They will see prices rise from £1 to £1.20, still very cheap but just this increase should bring in an increase of around £600 this year. We will also review this change in September, with a possible further increase then.

We are also moving the library's savings into a higher interest one year fixed rate account which should give us an increases return on savings, but sadly the payment will fall due after the end of the 2025-26 financial year.

8 5-Year Forecasts

8.1 Section 106 Funds

Payments are made to Section 106 (S106) funds by housing developers to the local communities as contributions to the additional costs they incur from residents moving in to the area. Beneficiaries include schools, medical centres and libraries. In our case we receive funds for things such as book purchases and library infrastructure.

We currently have several S106 payments coming to us over the next few years. These are:

Allocated Purpose	Planned Purpose	Spend By	Amount £K
Provision of books, lending media and other equipment	New publics PCs and IT	15/09/25	11.5
Increase lending stock		22/06/26	£1.4
General		No expiry date	0.2

8.2 Future Income and Expenditure

2025-26 : As explained above, we face increased costs this year but we are taking steps to increase revenue.

We anticipate a year end increase in funds of around £1k.

2026-27 : No overall changes expected

2027-28 : No overall changes expected

2028-29 : No overall changes expected

2029-30 : No overall changes expected

9 Conclusions

- Almost all available slots in the Family Room are booked, with just occasional Monday and Friday afternoons free, plus most Wednesday and Saturday mornings
- The library operation is running smoothly and finances are healthy into the future.
- We have an excellent team of volunteers with very low staff turnover.
- The fabric of the building is sound and well maintained, and we have no plans for any major changes

Phil Knight
Chairman, Anstey Community Library
April 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Anstey Community Library

No (if any)
1162159

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2024


To

Period end date
31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income	24,383	-	-	24,383	18,825
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	24,383	-	-	24,383	18,825
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	24,383	-	-	24,383	18,825
A3 Payments					
Expenditure	23,564	-	-	23,564	20,422
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	23,564	-	-	23,564	20,422
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	23,564	-	-	23,564	20,422
Net of receipts/(payments)	820	-	-	820	1,597
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	109,423	-	-	109,423	111,020
Cash funds this year end	110,242	-	-	110,242	109,423

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	20,088	-	-
	Savings Account	90,000	-	-
	Cash Balance Account	154	-	-
	Total cash funds	110,242	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		P J Knight	02-Apr-25	