

**HONITON COMMUNITY
CHURCH**

CHARITY NUMBER: 1162085

**ANNUAL ACCOUNTS AND
TRUSTEES REPORT
FOR THE YEAR ENDED
31 MARCH 2021**

Honiton Community Church CIO (Charity Number 1162085)

Accounts for the year ended 31 March 2021

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Honiton Community Church CIO (Charity Number 1162085)

Accounts for the year ended 31 March 2021

Trustees' Annual Report

Reference and Administration Details

Charity name:	Honiton Community Church
Other names by which the charity is known:	The Community Church. The Community Church, Honiton and Sidmouth
Registered charity number:	1162085
Charity's principal address:	Honiton Community Church Lees Buildings King Street Honiton Devon EX14 1DH
Trustees:	Gillian Donne-Davis Simon Bates Richard Kingdon Carol Hather Clara Rose John Flewitt

Structure, Governance and Management

The charity is a Charitable Incorporated Organisation registered 9 June 2015.

Trustees are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Objectives and Activities

- 1) To advance the Christian faith in accordance with the statement of beliefs appearing in the schedule to the trust deed in the county of Devon and in such other parts of the United Kingdom or the world as the trustees may from time to time think fit.
- 2) To promote and fulfil such other charitable purposes beneficial to the community in the said county of Devon and in such other parts of the United Kingdom or the world as the trustees may from time to time think fit.

The main activities in relation to these objectives are the operation of a worshipping and witnessing church with practical involvement in the local community and other nations.

The Trustees consider that the Church's activities during the year satisfy the Charity Commission's guidance on public benefit. This has been achieved via a range of meetings for all ages, our community outreach activities, the continuation of a number of community action initiatives, our broader vision and the availability of our building, the King's Centre, for hire by the community.

For the period in question however, face-to-face meetings were largely replaced with on-line meetings due to the Covid-19 pandemic. This also affected some of our community outreach activities & initiatives, and the hiring-out of The King's Centre.

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Trustees' Annual Report

Achievements and Performance

Honiton Community Church is a member of the Commission New Frontiers grouping of Churches. The Church also has relationships with other churches and church leaders within the town.

The Church has continued to maintain a varied programme of mostly on-line activities (due to the limitations imposed by the Covid-19 pandemic) including associated children's work, with other adult and youth meetings during the week.

During the year, the main Sunday meetings were mostly streamed via the internet from Meadow View Chapel in Honiton.

The church has engaged in a variety of social action projects including:

- 1) Food Bank.
- 2) Walk the Talk: a community-based initiative that seeks to provide practical, emotional and spiritual support for people marginalised in society.
- 3) The Hub: A drop in for adults with learning disabilities.

These have again been limited by the restrictions associated by the COVID 19 pandemic. The food bank gained heightened importance with the pandemic.

The Church has also been involved in Zambia, supporting churches and an orphanage, and similarly supporting churches in India.

Reserves Policy

Unrestricted general are held in order that the charity would be able to continue its activities in the event of a significant drop in funding in the short term until alternative sources were secured.

The amount of reserve that will be held will be at least £40,000. This equates to approximately three months of unavoidable costs. These include the salaries of the employees of the charity.

The trustees declare that they have approved the trustees' report above
Signed on behalf of the charity's trustees on 28/1/22.....



Richard Kingdon
Chair of Trustees

Honiton Community Church CIO (Charity Number 1162085)

Accounts for the year ended 31 March 2021

Statement of Trustees Responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Honiton Community Church CIO (Charity Number 1162085)

Accounts for the year ended 31 March 2021

Independent Examiner's Report to the Trustees of Honiton Community Church Charitable Incorporated Organisation (the CIO)

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2021.

Respective responsibilities of trustees and examiner

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners' statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mrs M French FCCA
Independent examiner
Thomas Westcott
Queens House
New Street
Honiton, Devon
EX14 1BJ
Dated: 28 January 2022

Honiton Community Church CIO (Charity Number 1162085)

Accounts for the year ended 31 March 2021

Statement of Financial Activities

			2021		As restated
		Unrestricted	Restricted	Total Funds	2020
	Note	Funds	Funds	£	Total Funds
		£	£		£
Incoming resources:					
Donations and legacies					
Voluntary income:					
Offerings: General offerings		16,605		16,605	27,054
Gift Aided		119,888	-	119,888	126,878
Designated income		-	58,758	58,758	15,876
Grant from EDDC		10,000		10,000	-
Income tax reclaimed		34,244	-	34,244	35,539
Investment income: bank interest		10	-	10	63
Other incoming resources		(25)	-	(25)	6,328
Total incoming resources		180,722	58,758	239,480	211,738
Resources expended:					
Expenditure on charitable activities	2	154,037	46,874	200,911	249,102
Total resources expended		154,037	46,874	200,911	249,102
Net incoming resources		26,685	11,884	38,569	(37,364)
Transfers					
Total funds brought forward		318,710	4,765	323,475	360,839
Total funds carried forward		345,395	16,649	362,044	323,475

The notes form an integral part of these accounts

Honiton Community Church CIO (Charity Number 1162085)

Accounts as at 31 March 2021

Balance Sheet

	Note	Unrestricted £	2021 Restricted £	Total £	As restated 2020 Total £
Fixed Assets					
Tangible assets: Property	7	<u>287,666</u>	<u>-</u>	<u>287,666</u>	<u>291,166</u>
Current Assets					
Debtors	8	8,285	-	8,285	7,835
Cash at bank and in hand	9	<u>54,921</u>	<u>16,649</u>	<u>71,570</u>	<u>30,422</u>
		63,206	16,649	79,855	38,257
Creditors: amounts falling due within one	10	<u>5,477</u>	<u>-</u>	<u>5,477</u>	<u>5,948</u>
Net current assets		57,729	16,649	74,378	32,309
Net assets		<u>345,395</u>	<u>16,649</u>	<u>362,044</u>	<u>323,475</u>
Funds					
Unrestricted funds				345,395	318,710
Restricted funds				16,649	4,765
Total funds	11			<u>362,044</u>	<u>323,475</u>

The notes form an integral part of these accounts

The trustees declare that they have approved the above.

Signed on behalf of the charity's trustees on ...28/1/22...



Richard Kingdon
Chair of Trustees

Notes to the Accounts

1 Principal Accounting Policies

1.1 Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

1.2 Tangible fixed assets

There has been a change to the accounting policy on the depreciation for the freehold property. The comparative figures have been restated to reflect this treatment.

Freehold property is initially recorded at cost, and subsequently stated at cost less any accumulated depreciation.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Property - 1% straight line.

1.3 Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

Donations

Voluntary income is included in the Statement of Financial Activities during the year in which it is receivable together with any income tax reclaimable thereon.

Investment income

Income from investment is included in the year in which it is receivable.

Other incoming resources

Other incoming resources are included in the period in which they are receivable.

1.4 Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable activities

Charitable activities includes all direct and indirect costs incurred by the charity in meeting its charitable objects.

Governance costs

Governance activities comprise all costs incurred in running the charity itself as an organisation and its compliance with regulation and good practice.

1.5 Taxation

Under section 505 ICTA 1988 the charity is exempt from certain taxes. Full account is taken of tax credits attaching to gifts and qualifying donations.

1.6 Value added tax:

The charity is not registered for value added tax. Irrecoverable value added tax is aggregated along with the expenditure to which it relates.

1.7 Pension costs

The charity operates a defined contribution scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The amount charged against income represents the contributions payable to the scheme in respect of the accounting period.

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Notes to the Accounts

2 Expenditure on charitable activities by fund type

	Unrestricted Funds	Restricted Funds	Total Funds 2021
Governance costs (note 3)	1,626	-	1,626
Charitable activities (note 4)	152,411	46,874	199,285
	<u>152,411</u>	<u>46,874</u>	<u>199,285</u>

	Unrestricted Funds	Restricted Funds	As restated Total Funds 2020
Governance costs (note 3)	3,601	-	3,601
Charitable activities (note 4)	230,890	11,111	242,001
	<u>234,491</u>	<u>11,111</u>	<u>245,602</u>

3 Governance Costs

	2021 Unrestricted £	Restricted £	Total Funds £	2020 Total £
Professional fees	672	-	672	1,311
Thomas Westcott	954	-	954	2,290
	<u>1,626</u>	<u>-</u>	<u>1,626</u>	<u>3,601</u>

Honiton Community Church CIO (Charity Number 1162085)

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Notes to the Accounts (continued)

4 Charitable Activities		2021		As restated
		Unrestricted	Restricted	2020
		£	£	Total
	Salary	49,191		48,816
Lead Elder:	Employers N.I.	3,078		3,760
	Pension	1,968		1,953
	Book allowance	56		9
Operations	Salary	27,332		27,146
Manager:	Employers N.I.	1,660		1,748
	Pension	1,093		910
	Book allowance	-		59
Elder:	Salary	-		22,189
	Employers N.I.	-		730
Treasurer	Honorarium	3,056		3,033
Youth worker:	Salary	10,400		10,246
	Employers N.I.	222		251
Office admin:	Salary	7,433		12,955
Office	General rates	-		290
	Water rates	148	97	342
	Electricity	92		708
	Gas	2,015	927	3,279
	Telephone	1,491		1,223
	Printing , postage and stat	2,431		3,933
	Cleaning, etc	2,455	1,413	2,870
	Office refreshments	-		323
Premises maintenance		3,583		7,054
Depreciation		3,500		3,500
Premises hire		4,311		14,485
Insurance		1,629		1,663
Guest speakers		-		550
Copyright licence		1,429		1,294
Memberships		501		387
Training		750		1,125
Conferences & Family Days		119		5,554
Refreshments & social events		157		2,472
Bank charges		259		249
New equipment		5,367		6,179
Books		5		297
General equip maintenance & hire		751		220
Crèche & Toddlers		13		90
Activ8 Materials		110		439
Y.P & Youth Events		-		1,840
Puppets		41		140
Debt Counselling		500		1,251
Community Action		500	36,572	18,071
Alpha		163		(45)
Advertising		852		5,123
Gifts given		671		442
Gifts to Commission		3,300		3,725
Pastoral gifts		2,950		610
Hospice Care		-	515	-
Zambia gifts		2,940		17,622
India gift		1,000		1,936
Choma orphanage		2,889	7,350	2,455
		<u>152,411</u>	<u>46,874</u>	<u>199,285</u>
				<u>245,501</u>

Honiton Community Church CIO (Charity Number 1162085)

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Notes to the Accounts (continued)

5 Staff costs

	Total 2021 £	Total 2020 £
Wages and salaries	94,356	121,352
Employer's National Insurance	4,960	6,489
Pension costs	3,061	2,863
	<u>102,377</u>	<u>130,704</u>

The average number of full time equivalent employees during the year was 3 (2020: 3).

No remuneration has been paid to the Trustees in either current or preceding period. The charity has not met any individual expenses incurred by Trustees for services provided to the charity. No employee (2020: zero) received emoluments over £60,000 in the year.

6 Related party

During the year the charity did not enter into any related party transactions(2020:Nil).

7 Fixed Assets

	Freehold Property Total £
Cost	
At 1 April 2020 and 31 March 2021	<u>336,666</u>
Accumulated depreciation	
At 1 April 2020 (Restated)	45,500
Depreciation for the year	3,500
At 31 March 2021	<u>49,000</u>
Net Book Value	
At 31 March 2021	<u>287,666</u>
At 31 March 2020 (Restated)	<u>291,166</u>

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Notes to the Accounts (continued)

8 Debtors

	Unrestricted £	2021 Restricted £	Total £	2020 Total £
Room hire	-	-	-	25
Income Tax reclaim due	8,285	-	8,285	7,810
	<u>8,285</u>	<u>-</u>	<u>8,285</u>	<u>7,835</u>

9 Cash at bank and in hand

	Unrestricted £	2021 Restricted £	Total £	2020 Total £
CAF Bank Gold Account	30,001	-	30,001	20,457
CAF Bank Current Account	24,894	16,649	41,543	8,970
HSBC Paypal account	-	-	-	-
Petty cash	26	-	26	20
Office float	-	-	-	975
	<u>54,921</u>	<u>16,649</u>	<u>71,570</u>	<u>30,422</u>

10 Creditors: amounts falling due within one year

	Unrestricted £	2021 Restricted £	Total £	2020 Total £
Barclaycard	868	-	868	1,616
Payroll costs	2,634	-	2,634	2,357
Pensions Control	-	-	-	-
Accruals: accountancy	1,975	-	1,975	1,975
	<u>5,477</u>	<u>-</u>	<u>5,477</u>	<u>5,948</u>

11 Analysis of charitable funds

Unrestricted Funds	Balance at 1 April 19 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 20 £
General funds	<u>360,839</u>	<u>195,862</u>	<u>237,991</u>	<u>-</u>	<u>318,710</u>
	Balance at 1 April 20 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 21 £
General funds	<u>318,710</u>	<u>180,722</u>	<u>154,037</u>	<u>-</u>	<u>345,395</u>

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Notes to the Accounts (continued)

11 Restricted Funds	Balance at 1 April 19 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 20 £
Choma Orphanage	-	2,030	(2,030)	-	-
Zambia	-	6,401	(6,401)	-	-
Walk the talk	-	450	(450)	-	-
Together in the South West	-	1,030	(1,030)	-	-
Foodbank	-	5,450	(1,200)	-	4,250
Hospice Care	-	515	-	-	515
	<u>-</u>	<u>15,876</u>	<u>(11,111)</u>	<u>-</u>	<u>4,765</u>

	Balance at 1 April 20 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 21 £
Choma Orphanage	-	7,350	(7,350)	-	-
Zambia	-	9,360	-	-	9,360
Walk the talk	-	575	-	-	575
Together in the South West	-	-	-	-	-
Foodbank	4,250	40,973	(38,509)	-	6,714
Derek's house	-	500	(500)	-	-
Hospice Care	515	-	(515)	-	-
	<u>4,765</u>	<u>58,758</u>	<u>(46,874)</u>	<u>-</u>	<u>16,649</u>

Purpose of restricted funds

Choma Orphanage - relates to monies collected to send to Zambian orphanage.

Zambia - relates to monies collected to send to the work in Zambia

Walk the talk - relates to monies received to support the church's community action team.

Together in the South West - relates to monies received to cover the cost of a conference.

Foodbank - related to monies to support our Foodbank.

Derek's House - relates to monies received for a potential future house for needy individuals. Transferred to Honiton Community Action Trust Limited.

Hospicecare - relates to money raised at Christmas for a local Hospice.