



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## Trustees' Annual Report for the period

From 02/01/2024 Period start date To 01/01/2025 Period end date

Charity name: Ohana

Charity registration number: 1162152

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The charity's purpose, as outlined in its governing document, is to offer relief to individuals with disabilities or special educational needs, as well as their families and caregivers. Ohana aims to benefit the public by providing inclusive support activities focused on enhancing communication and social skills, creating volunteer opportunities, offering respite care, and promoting greater awareness and understanding of the support needs of those with disabilities and special educational needs.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The charity's main activities, carried out for public benefit, include running a support group and hosting bi-weekly play sessions for families with special needs. It also provides communication and social networking opportunities for these families, along with volunteering and training opportunities. The charity offers respite care and works closely with local authorities and schools to develop inclusive activities. Additionally, it provides opportunities for the wider public to learn new skills.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Each Trustee has taken the time to refresh their knowledge and update their skills using the guidance provided at: <a href="https://beingacharitytrustee.campaign.gov.uk">https://beingacharitytrustee.campaign.gov.uk</a>.</b>  <b>We also enjoyed the quiz at the end and made good use of the valuable resources available to ensure Ohana's governance remains compliant with current regulations.</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not applicable</b>
Policy on social investment including program related investment	Para 1.38	<b>Not Applicable</b>
Contribution made by volunteers	Para 1.38	<b>Not applicable</b>
Other		<b>Not applicable</b>

**Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>We have continued to maintain our Facebook page, providing a platform for parents to connect, seek advice, and share guidance. Through Lottery funding, the charity has built strong foundations, recruited and trained staff, and relaunched vital services that provide safe, creative play opportunities for children and supportive networks for parents and carers. Families now benefit from accessible drop-in sessions, structured activities, and community events that reduce isolation and strengthen wellbeing. By investing in staff development, digital skills, and partnerships with local groups, the charity has not only improved the lives of its direct beneficiaries but also fostered stronger community connections and laid the groundwork for future growth, including new initiatives for teens and sensory support.</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>Despite early staffing challenges, the charity has laid strong foundations, relaunched vital services, and begun to expand its reach. Its work has already improved the wellbeing of children and families while strengthening community ties and building capacity for future growth.</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Through Lottery funding, the charity has built strong foundations, recruited and trained staff, and relaunched vital services that provide safe, creative play opportunities for children and supportive networks for parents and</b>

		carers. Families now benefit from accessible drop-in sessions, structured activities, and community events that reduce isolation and strengthen wellbeing. By investing in staff development, digital skills, and partnerships with local groups, the charity has not only improved the lives of its direct beneficiaries but also fostered stronger community connections and laid the groundwork for future growth, including new initiatives for teens and sensory support.
Investment performance against objectives	Para 1.41	With Lottery funding, our charity has relaunched vital play and support services, created safe and creative opportunities for children, built supportive networks for parents, and strengthened community connections while laying the groundwork for future growth
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity started the year with £9,368.24 and received 3 lottery payments, which helped to cover recruitment, training, salary and premises costs. The restricted funds of £882 for the swimming program were unspent. The reserves fund was reduced to £667.57 after bank charges. The lottery grant funds balance to be carried forward into next year was £8,447.34, which will cover staffing and other planned expenses.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Ohana's goal is to maintain a reserve fund equivalent to 12 months of operating expenses, which is currently estimated at £667.
Amount of reserves held	Para 1.22	<b>£882.00</b>
Reasons for holding zero reserves	Para 1.22	<b>None</b>
Details of fund materially in deficit	Para 1.24	<b>None</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Lottery funding, donations and play club fees</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>Not applicable</b>
A description of the principal risks facing the charity	Para 1.46	<b>The primary risk this year was ensuring the charity remained operational, retaining employed staff and re-launching the Play Club. We successfully managed to employ staff, open Play Club and Parent Carer group, plus keep the Facebook support group active. We have reviewed and aligned the charity's policies and procedures to be within Charity Commission guidelines.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitution revised 17.4.23</b>
How is the charity constituted? ( <a href="#">e.g unincorporated association</a> , CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Minimum 3 trustees to make a decision.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Behaviour code for adults working with children	Mar 24
		Equality, diversity and inclusion	Mar 24
		Privacy notice for recruitment of staff and volunteers	Mar 24
		Support and supervision policy	Mar 24
		Fire Policy	Dec 24
		Safeguarding of children, young people and vulnerable adults	Mar 24
		Photography and filming statement	Mar 24
		Safeguarding Policy Implementing Checklist	Mar 24
		Safeguarding Concern, Incident Report	Sep 24
		Volunteering policy	Mar 24
		Volunteer Expenses policy	Mar 24
		What to do when things go wrong	Mar 24
		Volunteer Expenses Form	Mar 24
		Volunteer Application Form	Oct 24

The charity's organisational structure and any wider network with which the charity works	Para 1.51	<table><tr><th>Joined</th><th>Position</th><th>Title</th><th>Name</th><th>Surname</th></tr><tr><td>2/3/23</td><td>Secretary</td><td>Mrs</td><td>Helen</td><td>Dickinson</td></tr><tr><td>1/1/22</td><td>Treasurer</td><td>Mrs</td><td>Maryjane</td><td>Olivier</td></tr><tr><td>1/1/13</td><td>Chairperson</td><td>Mr</td><td>Martin</td><td>Smith</td></tr></table>	Joined	Position	Title	Name	Surname	2/3/23	Secretary	Mrs	Helen	Dickinson	1/1/22	Treasurer	Mrs	Maryjane	Olivier	1/1/13	Chairperson	Mr	Martin	Smith
Joined	Position	Title	Name	Surname																		
2/3/23	Secretary	Mrs	Helen	Dickinson																		
1/1/22	Treasurer	Mrs	Maryjane	Olivier																		
1/1/13	Chairperson	Mr	Martin	Smith																		
Relationship with any related parties	Para 1.51	<b>Advice received from Community First Yorkshire</b>																				
Other																						

## Reference and Administrative details

Charity name	<b>Ohana</b>
Other name the charity uses	
Registered charity number	<b>1162152</b>
Charity's principal address	<b>Flat 2, 46 North Road, Ripon, HG4 1JR</b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin Smith	Chairperson		
2	Maryjane Olivier	Treasurer		
3	Helen Dickinson	Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

Names and addresses of advisers (Optional information)

Type of advise	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure


Reason for non-disclosure of key personnel details

## Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Maryjane Olivier
Position(eg Secretary, Chair, etc	Treasurer
Date	30/10/25

**Income & Expenditure at 31st December 2024****Actual****INCOME**

Donations	-
Play Club Receipts	-
Swimming	-
Equipment Hire/Sale	-
National Lottery Grants	16,634.50
Interest on account	13.58

<b>Total Income</b>	<b>16,648.08</b>
---------------------	------------------

**EXPENDITURE**

Staffing cost	12,103.97
Premises costs	514.70
Running costs	2,773.73
Swim Expenses	-
Insurance	627.01

<b>Total Expenditure</b>	<b>16,019.41</b>
--------------------------	------------------

Opening bank balance	9,368.24
Income	16,648.08
Expenditure	16,019.41
<b>Bank Balance as at 31/12/24</b>	<b>9,996.91</b>

<b><u>Correct balance for Year end 31/12/24</u></b>	<b><u>9,996.91</u></b>
---	------------------------

Reserves for future expenditure	667.57
Restricted funds for Swimming	882.00
The National Lottery Grant Balance	8,447.34
	<u>9,996.91</u>