

**Wilstead Jubilee
Annual General Meeting
Tuesday 23rd May 2023 8.00 pm**

Attendees: David Lloyd, Jackie Lloyd, Eric Benton, Tim Wren, Angela Fosbrook, Dave Fosbrook

Apologies: Jim Struthers, Ian Jones, Janice Benedickter

The Committee agreed last year's minutes and the Chair signed them.

1. Chair's Report

The past year has seen a change in how the Jubilee Centre has been run for the benefit of its users and volunteers. We have enabled the main users to have their own key to open up for their evening activities. This has meant the volunteers have not had to open and close several evenings each week making life a bit easier.

The year started with a lot of promise with several long term hirers in the daytime as well as in the evenings. These included the NHS children's clinic each Monday and Socratots on a Tuesday as well as the regular evening clubs. These regular hirers along with the occasional party have enabled the Centre to be well used by the local community.

Again, we have had no luck in getting a Caretaker and had to rely on the support of the Committee and volunteers, which I am very grateful. However we made the decision to take on a professional cleaner to ensure the Jubilee Centre was kept in a clean and hygienic condition.

We have seen some signs of wear at the Centre and have had to have changes made to the electrical services as things have worn out. These included new PIR outside lights to assist in accessing the building. These have proved to be most helpful.

For some time it has been a struggle to open the front and side shutters. To alleviate the problem it was felt that electrically operated shutters should be installed. We were very fortunate to have been awarded funding from the Ward Fund to enable this work to be done.

As with most organisations we rely on the support of our committee and volunteers as well as the local community for which I must give my thanks. I am also thankful to our local Borough and Parish council for the support they provide, helping when things need doing.

As you already know I have come to the end of my tenure with the Jubilee Centre and will be stepping down at this meeting. I have been involved with the Centre from its inception back in 2007 with a small team getting things organised to have the Centre built. I hope that I have left things in good order and those that look after the Centre will find the guide notes helpful.

I wish the Committee and volunteers every success for the future and hope that the community will be able to enjoy these facilities for many years to come.

2: Treasurer's Report for the Year Ended 31st March 2023

Eric thanked David and Jackie for all their hard work over the past years. Unfortunately there is no obvious replacement and hopefully someone will come forward. David Fosbrook also added his thanks on behalf of the village. Angela Fosbrook and Dave Riddle concurred. Eric would like to mark the occasion with a separate presentation.

Eric also thanked Tim for all he has done in opening and closing during the daytime.

In the 2021-2022 year we showed a surplus of income over expenditure of £4,024. This year we made a loss of £1,284. The difference is mainly down to the COVID grant of £9,295 received last year.

Taking COVID out of the comparison we have shown a significant improvement: Receipts are up £3,340 due to increased bookings. Expenditure is down by £647 despite a £522 increase in utility charges.

A significant investment in the year was to fit electric shutters over front and side doors, at a cost of £2,918, funded by the Ward Fund held by our Borough Councillor.

At the end of the year we had £18,740 in our account and £19 in cash.

Utility charges in the coming year are expected to be significantly higher (we have already paid over £2,000 this year) so it is recommended that we increase our hourly charge from £12.50 to £15 (£10 to £12.50 for regular village users) together with an increase of £440 on the annual charge to the Football Club. These increases need to be formally accepted at the AGM.

The proposal was approved and seconded, and carried.

The committee will actively look for someone to take over as building supervisor.

The signatures on the bank accounts have been changed, now only one signature is required, up to figure of £1000.

The meeting thanked Eric for all his hard work and efforts.

3: Booking Secretary Report

As reported by the Chair there have been several long term bookings and the youth groups are self sufficient with regard to accessing the centre. This has alleviated the workload, however I feel a permanent caretaker/manager would be an asset to the centre and urge the committee to continue to look for this person.

I am stepping down this year after several years involvement with the Jubilee Centre and wish the new committee every success. My thanks go to the previous committee for their professional approach to running the centre and their hard work.

4: Football Club Chairman's Report 2022/23

2022/23 saw us increase our playing teams by 1; with 6 youth and 1 adult team enjoying a full season. I would like to congratulate all the managers, coaches and volunteers for making sure football remained our main focus and that, despite challenging weather conditions across December and January, all members of Wilstead Football Club got to play a largely uninterrupted season.

In my first year as Chairman, I am conscious we again did not meet as often as we should have. It is however a testament to you all how efficient you are in running your teams and reaching out as and when help is needed.

Next year we will be losing a couple of the youth teams but are looking to return to running 2 adult teams again. At the moment our youngest team will be U13s and during the coming season we must look at how we can attract younger members to Wilstead Football Club again. Having been involved in Wilstead Football Club for 10 years, this will be the first season I can remember where we have had no teams in the age groups U8 to U12.

Paul Jackson and his U12 team enjoyed a very successful season, securing a league and cup double. Gary Nash started a second U12 team this year and has used his extensive coaching experience to develop those young players. These two teams are the next generation of Wilstead players coming through and both Paul and Gary need to be applauded for their efforts. Gary has also enjoyed a good season with his U15's, despite week-on-week challenges in getting a full team out. It is a testament to him, and those players turning out every week, that despite sometimes playing games with 9 or 10 players they have never given up. Well done Gary and thank you for all you do for Wilstead FC.

Ian Bell and Nick Kane have enjoyed differing seasons with their U16s. It is with regret that both Ian and Nick have decided to 'hang their coaching boots up', but completely understandable after years of service to Wilstead Youth football. You can both be incredibly proud of what you have done for the dozens of players over the years who, without your commitment, would not have been able to enjoy the great game every Saturday and Sunday. I heartfelt thanks from me and all at the club for everything you have done and achieved during your time with WFC.

Jim Staniforth has had a relatively successful final year as U18 manager, and it has been fantastic to see quite a few of his team play for and support the adult team. Seeing many of them transition so well to adult football is the sole reason we are able to look at running 2 adult teams next year. Not only has Jim taken his U18 but he still keeps us DBS checked and therefore on the right side of FA law. Thank you for all your years of service as a Youth team manager Jim but also for agreeing to continuing as club welfare officer, it is much appreciated.

Finally on the manager side Simon, our first team manager, has had another tough season not always able to field his strongest team and with results not always going our way. However, we have stabilized as an adult team and currently find ourselves in the right league. The adult team can rebuild from here and hopefully challenge for promotion next season.

I plan to continue as treasurer and Chairman for 2022/23. With my treasurer hat on, the reduction in teams next year will create some financial pressures and I will be looking to the support of the WFC committee for ideas on generating revenues outside of player match fees.

It was always going to be a challenging year, my first in charge, and I thank all the committee members for their support. There has, however, been a couple of events during the season which had the potential to give Wilstead Football Club an unwanted reputation. As a reminder to all players, managers, coaches and parents; respect for the game, its officials, your fellow players and their supporters MUST be a given and at the forefront of your mind every Saturday and Sunday when you turn up to play. We are an amateur sport which we participate in for enjoyment and that always has to be our priority.

I wish Wilstead football club the success it deserves for the coming season.

5: **Election of Officers**

The following officers and members of the committee have either been proposed or have agreed to continue for another year:

Chair	there were no volunteers at this time
Treasurer	Eric Benton
Booking Secretary	Janice Benedickter
Secretary	there were no volunteers at this time

Charity commission

principle contract Ian Jones (as agreed at last committee meeting dated 21/3/23)

Tim Wren and David Riddle agreed to remain as committee members. Tim will consider becoming a Trustee.

Date of 2024 AGM meeting : provisionally Tuesday 28th May 2024 at 8.00.

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Date of next committee meeting to be decided by Eric and Ian.

Meeting ended at 8.45 pm.

**Wilstead Jubilee Centre
2022 / 2023 Final Account**

Income and Expenditure Account

19-May-23

	12 Months Ended 31 March 2023		12 Months Ended 31 March 2022
	£	£	£
Income		Income	
Wilstead Football Club	1,966.67	Wilstead Football Club	1,500.00
Centre Hire - Other	5,055.15	Centre Hire - Other	2,397.13
MUGA Hire	40.00	MUGA Hire	75.00
COVID 19 Grants	0.00	COVID 19 Grants	9,295.00
Ward Fund Receipt (Shutters)	2,917.54		
Parish Council Retainer	250.00		
	<hr/>		<hr/>
Total Income	10,229.36	Total Income	13,267.13
Expenditure		Expenditure	
Stationery & postage	0.00	Stationery & postage	10.20
Repairs & maintenance	3,119.46	Repairs & maintenance	3,925.74
Gas, Electricity & Water	2,806.37	Gas, Electricity & Water	2,284.34
Cleaning	1,268.00	Cleaning	2,165.93
Insurance	804.70	Insurance	814.30
Sundry	597.55	Sundry	42.49
Ward Fund Payment (Shutters)	2,917.54		
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Total Expenditure	-11,513.62	Total Expenditure	-9,243.00
Surplus of income over expenditure	<hr/> -1,284.26	Surplus of income over expenditure	<hr/> 4,024.13

	Mar-23 £		Mar-22 £
Schedule of Assets & Liabilities		Schedule of Assets & Liabilities	
Bank	18,740.12	Bank	20,499.00
Cash	19.25	Cash	42.23
Prepaid Insurance & Gas	1,704.70	Prepaid Insurance	0.00
Prepaid Income WFC	-733.33	Prepaid Income WFC	-500.00
Early Booking Receipts	-286.25	Early Booking Receipts	0.00
Deposits owed	-700.00	Deposits owed	-350.00
Uncleared Cheques + Liabilities	-1,073.50	Uncleared Cheques + Liabilities	-338.98
Not yet in account + debtors	345.00	Not yet in account + debtors	0.00
Prepaid Cleaning	52.00	Accrual for gas/electricity/water	0.00
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	18,067.99		19,352.25
Represented by		Represented by	
Reserves b/fwd 1 Apr	19,352.25	Reserves b/fwd 1 Apr	15,328.12
Reserves for period	-1,284.26	Reserves for period	4,024.13
Reserves c/fwd	<hr/> 18,067.99	Reserves c/fwd	<hr/> 19,352.25