

**TALK FIRST**

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**Trustees' Report and Financial Statements**  
**For the year ended 31 August 2020**

**Registered number: CE003520**

**Charity number: 1162110**

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**LEGAL AND ADMINISTRATIVE INFORMATION**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

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**Trustees**

M. Delaney (Chair)  
D. Owens-Cooper (appointed 16.06.20)  
E. Klieve (appointed 19.02.20)  
S. Powell (resigned 27.11.20)

**Company Registered Number – CE003520**

**Charity Registered Number - 1162110**

**Registered Office**

1<sup>st</sup> Floor

Ashland House

Dobson Park Way

Ince in Makerfield

Wigan

WN2 2DX

**Accountants**

Bloomfield's

Bloomfield Court

76 Factory Street West

Atherton, Manchester

M46 0EF

## Reference and Administration Information

The Trustees, who are also the directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 August 2020. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005 and updated May 2008.

Talk First is a company limited by guarantee and a charity registered with the Charity Commission for England and Wales under number 1162110. The Trustees of the charity and the principle advisers of the charity are listed on page 1.

## Structure, Governance and Management

The report was prepared in accordance with the special provisions within part 15 of the Companies Act 2006.

## Objectives and Activities of the Charity

The main objectives of the charity are to support children, young people and their families who are at risk of family conflict, anti-social behavior, criminal activity or relationship breakdown, through the provision of family mediation, family support and group work activities.

## Results and Dividends

A summary of the results of the year's activities is incorporated in the Statement of Financial Activities.

All revenue from the charitable activities are applied for the charitable object of the company.

## Directors and Trustees

The directors and trustees during the year were as follows:-

M. Delaney (Chair)  
D. Owens-Cooper (appointed 16.06.20)  
E. Klieve (appointed 19.02.20)  
S. Powell (resigned 27.11.20)

## Statement of Directors' and Trustees' Responsibilities

The directors and trustees are required by law to prepare the financial statements for each financial year which give a true and fair view of the financial activities of the charity and of its financial position at the end of the year. In preparing those financial statements the directors and trustees are required to:-

- Select suitable accounting policies and then apply them consistently;

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TRUSTEES' REPORT  
FOR THE YEAR ENDED 31 AUGUST 2020**

- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors and trustees are responsible for keeping proper accounting records which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small Company Status**

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

**Signed by order of the Board of Trustees and the Directors**



**M. Delaney**  
Chair

Date 10 - 6 - 2020

## **Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

The trustees have acknowledged, on the balance sheet, their responsibilities for ensuring that the company keeps accounting records which comply with section 396 of the Companies Act 2006, and for preparing financial statements which give a true and fair view of the state of affairs of the company and of its surplus/(deficit) for the financial year.

In accordance with the instructions, we have prepared the financial statements on pages 7 – 12 from the accounting records of the company and on the basis of information and explanations we have been given.

It is my responsibility to:

- Examine the accounts (under section 145 of the Charities Act)
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- To state whether particular matters have come to my attention

## **Basis of independent examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements:

- To keep accounting records in accordance with section 130 of the Charities Act and S386 of the Companies Act 2006; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirement of Section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.; or

2. To which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

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**INDEPENDENT EXAMINER'S REPORT TO THE DIRECTORS AND TRUSTEES OF**  
**TALK FIRST**

*CB*

**K Bloomfield CPAA**  
For and on behalf of  
Bloomfield's Accountants Limited  
Bloomfield Court  
76 Factory Street West  
Atherton  
Manchester  
M46 0EF

Date: 18th May 2021

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**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

	Unrestricted funds 2020	Restricted funds 2020	Total funds 2020	Total funds 2019
	£	£	£	£
<b>INCOMING RESOURCES</b>				
Income from generated funds	89,305	89,305	89,305	82,900
Voluntary income	-	-	-	82,900
<b>TOTAL INCOMING RESOURCES</b>	<b>89,305</b>	<b>89,305</b>	<b>89,305</b>	<b>82,900</b>
<b>RESOURCES EXPENDED</b>				
Costs of generating funds	-	-	-	96,745
Charitable activities	-	81,588	81,588	96,745
<b>TOTAL RESOURCES EXPENDED</b>	<b>-</b>	<b>81,588</b>	<b>81,588</b>	<b>96,745</b>
<b>NET INCOMING / (OUTGOING) RESOURCES BEFORE TRANSFERS</b>	<b>-</b>	<b>7,717</b>	<b>7,717</b>	<b>(13,845)</b>
<b>NET MOVEMENT IN FUNDS</b>	<b>-</b>	<b>7,717</b>	<b>7,717</b>	<b>(13,845)</b>
Fund balances at 1 October 2019	-	42,086	42,086	55,931
<b>FUND BALANCES AT 31 August 2020</b>	<b>-</b>	<b>49,803</b>	<b>49,803</b>	<b>42,086</b>

Note



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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

	2020	2019
	£	£
<b>CURRENT ASSETS</b>		
Cash and bank in hand	55,497	50,320
	<u>55,497</u>	<u>50,320</u>
	55,497	50,320
<b>CREDITORS: Amounts falling due within one year</b>		
	(500)	(1,038)
	<u>54,997</u>	<u>49,282</u>
	54,997	49,282
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		
<b>CREDITORS: Amounts falling due after one year</b>		
	(5,194)	(7,196)
	<u>49,803</u>	<u>42,086</u>
	49,803	42,086
<b>NET ASSETS</b>		
<b>CHARITY FUNDS</b>		
Restricted funds	49,803	42,086
Unrestricted funds	-	-
	<u>49,803</u>	<u>42,086</u>

The directors and trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of S.480 of the Companies Act 2006.

No notice from the members under S.476 of the Companies Act 2006 requiring the company to have an audit has been deposited with the company.

The directors and trustees acknowledge their responsibility for ensuring that the company keeps accounting records which comply with S.386 of the Companies Act 2006, and for preparing accounts, which give a true and fair view of the state of the affairs of the company at 31<sup>st</sup> August 2020 and of its net expenditure for the year then ended in accordance with the requirements of S.396, but which otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies' regime within Part 15 of the Companies Act 2006.

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

2021 and signed on their behalf, by:

These financial statements were approved by the Trustees on



**M. DELANEY**

Chair

Date 10-6- 2021

The notes on pages 9 to 10 form part of these financial statements.

Company number CE003520

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2020**

**ACCOUNTING POLICIES**

**1.1**

**Basis of preparation of financial statements**

These accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities.

The accounts have been prepared in compliance with the Statement of Recommended Practice on Charity Accounts.

Income and Expenditure is recognised in the accounts on the accruals basis at the date on which an asset is recognised or a liability incurred.

The company has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cashflow statement on the grounds that it is a small company.

**1.2**

**Income**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount be quantified with reasonable accuracy.

**1.3**

**Taxation**

The company is exempt from Taxation on income arising from activities in carrying out, and investment income applied only for, the company's main charitable purpose.

**2. CREDITORS:**

**Amounts falling due within one year:**

Tax and Social Security  
Other Creditors

2020	2019
£ 500	£ 710
500	710
<u>500</u>	<u>710</u>

**3.**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS**

Unrestricted Funds 2020	Restricted Funds 2020	Total Funds 2020	Total Funds 2019
£ 2020	£ 2020	£ 2020	£ 2019
Net current assets/(liabilities)	54,997	54,997	49,282
Creditors: Due after one year	(5,194)	(5,194)	(7,196)
Total	49,803	49,803	42,086

**4. LIMITED BY GUARANTEE**

The company is limited by guarantee and does not have a Share Capital. Each member gives a guarantee to contribute a sum not exceeding £10 to the company should it be wound up.

At 31<sup>st</sup> August 2020 there were 4 members.