

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	06	2022		31	05	2023

## Section A

## Reference and administration details

Charity name

Polish School Amersham

Other names charity is known by

St. Joseph's Polish Saturday School

Registered charity number (if any)

1162078

Charity's principal address

c/o Amersham School

Stanley Hill

Amersham

Postcode

HP7 9HH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dariusz Wronka			AGM
2	Kusmieriek Adam			AGM
3	Dawid Szulc			AGM
4	Dominik Katarzynski			AGM
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

CIO

Trustee selection methods  
(eg. appointed by, elected by)

Elected by AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objects of the CIO are to advance education for the public benefit in Polish language, culture, tradition, and heritage, in particular within the Polish Community in Amersham and the surrounding areas.

The main service provided by our organisation is Polish Saturday School. Classes take place on Saturdays between the hours of 9:30 and 13:00. These classes are held during term time in classrooms rented from Amersham School. The classes are open to children of our members.

The organisation also organises or co-organises local events with the local Polish church, the Polish scouts and/or Polish ex-combatants to celebrate Polish cultural dates of importance. Examples include Harvest Festival, Independence Day, Christmas, 3<sup>rd</sup> May Constitution celebration day. These events are open to everyone to attend. The school also organises other activities for the benefit of the students, such as trips to the theatre, museums and gatherings of other Polish schools.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The number of the children attending classes is at a record high. This is due to the parents recommending our school to others and to the fact that we are a comparatively small school.

School attendance has been monitored regularly and has been good. The attendance during special celebrations events/ assemblies has been good. There is no extra charge for participating in school trips therefore these were popular and well attended.

This year 11 students completed AQA GCSE course in Polish as modern foreign language and took their exams with our host school – The Amersham School. Three students were also entered for A-level examination. This is our first A-level cohort after a few years break, and after the changes to the syllabus and the structure of the exam were implemented. We are looking forward to seeing the results.

No issue with teacher vacancies this year. Teachers confirmed their willingness to continue teaching following year. The teachers are enthusiastic and happily take part in training sessions and workshops.

Several teachers applied for teaching assistant positions and moderator/examiner roles with the AQA, with the school providing them with references and the required experience.

The co-operation with the local host school continues to be beneficial for both parties although the rent has been on the increase over the past few years.

The school budgets appropriately. The amount fundraised by parents increased this year. Parents were more engaged in the school life, the Christmas Fair proved very popular.

**Section E****Financial review**

**Brief statement of the charity's policy on reserves**

The school has got enough reserves enabling us not to increase the membership fee despite rising costs.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

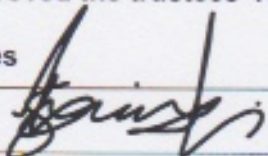
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
DAWID SZULC	
CHAIR	
30/06/2023	



Section A

Independent Examiner's Report

Report to the trustees

POLISH SCHOOL AMERSHAM

On accounts for the year  
ended

31.05.2023

Charity no  
(if any)

1162078

Set out on pages

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31/05/2023

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below \*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Stella

Date:

15/10/2023

Name:

STELLA STEPPIEN

Relevant professional  
qualification(s) or body

(if any):

Address:

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Polish School Amersham

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/06/2022

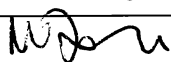
To

Period end date  
31/05/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
School fees	21,495	-	-	21,495	17,334
Gift aid reclaimed	1,642	-	-	1,642	809
Donations & fundrasing	6,570	-	-	6,570	5,075
Exams fees	-	-	-	-	170
Funds for teachers training	-	-	-	-	-
Miscellaneous receipts	-	-	-	-	195
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>29,707</b>	<b>-</b>	<b>-</b>	<b>29,707</b>	<b>23,583</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>29,707</b>	<b>-</b>	<b>-</b>	<b>29,707</b>	<b>23,583</b>
<b>A3 Payments</b>					
Rent	8,769	-	-	8,769	6,921
Insurance	329	-	-	329	329
Teachers salaries	12,853	-	-	12,853	10,248
Discount on school fees	1,742	-	-	1,742	1,794
Teachers conferences	-	-	-	-	-
Learning materials, art & crafts	1,442	-	-	1,442	773
Other miscellaneous payments	2,349	-	-	2,349	1,346
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>27,484</b>	<b>-</b>	<b>-</b>	<b>27,484</b>	<b>21,411</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>27,484</b>	<b>-</b>	<b>-</b>	<b>27,484</b>	<b>21,411</b>
<b>Net of receipts/(payments)</b>	<b>2,224</b>	<b>-</b>	<b>-</b>	<b>2,224</b>	<b>2,172</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>18,404</b>	<b>-</b>	<b>-</b>	<b>18,404</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>20,628</b>	<b>-</b>	<b>-</b>	<b>20,628</b>	<b>2,172</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash	913	-	-
	Bank account	19,715	-	-
		-	-	-
	<b>Total cash funds</b>	<b>20,628</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			M. OLSEWSKA	15/11/2025