



ANNUAL REPORT 2020

CHARITY NUMBER: 1162127

Upper Parliament Street, Liverpool



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1. Objects & Activities

1.1 Purpose Statement

1. Values

St James has established the following values.

Love ❤️

Love God – Our central focus is meeting together to worship and glorify God

Live 🙋

Live as community – Create strong supportive networks. Provide friendship, family and home to people from many backgrounds and nations

Grow 🌱

Grow more like Jesus – Know more about him, become more like him

Serve ✚

Serve our communities – Work to make a real difference in Liverpool and beyond, especially for the poor

Build 🏗️

Build God's Kingdom – Locally, nationally, and globally for those yet to know Jesus. Train, equip, send and resource



2. Missional Priorities

As the church has grown it has developed the following priorities:

1. Church Planting: a culture of growing and multiplying out. We have a vision to multiply the good and give it away generously. This includes new expressions of churches and will be costly. We have already planted a new 10.30 service (Sep 2017), STJ minis (baby and toddler congregation-Jan 2019), student congregation (Sep 2019) and are planning a church plant.
2. Depth in discipleship: we aim to be something much bigger than just Sunday Church. We are an attractional Church, but discipleship is front and centre. This means we make spiritual growth a priority, we do life together and make sure a mid-week group is available for all demographics. We run Alpha and use it as a tool for missional growth and leadership development.
3. Students: we have been asked by the diocese to be missionally intentional with students, and we have a growing group of about 60 students who regularly attend Church. We have a term time mid-week student group, Mammoth Mondays, comprising of worship, a cooked meal followed by study and ministry in the marquee. We have a new student congregation which launched Sep 2019 and work closely with the Anglican Student Chaplaincy team.
4. 20-40s: part of our missional intentionality. This is a growing area committed to deeper discipleship through mid-week groups and socials. The socials are an important and central part of this ministry.
5. Families: are a big part of STJ. All age worship is an important and a valued part of our Sunday worship. In Jan 2019 we launched a baby and toddler congregation and in May 2019 (start July) we appointed a families' worker with a focus on missional outreach. Within our families we are

developing a culture of invitation and discipleship. We also hold multiple family events (social and missional) and services throughout the year.

6. Developing leaders: both within the secular world and ordained ministry. Many members have started training for full time ordained ministry. We run a Leadership Development Course and have regular sermon series on enabling and equipping leaders. Our midweek groups also encourage members to be leaders in their work environment. Since 2012 we have run an internship programme, which has included student and worship interns.
7. Generosity: we give an increasing amount of our income away. This includes money to local charities, larger national charities, and missionaries, as well as to our church plants. We aim to invest heavily in everyone who comes to St James, to grow their relationships with Christ, to help them nurture their gifts, and then encourage them to take those gifts to wherever God is calling them. We also encourage members to get involved in ministries run by other churches, and local community organisations and try to resource local churches in Toxteth whenever possible. This is costly for St James but is about building God's Kingdom everywhere.
8. Justice: a key concern of STJ is to ensure that the faith of the congregation is grounded in the realities of – and the need as Christians to speak and act against – social injustice. We partner with the JustLove student charity and have strong links with several local and national charitable groups.
9. Welcome: we prioritise a culture of welcome and hospitality both on a Sunday and throughout the week. Food and hospitality are central to this ministry.
10. LNG: alongside the above, our collaboration within the diocese Liverpool Next Generation (LNG) project is a vital mission priority, focusing some of our activities for people 11-30 years old.

1.2 Congregations

We meet every week to build community and worship God. We meet across 4 congregations Sunday; 10.30am and 4pm and Wednesday (Brewery), and Thursday (STJMinis).

Across all our congregations our worship is lively, and spirit filled. We put a high value on the Word of God and take seriously the need to apply the Word to our contemporary situation and the needs around us. The different congregations have different focuses, and their talks and sermons reflect this.

Since March 2020, each service has run on Zoom as we continue to meet to worship and hear the word of God. The Sunday services were also live streamed on Facebook and YouTube for a wider missional reach.

Church Online

As the pandemic swept all over the world, the church building closed and everything went online. Each week a team would put together a video of worship, prayers, bible readings and our weekly sermon. These services went online on YouTube and then later live on Facebook.

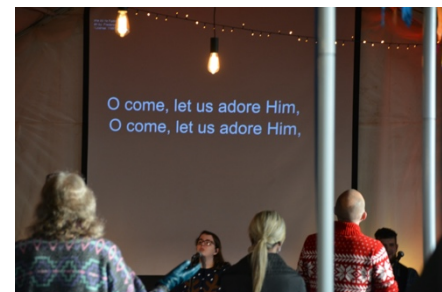
We began to meet on Zoom each Sunday to chat, pray and connect more in breakout rooms. While this is often clunky and inadequate compared to what we are used to, we are so thankful for all of God's faithfulness and his provision through technology. In August, we returned to the building whilst continuing Zoom. When later local restrictions increased in Liverpool, we again made the difficult decision to close the building.

Like most churches around the country, StJ found itself in the middle of a digital revolution and while we would never have wished this had happened, we can at least look back and thank God for the presence he has given us online and for the amazing steps we managed to take in maintaining online services.

1. Sunday

Our Sunday services are informal and relaxed, an opportunity to meet to worship, be challenged and engage with God. We have two separate congregations that meet on a Sunday, 10.30am and 4pm. Our 10.30am service was started in Autumn 2017.

10.30am includes 3 children's groups, creche, infants and juniors. Usual Sunday attendance is 65. 4pm includes the same 3 groups with the addition of a senior's group. Usual Sunday attendance is 85. Therefore, our usual Sunday attendance across the whole day is 150. This works out at a usual attendance across the day of 28 children, 45 students and 77 adults.



2. Wednesday

The Brewery, like all ministry areas has seen significant challenges come its way during the pandemic. With a bar atmosphere being the biggest draw for people wishing to explore faith in a relaxed environment, we have had to think creatively as to how to continue this online. Our awesome Brewery faithful and amazing freshers have pulled out all the stops to not only keep the Brewery afloat, but to help it thrive in the current circumstances.

This year students have taken up the call to invite their friends and peers along with amazing courage and faith; with approximately 10 new students (all at different stages of their faith journey) having at least tried the Brewery whilst it has been online. Of these students, about 5 have committed to the community for the foreseeable future. We have run socials, student testimony nights, and are currently answering some of the big questions of life (e.g., suffering, forgiveness, satisfaction etc.).

When students arrive, we go straight into smaller breakout rooms to encourage a more 'pub-like' feel and then play a larger group game. There is a short talk/testimony followed by going back into the same rooms for more chat, either light-hearted or related to the topic in question.

The Brewery is proving to be an excellent space for those who are interested in faith, but do not feel ready for something as intentional as alpha (although alpha is fab!). We hope and pray that the Brewery continues to break down assumptions about Christianity, and that people will choose to follow Jesus. Keep an eye on for our mascot, Brew Jackman on our Instagram @thebreweryliverpool!

3. Thursday

Throughout lockdown minis has continued to meet online. As you can imagine this has been challenging as our key focus is with preschool children and their carers, with zoom delay Psalm 100's 'joyful noise' has never been so true. Some carers have found that the online environment does not work for their little ones, however, we had parents join us who were isolating abroad, we had families who had returned to work

join back and had older siblings join whilst they were off school. Contact has been kept with those who have not been able to join online.

In September we also invited Rachel Harley to become the new congregation lead. She has already developed the ministry to include her love of dance and is excited to be able to be back in person.

1.3 STJ Activities

1. Student Ministry

St James has always had a strong missional focus towards students. We have a range of students coming from the University of Liverpool, Liverpool John Moores University, Hope University, Liverpool Institute for Performing Arts (LIPA) and Edge Hill University. Every year some students graduate and move on, and every year we reach out to new students across the city. Although it is hard to see students leave it is a privilege to be involved in so many young people's lives and a great lesson to StJ about investing in the wider Kingdom.

The second part of the academic year 2019/20 was a time like no other. With the pandemic hitting in March 2020, all students left Liverpool by Easter and all their work was now online. We continued to look after the students via Zoom and phone calls and we said goodbye to a number of final year students who sadly missed out on a graduation ceremony. In the summer of 2020 we also said goodbye to our Chaplain Assistant and Student Pastor, Andrew Bailey, who is now studying towards ordination in Bristol. Hannah and John continued in their roles whilst we appointed some new chaplaincy assistants (see Student Chaplaincy)

September looked very different from usual with all Fresher events online. We welcomed new Freshers to StJ and many have made us their home church in Liverpool without actually entering the building! The Brewery has continued to meet online and welcomed new students. We continue to be supported by an amazing group of Student Leaders and a wonderful group of Student Mentors who help look after our students. Even during lockdown students have volunteered for different ministries at StJ like Youth, Minis and Love Your Neighbour.

2. Families Ministry

In 2018, we responded to God's call us to expand the Churches vision to include families. We have delivered a couple of family film mornings which expresses our live value creating community and a fun environment for families to come together and make friendships. In February half term one of the mum's and our family's worker ran a drama workshop. The afternoon consisted of eating lunch together and entering into an hour's programme of drama games, improv and activities for children of all ages delivered by one of our mums at Church. We saw three families from the community come along and we took their details to keep them informed with future family events.

Within the pandemic we knew that connection was so important for families, so we created a family WhatsApp group for families to share photos, messages, memes and just generally maintain community in a digital way. With community at the heart, we created connect points within the week running dance, craft, prayer, and exercise sessions on Wednesday afternoons over Zoom. Other events we offered took a different shape this year using social media platforms to deliver an Easter Saturday event, Light party, Treasure hunt in Sefton park and family walks in local parks in groups of six.



Families Connect multiplied into three groups based on the ages of the children those families had. When the pandemic started, we increased the frequency of our Families Connect groups meeting from fortnightly to weekly. One week they would meet in their individual groups with the focus of fun, story, prayer, and support. On the alternate week they met as all the groups together with the focus of connecting and seeing one another, having fun playing games, sharing any updates, and praying for one another. To create further support for parents one of our mums started a weekly morning prayer group running on Friday mornings over Zoom for parents to share, feel supported and pray for one another. One of our family connect groups has continued to meet throughout the whole year and have had a new family join.

Recently another family with two young people has joined Church and have been part of Sunday Zoom calls and Youth Connect running on a Thursday evening. A family who has attended our larger family events two boys are coming along to our Sunday Zoom calls. We are blessed with all God has done in these restrictions and challenges this year has brought and are encouraged to think and dream about the things God is going to build upon and start in 2021.

3. Connect Groups

In 2020 our Connect Groups continued to grow from strength to strength after relaunching in its new format. Six groups soon became eight due to the success of Online Alpha and the multiplication of established groups.

Growing the discipleship of the groups was an important goal for 2020. Ed provided materials written in house at StJ, most groups participated in the prayer course with prayer being a big focus for the year and each group participated in Tiria Barnes' Anti-Racism course as they continued to learn and battle with injustice in our world.

Groups had to change the way they were run due to the Covid-19 pandemic and all groups went online over Zoom. Most groups went from twice a month to once a week during the pandemic. Not being able to meet in person was not going to stop us.

In September Matt took over the running of Connect Groups from Ed. As of the beginning of 2021 we have three new groups looking to start and develop after the success of another amazing online alpha run by Janet and Glen and more multiplication within established groups.

4. Mammoth Monday

Mammoth Monday is a collective name for the different events that happened on a Monday within Church. It enables St James to increase the hospitality towards new members, students and those new or investigating Christianity. The evening begins with a hot meal at 7pm, followed by worship. Groups went online from March 2020, but we can't wait to be meeting and eating together at Mammoth Monday in 2021. 3 groups meet on Mondays: Alpha, Growing Disciples and Students Connect. The different groups are detailed below:

5. Students Connect

The aim of the Student Connect is to be accessible and fun for students, offering community and discipleship. This is our main student gathering which meets on a Monday evening and is open to both undergraduate and postgraduate students.

The evening usually consists of eating a tasty hot home-cooked meal prepared by members of the congregation, worship, games, Bible teaching led by staff, students, and other church members, discussion in smaller groups and prayer. This happened for the first three months of 2020 and then due to the pandemic Student Connect continued weekly on Zoom. Attendance was generally still good, in fact, instead of finishing in May like previous years, we continued until mid-August. This showed us that there was a real need for summer community, and it was wonderful to see twenty or so students dialling in every Monday from all over the country. This is something we will consider doing again next year.

During 2020 we looked at 2 Corinthians, Jesus' Miracles and the Book of Acts at Student Connect interspersed with socials like Zoom quizzes and a Christmas party. We used the BreakOut Rooms facility on Zoom for small group discussions that worked well.

2020 was a challenging year for everyone and it no doubt affected students both in terms of their academic work, social life and mental health. We thank God that many students chose to engage with StJ online and stay part of the church family here in Liverpool and we also thank God for the many opportunities we had to support and encourage students who we wouldn't have usually been able to if it wasn't for the pandemic.

6. Alpha Course

At St James we are keen to offer an open and relaxed environment where, without pressure, people can think through the claims of Jesus. One way in which we did this during 2020 was running three Alpha courses. We started a course in early 2020, in the building but due to the pandemic we moved this online. After that, we hosted two more online alpha courses with an average of 20 people attending every week.

The course featured a game, a video, discussion breakout rooms and a response song. Online Alpha gave a fantastic opportunity for people to encounter God, discover Jesus and be filled with the Holy Spirit. It was hugely encouraging to see how God worked through the course (despite being on zoom!) and we have seen a number of people connect with St James and begin following Jesus as a result. A new connect group has formed out of our Autumn online Alpha and we are looking to host more Online Alphas in 2021.

7. Growing Disciples

For members who have recently joined St James we run 'Growing Disciples'.

During the course they look at the history and structure of STJ, and the vision and values (especially SERVE and BUILD). After the course finishes, the group members either join with an existing midweek group or start a new group.

Due to the pandemic, we have not held a 'Growing Disciples' Course in 2020 but hope to run one in 2021.

8. Families Connect

Various groups and activities have always happened for families taking lots of different shapes and forms over the years. These include groups for children on a Sunday, organised Saturday gatherings (family time), family events, Minis and a midweek group specifically designed to fit around family life.

During lockdown, Families Connect multiplied into three groups based on the ages of the children of those families and met weekly throughout the pandemic with the focus of fun, story, prayer, and support. To create further support for parents one of our mums started a weekly morning prayer group running on Friday mornings over Zoom for parents to share, feel supported and pray for one another. One of our family connect groups has continued to meet throughout the whole year and have had a new family join. We have also had new families join on a Sunday.

9. STJ Minis

In January 2019 St James in the City launched a baby and toddler group. In April 2019, a congregation was also launched. The congregation follows on after the group where children and their careers are invited to stay behind for a very informal service alongside lunch.

The two elements are part of one ministry. The idea is to build a loving supportive community within the toddler group where someone of any faith or none would feel very comfortable. They are then invited to stay behind for the very child friendly service. STJ minis has been well attended and appreciated by the families that we have come into contact with.

Throughout lockdown this ministry has continued online (see page 5)

10. Liverpool Next Generation

The Liverpool Diocesan growth strategy, 'asking God for a bigger church to make a bigger difference', applies to all age groups, with our current strength being with older age groups and primary aged children. A distinct and urgent need was recognised to increase our capacity and ability to address the missing generation of 11-29 year olds, as challenged through our Diocesan Peer Review. In September 2020, LNG launched to provide outstanding, focused youth and student ministry that means young people enter the workplace and social space with an everyday faith that is confident in the gospel, filled with the Spirit and with a grasp on their God-given purpose. LNG creates opportunities for young leaders to develop in the church context.

St James took a significant lead on the project and in September 2020, Missional Chaplains for schools and universities were employed as part of the Missing Generation Programme to share the gospel across 3 schools and 2 universities. They have been creating relationships with other churches and encouraging young leaders to grow and develop in their faith.

11. School Chaplaincy

The Liverpool Next Generation was launched in September 2020 where 3 school missional chaplains were employed to reach the missing generation particularly across 3 schools in Liverpool. They have done multiple face to face assemblies and learning for life (PSHE) lessons at St Margaret's, a lunchtime club at Archbishop Blanch, consisting of 17 regular attendees and produced daily video content which has been watched by every pupil at St Hilda's which equates to a whopping 40,000 views. They finished 2020 well despite the circumstances, with 6 in person, back-to-back Carol Services!



They are so grateful for the opportunities God has given them this year, particularly through a pandemic. This work will be the foundation for them to build on as they look to encourage young people in the city-wide church community so they can grow more. The schools have been so welcoming with the team and great relationships have been built already, they look forward to building more.

12. University Chaplaincy



As part of the LNG programme, Lois, Henry and Glen were employed as Chaplain Assistants at StJ, Lily at St Brides, James at St Barnabus, Penny Lane and Janet as an administrator to reach students across University of Liverpool and Liverpool John Moores University. The team has worked hard to connect with as many students as possible including delivering welcome bags and food parcels, upping our presence on social media, organising socially distanced walks and helping with online Alpha. Overall, in the Autumn Term of 2020 they have connected with nearly 900 students despite never physically entering the universities.

We have learnt many valuable lessons during 2020 and Student Ministry will probably look quite different in the future, reaching more students due to improved social media and the ability to reach students who aren't in Liverpool.

13. Youth Work

St James holds a fortnightly youth group, Youth Connect. This is a place for secondary school children to hang out and enjoy being around other Christians. There is a lot of junk food, computer games and fun. We also have a short talk and discussion each session. Our parents and carers love that their young people to have a space to build positive relationships with other people their own age, as well as with their leaders. It is valued by our families whose young people attend.

During 2020 the majority of youth group was held online. From March-July we also Increased It to weekly to offer the young people a constant connection with church. Online youth group obviously had its

challenges (we quickly run out of ideas for original online games), but the youth continued to join, and we are so thankful that youth group could continue in some form over lockdown.

14. Burn

In September 2019 we launched a monthly service for 14–18-year-olds in the deanery and wider Liverpool area meeting in St James in the City on the last Sunday of the month. Our vision to inspire young people with an awareness that faith in Jesus is for them and will completely change the trajectory of their lives has remained the same since the pandemic but the way we have delivered that has changed shape. We took Burn online moving Burn to our StJ youth Instagram account, posting individual Instagram TVs of worship, game, talk and prayer. We have also experimented with putting Burn onto our Church YouTube channel. We have since moved to looking at the elements of Burn—worship, fun, games, talk and prayer and have taken an element of Burn and have posted those on the last Sunday of the month. It has been great to involve our student volunteers leading these elements.

When restrictions lift, we still plan to replicate the template and take Burn on tour in local high schools and other venues such as cafés as part of our school missional pathway.

15. Church Holidays

Due to the pandemic, we weren't able to go on any of our usual church holidays. We did however, host a 'staycation' which offered multiple sessions for people of all ages to attend over the weekend.

16. Baptism and Confirmation Service

Sadly, we did not hold any Baptism or Confirmation Services in 2020 due to Covid-19.

17. Prayer Breakfast

In Autumn 2020, we launched our new rhythms of prayer which features a half hour online prayer meeting fortnightly on Wednesdays at 7:30am. This has covered a variety of topics and has an average attendance of around 10 people.

18. Marriage Course

Throughout June we ran an online marriage course. The fact that couples could join from their couch without having to arrange childcare meant many couples could engage for the first time. We had 16 couples on the course, many from outside StJ. Each week started with a zoom introduction (which was always led very very seriously 😊) followed by the couples individually watching the videoed material. The feedback was very positive.

19. Love Your Neighbour

We began the project, Love Your Neighbour to assist people in desperate need of food and community engagement in response to the Covid 19 pandemic. Since we started in May 2020, we have given away 25 tonnes of food, 130,000 meals and spent over £77,000. Many people we have given food to would have

faced real food poverty without support. We have regularly supported over 120 families struggling with food poverty, with extra parcels delivered over the summer and through the Christmas period. We have helped homeless people, vulnerable women, sex workers, refugees and asylum seekers, families struggling with food insecurities and people directly affected through Covid poverty. At Christmas we gave away over 400 Christmas hampers and gifts with extra special goodies. Many families and individuals have thanked us for the support we have given them. Over this time, we have built up friendships with people we did not know before.



We have mobilised over 40 volunteers since we began in May 2020 and have built a strong team who are committed to serving people in need through LYN.

In January we employed our first part time Hub Coordinator who is doing a great job in managing the project while actively working up a vision for developing the ministry in sustainable ways that will address the root causes of food insecurity. We work as part of a hub offering debt and employment support alongside Micah Liverpool and the Florrie Institute and together hope to expand our work in these areas together to best support a large range of needs around poverty and food insecurity across our networks.

20. Community Organising

As part of our commitment to social justice, we have been investing in relationships with larger institutions across Liverpool and with Citizens UK, a national network facilitating Community Organising in different cities across the UK. There is an intention to start a Liverpool Citizens alliance of institutions, looking to build power, achieve positive social change and to hold local and national government to account. If Liverpool Citizens takes shape, then this will present significant volunteering opportunities and enable us to act together as a wider congregation on key issues affecting the city.

21. Building Project

It has always been one of our aims to bring St James Church, Toxteth back to life. St James is a building of significant historic, architectural, and cultural importance. The Grade 2* listed building, derelict since 1972, had been a place of worship for an eclectic mix of Liverpoolians.



The church is situated at a key intersection between Toxteth, the docklands and the city centre, an area which was previously industrial and is currently being developed as a residential district.

Over the years the restoration project has taken various forms and any advance is down to the support and generosity of the congregation and various grants and funders.

- 2012 emergency works to fully restored the Nave and Chancel roofs at a cost of £600K were completed.
- Multiple unsuccessful applications to National Heritage Lottery Fund and LCC withdrawing 5 acres of land from our regeneration scheme meant our focus moved from the full regeneration project (Heritage and Hope Project) to concentrating on restoring the church.
- 2018 the PCC decided to construct a kitchen, 2 toilets and a small office at the West End of the Nave. This was completed in the Summer of 2018. We also improved the outside and entrance into church with ramps, new doors and the planting of a wildflower meadow.
- In 2019 the tent was further extended to its full potential and a temporary notice board was added to the entrance area.



Throughout 2020 the PCC and staff have been working towards another stage of the restoration, which we hope to start in spring 2021. The building plans include restoring the main worship space and turning the tower into three useable rooms. They also include the addition of 2 mezzanine floors providing two more small rooms in the tower and two large flexible spaces and of course a staircase and a lift to access the new spaces. Heating the Church properly is also long overdue.



22. Internship Programme

In September 2013 we established the St James Intern Programme. We have since run an internship programme in various forms.

This year we have had 2 interns who took roles as Assistant Worship Pastors. They are Rebecca Speakman who started a work placement us whilst completing her final year of her degree in Music and Lois Pritchard

who graduated in the summer. They have been great assets to the team and worked closely with Matt to produce the Christmas EP – Salvation is Here. They have been involved with the digital side of things, looking after and growing the social media, creating videos and the weekly Sunday livestream.

23. Missional Partners

StJ is connected with multiple missional partners. The degree to which we work with the partners varies. Some use our building, others we support financially, and they all are part of our regular prayer.

- Jarod and Bexi continue church planting in Croatia.
- Chris and Liz continue Church planting in La Zubia near Granada in Spain.
- Just Love student charity which includes many of St James students and they regularly use our building.
- 4 Wings Charity supports vulnerable woman, they have been using our building
- University CU's regularly use our building
- Cherry and Bryan have returned to China to help lead their church after a year spent with us.
- LNG chaplains in the university and schools.

24. Legacy

St James has always had a focus on a young demographic. Since the re-start of St James, we have the privilege of ministering to over 200 students and over 30 11-18 year olds. This year with the addition of the LNG chaplaincy teams this has increased to interacting with 800 students and 2600 11-18 year olds.

A key aspect of St James is the development of future leaders, leaders for all spheres of life with a specific focus on full time Christian ministry, including ordination.

We have had members

- Go on to further theological study – year outs in Bible schools and Masters in Christian Leadership
- Vicar has had his book published, A theology of Hopeful Influence
- Members have become Chaplains to the different Universities in Liverpool
- Students have gone to work as UCCF interns
- Members have gone on mission trips Bangladesh, Peru and Uganda
- We continue to invite members to preach
- Members have completed the Worship Central Year
- Our music and worship team continues to grow with new worship leaders.
- Members work for charities, secular and Christian.
- Members have volunteered for the Christian Community e.g., Scargill
- Many members have been supported through the discernment process to ordained ministry.

Some are outlined below

- James Harding was ordained in Liverpool and became the university chaplain as well as working within STJ staff team. He is now the Principle of St Pauls Theological College in Malaysia
- Tabitha who completed a year working as an intern at Liverpool Cathedral before training at Cranmer Hall Durham was ordained June 2017 and serves as curate at St Clement and St Bede's Toxteth.

- Danny completed his training at Ridley Hall Cambridge was ordained June 2017 and serves as Curate at St Georges Gateshead.
- Gareth completed his training for ordination at Ridley Hall Cambridge. He was ordained June 2018 and now serves his curacy in Newton le Willows.
- Becca worked as assistant student chaplain at Hope University and in Sep 2018 started ordination before training at Cranmer Hall Durham.
- Ryan was ordained June 2017, worked as University Chaplain and now returned to Canada to head up a church.
- Debs Davies, a member of staff, is completing ordination training in Trinity Collage Bristol (started Sept 2018).
- Jerome, an intern, has started for Ordination training in Cambridge (Sep 2019)
- Andrew Bailey a StJ student worker and Anglican chaplain started ordination training In Bristol (Sep 2020)
- Other congregation members are in the process of discerning their calling to ordination.

25. Activities undertaken in 2020

There were lots of exciting activities during 2020

- We have been on church walks around the cathedral gardens and to the beach and Matt and Fadza hosted 2 quizzes for us all to enjoy.
- In the Spring we had a great student relationship series as part of mammoth Monday. This was put together by the StJ staff and other members of the congregation and proved a stimulating and helpful resource.
- Andrew and Beth Bailey got married in the summer and are now living in Bristol while Beth finishes off her master's and Andrew has started Ordination training.
- We started services back in the building in August, socially distanced with masks but it was great to be with each other again in person. Our YouTube video and Zoom chats continued.
- In 2020 we began to discuss our branding and its suitability. This project was started by Andy Dykes with key contributions from Helen West, Danny Wong and Matt Courtney. Through conversation and design process we were able to find a new logo that kept some of the key features of the original logo and gave it a fresh new look. This was launched in October. We also released a new vision video in November 2020 – take a look on our website!
- 2020 saw us launch new rhythms of prayer, including a fortnightly 7:30am online prayer meeting on Wednesdays and a monthly prayer meeting on Friday evenings. We have also encouraged prayer through connect groups and our own devotional time.
- Ed and Zoe left us at the end of August. Ed was licensed in September and is now at a church in Leicester. We are hugely grateful to them for all they did at STJ and pray for a fruitful time in their new church.
- In December 2020 St Barnabas, Penny Lane launched with a few members of StJ joining their new congregation. The StJ staff team will continue to work closely with them as we partner on LNG.



- We released a Christmas EP 'Salvation is Here' early December and launched this at our carol service on 6th December which was back in the building! If you haven't heard their music yet, please do have a listen. We hosted 3 services and loved hearing the new music. Special thanks to Matt and Rebecca for all their hard work on this!
- We held nativity and crib services which involved various members of the congregation, young and old, dressing up you may remember Jude the donkey!



Our staff team has changed a little this past year. Jude continues as Vicar, Jennie as our ordinand, Matt as Creative Director and Kirsty as our Operations Manager. The LNG team join us with Janet as LNG administrator, and Matty as lead schools' missional chaplain with our very own John and Becky in his team. John also continues to work with our students and youth while Becky continues as part time family's worker. Hannah Padfield continues as University Missional Chaplain and is supported by Lois, Henry, and Glen as part-time Chaplaincy assistants. She also oversees 2 other chaplaincy assistants at other churches. Lois also works with our creative team who also this year has Rebecca on university placement with us.

26. Mission initiatives

The corona virus meant we had to cancel lots of our face-to-face initiatives but it also gave us the opportunity to be creative. In 2020, the Mission initiatives were:

- Staff and congregation members continue to preach at other churches and events, including CU meetings and weekends away
- The church supported the CU Mission weeks financially and by talking at events
- Online family events throughout lockdown
- Multiple online Alphas and marriage course
- All congregations went online
- Midweek connect groups were also online and met up in small groups when this was within the rules. There was also a push to make sure everyone was connected as through lockdown this was more Important than ever
- Online summer staycation
- LNG schools' teams launch and have had a great reach despite restrictions and lockdown
- University chaplaincy team grew and is now under LNG.
- Our social media has developed and grown.
- We ran online socials

1.4 Plans for 2021

Under God we've outlined some of our key plans for 2021 in our Vision and Giving booklet. In summary, we are asking God to help us achieve the following:

- Growing a bigger church to make a bigger difference: more people knowing Jesus, more justice in the world
- Continue to grow and develop leaders
- Building project
- More Alpha - online and in person where possible
- Growth of both uni and school's chaplaincy

- Multiplication of the connect and Families Connect groups
- More family events and family mission
- A marriage course
- To continue to grow St James in both quantity and quality. Our aim is to help new people to become members of St James, growing in their faith, discovering their gifts and abilities, reaching out in mission and doing it all for God's glory

2. Structure & Management

2.1 Parochial Church Council (PCC)

Under the terms of the Synodical Government Measure 1969, it is the duty of the Incumbent and the PCC to consult together on matters of general concern and importance in the parish.

The main function of the PCC is to co-operate with the Vicar in promoting the whole mission of the Church, pastoral, evangelistic, social, and ecumenical.

PCC Membership:

Vicar	Jude Padfield
Curate	Rev. Ed Down (left Sep 2020)
Wardens:	Bryan Kernaghan Andy Kidd
Co-opted Treasurer:	Kirsty Fazakerley
Secretary:	Sophie McCoid
Deanery Synod Rep:	Andy Kidd
Elected Members:	Sophie McCoid Steve Rowe Charles Woolnough Matthew Harley Penny Maginn

2.2 Staff Team

Alongside the Vicar and Curate, the PCC employ a staff team. There are full time and part time positions.

Worship Pastor
Operations Manager:
Families Worker
Student Pastor
Admin Assistant

We were able to support ordinands as they train for future ministry and are blessed by their work among us. Our ordinands continued their training into 2020, Jennie Hardy and Andy Dykes (left June 2020).

In 2020 we were awarded funding from church commissioners for the Liverpool Next Generation project. This includes the employment of the following positions

LNG Administrator
Lead Schools Missional Chaplain
School Chaplains (we have 2 part time positions)
Lead University Chaplain
University chaplains (we have 3 part time positions based at StJ and 2 part time positions at other churches- Penny Lane, St Michaels In the City)

2.3 Structure, Management & Governance

St. James PCC is a body corporate and operates under the Parochial Church Councils (Powers) Measure 1956 and the Church Representation Rules. The PCC is a regulated charity since June 2015, our charity number is 1162127.

It should be noted that the following charities share some common trustees with the PCC: LivServe and LivGrow. Both these charities are not currently in operation.

The method of appointment of PCC members is set out in the church Representation Rules, in that PCC members are elected annually at the APCM by members of the Electoral Roll. All church members are encouraged to register on the Electoral Roll and stand for election to the PCC.

PCC members receive induction training including trustee responsibilities, basic health and safety, risk assessment and management and child protection procedures.

The PCC has considered Risk Assessment to identify any major risks and established systems to mitigate those risks.

Health and Safety requirements are reviewed regularly by a knowledgeable person to enable the PCC to appraise risks and implement necessary compliance requirements. Procedures for recording accidents have been put in place.

The general functions of the PCC are stated within section 2 of the Parochial Church Councils (Powers) Measure 1956.

When planning our activities for the year, the PCC considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance to charities concerned with the advancement of religion. Furthermore, in 2020 the PCC followed all guidance and advice from the government around the corona virus.

2.4 Access, Inclusion & Policies

St James in the City is committed to access and inclusion in all its work. Janet Wightman is currently the safeguarding Co-ordinator, the safeguarding office and vicar attended regular training arranged by Liverpool Diocese. All volunteers with children are also asked to complete online safeguarding training. As well as the policies below StJ has numerous risk assessments which for 2020 included online activity. The following policies and procedures were updated;

- Discipline Procedure
- Environmental
- Equal Opportunities
- Maternity/Paternity
- Financial
- Fire Procedure
- Fire Risk Assessment

- Fire Safety Awareness
- Flu Policy
- Grievance Procedure
- Hazards Inventory
- Complaints
- Health and Safety
- Procurement
- Risk Assessment
- Safeguarding
- Extreme incident
- Flu
- Risk Assessment
- Babysitting
- Lone working
- Youth
- One to one working
- E Policy and Images

3. Finance

3.1 Finance Summary

1. Donations

Monthly donations were received from friends supporting the church and the project. The financial difficulties faced by the whole country due to the corona virus and the lockdowns imposed has had an impact on our monthly donations. Therefore, during this period, the church membership has grown less than other years and our monthly donations have remained steady.

2. Parish Share

We were able to make a voluntary donation to parish share of £200 in 2007 £1,000 in 2008 £3,000 in 2009, £5,000 in 2010, £9,000 in 2011. In 2020, this has grown to £3,250 towards the curate's housing and £25,403 to parish share.

3. St James Charitable Giving

Each year St James in the City decides to Tithe its income (donated giving). In 2013, the PCC increased their donations from 10 to 11% of donations received. Each successive year the percentage has increased. In 2016, this reached 14%. In 2017, the PCC decided to give 14% away in the usual way and the extra 1% put aside towards our church plant. In 2018, 14% was given away and 2% was given to the Church Plant. The intention is to continue to give both to church plants and other charities. The list of charities we donate to are below. They are split into International, student, justice, local, leadership and training and other.

International:

Chris and Liz White in Spain	£ 1,900
Jarod and Bexi in Croatia	£ 1,600
Friends International	£ 250
Wycliff – Kamuku Project	£ 250
Total	£ 4,000

Student:

Liverpool CU	£ 150
JMU CU	£ 150
Hope Cu	£ 150
Fusion	£ 600
Total	£ 1,050

Justice:

IJMU	£ 500
Just Love National	£ 250
Just Love Liverpool	£ 250
Tear Fund	£ 500
4 Wings	£ 150
Total	£ 1,650

Local:

Citizens UK	£ 500
Cleo's Youth Group Jim	£ 250
Deanery Debt advice service	£ 250
Victory Outreach	£ 200
Safer Families	£ 200
White Chapel	£ 250
Love Your Neighbour	£ 450
Total	£ 2,100

Leadership and Training:

Ordinands book donation	£ 800
Total	£ 800

Other:

Scripture Union	£ 200
UCB Bible Reading Notes	£ 200
Total	£ 400

Extra 2019 Donations

Chris & Liz White – Mission partners in Spain	£ 828
Safer Families	£ 150
Church Plant	£ 7,000
Total	£ 7,978

Total Giving in 2020
(2019 tithe and extra 2020)

£ 18,228

This is a total of 18% of all donated income given away in 2020.

In 2020 our total donated income was £ 98,584 (standing orders, other planned giving, collections and one off individual unrestricted gifts) (2019:£105,514). The PCC has decided to give a percentage of this away to the church plant and to other charities. During 2020, at least £7,000 will be distribute to charities, locally, nationally, and internationally, and £7000 to church plant fund.

4. Grants

During 2020 the following Grants were either received or awarded to St James in the City. We are very grateful for the continued support.

Grants Received or Awarded		
	Fund	
Joshua Centre	(res) Brewery	£ 11,000
Joshua Centre	(res) Minis	£ 5000
Scripture Readers	(res) Worship	£ 4000
A J Shone	(res) Youth	£ 5000
University Chaplaincy*	(res) Chaplaincy	£ 15,504
University Chaplaincy**	(res) Chaplaincy	£6,400
DMGF	(res) Interns	£ 3600
CRT	(food) Foodbank	£ 11,550
CRT - Love Christmas	(food) Foodbank	£ 500
LYN DCMS	(food) Foodbank	£ 2,165
DEFRA	(food) Foodbank	£ 39,200
Paypal	(food) Foodbank	£ 4360
LCVS	(food) Foodbank	£ 10,000
National Lottery	(food) Foodbank	£ 10,000
Crowdfunder	(food) Foodbank	£ 106.07
All churches Trust	(build) Building	£ 6,000
Local Church	(food) Foodbank	£ 250
	Total	£ 134,635

* This grant is to pay the wages of the Anglican Chaplaincy across the academic year 2019-20

** This grant is to pay the wages of the Anglican Chaplaincy Sep-Dec 2020

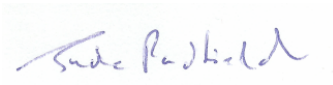
5. Restricted Donation

During 2020 various designated donations were received

Donations Received		
	Fund	
Donations	Foodbank	£ 1,550

6. Declaration

On behalf of the PCC, this is a true representation of St James in the City



Rev'd Jude Padfield,
Vicar

Date: 07/03/2021



Mrs Kirsty Fazakerley,
Treasurer

Date: 07/03/2021

3.2 St James in the City Accounts

1. Statement of Financial Activity

Statement of Financial Activities
For the period from 01 January 2019 to 31 December 2020

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources					
Incoming resources from generated funds					
Voluntary income	166,556	139,328	—	305,884	161,971
Activities for generating funds	—	—	—	—	—
Investment income	—	—	—	—	—
Incoming resources from charitable activities	36	—	—	36	6,896
Other incoming resources	—	—	—	—	—
Total incoming resources	166,592	139,328	—	305,920	168,866
Resources used					
Cost of generating funds					
Cost of generating voluntary income	2,836	—	—	2,836	225
Charitable activities	138,114	122,035	—	260,149	165,062
Governance costs	—	—	—	—	—
Total resources used	140,949	122,035	—	262,984	165,287
Net incoming / outgoing resources before transfer	25,643	17,293	—	42,936	3,579
Transfers					
Gross transfers between funds - in	40,294	13,199	—	53,492	35,210
Gross transfers between funds - out	(34,208)	(19,285)	—	(53,492)	(35,210)
Net incoming / outgoing before other gains / losses	31,729	11,207	—	42,936	3,579
Other recognised gains / losses					
Gains / losses on investment assets	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	31,729	11,207	—	42,936	3,579
Reconciliation of funds					
Total funds brought forward	41,209	34,174	—	75,382	71,803
Total funds carried forward	72,938	45,380	—	118,318	75,382

2. Balance Sheet

St James in the City As at: 31 December 2019

	As at 31/12/2020	As at 31/12/2019
	£	£
Current assets		
Debtors	14,040	6,080
Cash at bank and in hand	120,641	72,525
	<u>134,681</u>	<u>78,605</u>
Liabilities		
Creditors: Amounts falling due in one year	16,363	3,222
Net current assets less current liabilities	<u>118,318</u>	<u>75,382</u>
Total assets less current liabilities	<u>118,318</u>	<u>75,382</u>
Total net assets less liabilities	<u>118,318</u>	<u>75,382</u>
Represented by		
Unrestricted		
Unrestricted - General fund	50,874	26,180
Designated		
Designated - Alpha	—	—
Designated - Building Work	—	—
Designated - Chaplaincy Other	0	—
Designated - Church Plant	21,000	14,000
Designated - Students	0	1
Designated - Worship CDs	857	821
Designated - Worship Events	207	207
Restricted		
Restricted - Building fund	16,602	16,602
Restricted - Mission Giving	1,930	1,570
Restricted - Parish Weekend	(1,151)	(1)
Restricted - Refugee	—	—
Restricted - Youth	3,000	3,000
Restricted - Food bank	748	—
Restricted - Chaplaincy	4,994	7,411
Restricted - Curate Housing	—	—
Restricted - Eatser Egg Hunt	—	—
Restricted - Focus Church Holiday	—	—
Restricted - Hardship	—	—
Restricted - Interns	—	—
Restricted - Liverpool Next Generation	13,736	—
Restricted - STJ Minis	5,520	5,592
Funds of the church	<u>118,318</u>	<u>75,382</u>

3. Note to the Financial Statement

Note 1:

a. Accounting policies

The financial statements have been prepared in accordance with applicable accounting standards; the Statement of Recommended Practice "Accounting by Charities" (the "SORP") issued in 2005 and in accordance with the Church Accounting Regulations 2006.

The financial statements have been prepared under the historical cost convention except for the valuation of assets which are shown at market value. The financial statements include all transactions assets and liabilities for which the PCC is responsible in law.

b. Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

c. Resources expended

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of that resource. Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

d. Funds

Restricted Funds – (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest, and (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forwards as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Unrestricted Funds – These are funds which may be used for general PCC purposes without any external restriction.

e. Fixed Assets

Restricted Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993. Movable church furnishings held by the vicar and churchwardens

on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1000 so all such expenditure has been written off when incurred.

Note 2: Voluntary income

Planned donations from individual via standing orders or other planned giving totalled £90,237 (2019:£100,825). Other donations (gift aid envelopes and 'plate' collections) from individuals totalled 8,347 (2019:£4,980). Restricted donations totalled £1,745 (2019:£1000). Tax recoverable of Gift Aid totalled £20,072 (2018:£19,836).

Note 3: Investment income

There was no investment income received (2019:£0).

Note 4: Other income generated

There was £0 other income generated (2019: £1000).

Note 5: Cost of generating income

Total contracted staffing cost for the year, relating to generating income, amounted to £2,836 (2019:£225).

Note 6: Staff Cost

Total staffing costs for the year amounted to £108,617, this includes costs relating to payroll, HMRC, pensions, DBS and staff benefits. (2019:£69,639). LDBF give us a grant to cover the cost of the Chaplaincy salaries and LNG contribution started September to cover all other LNG related staff.

Staff Costs	
St James in the City	£ 71,479
Chaplaincy	£ 8,817
LNG	£ 28,321

Note 7: Payment to PCC members

No payments were made to any PCC members.

Note 8: Liabilities and Debtors

At the end of the year the following items were due for payment:

- Mission giving totaling £ 1000
- Expenses totaling £70
- Alarm and Fire rates totaling £493

(2019: Mission Giving £900, Insurance £2180, Water Rates £142)

At the end of the year, £6080 from LDBF for chaplaincy salaries was due to be received (2019: £6080)

Note 9: Funds

The restricted funds comprise of Youth, Chaplaincy, Minis, Mission Giving, Hardship, Building, LNG and Foodbank. The Mission Giving Fund represents funds from donations in support of the mission work of The White Family, members of the congregation working in Spain. The Chaplaincy Fund is the money from LDBF to pay for some of the Chaplains.

Note 10: Loans

STJ currently have no outstanding loans.

4. Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Incoming resources						
Incoming resources from generated funds						
Voluntary income						
0101 - Gift Aid - Bank	75,418	—	360	—	75,778	75,116
0110 - Gift Aid - Envelopes	1,400	—	—	—	1,400	10
0201 - Other planned giving	14,458	—	—	—	14,458	25,708
0301 - Loose plate collections	463	—	40	—	503	140
0310 - Small Donations Gift Aid	105	—	37	—	143	4,019
0401 - Regular gift days	—	—	—	—	—	—
0501 - One-off Gift Aid gifts	6,535	—	1,510	—	8,045	1,820
0510 - Gifts of quoted securities	—	—	—	—	—	—
0520 - Text Giving	—	—	—	—	—	—
0550 - Donations appeals etc	—	—	—	—	—	160
0601 - Tax recoverable on Gift Aid	23,071	—	—	—	23,071	19,836
0701 - Legacies	—	—	—	—	—	—
0801 - Recurring grants	7,600	—	—	—	7,600	4,500
08A1 - Non-recurring one-off grants	37,504	—	89,531	—	127,035	29,430
08B1 - LNG Grant	—	—	47,848	—	47,848	—
0901 - Other funds generated	—	—	—	—	—	1,000
1290 - Student Holidays	—	—	—	—	—	230
Voluntary income Sub-totals	166,556	—	139,327	—	305,884	161,970
Activities for generating funds						
0910 - Lunches, Rummage sales etc	—	—	—	—	—	—
0911 - Worship Ticketed Events	—	—	—	—	—	—
1220 - Bookstall sales - fund raising	—	—	—	—	—	—
1240 - Church hall lettings - fund raising	—	—	—	—	—	—
1250 - Magazine income - advertising	—	—	—	—	—	—
1260 - Parish magazine sales	—	—	—	—	—	—
Activities for generating funds Sub-totals	—	—	—	—	—	—
Investment income						
1001 - Dividends	—	—	—	—	—	—
1020 - Bank and building society interest	—	—	—	—	—	—
1030 - Rent from lands or buildings	—	—	—	—	—	—
Investment income Sub-totals	—	—	—	—	—	—
Incoming resources from generated funds Totals	166,556	—	139,327	—	305,884	161,970

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Incoming resources from charitable activities						
Incoming resources from charitable activities						
1101 - Fees for weddings and funerals	—	—	—	—	—	555
1210 - Bookstall sales to promote objectives	—	—	—	—	—	—
1221 - Book Sales- Non Fund raising	—	—	—	—	—	—
1225 - Building Bricks Project	—	36	—	—	36	10
1230 - Church hall lettings - objectives	—	—	—	—	—	—
1270 - Parish Weekend	—	—	—	—	—	6,330
1280 - Parish Summer Holiday	—	—	—	—	—	—
Incoming resources from charitable activities Sub-totals	—	36	—	—	36	6,895
Incoming resources from charitable activities Totals	—	36	—	—	36	6,895
Other incoming resources						
Other incoming resources						
1310 - Insurance claims	—	—	—	—	—	—
1320 - Surplus - sales of fixed assets	—	—	—	—	—	—
1330 - Other	—	—	—	—	—	—
Other incoming resources Sub-totals	—	—	—	—	—	—
Other incoming resources Totals	—	—	—	—	—	—
Incoming resources Grand totals	166,556	36	139,327	—	305,920	168,866

Resources used

Cost of generating funds

Cost of generating voluntary income

1701 - Fees paid to fund raisers	2,820	—	—	—	2,820	225
1710 - Costs of applying for grants	15	—	—	—	15	—
1720 - Costs of stewardship campaign	—	—	—	—	—	—
1730 - Costs of fetes & other events	—	—	—	—	—	—
1740 - Investment management costs	—	—	—	—	—	—
Cost of generating voluntary income Sub-totals	2,835	—	—	—	2,835	225
Cost of generating funds Totals	2,835	—	—	—	2,835	225

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
2270 - Food bank	—	—	79,221	—	79,221	—
2280 - Uni Chaplaincy Events	43	—	—	—	43	—
2281 - LNG Football Ministry	—	—	536	—	536	—
2290 - LNG-General	—	—	2,521	—	2,521	—
2291 - LNG-Schools Admin	—	—	20	—	20	—
2292 - LNG-School Chaplaincy- Archbishop Blanch	—	—	—	—	—	—
2293 - LNG-School Chaplaincy-St Hildas C of E	—	—	—	—	—	—
2294 - LNG-School Chaplaincy-St Margarets C of	—	—	—	—	—	—
2296 - LNG-Uni Admin	—	—	1,428	—	1,428	—
2297 - LNG-Uni Hospitality	—	—	739	—	739	—
2301 - Church running - insurance	2,186	—	—	—	2,186	2,180
2310 - Church office - telephone	940	—	—	—	940	33
2311 - Church office- post	4	—	—	—	4	3
2312 - Church office - printing	122	—	—	—	122	501
2320 - Music Equipment	334	—	—	—	334	2,259
2321 - Tech Equipment	109	—	—	—	109	795
2325 - Church Equipment	575	—	—	—	575	2,529
2326 - Church Alarm	1,037	—	—	—	1,037	1,347
2330 - Church maintenance	88	—	—	—	88	174
2331 - Cleaning	34	—	—	—	34	28
2332 - Sundries	—	—	—	—	—	—
2340 - Upkeep of services	1,013	—	—	—	1,013	46
2350 - Upkeep of churchyard	—	—	—	—	—	—
2360 - Administration	1,530	—	—	—	1,530	1,192
2361 - Office Equipment	88	—	—	—	88	314
2362 - Stationary	54	—	—	—	54	423
2370 - Visiting speakers / locums	—	—	—	—	—	—
2380 - Hospitality	677	—	43	—	720	2,142
2381 - Gifts	366	—	—	—	366	316
2382 - Hospitality - Chorties	—	—	—	—	—	18
2383 - Hospitality - Prayer Breakfast	36	—	—	—	36	46
2384 - Hospitality - Mammoth Mondays	455	—	—	—	455	849
2385 - Hospitality - Staff Lunch	599	—	—	—	599	915
2386 - Hospitality - Student Lunches	286	—	—	—	286	761
2387 - Hospitality- families connect	—	—	—	—	—	100
2401 - Church running - electric	1,661	—	—	—	1,661	2,029
2410 - Church running - gas	—	—	—	—	—	458
2420 - Church running - water	—	—	—	—	—	142
2430 - Church running - oil	—	—	—	—	—	—
2440 - Church running - heating and lighting	—	—	—	—	—	—
2501 - Magazine expenses	—	—	—	—	—	—
2502 - Parish weekend costs	—	—	1,150	—	1,150	7,790
2503 - Parish Summer Holiday Costs	—	—	—	—	—	—
2510 - Bookstall costs	—	—	—	—	—	—
2515 - Building Bricks Project	—	—	—	—	—	—
2520 - Hall running - oil	—	—	—	—	—	—
2530 - Hall running - electricity	—	—	—	—	—	—
2540 - Hall running - gas	—	—	—	—	—	—
2550 - Hall running - insurance	—	—	—	—	—	—
2560 - Hall running - maintenance	—	—	—	—	—	—
2570 - Hall running - telephone	—	—	—	—	—	—
2580 - Hall running - water	—	—	—	—	—	—
2590 - Hall running - heating and lighting	—	—	—	—	—	—
2701 - Church major repairs - structure	6,000	—	—	—	6,000	7,484
2710 - Church major repairs - installation	—	—	—	—	—	—

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
2720 - Church interior and exterior decorating	59	—	—	—	59	—
2801 - Hall + major repairs - structure	—	—	—	—	—	—
2820 - Hall + major repairs - installation	—	—	—	—	—	—
2830 - Hall + interior and exterior decorating	—	—	—	—	—	—
2840 - Other PCC property upkeep	—	—	—	—	—	—
2901 - New building parsonage house	—	—	—	—	—	—
2910 - New building house for curate	—	—	—	—	—	—
2920 - New building Church	—	—	—	—	—	—
2930 - New building Hall	—	—	—	—	—	—
Charitable activities Sub-totals	135,950	2,163	122,034	—	260,148	165,061
Charitable activities Totals	135,950	2,163	122,034	—	260,148	165,061
Governance costs						
Governance costs						
2601 - Governance costs examination/audit fee	—	—	—	—	—	—
Governance costs Sub-totals	—	—	—	—	—	—
Governance costs Totals	—	—	—	—	—	—
Resources used	138,786	2,163	122,034	—	262,984	165,286
Grand totals						

3.3 Independent Examiners Report

Report to the Parochial Church Council (PCC) of St James in the City on the accounts for the year ended 31st December 2020, as set out on pages 20–32 of the Annual Report.

Respective responsibilities of Trustees and Examiner

The PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is needed.

It is my responsibility as examiner to:

- examine the accounts under section 145 of the 2011 Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr John Knowles

Date: 07/03/2021

St James in the City
Income / expenditure comparative figures
Selected period: 01 January 2019 to 31 December 2020

Description	01/01/2019-31/12/2019	01/01/2020-31/12/2020	Fund
Income			
0101 - Gift Aid - Bank	—	—	Curate
0101 - Gift Aid - Bank	74,756.50	75,418.15	General
0101 - Gift Aid - Bank	—	—	Hardship
0101 - Gift Aid - Bank	—	—	Interns
0101 - Gift Aid - Bank	360	360	Mission
0101 - Gift Aid - Bank	—	—	Students
0110 - Gift Aid - Envelopes	10	1,400.00	General
0110 - Gift Aid - Envelopes	—	—	Refugee
0201 - Other planned giving	25,708.05	14,458.87	General
0201 - Other planned giving	—	—	Refugee
0301 - Loose plate collections	140.55	463.49	General
0301 - Loose plate collections	—	—	Hardship
0301 - Loose plate collections	—	—	Interns
0301 - Loose plate collections	—	—	Students
0301 - Loose plate collections	—	—	WorshCD
0301 - Loose plate collections	—	40	foodbank
0310 - Small Donations Gift Aid	4,019.79	105.45	General
0310 - Small Donations Gift Aid	—	—	Hardship
0310 - Small Donations Gift Aid	—	37.72	Minis
0310 - Small Donations Gift Aid	—	—	Mission
0310 - Small Donations Gift Aid	—	—	ParishWknd
0310 - Small Donations Gift Aid	—	—	Refugee
0401 - Regular gift days	—	—	General
0501 - One-off Gift Aid gifts	—	—	BuildDes
0501 - One-off Gift Aid gifts	1,000.00	—	BuildRes
0501 - One-off Gift Aid gifts	—	—	Focus
0501 - One-off Gift Aid gifts	820	6,535.00	General
0501 - One-off Gift Aid gifts	—	—	Mission
0501 - One-off Gift Aid gifts	—	—	ParishWknd
0501 - One-off Gift Aid gifts	—	—	Refugee
0501 - One-off Gift Aid gifts	—	—	WorshCD
0501 - One-off Gift Aid gifts	—	1,510.00	foodbank
0520 - Text Giving	—	—	General
0550 - Donations appeals etc	160	—	General
0550 - Donations appeals etc	—	—	foodbank
0601 - Tax recoverable on Gift Aid	19,836.03	23,071.53	General
0801 - Recurring grants	4,500.00	7,600.00	General
08A1 - Non-recurring one-off grants	—	—	BuildDes
08A1 - Non-recurring one-off grants	—	—	BuildRes
08A1 - Non-recurring one-off grants	6,080.00	—	Chaplaincy
08A1 - Non-recurring one-off grants	—	—	EggHunt
08A1 - Non-recurring one-off grants	14,350.00	37,504.00	General
08A1 - Non-recurring one-off grants	—	—	Interns
08A1 - Non-recurring one-off grants	6,000.00	5,000.00	Minis
08A1 - Non-recurring one-off grants	—	—	WorshipE
08A1 - Non-recurring one-off grants	3,000.00	—	Youth
08A1 - Non-recurring one-off grants	—	78,131.10	foodbank

08B1 - LNG Grant	—	47,848.90	LNG
0901 - Other funds generated	—	—	EggHunt
0901 - Other funds generated	1,000.00	—	General
0910 - Lunches, Rummage sales etc	—	—	Alpha
0910 - Lunches, Rummage sales etc	—	—	General

04

Description	01/01/2019-31/12/2019	01/01/2020-31/12/2020	Fund
0911 - Worship Ticketed Events	—	—	General
0911 - Worship Ticketed Events	—	—	WorshipE
1020 - Bank and building society...	—	—	General
1101 - Fees for weddings and...	555	—	General
1220 - Bookstall sales - fund raising	—	—	General
1221 - Book Sales- Non Fund raising	—	—	General
1225 - Building Bricks Project	—	—	General
1225 - Building Bricks Project	—	—	ParishWknd
1225 - Building Bricks Project	10	36	WorshCD
1270 - Parish Weekend	—	—	General
1270 - Parish Weekend	6,330.50	—	ParishWknd
1280 - Parish Summer Holiday	—	—	Focus
1290 - Student Holidays	230	—	Students
1310 - Insurance claims	—	—	General
1330 - Other	—	—	General
1330 - Other	—	—	WorshipE
Totals	168,866.42	299,520.21	

Expenditure

1701 - Fees paid to fund raisers	225	2,820.51	General
1710 - Costs of applying for grants	—	15	General
1730 - Costs of fetes & other events	—	—	Alpha
1730 - Costs of fetes & other events	—	—	General
1801 - Giving to overseas mission	4,924.00	5,174.00	General
1801 - Giving to overseas mission	—	—	Refugee
1830 - Giving - relief and...	—	500	General
1850 - Home mission	4,365.00	4,900.00	General
1850 - Home mission	—	—	Hardship
1850 - Home mission	—	500	LNG
1850 - Home mission	900	—	Mission
1850 - Home mission	—	—	ParishWknd
1870 - Secular charities	820	—	General
1880 - Grants to LivServe	—	—	BuildRes
1910 - Ministry parish share etc	23,078.04	25,402.92	General
2001 - Assistant staff costs	—	2,153.32	ChapOther
2001 - Assistant staff costs	10,754.01	6,663.76	Chaplaincy
2001 - Assistant staff costs	58,961.50	71,479.06	General
2001 - Assistant staff costs	—	28,321.30	LNG
2001 - Assistant staff costs	—	—	foodbank
2002 - Staff recruitment	—	35	General
2101 - Working expenses of...	—	—	General
2102 - Working expenses of Curate	19.88	—	General
2103 - Working Expenses of Music...	498.55	80	General
2104 - Working Expenses of...	6.6	—	General
2105 - Working Expenses of...	5	—	General

2120 - Council tax - Vicar	—	—	General
2121 - Council Tax - Curate	1,928.87	1,346.90	General
2122 - Council tax - Assistant Vicar	1,928.87	2,006.27	General
2130 - Curate house expenses	—	—	Curate
2130 - Curate house expenses	5,250.00	3,250.00	General
2131 - Assistant Vicar house...	—	—	General
2140 - Water rates - Vicarage	350.46	665	General
2141 - Water rates - Assistant...	—	—	General
2145 - Water rates- Curate	699.47	281.68	General
2150 - Vicar's Telephone	270.98	20	General
2151 - Curate's Telephone	271.29	60	General
2152 - Assitant Vicar's Telephone	25.33	220	General
2153 - Interns Telephone	37	—	General
2170 - Education and Conferences	746.5	192	General

04

Description	01/01/2019-31/12/2019	01/01/2020-31/12/2020	Fund
2171 - Books, Papers and...	137.14	190.81	General
2171 - Books, Papers and...	—	10	Students
2180 - Car Mileage	1,039.44	83.79	General
2180 - Car Mileage	—	29.88	LNG
2180 - Car Mileage	—	—	WorshipE
2181 - Other Travel	120	13.88	General
2182 - Travel Cost	64.3	—	General
2190 - Interns	—	—	General
2190 - Interns	5,090.00	750	Interns
2191 - Readers Fee	100	—	General
2201 - Parish training, mission and...	—	—	Alpha
2201 - Parish training, mission and...	155	—	General
2210 - Sunday Food	2,685.39	568.96	General
2220 - STJ Kids	486.23	346.23	General
2221 - Youth Work - Church	50.89	22.34	General
2222 - Youth Work - Burn	256.72	118.26	General
2223 - Youth Work - Schools	113.52	93.46	General
2225 - Students	627.83	287.82	General
2225 - Students	—	—	Students
2230 - Alpha	61	20	General
2240 - Cost of Easter Egg hunt	—	—	EggHunt
2240 - Cost of Easter Egg hunt	579.16	—	General
2245 - Family Events	686.9	135.1	General
2250 - Other events and courses	18.27	—	Chaplaincy
2250 - Other events and courses	1,626.32	148.99	General
2250 - Other events and courses	—	—	WorshipE
2260 - STJ Minis	28.71	87.33	Minis
2261 - Minis- Hospitality	133.95	21.58	Minis
2262 - Minis- toys	111.95	—	Minis
2263 - Minis- other equipment	96.93	—	Minis
2264 - Minis- Craft	66.91	—	Minis
2270 - Food bank	—	79,221.13	foodbank
2280 - Uni Chaplaincy Events	—	43.6	General
2281 - LNG Football Ministry	—	536.87	LNG
2290 - LNG-General	—	2,521.39	LNG
2291 - LNG-Schools Admin	—	20.53	LNG
2296 - LNG-Uni Admin	—	1,428.11	LNG

2297 - LNG-Uni Hospitality	—	739.86	LNG
2301 - Church running - insurance	2,180.21	2,186.21	General
2310 - Church office - telephone	33.6	940.8	General
2311 - Church office- post	3.31	4.6	General
2312 - Church office - printing	—	—	Alpha
2312 - Church office - printing	501.44	122.43	General
2320 - Music Equipment	2,259.97	334	General
2321 - Tech Equipment	795.83	109.99	General
2325 - Church Equipment	2,529.92	575.46	General
2326 - Church Alarm	1,347.42	1,037.98	General
2330 - Church maintenance	174.27	88.12	General
2331 - Cleaning	28.05	34.65	General
2340 - Upkeep of services	46.99	1,013.52	General
2360 - Administration	1,192.19	1,530.42	General
2361 - Office Equipment	314.03	88.4	General
2362 - Stationary	423.1	54.88	General
2370 - Visiting speakers / locums	—	—	General
2380 - Hospitality	—	—	Alpha
2380 - Hospitality	177.55	—	Chaplaincy
2380 - Hospitality	1,965.04	677.26	General
2380 - Hospitality	—	—	Interns
2380 - Hospitality	—	14.59	LNG

04

Description	01/01/2019-31/12/2019	01/01/2020-31/12/2020	Fund
2380 - Hospitality	—	28.62	foodbank
2381 - Gifts	142.98	—	Chaplaincy
2381 - Gifts	173.24	366.86	General
2382 - Hospitality - Charties	18	—	General
2383 - Hospitality - Prayer Breakfast	46.96	36.65	General
2384 - Hospitality - Mammoth...	849.05	455.88	General
2385 - Hospitality - Staff Lunch	915.04	599.25	General
2386 - Hospitality - Student Lunches	761.4	286.27	General
2387 - Hospitality- families connect	100.98	—	General
2401 - Church running - electric	2,029.10	1,661.45	General
2410 - Church running - gas	458.25	—	General
2420 - Church running - water	142.08	—	General
2502 - Parish weekend costs	7,790.04	1,150.00	ParishWknd
2503 - Parish Summer Holiday Costs	—	—	Focus
2510 - Bookstall costs	—	—	General
2515 - Building Bricks Project	—	—	General
2601 - Governance costs...	—	—	General
2701 - Church major repairs -...	—	—	BuildRes
2701 - Church major repairs -...	7,484.00	6,000.00	General
2710 - Church major repairs -...	—	—	BuildRes
2710 - Church major repairs -...	—	—	General
2720 - Church interior and exterior...	—	59.5	General
Totals	165,286.95	262,984.43	

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Independent Examiners Report

Report to the Parochial Church Council (PCC) of St James in the City on the accounts for the year ended 31st December 2020, as set out on pages 20–32 of the Annual Report.

Respective responsibilities of Trustees and Examiner

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Mr John Knowles

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