

## **St Augustine's Church, Tooting - Annual Report for 2020**

### **Aims and purposes**

St Augustine's PCC has the responsibility of co-operating with the incumbent in promoting the whole mission of the church in the parish, as well as caring for its congregation, buildings and finances.

The Parochial Church Council (PCC) is registered with the Charity Commission as Charity No 1162143 and has prepared its accounts in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102.

### **Objectives**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our church community at St Augustine's. The PCC maintains an overview of worship throughout the parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the PCC have considered the Commission's guidance on public benefit and, in particular the specific guidance for charities on the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through worship and prayer, pastoral care and mission and community involvement. As part of this work it is important to maintain the fabric of our buildings.

### **Achievements**

The church is keen to offer a range of services over the course of the year that the community find both beneficial and spiritually fulfilling. For example, Lent provides a quiet, intimate and reflective environment for worship; opportunities are provided for people to engage in more informal worship at Communion on the second Sunday of each month; prayer for healing is offered during Parish Eucharist on the last Sunday of each month and at the Communion service each Thursday morning.

The church has welcomed groups from local schools during the year and has contributed to the annual Tooting Peace Ceremony and Community Awards evening organised by the Balham and Tooting Community Association.

The parish has a strong commitment to serve the African-Caribbean community. A highlight of each year is the Emancipation Day service and lunch early in August. The parish also acts as host to the West Indian Families and Friends Association and to Foundation UK for their annual services.

All are welcome to attend our regular services. There were 77 members on the church electoral roll at the 2020 APCM of whom 13 were resident in the parish and 64 non-resident.

There is a calendar of well supported social and community events normally including an annual Fun Day arranged jointly with Gatton Primary School (a Muslim school) and Balham and Tooting Community Association. In July 2019 this was attended by about 3,000 people, but it was not possible to hold this again until 2022.

The Broadwater Bulletin, our parish magazine, which is produced monthly and distributed free of charge, keeps parishioners informed of matters affecting the church and a parish website at [www.augustinetooting.co.uk](http://www.augustinetooting.co.uk) gives full details of all our activities.

### **Financial Review**

In 2020 the General Fund reflecting Church and Hall activities showed a deficit for the year of £18,576 (2019: Church Surplus £10,967 and Hall Surplus £19,076). Planned giving was £18,048 before Gift Aid compared with £21,320 in the previous year. Income from letting the church to the Seventh Day Adventist Church and Gloryland Ministries reduced to £6,318 (2019: £22,176). Hall letting income reduced from £39,576 in 2019 to £25,230. Car Park income reduced to £1,410 (2019: £4,335). The main reason for all these reductions was the effect of the pandemic.

Following the sale in 2015 of a freehold interest in St Augustine's House, an adjacent property in which a long leasehold interest had been sold thirty years or more previously, the PCC invested the sale proceeds of £250,000 in equities and properties through Collective Investment funds as detailed in note 5b to the accounts. These investments generated income of £10,979 during the year and reduced in value by £19,710 to £273,726.

The PCC increased their contribution to the diocesan Parish Support Fund from £40,300 in 2019 to £42,000. This largely provides for the stipends and housing of Southwark stipendiary clergy.

Overall funds stood at £434,305 at the end of the year, down from £472,591 the previous year.

### **Impact of Coronavirus pandemic**

As shown in the Financial Review, the income of the PCC for 2020 from the letting of the Church and the Hall has reduced significantly as the buildings could not be used for some months as a result of the Coronavirus pandemic. The donations from the congregation have also reduced to some extent. However, the PCC has substantial reserves and this reduction in income will not affect the future activities of the PCC.

### **Reserves policy**

It is the PCC policy to maintain a balance in unrestricted funds which equates to at least twelve months unrestricted payments, roughly equivalent to £50,000 to cover calls on funds which may arise from time to time. Designated and Restricted funds are held as outlined in Notes 8 and 9 to the Accounts. Reserves are invested in collective investments funds or interest bearing accounts with CAF Bank and National Savings.

### **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All members of the congregation are encouraged to register on the Electoral Roll and stand for PCC. The PCC is responsible for making decisions on all matters of general concern and importance to the parish including deciding how the funds of the PCC are to be spent. The full PCC met 7 times during the year.

### **Trustees' statement of responsibility in relation to the accounts.**

The Charities Act 2011 requires the trustees to ensure that accounting records are kept in respect of the Charity which are sufficient to show and explain all the Charity's transactions, and which are such as to:

- a) disclose at any time, with reasonable accuracy, the financial position at the that time
- b) enable the Trustees to prepare in respect of each financial year of the Charity a statement of accounts complying with the requirements as prescribed by regulations made by the Secretary of State.

### **Administrative information**

Members of the PCC are either ex-officio or elected by the annual parochial church meeting (APCM) or co-opted by the elected members in accordance with the Church Representation Rules. During the year 2020 and to date the following served on the PCC:-

<b>Incumbent:</b>	The Rev'd Dr Andrew Davey (until 1 March 2021) The Rev'd Angela Rayner (from 27 April 2022)	
<b>Other clergy:</b>	The Rev'd Sarah Jackson (until 20 March 2020 )	
<b>Churchwardens:</b>	Mr Rupert Payne Mr Russell Yates	
<b>Representatives on the Deanery Synod:</b>	Mrs Ethel Addo Mrs Anne McGregor (Treasurer) Ms Jackie Obodai	
<b>Ex- officio as a Reader</b>	Mrs Myra Nichols (resigned 30 September 2020)	
<b>Elected members:</b>	Mrs Bernice Baird-Dundas Mrs Yvonne Clarke Ms Claudette Dey Miss Helen Duxbury Miss Kathy Gittens	Mr Horatio Obodai (until 25 April 2021) Ms Doris Pappoe Mrs Theresa Payne Ms Rachel Phillips Mrs Idene Waithe (Secretary)

The Rev'd Angela Rayner, on behalf of the PCC.

Date: 16 October 2022





**ST AUGUSTINE'S CHURCH, TOOTING  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2020**

**1 ACCOUNTING POLICIES**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are as follows:

**Basis of financial statements**

These accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland' (FRS 102) and the Charities SORP 2015 (SORP 2015) as amended by Updated Bulletin 1.

The PCC is a public benefit entity with the meaning of FRS102. The accounts have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

**Preparation of the accounts on a going concern basis**

During the year the church reported a deficit of £18,576 (2018 net income of £29,681) due to restrictions imposed because of Covid-19. Budget for 2021 was to reduce the deficit as restrictions were eased, The PCC had reserves totalling £434,305 at 31 December 2020. The members of the PCC are not aware of any circumstances which might affect the going concern status of the church in the foreseeable future.

For this reason, the members of the PCC are of the opinion that the church can be considered a going concern for the foreseeable future, this being a period of at least 12 months from the date of approval of the balance sheet.

**Funds**

*Unrestricted funds* are funds set aside by the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

*Designated funds* are general funds set aside for a particular purpose by the PCC. They are also unrestricted.

*Restricted funds* represent (a) income from bequests which may be expended only on those restricted objects provided in the terms of the bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund.

**Income and endowments**

All income is recognised in the Statement of Financial Activities once the PCC has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

*Donations and capital sources*

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under gift aid is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due can be measured reliably and its ultimate receipt by the PCC is considered probable.

*Other ordinary income*

Rental income from the letting of church premises and other buildings is recognised when the rental is due, subject to a provision for possible non-recovery.

**ST AUGUSTINE'S CHURCH, TOOTING**  
**NOTES TO THE ACCOUNTS (cont'd)**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**1 ACCOUNTING POLICIES (cont'd)**

**Income and endowments (cont'd)**

*Income from investments*

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

**Expenditure**

Liabilities are recognised in the Statement of Financial Activities as expenditure as soon as there is a legal or constructive obligation committing the PCC to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

*Governance costs* include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

*Grants payable*

Grants and donations are accounted for by the PCC once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

*Activities directly relating to the work of the church*

The diocesan share is accounted for when paid. Any parish share unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

*Irrecoverable VAT*

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

**Fixed assets**

*Consecrated property and movable church furnishings.*

Consecrated and beneficed property is not included in the accounts in accordance with s.10 (2) (a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are accounted as inalienable property. They are listed in the church's inventory which can be inspected (at any reasonable time). For inalienable property acquired prior to 1 January 2008 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 2008 have been capitalised and depreciated in the accounts over their current anticipated useful economic life (initially over 10 years) on a straight line basis.

All expenditure incurred during the year on consecrated or beneficed buildings, individual items under £1,000 or on the repair of moveable church furnishings acquired before 1 January 2008 is written off.

*Other fixtures, fittings and equipment*

Equipment used within the church premises is depreciated on a straight-line basis over 4 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

*Hall building improvements, fixtures and fittings*

New major capital items are depreciated on a straight line basis over 10 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

*Investments*

Investments are valued at market value at 31 December.

**ST AUGUSTINE'S CHURCH, TOOTING**  
**NOTES TO THE ACCOUNTS (cont'd)**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

**1 ACCOUNTING POLICIES (cont'd)**

***Current assets***

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

***Financial instruments***

The church only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.



## INDEPENDENT EXAMINER'S REPORT

Independent examiner's report to The Parochial Church Council of The Ecclesiastical Parish of St Augustine, Tooting (Charity no 1162143) on the financial statements of the charity for the year ended 31 December 2020, which comprise the statement of Financial Activities, the Balance Sheet and the related notes 1-15.

### Responsibilities and basis of report

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ('the Act'). The Charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the Charities Act, follow the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act, and state whether particular matters have come to my attention.

### Independent examiner's statement

Where the charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination by being a registered member of the Chartered Association of Certified Accountants which is one of the listed bodies.

I have completed my examination. I confirm that:

- (1) In connection with my examination, no material matters have come to my attention which give me cause to believe that, in any material respect:
  - the accounting records were not kept in accordance with section 130 of the Charities Act; or
  - the accounts did not accord with the accounting records; or
  - the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Report) Regulation 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
- (2) I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Chaweevan Williams FCCA**  
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Date: 17<sup>th</sup> October 2022