

**Wilstead Jubilee  
Annual General Meeting  
Tuesday 24th May 2022 8.00 pm**

**Attendees:**

David Lloyd, Eric Benton, Jackie Lloyd, Dave Riddle, Ian Jones, Tim Wren, Emily Woodley, Hannah Robbins

**Apologies:** Jim Struthers, Matthew Bake, Angel Fosbrook, Dave Fosbrook and Nigel Jacobs

The Committee agreed last year's minutes and the Chair signed them.

**1: Chairman's Report**

The past year has been one of change with recovering from the regulated format of mixing with people and making sure the spread of covid was minimised.

During the first part of the year the hall was not used and it was not until June that things returned to some form of normality, albeit with some restrictions.

We have been fortunate this year due to the Centre being used by our regular supporters, the Wilstead Football Club and more recently by our local Brownies, Girl Guides and Scouts groups each week in term time as well as having the support of the local Evangelical Church Youth group, who also use the Centre weekly and in the summer break.

Other organisations have also used the Centre at various times. These groups have included the local netball team for training and the village players for rehearsals.

The Centre is being used in the daytime for a child and parent exercise class and the NHS mother and baby clinic. There have also been several parties.

We have been approached by Bedford Borough Council to use the Centre as part of their adult training scheme for a Pilatés class, as yet this has not come to fruition.

The Centre is now over ten years old and is in need of some external maintenance to help protect the building from the elements. The fascia boards are in need of a coat of paint as well as the compound fence needing a protective coating.

We are currently in the process of seeking funding to provide electric shutters on the doors to the Centre. This will simplify the opening and closing of the Centre and enable most people to manage access to the building.

As mentioned last year, we are still struggling to get a Caretaker for the Centre and have taken on a professional cleaner to make sure the Centre is kept in tip-top condition.

The lack of a Caretaker has meant that the trustees and volunteer have taken on the role of opening and closing the Centre, and carrying out the necessary regular safety checks and I am thankful for their support.

I must also thank Bedford Borough and Wilstead Parish Councils for their support, enabling the Centre to carry on through a difficult past two years.

Back in 2007 the Parish Council made the decision to replace the old pavilion with a new one, this is the time I became involved with the project. Having spent the last fifteen years associated with the Jubilee Centre I have decided to step down at next years AGM.

## **2: Treasurer's Report for the Year Ended 31st March 2022**

We received another (smaller) Covid 19 grant in the last Financial Year. This helped balance the reduced income (still reduced by Covid) and meant that we ended the year just over £4,000 better off. Without the grant we should have made a loss of £5,271. However, the grant did allow us to arrange some expensive electrical repair and maintenance work (£1,027) and have the MUGA power washed to remove accumulated moss (£675).

We ceased using a caretaker during the previous year and are indebted to the trustees who have opened and shut the Centre for hirers, particularly David and Jackie Lloyd, without whom we should be hard pressed to continue.

Our regular bookings (Scouts, Guides, Brownies, Evangelical Church and Socratots Children's Club) have also helped to boost income. As a result and given a full year, bookings will be better than they have ever been although we shall still not be able to make a profit to allow us to be self-sustaining without help from the Parish Council or a substantial contribution from the Football Club.

That's for the future, because our current balance of assets stands at £19,352 which buys us time to seek ways of increasing the income in the future.

Again, the year ended with a delivery of Calor gas but this will be accounted for in next year's accounts as very little will have been used in the 21/22 Financial Year.

Detailed accounts are shown at the end of the minutes.

## **3: Booking Secretary Report**

Matt Baker of the Wilstead Evangelical Church) Youth Club asked me to thank the Committee for all the hard work we do in providing such a good hall for the village.

Also Hannah and Emily of Wilstead Guides said how much the youngers enjoyed using the Jubilee Centre and how they appreciated having the space outside to use.

This has been a busy year for me and the lack of a caretaker has made more work. The youth groups who use the centre have made it worthwhile, as well as the clinic run by the NHS. This follows the ethos of the Jubilee Centre, which is to be a centre for the community.

There have been five parties this year and another one booked for the end of the year.

This will be my last year on the committee, and as secretary and booking secretary. It is time to hand the reins over to a younger person, more in touch with the modern world and with more energy.

#### **4: Football Club Chairman's Report**

A full season played with the shadow on Covid hanging over us, is, in itself, an achievement so I would like to congratulate all managers, coaches and volunteers for making sure the football was the main focus and that all members of Wilstead Football Club got to play a largely uninterrupted season.

We did not meet as often as we should have and for this I apologise but it is testament to you all how efficient you are in running your teams and reaching out as and when you need to.

Having lost a three of teams this year, two at youth and one at senior level then it wasn't the start we had hoped for but with 5 youth and 1 senior the club was still in a healthy position to compete at different age levels.

Paul and the U11's are the next generation coming through, well done Paul for taking on the mantle and allowing the kids the opportunity. Gary Nash having been a coach for many years and with Level 3 under his belt, is the person who's knowledge must be tapped into more often and who will, I am sure, act as bridge for getting more kids playing football at Wilstead, well done on your U14's. Ian Bell, whilst not the easiest of seasons with U15's on a Saturday, your enthusiasm to continue has not diminished and you should be proud of where you got the team so far and even better that the journey has not yet finished.

Nick has undoubtedly had the strongest season with 2nd place in the league and a cup final, narrowly missing out after penalties, congratulations Nick on a competitive season and I hope you go one better next year. Jim Staniforth, not only has taken his team up to U18's but still keeps us DBS checked and therefore on the right side of FA law. Thank you for continuing in both roles Jim, it is much appreciated. Finally on the manager side Simon has had a tough season with player availability but always finds a positive even on the darkest of Saturday's, if enthusiasm got prizes in football you would win every year! Keep the faith Simon. I would like to extend huge thanks to Ian Jones as our treasurer for all of his financial and also day-to-day and match day support and, assuming nothing has changed, I wish him the very best of luck in the new role as Chairman for the upcoming season.

Finally it has been a pleasure to be Chairman for these last 19 years and overall my 34th year involved with Wilstead FC. I have been lucky enough to see Wilstead grow as a club, to have youth football and new club facilities has been the greatest achievement under my tenure and none of this would have been possible without great support over the years by so many wonderful people. As the saying goes 'The strength of the team is each individual member. The strength of each member is the team!'

I wish Wilstead football club the success it deserves and thank you all for your support you have given to me and the club over the many years we have served together.

James Struthers

## 5: Election of Officers

There being no nominations or changes the Committee and Trustees remain the same for the forthcoming year.

**Date of 2023 AGM meeting** : Tuesday 23rd May 2023 at 8.00.

**Meeting closed** There was a brief committee meeting held after the AGM to discuss the date of the next meeting. (**Tuesday 28th June**) Ian unavailable.

### Action Points:

**David** is seeking funding to provide electric shutters on side and front door. There is possibly 2k from Ward Fund and a quote for electrics is to come early next week. The remainder to be funded elsewhere. The Committee to research other funding sources.

Grass in compound needs cutting again, so **David** to ask Nigel Jacobs to with this. Mark Brooks been asked for scrapings to go around tank and **Eric** to speak to him.

Mick Sexton has offered ground membrane. **Jackie** to speak to him.

**David** to enquire of decorators to provide quotes for painting of soffits and fence round the compound.

Grass cutting every two weeks except July and August when its 3 weeks. **Ian** to ask Eric for mowing schedule.

Still looking for a caretaker. Hopefully regular hirers could eventually have keys. **Jackie** to write item for Wixams newsletter looking for caretaker.

**David** to enquire about obtaining an Energy Certificate. Once received we can apply for grants. Certificate would have a cost.

**Jackie** to write item for Wilstead Newsletter with details of AGM and again asking for new caretaker. Also to say Chair and Secretary will be required in mid-2023.

**Tim and David** to check out vibrating cisterns.

**David** to source new hot water boiler in the kitchen.

**All:** Chairs still need to into outside shed.

Wilstead Jubilee Centre  
Income and Expenditure Account

	12 Months Ended 31 March 2022		12 Months Ended 31 March 2021
	£	£	£
<b>Income</b>		<b>Income</b>	
Wilstead Football Club	1,500.00	Wilstead Football Club	688.89
Centre Hire - Other	2,397.13	Centre Hire - Other	0.00
MUGA Hire	75.00	MUGA Hire	0.00
COVID 19 Grants	9,295.00	COVID 19 Grants	20,098.00
		Parish Council Retainer	250.00
Total Income	13,267.13	Total Income	21,036.89
<b>Expenditure</b>		<b>Expenditure</b>	
Stationery & postage	10.20	Stationery & postage	0.00
Repairs & maintenance	3,925.74	Repairs & maintenance	1,556.05
Gas, Electricity & Water	2,284.34	Gas, Electricity & Water	2,461.73
Cleaning	2,165.93	Cleaning	2,263.37
Insurance	814.30	Insurance	606.86
Sundry	42.49	Sundry	-25.00
Total Expenditure	-9,243.00	Total Expenditure	-6,863.01
Surplus of income over expenditure	4,024.13	Surplus of income over expenditure	14,173.88

	Mar-22		Mar-21
	£		£
<b>Schedule of Assets &amp; Liabilities</b>		<b>Schedule of Assets &amp; Liabilities</b>	
Bank	20,499.00	Bank	14,935.69
Cash	42.23	Cash	42.43
Prepaid Insurance	0.00	Prepaid Income WFC	0.00
Prepaid Income WFC	-500.00	Early Bookings	0.00
Early Booking Receipts	0.00	Deposits owed	-50.00
Deposits owed	-350.00	Uncleared Cheques + Liabilities	0.00
Uncleared Cheques + Liabilities	-338.98	Not yet in account + debtors	0.00
Not yet in account + debtors	0.00	Value of gas left in tank = litres	500.00
		Accrual for gas/electricity/water	-100.00
Accrual for gas/electricity/water	0.00		
	<u>19,352.25</u>		<u>15,328.12</u>
<b>Represented by</b>		<b>Represented by</b>	
Reserves b/fwd 1 Apr	15,328.12	Reserves b/fwd 1 Apr	1,154.23
Reserves for period	<u>4,024.13</u>	Reserves for period	<u>14,173.88</u>
Reserves c/fwd	19,352.25	Reserves c/fwd	15,328.12