

Anstey Community Library

Annual General Meeting, 25th April 2023

1 Summary

This has been our first year without the benefit of grants, but even so we managed to return a modest profit of £4.5K over the year. We are still on fixed-price energy tariffs so haven't as yet been affected by recent fuel price increases. The price of consumables has increased, but so far we have avoided having to increase prices to our customers.

Our regular public events, the Spring Garden Sale, Anstey Gala and Christmas Santa all went ahead successfully.

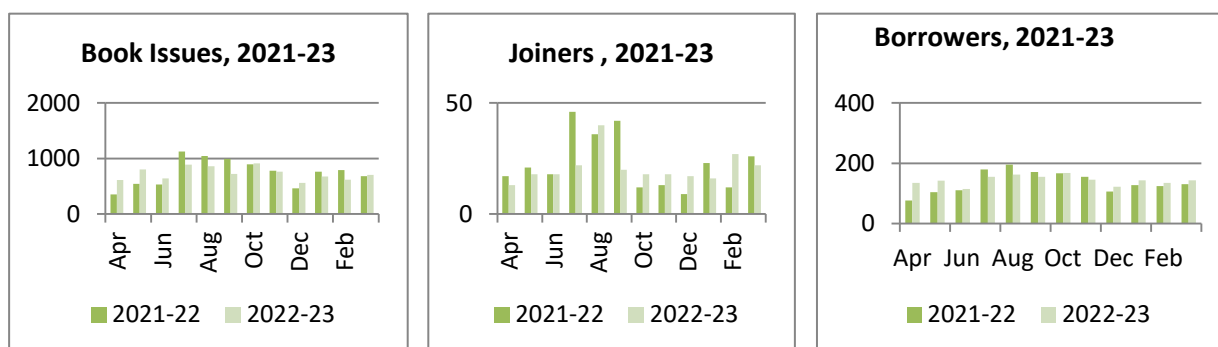
The weekly Wriggly Rhymers and the Wednesday afternoon tea and film show have continued with attendance at Wrigglies slightly increased, at the Film Club rather more so.

There has been no major maintenance or building work in the library.

Volunteer numbers have remained high and as ever we are grateful for their support, on which we are wholly dependent.

2 Library Performance

Since the library was closed for much of 2020-21 the performance figures for that year are not particularly useful and instead for comparison the charts below give the figures for the year before and the year after 2020-21. Overall it appears that in each of the three indicators the performance since the Covid shutdowns is comparable now to the year before Covid so we are nearly back to normal.



3 Staffing

3.1 Paid staff

We have no paid staff.

3.2 Volunteers

We have 35 registered volunteers.

There were 9 new volunteers over the year, just matching 9 who left.

3.3 Committee

The Committee comprises 6 members. At the start of the year these were :

Alan Prior Janet Witcomb Jenny Tomlinson Lynne Childerley Mary Hill

Phil Knight (Chair)

It was the turn of Janet Witcomb and Lynne Childerley to stand down for the 2023 Committee Election, and invitations to stand for election to the Committee were sent out to all volunteers in March this year. No new applications were received and consequently Janet and Lynne were returned unopposed and the Committee membership at the start of 2023-2024 is unchanged.

4 Community Activities

4.1 Community Groups

We have expanded the number of U3A groups who use our Family Room this year and we now have :

- Monday morning – Wriggly Rhymers
- Monday afternoon (fortnightly) – U3A Canasta
- Tuesday morning – Wellbeing Walking Group
- Wednesday morning – Young persons' therapy
- Wednesday afternoon – Film & Social Club
- Thursday morning – Ukulele learners' group
- Thursday afternoon – Anstey Young Wives
- Friday morning – U3A Board Games
- Friday afternoon (fortnightly) – Mah Jong

In addition Hive Counselling are available for consultation by appointment

4.2 Annual Events

These are

- Spring Garden Sale (May)
- Anstey Gala (September)
- Christmas Santa (December)

4.3 Summer Reading Challenge (SRC)

The theme for the 2022 challenge was Gadgeteers. Nationally 723,184 children took part with 6,008 participating in Leicestershire libraries :

	Starters	Finishers	% Finisher
Review Year	30	20	67%
Previous Year	70	38	54%

5 Finances

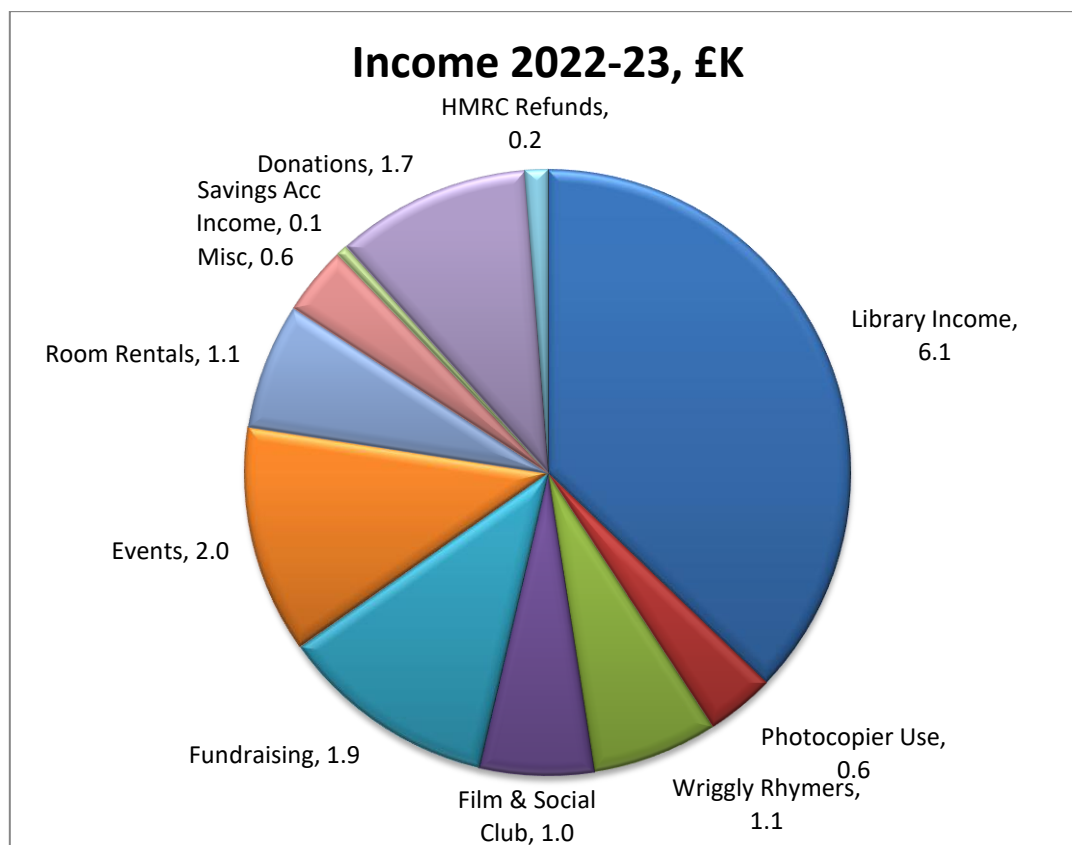
Total income for the year was £17.0K and expenditure £12.5K, giving a surplus of £4.5K.

At the year's end or reserves stand at £111.0K. Savings account interest rates have increased considerably over the year and we took the opportunity to transfer our savings from the Hampshire Trust Bank to the Loughborough Building Society, together with another £10k from our current account. We now have £90K in savings with the Loughborough.

5.1 Income Summary

We received no grants in the year 2022-23, but the Library Income, which includes library fees, shop sales, snacks and drinks, now contribute a third of our income. Wiggly Rhymers and the Film & Social Club have grown, and together with our 3 main events in the year have brought in a further quarter of the money raised. All in all we seem to have made the transition to self-sufficiency quite painlessly.

The main contributions to the 2022-23 income were as shown below.

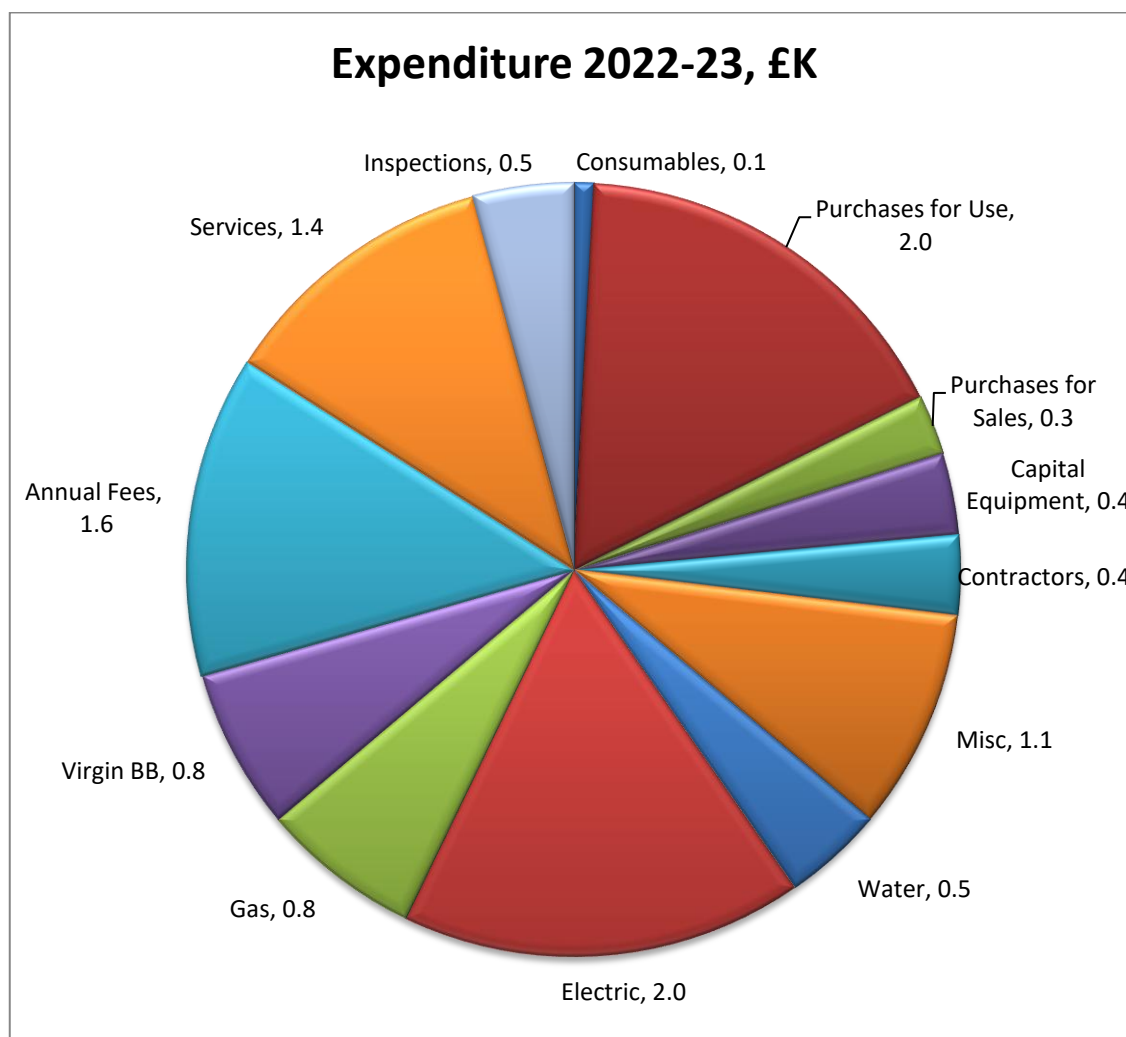


5.1.1 Notes on Income

Item	£K	Description
Library Income	6.1	Library charges, shop, snacks, etc
Photocopier Use	0.6	Photocopier charges
Wiggly Rhymers	1.1	Library-run weekly event
Film & Social Club	1.0	Library-run weekly event
Fundraising	1.9	Charnwood Lottery, savings interest
Events	2.0	Spring Garden Sale, Anstey Gala, Christmas Santa
Room Rentals	1.1	Hive Counselling, birthday parties
Misc	0.6	Miscellaneous small incomes
Savings Acc Income	0.1	Interest on savings
Donations	1.7	350 donations, other donations
HMRC Refunds	0.2	Tax refund on gift aided donations
	<u>17.0</u>	

5.2 Expenditure Summary

The main charges in 2021-22 were



5.2.1 Notes on Expenditure

Item	£K	Description
Consumables	0.1	Stationery
Purchases for Use	2.0	Hardware, tools equipment
Purchases for Sales	0.3	Calendars
Capital Equipment	0.4	Hive hub
Contractors	0.4	Boiler parts
Misc	1.1	Stall fees, petty cash
Water	0.5	Utility
Electric	2.0	Utility
Gas	0.8	Utility
Virgin BB	0.8	Utility
Annual Fees	1.6	Software maintenance fees, licences
Utilities	1.4	Waste, Initial, Keyholder, Alarms
Inspections	0.5	PAT Test, Boiler, Automatic Doors

5.3 Conclusions

The new groups have added considerably to our income, not just by the amounts they pay in rent but more through the drinks, snacks and shop sales that follow from their presence.

Our three annual events seem to have reached a plateau now and of the two library organised events Wrigglies is at a steady level while the Film and Social Club is still growing modestly.

Income from the Charnwood lottery is gradually falling off to below £1000 pa, mainly we feel because of the perceived lack of prizes.

On the expenditure side, we have worked to reduce our costs and continue to seek better deals for all our regular outgoings.

6 Works

There were no major works carried out during 2022-23.

The large vents in the boiler room have been bricked up, considerably reducing the heat loss from the building.

6.1.1 Building Inspections Schedule

Requirement	Regulatory Frequency	Date of Last Test	Date of Next Test	Supplier
Asbestos	Following change	15 Mar 21		Lucion
Boiler Service	Annually	23 Jun 22	Jun 23	Ashwell Maintenance
Gas Soundness	5 yearly	15 Jul 21	Jun 26	Ashwell Maintenance
Fire Alarm Testing	3 monthly	See log		Proudcastle
Emergency Lighting Testing	3 montly	See log		Proudcastle
Intruder Alarm Testing	6 montly	See log		Proudcastle
Fire Extinguishers	Annually	20 Mar 22	18 Apr 23	ISE
Fixed Electrical Safety	5 yearly	09 Nov 20	Nov 25	David Pearce
Portable Appliance Testing	Annually	26 Apr 22	May 23	Initial PAT
Water Temperature Monitoring	Monthly	See log		
Powered Doors	Annually	27 Jan 23	Dec 24	Automatic Access
Thermostatic Valves	n/a			
Lightning Conductors	n/a			
Passenger and Food Lifts	n/a			

7 2023-24 Plans

7.1 Budget

7.1.1 Income Forecasts

We are expecting income from all sources to remain at last year's levels.

7.1.2 Expenditure Forecasts

We start the year with reserves of £111K. Future income / expenditure levels are estimated as :

Year	Expected changes	Change £K	EOY £K
2023-24	Capital spend on Family Room heaters and carpet	-2	109
2024-25	No planned change, modest growth	+2	111
2025-26	Replacement PCs with Windows 11 / 12 * New energy contracts	-2 -2	107
2026-27	No planned change, modest growth	+2	109
2027-28	No planned change, modest growth	+2	111

* new PCs possibly funded from S106 grant, see below

7.1.3 Section 106 Funds

Payments are made to Section 106 (S106) funds by housing developers to the local communities as contributions to the additional costs they incur from residents moving in to the area. Beneficiaries include schools, medical centres and libraries. In our case we receive funds for things such as book purchases and library infrastructure.

We currently have several S106 payments coming to us over the next year or two. These are:

Purpose	Spend By	Amount
Provision and enhancement of library services	May 2024	£3,866.83
Provision of books, lending media and other equipment	Sep 2025	£11,488.16
Increase lending stock	Sep 2025	£1,390
		£16,744.99

These figures are subject to change and there is some limited possibility to negotiate on the specific purposes for which the money is used.

7.1.4 Summary

Given the planned work in the Family Room we expect to make a loss of £2K next year but generally we expect reserves to remain in the region of £110K for the foreseeable future.

Phil Knight
Chairman, Anstey Community Library
16th April 2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Anstey Community Library

No (if any)
1162159

Receipts and payments accounts

CC16a

For the period
from

Period start date
2022

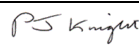
To

Period end date
2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Total Income	16,796	-	-	16,796	25,951
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total(Gross income for AR)	16,796	-	-	16,796	25,951
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,796	-	-	16,796	25,951
A3 Payments					
Total Expenditure	12,470	-	-	12,470	12,900
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	12,470	-	-	12,470	12,900
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,470	-	-	12,470	12,900
Net of receipts/(payments)	4,326	-	-	4,326	13,051
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	106,694	-	-	106,694	93,643
Cash funds this year end	111,020	-	-	111,020	106,694

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC bank current a/c	20,943	-	-
	Loughborough Building Soc Savings	90,000	-	-
	Cash	77	-	-
	Total cash funds	111,020	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		P J Knight	12-Apr-23	