

Charity Number 1162093

# Parkside & District Community Association

Trustees' Report  
and Financial Statements  
31<sup>st</sup> December 2020

# **Parkside & District Community Association**

## **Trustees' Report and Financial Statements 31<sup>st</sup> December 2020**

---

The trustees present their report and accounts for the year ended 31<sup>st</sup> December 2020 which have been prepared following the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102A) (effective 1 January 2019), applicable accounting standards and the Charities Act 2011.

### **Reference and Administrative Information**

#### **Charity Name**

Parkside and District Community Association

#### **Charity Trustees**

Margaret Bunts  
Marie Kennedy (Retired October 2020)  
Christopher Kennedy  
Christine Kennedy  
Anthony Thompson

#### **Elected Members**

Chairperson	George Jane (Retired November 2020)
Vice Chairperson	Richard Cameron (Chairperson from November 2020)
Secretary	Diane Cameron
Treasurer	Ann Jane (Retired November 2020) Dawn Taylor (From November 2020)

#### **Representatives**

Cllr Kevin Shaw (Durham County Council)  
Cllr Leanne Kennedy (Durham County Council)  
Carole Hutton (Seaham Police)

#### **Young People's Representatives**

Paige Kennedy  
Abby Graham

#### **Address**

Community Centre,  
Heathway  
Seaham  
Co Durham  
SR7 7UH

#### **Bankers**

Lloyds Bank  
1 Marlborough  
Seaham  
Co. Durham  
SR7 7SD

#### **Independent Examiner**

Eric Southwick BA(Hons) FCA FCIE DChA  
Eric Southwick & Co  
Chartered Accountants  
51 The Avenue  
Seaham  
Co Durham  
SR7 8NS

# **Parkside & District Community Association**

## **Trustees' Report and Financial Statements 31<sup>st</sup> December 2020**

---

### **Structure and Organisation**

#### **Organisation**

The Parkside & District Community Association is a registered charity (number 1162093), a Charitable Incorporated Organisation, which operates according to its constitution which was registered on 15 June 2015.

#### **Trustee Appointments**

Trustees are appointed annually at the Annual General Meeting from members present and eligible to vote. New trustees are provided with support to enable them to understand and undertake their duties.

#### **Volunteer Support**

The charity is reliant on the support of its volunteers to achieve its objects; the work of volunteers is invaluable.

### **Objectives and Activities**

#### **Charitable Objects**

The Association has the following objects:

- (a) To promote the benefit of the inhabitants of Parkside and the neighbourhood (hereinafter called 'The area of benefit') without distinction of sex or of political, religious, or other opinions by associating the local authorities, voluntary organisations and the inhabitants in a common effort to advance education, and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.
- (b) To establish or secure the establishment of a community centre/village hall (hereinafter called 'the centre/village hall') and to maintain and manage, or to cooperate with any local statutory authority in the maintenance and management of such a centre/village hall for activities promoted by the association and its constituent body in furtherance of the above objects.
- (c) The Association shall be non-party in politics and non-sectarian in religion. The Association shall have power to affiliate to the National Federation of Community Associations, the Durham County Federation of Community Organisations, and to other organisations with similar charitable objects.

#### **Public Benefit**

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning activities and setting policies and priorities for the year ahead.

The Association runs Parkside and District Community Centre on a non-profit basis providing an affordable local facility for meetings, sport, celebrations, and exhibitions etc., rents are kept as low as possible and membership is open to all inhabitants of Parkside.

#### **Chairman's Introduction**

Parkside was one of the first projects to receive money from the single regeneration budget that has transformed a little community hut into a gleaming community Centre used by the local people of all ages. The new Centre opened in July 1996.

In 2001 a new extension was added to the facility at Parkside and has helped to meet people's demands and boost community spirit and the enthusiastic response has ensured that the Centre is running to practically full capacity.

In 2017 the all weather football courts was made into a 4G surface. with thanks to Biffa and Durham county council for the funding to get this done. this was opened by Sonia Foster and Kevin Ball (ex Sunderland footballer).

# **Parkside & District Community Association**

## **Trustees' Report and Financial Statements 31<sup>st</sup> December 2020**

---

### **Objectives and Activities (Continued)**

#### **Chairman's Introduction (Continued)**

The Centre caters for people of all ages meeting for activities that range from Dance groups, baby dance, Youth group, T-Dancers, birthday parties Scallywags, Inters and a range of Keep fit groups. Art and sewing group's. We have a well-equipped computer suite with updated computers and two training rooms.

Since 2015 we have been involved with the turning on of local lights, we run a Christmas grotto each year which has grown and grown. We have had visitors from Hull, London, Darlington and many other places just to see our grotto.

It is the community Centre's aim to develop opportunities to enable people to take greater control of their own learning and participate fully in the making of decisions that will affect them and their neighbourhoods and communities of which they are apart.

### **Achievements and Performance**

#### **Review of the Period**

Due to covid this year we have had to close the centre down, we opened up for a couple of months at the end of the year but again we had to close due to covid again so this year not many groups restarted back up again due to restrictions that were in place

Thank you to the following:

Durham County Council, Seaham town Council, all the management team George Jane, Richard Cameron. Ann Jane, Margaret Bunts, Marie Kennedy, Chris Kennedy, Dawn Taylor, Anthony Thompson, Diane Cameron, Christine Kennedy, Kate Woods, Denise Cameron, Gary Barrow, Ann Johnson.

Youth Representatives - Paige Kennedy, Abby Graham, Dylan Taylor, Bryan Taylor.

Durham County Councillors - Leanne Kennedy, Kevin Shaw

Administration worker - Ann Jane

Special thank you to everyone who used the Centre in 2020.

#### **Financial Review**

At 31<sup>st</sup> December 2020 the charity had unrestricted funds totalling £33,745 (2019: £22,041) (which were available for the trustees to use at their discretion) having raised £40,776 (2019: £31,195) during the year and spent £29,072 (2019: £31,230) as set out in accounts.

#### **Reserves Policy**

It is the policy of the Trustees to hold reserves, which provide for the ongoing work of the charity whilst retaining financial stability and the potential to respond to new opportunities. At the 31<sup>st</sup> December 2020 the unrestricted reserves held were £33,745 (2019: £22,041) which were available for the trustees to use at their discretion, the trustees consider this level to be adequate but would seek to increase them to a higher level.

#### **Responsibilities of the Trustees**

Charity law requires the trustees to prepare financial statements for each financial period, which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are prudent and reasonable;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in existence.

# **Parkside & District Community Association**

## **Trustees' Report and Financial Statements 31<sup>st</sup> December 2020**

---

### **Responsibilities of the Trustees (Continued)**

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees



Mrs M Bunts  
Trustee

Date: 8<sup>th</sup> September 2021

# Parkside & District Community Association

## Trustees' Report and Financial Statements 31<sup>st</sup> December 2020

---

### Independent examiner's Report to the Trustees Parkside & District Community Association.

I report on the accounts of the charity for the year ended 31<sup>st</sup> December 2020, which are set out on pages 6 to 10.

#### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Eric Southwick BA(Hons) FCA FCIE DChA  
Eric Southwick & Co  
Charity Accountants  
51 The Avenue  
Seaham  
Co Durham  
SR7 8NS

Date: 9<sup>th</sup> September 2021



# Parkside & District Community Association

## Trustees' Report and Financial Statements 31<sup>st</sup> December 2020

### Receipts and Payments Account For the year ended 31<sup>st</sup> December 2020

	Notes	Unrestricted funds £	Restricted funds £	Total funds 2020 £	Total funds 2019 £
<b>Income and endowments from:</b>					
Donations and legacies	3	25,070	-	25,070	6,467
Charitable activities	4	11,929	-	11,929	22,691
Other trading activities	5	7	-	7	2,037
other income	6	3,770	-	3,770	-
<b>Total</b>		<u>40,776</u>	<u>-</u>	<u>40,776</u>	<u>31,195</u>
<b>Expenditure on:</b>					
Charitable activities	6	29,072	-	29,072	31,230
<b>Total</b>		<u>29,072</u>	<u>-</u>	<u>29,072</u>	<u>31,230</u>
<b>Net expenditure</b>		11,704	-	11,704	(35)
<b>Reconciliation of funds</b>					
Total funds brought forward		22,041	-	22,041	22,076
<b>Total funds carried forward</b>		<u>33,745</u>	<u>-</u>	<u>33,745</u>	<u>22,041</u>

The notes on pages 8 to 10 form part of these financial statements.

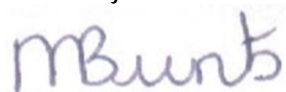
# Parkside & District Community Association

## Trustees' Report and Financial Statements 31<sup>st</sup> December 2020

### Statement of Assets and Liabilities As at 31<sup>st</sup> December 2020

	Notes	Total funds 2020 £	Total funds 2019 £
<b>Current assets</b>			
Cash at bank and in hand		33,745	22,041
<b>Total current assets</b>		<u>33,745</u>	<u>22,041</u>
<b>Liabilities</b>			
Accruals		<u>1,075</u>	<u>1,590</u>
<b>The funds of the charity</b>			
Unrestricted income funds	9	33,745	22,041
Restricted income funds	9	-	-
<b>Total charity funds</b>		<u>33,745</u>	<u>22,041</u>

The financial statements on pages 6 to 10 were approved by the trustees and signed on their behalf by:



Mrs M Bunts  
Trustee  
Date: 8<sup>th</sup> September 2021

The notes on pages 8 to 10 form part of these financial statements.



# Parkside & District Community Association

## Trustees' Report and Financial Statements 31<sup>st</sup> December 2020

### Notes to the accounts

#### 1 Accounting policies

In preparing the accounts the following accounting policies have been complied with:

- a) The accounts have been prepared on a receipts and payments basis. The accounts have been prepared following the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102A) (effective 2 February 2016), applicable accounting standards and the Charities Act 2011.
- b) Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- c) Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.  
All incoming resources are included in the statement of financial activities when the charity receives the income.
- d) Expenditure is recognised on a payments basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
  - i) Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. It also includes those costs associated with meeting the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.
  - ii) All costs are allocated between the expenditure categories of the statement of financial activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis as set out in the notes.

#### 2 Taxation

The charity is exempt from taxation on its income and gains where they are applied for charitable purposes.

#### 3 Income and endowments from: Donations and legacies

	Unrestricted funds	Restricted funds	Total funds 2020	Total funds 2019
	£	£	£	£
Asda	300	-	300	-
Believe Housing	180	-	180	-
Big Lottery	9,921	-	9,921	-
Dawdon Welfare	-	-	-	120
Donation Mayors fund	350	-	350	550
Durham County Council	3,789	-	3,789	197
East Durham Comm	530	-	530	450
Engie Regeneration	-	-	-	1,400
Seaham Coast	-	-	-	150
Small Business Grant Fund	10,000	-	10,000	3,550
Thornley Parish	-	-	-	50
<b>Total</b>	<b>25,070</b>	<b>-</b>	<b>25,070</b>	<b>6,467</b>

# Parkside & District Community Association

## Trustees' Report and Financial Statements 31<sup>st</sup> December 2020

---

### Notes to the accounts (Continued)

#### 4 Income and endowments from: Charitable activities

	Unrestricted funds	Restricted funds	Total funds 2020	Total funds 2019
	£	£	£	£
Dances	1,010	-	1,010	344
Scally Wags	-	-	-	950
Art Class	-	-	-	900
All Weather	4,556	-	4,556	10,349
Room Hire	1,154	-	1,154	624
Inters Group	-	-	-	463
Skinney Pigs Keep Fit	2,075	-	2,075	7,260
Parties	(460)	-	(460)	1,430
Xmas Fair / Grotto	3,594	-	3,594	371
<b>Total</b>	<u>11,929</u>	<u>-</u>	<u>11,929</u>	<u>22,691</u>

#### 5 Income and endowments from: Other trading activities

	Unrestricted funds	Restricted funds	Total funds 2020	Total funds 2019
	£	£	£	£
Tuck Shop	-	-	-	331
Photocopy	7	-	7	12
Room Hire	-	-	-	1,694
<b>Total</b>	<u>7</u>	<u>-</u>	<u>7</u>	<u>2,037</u>

#### 6 Other incoming resources

	Unrestricted funds	Restricted funds	Total funds 2020	Total funds 2019
	£	£	£	£
HMRC Coronavirus Job Retention Scheme	3,770	-	3,770	-
<b>Total</b>	<u>3,770</u>	<u>-</u>	<u>3,770</u>	<u>-</u>

# Parkside & District Community Association

## Trustees' Report and Financial Statements 31<sup>st</sup> December 2020

### Notes to the accounts (Continued)

#### 7 Expenditure on: Charitable activities

	Unrestricted funds	Restricted funds	Total funds 2020	Total funds 2019
	£	£	£	£
Wages	9,237	-	9,237	13,582
Repairs & Maintenance	2,616	-	2,616	1,395
Heat, Light & Water	4,865	-	4,865	5,792
Equipment/materials	3,269	-	3,269	707
Refreshments	-	-	-	311
Telephone	1,134	-	1,134	1,084
Stationary/Postage	191	-	191	146
Durham CC SLA	2,936	-	2,936	-
Cleaning	1,564	-	1,564	677
Miscellaneous	643	-	643	418
Training	361	-	361	-
Mayors Charity night	-	-	-	270
Independent Examiner's Fees	1,060	-	1,060	-
Security	-	-	-	518
German Trip	-	-	-	5,136
Insurance	1,196	-	1,196	1,194
<b>Total</b>	<b>29,072</b>	<b>-</b>	<b>29,072</b>	<b>31,230</b>

#### 8 Employee information

No employee received emoluments in excess of £60,000 during the period. The average number of people employed during the period was as follows:

	2020	2019
	£	£
Administrator	0.5	0.5
Cleaners (2 part-time)	1.0	1.0
	<u>1.5</u>	<u>1.5</u>

#### 9 Trustee information

No trustee or connected party of a trustee received any remuneration in the year.

No trustee received any expenses during the year.

#### 10 Reserves

	At 1 January 2020	Incoming resources	Outgoing resource	Transfers	At 31 December 2020
	£	£	£	£	£
<b>Designated Funds</b>					
Building	3,757	-	-	-	3,757
All Weather	9,726	-	-	-	9,726
	<u>13,483</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>13,483</u>
<b>Unrestricted funds</b>					
General fund	8,558	40,776	(29,072)	-	20,262
Total Unrestricted	<u>22,041</u>	<u>40,776</u>	<u>(29,072)</u>	<u>-</u>	<u>33,745</u>