

# Community Vineyard Manchester

Report and Accounts

Year ended 30 September 2023

Stewardship   
*Active generosity*

1 Lamb's Passage, London EC1Y 8AB  
[www.stewardship.org.uk](http://www.stewardship.org.uk)

**COMMUNITY VINEYARD MANCHESTER**  
**LEGAL AND ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2023**

ADDRESS FOR CORRESPONDENCE	16 The Downs Sandy Lane Prestwich Manchester M25 9RB
GOVERNING DOCUMENT	CIO Constitution dated June 2015
CHARITY REGISTRATION NUMBER	1162063
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Hayley Butcher Dominic Carr (appointed January 2024) Wayne Freeman (appointed May 2024) Denham Howard (resigned January 2024) Lisa Hutt (appointed May 2024) Ross Payne Rachel Topham (resigned January 2024)
BANKERS	Barclays Bank UK PLC
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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**COMMUNITY VINEYARD MANCHESTER**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2023**

The Trustees have pleasure in submitting the Report and Accounts for the year ended 30 September 2023.

**Objects of the charity**

The charity, which is a church, is governed by a constitution and is constituted as a charitable incorporated organisation. The charity's principal objects, as set out in its governing document, are to demonstrate the Christian faith in action by acting as a church to advance the Christian faith in Manchester and other parts of the world as the trustees see fit.

**Our history**

Community Vineyard Manchester began in November 2013 when Julie and Ross Payne, Children's Pastor and Assistant Pastor respectively at Woking Vineyard, responded to a call of God and, following the approval of Vineyard UKIR, announced their intentions to move to Manchester and plant a new Vineyard church.

In August 2014 Julie and Ross moved their home to Prestwich in Greater Manchester and in September 2014 opened their home for the first Community Vineyard Manchester (CVM) Sunday celebration which was attended by 5 adults and 2 children.

In February 2015 CVM's growth outstripped the confines of Julie and Ross's home and CVM's Sunday celebrations moved to the Phoenix Centre in St. Mary's Park, which is a youth outreach centre overseen by the Prestwich Methodist Youth Association. This remains our venue for our Sunday gatherings and has provided the physical infrastructure as our growth has continued in Kidzone (1-10), Youthzone (11-16), and Adultzone (16+), Kidzone and Youthzone being facilitated by DBS checked and safeguard trained adults.

From March 2020 to July 2021 CVM's gathered environments moved on-line due to COVID-19 restrictions on in person gathered environments.

In September 2021 we resumed in person gathered environments at a new larger venue, Heaton Park Methodist, on Saturday afternoons. We continue to gather on Saturday afternoons at Heaton Park Methodist for weekly in-person gatherings, in addition to operating Kidstuff and Storehouse from two separate warehouse spaces.

**Summary of the charity's main activities and achievements**

Looking back over the past year we have witnessed:

1. Our weekly in-person weekly celebrations Heaton Park Methodist on Saturday continued. Numeric growth continued as we continue to be blessed by the ability to gather in this venue.
2. We continue to ensure café supplies are purchased to ensure any family exposed to weekend food poverty due to the lack of free school meals finds spare food to take home with them following our Saturday Gathering.
3. Once per month we supported Heaton Park Methodist in their Messy Church outreach, serving families and their children from both in church and out of church backgrounds.
4. CVM continued to grow its asset base, this year mainly with items to facilitate its growing worship music team which serves our Saturday gatherings.

5. We were successful in attaining a grant from the Enterprise Rent-A-Car's Charitable Foundation to help provide Storehouse and Kidstuff with funds to purchase mattresses for donated bed frames and cots.

6. Kidstuff and Storehouse continue to witness referral growth, in terms of diversity of referring agencies, geography and overall referrals numbers. Over 250 families have been directly blessed through their activities this past fiscal year.

7. CVM partnered with Churches Together to provide free kids crafts at Prestwich's annual Clough Day. The number of crafts facilitated grew again, surpassing 300 young lives and their carers blessed.

8. Kidstuff has attained access to an additional 300 square feet of warehouse/storage space to facilitate its continued growth in donations and referral placements.

9. Kidstuff hosted a Christmas Toy drive with over 200 new boxed presents collected and provided to referring agencies.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

### **Financial review**

During the year income increased by £7,400, to £72,700, and expenditure increased by £12,200, to £73,100. As a result the cash held by the charity decreased by £360, to £9,400, of which all is unrestricted and can be used for any charitable purpose.

### **Reserves policy**

The trustees have determined that the charity should aim to hold unrestricted cash of no less than £5,000 (which equates to just under 1 month of unrestricted expenditure) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £9,400 and the charity is complying with the policy.

### **Governance**

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New trustees are recruited and appointed by the existing trustees, by a majority vote.

### **Responsibilities of trustees**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

### **Approval**

This report was approved by the trustees and signed on their behalf by:

  
Ross Payne (Jun 7, 2024 16:55 GMT+1)

Ross Payne

Date: Jun 7, 2024

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**COMMUNITY VINEYARD MANCHESTER**

I report to the trustees on my examination of the accounts of Community Vineyard Manchester ('the charity') for the year ended 30 September 2023 on pages 5 to 7 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jaimée Young  
Jaimée Young (Jun 14, 2024 11:39 GMT+1)

Jaimée Young

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: Jun 14, 2024

**COMMUNITY VINEYARD MANCHESTER**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2023**

		Unrestricted Funds			Total	Total
		General Funds	Designated Funds	Restricted Funds	2023	2022
	Notes	£	£	£	£	£
<b>Income receipts</b>						
Donations and grants		61,850	-	1,500	63,350	55,262
Gift aid receipts		9,352	-	-	9,352	10,053
<b>Total receipts</b>		<b>71,202</b>	<b>-</b>	<b>1,500</b>	<b>72,702</b>	<b>65,315</b>
<b>Payments</b>						
Payments in relation to charitable activities undertaken directly	2	67,810	-	1,500	69,310	57,323
Grants paid in relation to charitable activities undertaken by others	3	3,750	-	-	3,750	3,550
<b>Total payments</b>		<b>71,560</b>	<b>-</b>	<b>1,500</b>	<b>73,060</b>	<b>60,873</b>
Net of receipts / (payments) before transfers		(358)	-	-	(358)	4,442
Transfers between funds	5	-	-	-	-	-
<b>Net movement in funds</b>		<b>(358)</b>	<b>-</b>	<b>-</b>	<b>(358)</b>	<b>4,442</b>
Cash funds as at last year end		9,763	-	-	9,763	5,322
<b>Cash funds at this year end</b>	A	<b>9,406</b>	<b>-</b>	<b>-</b>	<b>9,406</b>	<b>9,763</b>

The notes on page 7 form part of these accounts.

**COMMUNITY VINEYARD MANCHESTER**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT THE YEAR ENDED 30 SEPTEMBER 2023**

	<u>Unrestricted Funds</u>		Restricted funds	Total 2023	Total 2022
	General funds	Designated funds			
	£	£	£	£	£
<b>A Cash funds</b>					
Cash at bank with immediate access	9,406	-	-	9,406	9,763
	<u>9,406</u>	<u>-</u>	<u>-</u>	<u>9,406</u>	<u>9,763</u>
<b>B Other monetary assets</b>					
Gift aid due to charity	6,517	-	-	6,517	3,617
	<u>6,517</u>	<u>-</u>	<u>-</u>	<u>6,517</u>	<u>3,617</u>
<b>C Liabilities</b>					
<b>Falling due within one year:</b>					
Fee for Independent Examination	756	-	-	756	720
Accrued expenses	-	-	-	-	500
	<u>756</u>	<u>-</u>	<u>-</u>	<u>756</u>	<u>1,220</u>
<b>D Assets retained for charity's own use</b>					
			Fund to which asset belongs	Value 2023	
				£	
Insured value of equipment and stock			General	12,500	
				<u>12,500</u>	

The trustees have used insurance values as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

**E Guarantees and secured debts**

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf

by Ross Payne date Jun 7, 2024  
Ross Payne (Jun 7, 2024 16:55 GMT+1)  
 Ross Payne

The notes on page 7 form part of these accounts.

**COMMUNITY VINEYARD MANCHESTER**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2023**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>		Restricted Funds	Total 2023	Total 2022
	General funds	Designated funds			
	£	£	£	£	£
<b>2 Payments in relation to charitable activities undertaken directly</b>					
Employment costs [Kidstuff]	9,838	-	-	9,838	9,466
Rent (church)	6,000	-	-	6,000	5,500
Church activities	16,148	-	-	16,148	11,700
Outreach activities - Kidstuff (including rent)	11,997	-	-	11,997	9,897
Outreach activities - Storehouse (including rent)	13,354	-	1,500	14,854	9,277
Administration and support (including equipment)	9,076	-	-	9,076	10,134
insurance	677	-	-	677	659
Governance	720	-	-	720	690
	<u>67,810</u>	<u>-</u>	<u>1,500</u>	<u>69,310</u>	<u>57,323</u>

**3 Grants and gifts paid to others**

Organisations:					
Vineyard Churches UK	3,750	-	-	3,750	3,300
Organisations < £1,000	-	-	-	-	250
	<u>3,750</u>	<u>-</u>	<u>-</u>	<u>3,750</u>	<u>3,550</u>

**4 Transactions with related parties**

No payments were made to trustees or persons related to them, except for reimbursement of expenses paid out on behalf of the charity.

**5 Movement of funds**

	Opening balance	Receipts	Payments	Transfers	Closing balance
	£	£	£	£	£
General funds	9,763	71,202	(71,560)		9,406
	<u>9,763</u>	<u>71,202</u>	<u>(71,560)</u>	<u>-</u>	<u>9,406</u>
Restricted funds					
Enterprise grant	-	1,500	(1,500)	-	-
	<u>-</u>	<u>1,500</u>	<u>(1,500)</u>	<u>-</u>	<u>-</u>
Total funds	<u>9,763</u>	<u>72,702</u>	<u>(73,060)</u>	<u>-</u>	<u>9,406</u>

A grant was received from the Enterprise Rent-A-Car's Charitable Foundation to help provide Storehouse and Kidstuff with funds to purchase mattresses for donated bed frames and cots. This grant was fully spent in the year.