



ANNUAL REPORT 2020-21

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CHAIRMAN'S REPORT

The work of the Mission in the past year has been characterised by the impact of the pandemic, an on-line programme for schools and the development of the Marketplace project.

The on/off nature of Covid restrictions have been challenging and required much ingenuity to ensure that the food banks remained open and staffed. Keeping social distance whilst distributing food parcels proved difficult but ways were found to enable both clients and volunteers to remain safe. Grateful thanks are due to all those who assisted, despite the real health concerns, in ensuring that the disadvantaged and needy were able to access food on a regular basis. Maintaining the provision in such times was a testament to the hand of God upon the work as well as the generosity of so many in their giving, both in time and money.

As many schools were closed SCM's ministry continued by the production of high quality on-line material which was welcomed and used by many schools. Matt Gwyn and Ellie Cousins devised numerous meaningful and relevant resources, which enabled links to be sustained at a time when personal visits were impossible. These programmes were invariably well-received by the schools.

Early in 2021 a new Marketplace project was commenced the aim of which is to form partnerships with local churches and charities in order to provide a more relational, holistic and sustainable support for those experiencing food poverty. Rather than emergency relief (food banks) Marketplaces will help individuals to become more independent by encouraging them to budget, plan and manage their purchases. The option of fresh, healthy food will enhance their diet. Being a new project, the skills and expertise of Lucy Gwyn and Jen Sissons in establishing its success has been crucial. The pilot Marketplace was launched in conjunction with Saint Mary's Church and the aim will be to set up a number of Marketplaces across Southampton in the coming years - watch this space!

SCM is blessed by having an army of volunteers and we are so grateful for all their willingness to help, whether in food and clothing distribution or in taking part in school sessions (when permitted). Duncan House, as General Manager, has overseen the day-to-day work of the charity and we are indebted to him for his faithfulness and wisdom in challenging times. Our gifted administrator, Jen Ball, keeps everybody 'on task'. It would also be remiss of me not to acknowledge the huge debt we owe to the dedication of the Trustees, and their willingness to use their time and expertise for the benefit of us all.

There is a great deal of respect for the work of SCM in the city, and indeed good will, and we pray that the months ahead will allow us to expand our role and impact under God's guidance and prompting. We are dependent on your prayers so please pray on!

Chris Ford
Chairman of Trustees

STRUCTURE, OBJECTS & GOVERNANCE

Southampton City Mission (CIO) is a charitable incorporated organisation registered with the Charity Commission in England and Wales under charity number 1162099. It was registered on 10 June 2015 and was set up to take forward the activities of Southampton City Mission, established in 1963. The assets and activities of Southampton City Mission (251142) were transferred to SCM (CIO) on 1st April 2016. Its governing document is the constitution adopted on 10 November 2014.

The objects of the CIO are: to advance the Christian faith for the benefit of the public in accordance with the basic tenets of historical Biblical Christianity; to prevent and relieve poverty in the City of Southampton and its neighbouring area by providing items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty; and to advance education for persons of any age by providing or assisting in the development of their mental, physical and moral capabilities through work in schools and other educational institutions and by supporting other charities in England, the UK or abroad. The projects outlined in this report are undertaken in furtherance of the above objects.

The charity is governed by a Board of Trustees who delegate the daily running of the charity to a small staff team. A large team of over 100 dedicated volunteers are also vital to the delivery of all the charity's services.

During 2020/21 the Trustees met 8 times as a full board and held additional sub-group meetings to discharge their duties.

SCM BASICS BANK

Number of 4 day food parcels provided **16,448**

Number of overnight parcels provided **475**

Number of people clothed **700**

(despite forced closure of clothing bank due to lockdowns)

The figures above show how busy our six SCM Basics Banks were in 2020. The Covid Pandemic and subsequent lockdowns added huge demand to those needing help with food poverty in Southampton.

We spent a lot of time and energy working with the Council, other charities, and food projects throughout the year. We took a lead on providing the emergency food aid strategy for the whole city and helped co-ordinate partners in continually evaluating the city's changing needs, adapting our food offers and delivery plans.

We initiated a citywide Food Aid Forum in Sept 2020 using Central Hall as a venue and met again to share experience and solve problems via Zoom in March 2021.

We continued to be central members of Southampton's 'Anti-poverty Network' and to serve as part of the Council's Local Welfare Provision group – including being part of the appeal committee. There were several Holiday Provision working groups which we were pleased to attend and help coordinate extra provision of meals and activities across the city for those in receipt of free school meals.



The SCM warehouse full of donations due to COVID



A welcome donation from Hotel Chocolat

As Covid took hold, we were invited to be part of the Council's "Future Communities Response Group" which held daily meetings to coordinate the City's emergency response to Covid. This meeting became weekly as the local effects of the pandemic were brought under control.

SCM created an emergency Food Aid plan for Southampton during Covid which was implemented and operated throughout the period of lockdown 2 and 3. We arranged for SCC to be the point of contact by phone for Covid food needs, they then passed on these requests to Love Southampton's Operations teams, who in turn parcelled out the needs for food parcel delivery to three hubs across Southampton. These were Saint Mary's Church for North and Central Southampton; Above Bar Church's 'Big Difference' project for the East of Southampton; and SCM ourselves for the West. Dozens of extra volunteer delivery drivers were recruited from the public by way of our website using Google forms, who came to the three hubs and delivered the parcels to those shielding, in isolation or otherwise unable to get to a food bank.

This was an immense effort, and we cannot thank our staff and volunteers, as well as many of the public, enough for stepping forward and serving so faithfully in Southampton's time of need.

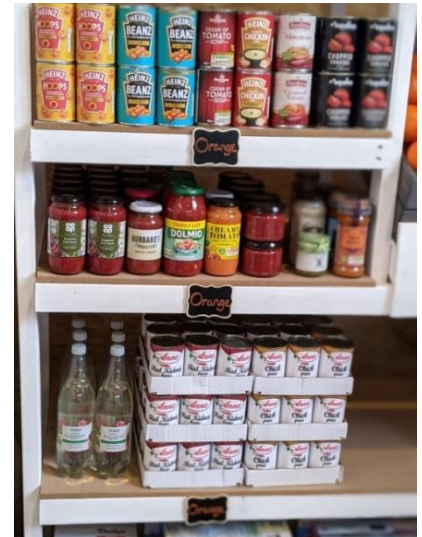
Duncan House
SCM General Manager

SCM MARKETPLACE

From 2021 onwards, Southampton City Mission are setting up a series of Marketplace Projects across the city, in various strategic locations and in partnership with local churches. The first Marketplace, in Saint Mary's Church, will open in April 2021, and we will then expand to other locations to provide long-term, holistic support to those in need across Southampton.

Whereas the SCM Basics Banks provide an individual or family 4 days of emergency food a few times a year by referral from a professional referral agency; SCM Marketplaces are membership food clubs. Anyone who lives in a certain postcode area can apply to be a member of this food club. Following a membership interview, they are welcome to attend each week, pay a £5 membership fee (via cash or card), enjoy the cafe area and friendships with volunteers and other members and select around 15 food items for themselves from the freezer, fridges, shelves, fresh and bakery products.

Items are colour coded by price point to ensure variety, value for money and that all members have equal access. Rather than an emergency parcel during a crisis, this is an ongoing opportunity to participate in the community, to budget and manage your shopping bill, to increase the availability of fresh, healthier food and to improve a family or individual's diet. Membership capacity will vary for each venue and the food stock is provided by organisations we partner or hold a membership with, largely Fareshare whose warehouse is in Totton. (Membership Fees go towards this food provision).



The aim of the SCM Marketplace is to enable local residents to help themselves, combat isolation and loneliness, improve health outcomes and mental wellbeing; above all to build community. We have three key values that underpin everything we do and how we deliver the project. These are:

- 1) Independence- we want to support people on their journey towards independence, firstly by encouraging them to budget for their food rather than receiving it for free, and being able to choose their own food, but also we are working in partnership with other organisations and agencies to refer and signpost them onto other support they need to become more independent e.g. debt advice, employment support.
- 2) Participation- we want to develop this project collaboratively with the members so they have a voice and can help shape the project. We want to give opportunities for them to volunteer and give back- for instance through having regular meals with the members where they can take part in the cooking/clearing and volunteers and members can sit and eat together.

3) Supportive friendships- community is really the heart of this project, which is why it is so important that we have a small membership base at each project and that people come weekly, so we can really get to know them and be able to support them. Everyone who comes sits and has a coffee and a chat for 20-30 mins before they get their food which creates a real atmosphere of friendship.

Volunteering is central to the idea of the project. We want to give opportunities for local people to be able to get involved and build connections with those in their local community. We therefore partner with local churches and organisations to source a pool of volunteers who have a heart for supporting local people with their food needs, and skills in building inclusive, welcoming and non-judgmental relationships. We provide initial and ongoing support and training needed for volunteers, especially for the key roles of session supervisors, who also undergo food hygiene training. The three volunteer roles are those of Stock Assistant, Supervisor and Welcome Team.



Marketplace is a partnership project between SCM and local churches/organisations. The terms of this partnership are set out by an informal partnership agreement, written in discussion between the parties. SCM oversees the project and takes on the responsibility, liability and operating costs. We provide the food stock, training and all policies and processes for the Marketplace to run, including the training and supervision of volunteers. The partner organisation supplies the venue including utilities and leads in the recruitment of volunteers from the local area. While SCM is

a Christian Mission, the Marketplace would run like our Basics Banks in being a safe place for all and having a mix of people of (any) faith and none volunteering. Funding for the initial infrastructure (e.g. shelving, refrigeration) varies for each Marketplace.

Jen Sissons
Project Development Manager

SCM SCHOOLS

Over the past year, we have taken a completely new approach to our schools work ministry, due to the impact of the global COVID-19 pandemic. We were unable to visit schools in person throughout the 2019/20 Summer term, some of the 2020/21 Autumn term, and from January - March 2021. We adapted our delivery methods in order to maintain our relationships with schools and ensure the continuation of our input to their PSHE, SMSC, and RE curriculum.

We had to negotiate the technology required for regular live-streaming; purchase and learn how to use new hardware & software in order to edit, produce, and publish online content, all whilst catering for a range of requirements from schools still wanting to receive support for pupils both in class and at home.

Whilst many of the sessions we had booked for the year were cancelled, we still managed to deliver a varied programme of activities as follows:

	In School	Online
Question of Faith Days	17	52
Assemblies	3	3
Transition Support	2	7
Prayer Spaces	1	

We launched a [YouTube channel](#) in April 2020 which now has a catalogue of 94 “Online Assemblies”, covering a range of Biblical topics. In April 2021 there were 202 subscribers to this channel and some of our assemblies had interactions from pupils in London, Hertfordshire and Buckinghamshire. In addition, we have playlist of shorter videos (our “Question Time” series) that are brief answers from real live Christians to questions which pupils commonly ask us when we are in schools.

We had 5 active volunteer Team Leaders, and 2 waiting to be trained. Although we couldn’t always involve our volunteer team members in the usual ways, several of them joined in with our live broadcasts and/or pre-record content to be included in our Question of Faith “Online Learning Packs”. Each of these is a stand-alone, easy-to-use, self-guiding package of media resources covering a particular topic of the RE syllabus, that can be accessed by teachers in a school setting, or by parents who have children learning at home. They include a variety of all the usual elements that schools expect from one of our Question of Faith days, and provide ways for staff, parents, and pupils to safely share their responses and work. These packs were often accompanied by live multi-bubble webinars through Zoom, Microsoft Teams, or Google Meet, where one or more of our Schools Team Leaders was invited to introduce the topic being looked at and/or answer questions from pupils to end the experience.

We distributed a record number of 1,010 “It’s Your Move” booklets to year 6 pupils to aid transition to secondary school during a very unsettled time.

When we were able to safely visit, pupils & staff were delighted to see us, even though we were not often able to pull a whole year group together due to class bubbling. This unexpectedly allowed us to spend more dedicated time with smaller groups of pupils when answering their questions about the Christian faith.

"I just wanted to say a massive thank you for the webinars today. They were brilliant and the feedback from staff and students was extremely positive; everyone said how much they enjoyed it, how engaged the children were throughout and how much they talked about it afterwards. I really appreciate you giving up your whole day to help our Year 6 children with this transition - it made such a difference."

"Thank you for a lovely day! The children all said how much they had enjoyed it and the standard of work produced was really high! We appreciate the extra lengths you went to in order to come in and look forward to working with you again soon!"

Year 4 Question of Faith Day (Site visit – Mar

I maintained involvement with the Southampton SACRE by attending their meetings virtually and consulted on their review and revision of the locally agreed "Living Difference" RE syllabus. I also continued our representation within the City Mission Movement UK Executive Group and began the process of pulling together the schools work team leads from the various member bodies of the CMMUK network to share best practice, pray for one another's needs, and encourage resource creation collaboration.

Finally, we became a Local Mission Partner with Scripture Union. We are partnering with SU to pilot their new Revealing Jesus Framework with the 95% of children & young people not currently attending church across the Southampton region and wider Hampshire area, to provide Faith Guide training, support, and encouragement. We believe that this initiative will help to strengthen our existing relationships with churches across the city and beyond, further develop the work that we do in schools, and raise the profile of our own resources through an expanded network of practitioners.

Matt Gwyn
Schools Lead and Church Liaison



Financial Report for the Year Ended 31 March 2021

Basic Information

Southampton City Mission (CIO) ("the CIO") was formally registered with the Charity Commission on 10 June 2015 (registration number 1162099). The assets, liabilities and activities of Southampton City Mission ("SCM")(registered charity number 251142) were transferred to the CIO with effect from midnight on 31 March 2016. SCM has now been removed from the Charity Commission register.

Trustees for the year and up to the date of this report were:

Chris Ford (Chairman)
Dave Bartlett
John Duff (Appointed 17 May 2021)
Tim Nutt (Resigned 23 July 2021)
Temitayo Oloruntuyi (Appointed 17 May 2021)
Kelvin Taylor
David Wagstaff

General Manager Duncan House

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Financial Statements

Southampton City Mission (C10)									
Statement of Financial Activity for the year ended 31 March 2021									
	Restricted income funds			Unrestricted funds				Total all funds	
	Basics Bank	Schools	Total	Designated Basics Bank	Designated Poverty relief	General fund	Total		Notes
	£	£	£	£	£	£	£	£	
Incoming resources									2
Income and endowments from									Note 15
Donations and legacies	555,627	19,167	574,794	1,899	63,192	106,480	171,571	746,365	3.1
Charitable activities	0	0	0	0	0	0	0	0	3.2
Other trading activities	1,129	0	1,129	0	0	20	20	1,149	3.3
Investments	455	0	455	0	0	1,077	1,077	1,532	3.4
Total	557,211	19,167	576,378	1,899	63,192	107,577	172,668	749,046	
Resources expended									2
Expenditure on:									
Raising funds	189	2,000	2,189	35	351	1,444	1,830	4,019	4.1
Charitable activities	414,730	81,303	496,033	0	4,246	15,598	19,844	515,877	4.2
Total	414,919	83,303	498,222	35	4,597	17,042	21,671	519,896	
Net income/(expenditure)	142,292	-64,136	78,156	1,864	58,595	90,535	150,994	229,150	
Transfers between funds	0	64,136	64,136	0		-64,136	-64,136	0	
Net movement in funds	142,292	0	142,292	1,864	58,595	26,399	86,858	229,150	
Reconciliation of funds:									
Funds brought forward	94,849	0	94,849	12,152	0	149,066	161,218	256,067	
Total funds carried forward	237,141	0	237,141	14,016	58,595	175,465	248,076	485,217	

Southampton City Mission (CIO)										
Balance Sheet as at 31 March 2021										
	Restricted income funds			Unrestricted funds				Total all funds	Notes	All funds prior year
	Basics Bank	Schools	Total	Designated Basics Bank	Designated Poverty Relief	General fund	Total	£		£
	£	£	£	£		£	£	£		£
Fixed assets										
Tangible assets	7,215	2,371	9,586	0	565	0	565	10,151	7	9,084
Fixed asset investments	62,307	0	62,307	0	0	108,083	108,083	170,390	8	0
	69,522	2,371	71,893	0	565	108,083	108,648	180,541		9,084
Current assets										
Stocks	74,000	0	74,000	0	0	0	0	74,000	9	54,000
Debtors	6,423	768	7,191	0	944	5,836	6,780	13,971	10	24,390
Investments	0	0	0	0	0	0	0	0	8	85,000
Cash at bank and in hand	95,767	193	95,960	14,016	57,086	62,919	134,021	229,981	12	100,649
Total current assets	176,190	961	177,151	14,016	58,030	68,755	140,801	317,952		264,039
Creditors: amounts falling due within one year	8,571	3,332	11,903	0	0	1,373	1,373	13,276	11	17,056
Net current assets / (liabilities)	167,619	-2,371	165,248	14,016	58,030	67,382	139,428	304,676		246,983
Total net assets	237,141	0	237,141	14,036	58,595	175,465	248,096	485,217		256,067
Funds of the Charity									13	
Restricted income funds	237,141	0	237,141	0	0	0	0	237,141		94,849
Unrestricted funds	0	0	0	14,016	58,595	175,465	248,076	248,076		161,218
Total funds	237,141	0	237,141	14,016	58,595	175,465	248,076	485,217		256,067

Southampton City Mission (CIO)										
Statement of Cash Flows for the year ended 31 March 2021										
	Restricted income funds			Unrestricted funds				Total all funds	Notes	All funds prior year
	Basics Bank	Schools	Total	Designated Basics Bank	Designated Poverty Relief	General fund	Total			
	£	£	£	£	£	£	£	£		£
Net cash provided/(used) by operating activities	137,839	-82	137,757	1,864	57,651	21,928	81,443	219,200	Below	15,347
Interest income	455	0	455	0	0	1,077	1,077	1,532	3.4	1,275
Investments made	-43,257	0	-43,257	0	0	-42,133	-42,133	-85,390		0
Purchase of fixed assets	-4,104	-1,341	-5,445	0	-565	0	-565	-6,010	7.1	-3,278
Cash flows from Investing activities	-46,906	-1,341	-48,247	0	-565	-41,056	-41,621	-89,868		-2,003
Change in cash in the period	90,933	-1,423	89,510	1,864	57,086	-19,128	39,822	129,332		13,344
Cash at the start of the period	4,834	1,616	6,450	12,152	0	82,047	94,199	100,649		87,305
Cash at end of the period	95,767	193	95,960	14,016	57,086	62,919	134,021	229,981	B/S	100,649
Reconciliation of net income to net cash flow from operating activities										
	Restricted income funds			Unrestricted funds				Total all funds	Notes	All funds prior year
	Basics Bank	Schools	Total	Designated Basics Bank	Designated Poverty Relief	General fund	Total			
	£	£	£	£	£	£	£	£		£
Net income per SOFA	142,292	0	142,292	1,864	58,595	26,399	86,858	229,150	SOFA	24,075
Depreciation charge	4,302	641	4,943	0	0	0	0	4,943	7.1	4,117
Interest income	-455	0	-455	0	0	-1,077	-1,077	-1,532	SOFA	-1,275
(Increase)/decrease in stock	-20,000	0	-20,000	0	0	0	0	-20,000	9	-6,000
(Increase)/decrease in debtors	12,847	-255	12,592	0	-944	-1,229	-2,173	10,419	10	-11,091
Increase/(decrease) in creditors	-1,147	-468	-1,615	0	0	-2,165	-2,165	-3,780	11	5,521
Net cash provided/(used) by operating activities	137,839	-82	137,757	1,864	57,651	21,928	81,443	219,200		15,347

1. Basis of preparation

- 1.1. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) for accounting periods beginning after 31 December 2018, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011. The charity constitutes a public benefit entity as defined by FRS 102.
- 1.2. The financial statements are prepared on a going concern basis, under the historical cost convention. The activities are dependent on donation income and, as a consequence, the going concern basis for the charitable activities is dependent on donation income continuing.

2. Accounting policies

- 2.1. Income is included in the Statement of Financial Activities (SoFA) when:
 - the charity becomes entitled to the resources;
 - it is more likely than not that the trustees will receive the resources; and
 - the monetary value can be measured with sufficient reliability.
- 2.2. There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.
- 2.3. Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).
- 2.4. Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise. Gift Aid in note 3 below includes amounts recovered on donations made via third parties.
- 2.5. Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so, in accordance with FRS 102 SORP. For SCM, the trustees consider that it is impractical to value the stock of donated goods on receipt. However, it is possible to estimate the fair value of goods distributed with reasonable accuracy and this is recognised as an expense.

In the case of donated food it is also possible to estimate the value of stock on hand at the balance sheet date. Therefore, the value of goods

donated for distribution to beneficiaries, which is recognised as income in these accounts, is taken to be the difference between the opening and closing stock and the value of goods distributed, as adjusted for purchased stock which is recorded at cost.

In preparing these accounts, replacement cost has been used as the basis for assessing the fair value of goods, donated and distributed and for stock valuation.

In relation to donated clothes, the trustees have concluded that it is impractical to value the stock. However, it is possible to give an estimate of the value of a typical package of clothes provided to a beneficiary and so this amount multiplied by the number of people clothed has been included in both incoming resources and resources expended.

- 2.6. The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
- 2.7. Bank interest is included on a receivable basis.
- 2.8. Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.8 to 5.9 FRS 102 SORP) and are netted off against the associated cost where this falls in the same accounting period.
- 2.9. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
- 2.10. The charity has creditors which are measured at settlement amounts less any trade discounts.
- 2.11. The charity has received grants to fund particular items of expense and these have been recognised as income in the period in which the relevant expense is incurred. Any unmatched grant at the balance sheet date is recorded as a deferred income liability.
- 2.12. The policy for including items within the relevant activity categories of resources expended is to allocate costs to the most appropriate activity. In particular the policy for including items within costs of generating funds, charitable activities and governance costs is:
Costs of generating funds

The costs of raising and generating funds includes the incidental costs of staging various fund raising events.

Charitable activities

Charitable expenditure includes all expenditure directly related to the objects of the charity.

Governance costs

Governance costs include all expenditure directly related to the administration of the charity including expenditure incurred in the management of the charity's assets, organisational administration and compliance with charitable and statutory requirements.

- 2.13. Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £250 and are valued at cost. The depreciation rates and methods used are disclosed in Note 7.2.
- 2.14. The only investments are bank deposits which can be withdrawn at three months notice or less.
- 2.15. Stocks of donated goods are recorded at fair value (see also note 2.5).
- 2.16. The Trustees are not aware of any material uncertainties affecting these accounts.
- 2.17. SCM has a five year lease of its premises from 20 January 2020. The total rent payable over the term of the lease is £78,000 which is being expensed evenly over the lease term. At 31 March 2021 the future commitment under the lease was £62,450.

3. Analysis of incoming resource

3.1. Donations and legacies maybe analysed as follows:

	Restricted income funds			Unrestricted funds						
	Basics Bank	Schools	Total	Designated Basics Bank	Designated Poverty Relief	General fund	Total	Total all funds	Notes	All funds prior year
	£	£	£	£	£	£	£	£		£
Cash donations and gifts from individuals	74,015	2,785	76,800	1,599	55,393	72,703	129,695	206,495		71,539
Gift Aid	7,975	652	8,627	50	7,799	11,829	19,678	28,305	2.4	11,244
Cash donations and gifts from churches	38,616	1,830	40,446	0	0	14,738	14,738	55,184		45,168
Cash donations and gifts from others	83,079	0	83,079	250	0	7,210	7,460	90,539		17,364
Grants	35,349	13,900	49,249	0	0	0	0	49,249		49,715
Total	239,034	19,167	258,201	1,899	63,192	106,480	171,571	429,772		195,030
Donated goods										
Food	281,593	0	281,593	0	0	0	0	281,593		235,123
Clothes	35,000	0	35,000	0	0	0	0	35,000		83,000
Total donated goods	316,593	0	316,593	0	0	0	0	316,593	2.5	318,123
Per SOFA	555,627	19,167	574,794	1,899	63,192	106,480	171,571	746,365		513,153

3.2. Income from charitable activities in the prior period represents charges made to recover the cost of issuing paper food vouchers to referral agents.

3.3. Income from other trading activities represents income from sale of surplus donated clothes and stamps and coins.

3.4. Investment income represents interest on bank deposits.

3.5. Of the donations to Basics Bank, £29,163 was specifically for the purchase of food.

4. Analysis of resources expended

4.1. Expenditure on raising funds represents 20% of amounts raised from successful grant applications and paid to another charity which had underwritten the cost of a consultant, together with amounts paid directly to that consultant for assistance with grant applications and fees from third party collection agents.

4.2. Expenditure on charitable activities may be analysed as follows:

	Restricted income funds			Unrestricted funds			Total all funds	Notes	All funds prior year as re-stated
	Basics Bank	Schools	Total	Designated Fund Poverty relief	General fund	Total			
	£	£	£	£	£	£	£		£
Costs of employment	60,897.49	70,605.12	131,502.61	4,245.61	12,902.78	17,148.39	148,651.00	6.1	125,317
Premises costs and equipment	21,684.33	4,749.66	26,433.99	0.00	0.00	0.00	26,433.99		19,853
Admin expenses	2,712.41	1,269.36	3,981.78	0.00	983.12	983.12	4,964.89		3,612
Travelling subsistence etc.	93.26	591.50	684.76	0.00	32.05	32.05	716.91		2,806
Transport	4,401.53	0.00	4,401.53	0.00	0.00	0.00	4,401.53		4,830
Volunteer expenses	109.80	13.36	123.16	0.00	0.00	0.00	123.16		806
Schools work materials	0.00	2,838.21	2,838.21	0.00	0.00	0.00	2,838.21		3,162
Other expenses	7,831.47	1,236.72	9,068.19	0.00	1,680.25	1,680.25	10,748.14		9,664
Total	97,730.29	81,303.94	179,034.22	4,245.61	15,598.20	19,843.81	198,877.83		170,050
Donations made in kind								2.5	
Food	282,000.00	0.00	282,000.00	0.00	0.00		282,000.00		232,000
Clothes	35,000.00	0.00	35,000.00	0.00	0.00		35,000.00		83,000
Total donations made in kind	317,000.00	0.00	317,000.00	0.00	0.00	0.00	317,000.00		315,000
Total charitable activities	414,730.29	81,303.94	496,034.22	4,245.61	15,598.20	19,843.81	515,877.83		485,050

4.3. Costs are apportioned between restricted income funds based on the trustees' estimate of the extent to which the cost relates to the relevant activity. In particular, employment costs are allocated on the basis of time spent and office costs on the basis of usage.

5. Governance costs and Independent Examiner's fee

Included in administrative expenses is £728 (2020 - £680) in relation to the fee for the independent examination. There are no other material

governance costs. Other support costs are restricted to a small part of administrative salaries.

6. Paid employees

6.1. Staff costs may be analysed as follows:

	2020/21	2019/20
	£	£
Salary	135,235	112,971
Pension contributions	6,673	6,879
Employer's National Insurance	6,743	5,467
Total	148,651	125,317

6.2. At the year end there were three full and five part time employees, being 5.4 Full Time Equivalents (2020 – two and four, 4.5 FTEs). Their employment costs have been allocated to Basics Bank, Schools Work, and other activities on the basis of the time spent on each activity.

6.3. No employee received remuneration of more than £60,000.

6.4. The General Manager received remuneration of £23,503 including pension contributions.

7. Fixed assets

7.1. Details of fixed assets and their associated depreciation are as follows:

	Computers	Van	Leasehold additions	Basics Bank Equipment	Total
	£	£	£	£	£
Cost at 31 March 2019	3,542	17,100	4,902	0	25,544
Additions	3,427	0	677	1,906	6,010
Cost at 31 March 2020	6,969	17,100	5,579	1,906	31,554
Depreciation at 31 March 2019	3,298	11,115	2,047	0	16,460
Charge for year	714	3,420	657	152	4,943
Depreciation at 31 March 2020	4,012	14,535	2,704	152	21,403
Net book value at 31 March 2019	244	5,985	2,855	0	9,084
Net book value at 31 March 2020	2,957	2,565	2,875	1,754	10,151

7.2. Depreciation is charged on a straight line basis over the following periods:

7.2.1. Computers - four years

7.2.2. Van - five years

7.2.3. Leasehold additions - remaining life of the lease

7.2.4. Basics Bank equipment - five years

8. Investments

In the prior year, bank cash deposits were shown as current asset investments. Since these deposits will be held as investments for more than a year, in the current year, they are now shown as fixed asset investments.

9. Stocks

Stocks are held solely for charitable purposes and the figure represents the value of donated food for distribution to beneficiaries.

	Brought forward	Donations received in period	Purchased in period	Donations made in period	Closing stock
	£	£	£	£	£
	54,000	316,593	20,407	-317,000	74,000

10. Debtors and prepayments

Debtors consist of:

	2020/21	2019/20
	£	£
Rent in advance	1,481	2,206
Other prepayments	712	787
Gift Aid recoverable	8,837	4,203
VirginMoney Giving	1,061	14,164
Grant receivable (SCC)	750	2,500
Accrued interest receivable	457	5
		30

Others	673	-
Total	<u>13,971</u>	<u>24,390</u>

11. Creditors and accruals

Creditors falling due within one year consist of:

	2020/21	2019/20
	£	£
Deferred income	9,000	9,000
Tax and Social Security	2,557	2,341
Other	1,719	5,715
Total	<u>13,276</u>	<u>17,056</u>

Deferred income represents grants received in as advance as noted at 2.11 above.

	Brought forward	Received in period	Released in period	Carried forward	
	£	£	£	£	
	9,000	12,000	12,000	9,000	
12. Cash at hand					bank and in

This represents a current account, the balance on prepayment cards and petty cash balances.

13. Funds

The charity maintains two restricted income funds where donations have been made specifically towards the operation of Basics Bank or towards Schools work. The Basics Bank restricted fund includes £14,490 (2020 - £5,714) specifically for the purchase of food.

Certain individuals donated money to SCM following the start of the Coronavirus pandemic without specifying the use to which it should be put. The Trustees have designated 90% of much of this income to be specifically for SCM's poverty relief activities. In the prior year this was designated to Basics Bank.

In addition there is a general, unrestricted fund which is available to support any of the charitable activities undertaken.

14. Prior year fund movements

The statement of financial activity for the prior year is as follows:

	Restricted income funds			Unrestricted funds			Total all funds	Notes
	Basics Bank	Schools	Total	Designated Basics Bank	General fund	Total		
	£	£	£	£	£	£	£	
Incoming resources								2
Income and endowments from:								
Donations and legacies	394,840	23,913	418,753	12,225	82,175	94,400	513,153	3.1
Charitable activities	238	0	238	0	0	0	238	3.2
Other trading activities	2,548	0	2,548	0	94	94	2,642	3.3
Investments	289	0	289	0	986	986	1,275	3.4
Total	397,915	23,913	421,828	12,225	83,255	95,480	517,308	
Resources expended								2
Expenditure on:								
Raising funds	187	3,680	3,867	73	4,243	4,316	8,183	4.1
Charitable activities	392,077	68,894	460,971	0	24,079	24,079	485,050	4.2
Total	392,264	72,574	464,838	73	28,322	28,395	493,233	
Net income/(expenditure)	5,651	-48,661	-43,010	12,152	54,933	67,085	24,075	
Transfers between funds	0	48,661	48,661	0	-48,661	-48,661	0	
Net movement in funds	5,651	0	5,651	12,152	6,272	18,424	24,075	
Reconciliation of funds:								
Funds brought forward as re-stated	89,198	0	89,198	0	142,794	142,794	231,992	
Total funds carried forward	94,849	0	94,849	12,152	149,066	161,218	256,067	

15. Transactions with related parties

15.1. Transactions with trustees

None of the trustees has been paid any remuneration or received any other benefits from an employment with this charity or a related entity. None of the trustees has been paid any expenses in the current or in the prior year.

15.2. There were no other related party payments in either the current or prior years.

16. Reserves Policy:

The Trustees' previous policy was that the CIO should hold sufficient reserves to allow it to continue operating even if there were to be a significant reduction in the level of giving and an increase in demand for its activities. The current pandemic significantly increased the risk of both these events occurring. The costs associated with the CIO's activities do not lend themselves to gradual modification so that, under normal circumstances, the trustees would maintain reserves in the range of four to five months' operating costs calculated and reviewed annually and this is still the medium term intention.

However, we are grateful to God and the people of Southampton for their generous support particularly of the CIO's Poverty Relief activities, as a result of which the reserves are currently significantly in excess of this level. The trustees have therefore taken the opportunity to proceed with the CIO's new "Marketplace" project as described in the 2021 Annual Report. In addition to the capital cost of the commercial refrigeration equipment at each venue, this has involved the employment of new staff. A significant part of the initial costs has come from reserves.

In addition, the Trustees intend to roll out the Question of Faith Days ("QoF") concept to a wider audience.

For the expanded activities to be sustainable in the medium term, the CIO will need to find significant new sources of funding. The reserves therefore give a window of opportunity in which to obtain this. The level of new funding that will be forthcoming is uncertain but projections indicate that the CIO will use much of its current reserves in supporting both Marketplace and the Schools work during the period in which the funding is being sought.

Statement of Public Benefit:

Because we are legally a “smaller charity” and below the audit threshold, we must include only a brief summary in our Annual Report of the main activities undertaken - you can find that in the main report.

As the Trustees of the charity we confirm that we have had regard to the Charity Commission’s public benefit guidance, where relevant.

The Objects of the Charity – as set out in its Constitution – are:

1. To advance the Christian faith for the benefit of the public in accordance with the basic tenets of historical Biblical Christianity.
2. To prevent and relieve poverty in the City of Southampton and its neighbouring area by providing: items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.
3. To advance education for persons of any age by providing or assisting in the development of their mental, physical and moral capabilities through work in schools and other educational institutions and by supporting other charities in England, the UK or abroad.

We consider that the first object above passes the “public benefit test” because advancing the Christian faith in our community has a positive impact on the moral and ethical behaviour of those with whom we come in contact. Objects 2 and 3 are the outworking of this in the provision of emergency food and clothing via Basics Bank, to which referrals are made by public sector agencies and other charities, irrespective of ethnic origin, faith (or none) or other factors, and by the work done in schools at the invitation of Head Teachers.

Furthermore, our Christian faith and our relationship with God – as Father, Son and Holy Spirit - gives meaning to our lives and encourages us to live in such a way as to benefit the wider society by being good citizens and following the Bible’s teaching on how we should conduct ourselves in society.

Approved on behalf of the Board of Trustees:

Chairman Chris Ford

Trustee David Wagstaff

Date 17 January 2022

Independent Examiner's Report to the trustees of Southampton City Mission (CIO) (Registered Charity number 1162099) on the accounts for the year ended 31 March 2021 set out on pages 2 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Accounting Technicians.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ken Stratton FMAAT

Date 20 January 2022

Brewery House, High Street
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