

Community Vineyard Manchester

Report and Accounts

Year ended 30 September 2022

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

COMMUNITY VINEYARD MANCHESTER
LEGAL AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

ADDRESS FOR CORRESPONDENCE	16 The Downs Sandy Lane Prestwich Manchester M25 9RB
GOVERNING DOCUMENT	CIO Constitution dated June 2015
CHARITY REGISTRATION NUMBER	1162063
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Hayley Butcher Denham Howard Ross Payne Rachel Topham
BANKERS	Barclays Bank UK PLC
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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COMMUNITY VINEYARD MANCHESTER
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 SEPTEMBER 2022

The Trustees have pleasure in submitting the Report and Accounts for the year ended 30 September 2022.

Objects of the charity

The charity, which is a church, is governed by a constitution and is constituted as a charitable incorporated organisation. The charity's principal objects, as set out in its governing document, are to demonstrate the Christian faith in action by acting as a church to advance the Christian faith in Manchester and other parts of the world as the trustees see fit.

Our history

Community Vineyard Manchester began in November 2013 when Julie and Ross Payne, Children's Pastor and Assistant Pastor respectively at Woking Vineyard, responded to a call of God and, following the approval of Vineyard UKIR, announced their intentions to move to Manchester and plant a new Vineyard church.

In August 2014 Julie and Ross moved their home to Prestwich in Greater Manchester and in September 2014 opened their home for the first Community Vineyard Manchester (CVM) Sunday celebration which was attended by 5 adults and 2 children.

In February 2015 CVM's growth outstripped the confines of Julie and Ross's home and CVM's Sunday celebrations moved to the Phoenix Centre in St. Mary's Park, which is a youth outreach centre overseen by the Prestwich Methodist Youth Association. This remains our venue for our Sunday gatherings and has provided the physical infrastructure as our growth has continued in Kidzone (1-10), Youthzone (11-16), and Adultzone (16+), Kidzone and Youthzone being facilitated by DBS checked and safeguard trained adults.

From March 2020 to July 2021 CVM's gathered environments moved on-line due to COVID-19 restrictions on in person gathered environments.

In September 2021 we resumed in person gathered environments at a new larger venue, Heaton Park Methodist, on Saturday afternoons. We continue to gather on Saturday afternoons at Heaton Park Methodist for weekly in-person gatherings, in addition to operating Kidstuff and Storehouse from two separate warehouse spaces.

Summary of the charity's main activities and achievements

Looking back over the past year we have witnessed:

1. A re-start of our in-person weekly celebrations, at a new larger venue (Heaton Park Methodist), day of the week and time (Saturday at 16:15-19:00). Despite the changes, our in-person Saturday celebrations saw steady growth as Covid-19 regulations were relaxed.
2. With our transition to gathering weekly on Saturday at 16:15, we have updated our café offerings to provide a nightly meal for those gathering. What we only later realised is our gathering timing sits mid-way through free school meal provision. Thus by providing a weekly feast we are doing our small part to bridge the food poverty gap that weekends can cause.
3. Once per month we support Heaton Park Methodist in their Messy Church outreach, serving families and their children from both in church and out of church backgrounds.
4. CVM continued to grow its asset base, mainly with items to facilitate its outreach activities, with continued focus on Kidstuff, Storehouse and Dreaming the Impossible (an annual youth conference for 11-18 year olds).
5. We were successful in attaining a grant from the Enterprise Rent-A-Car's Charitable Foundation to help provide Storehouse with racking and crates.

6. Kidstuff and Storehouse continue to witness referral growth, in terms of diversity of referring agencies, geography and overall referrals numbers. The teams are looking forward to actively recruiting additional volunteers to support this growth as Covid-19 social distancing measures have relaxed.

7. CVM partnered with Churches Together to provide free kids crafts at Prestwich's annual Clough Day. The number of crafts facilitated nearly doubled year over year, surpassing 250 young lives and their carers blessed.

Finally, as Covid-19 restrictions lifted, we have been excited to once again be able to gather as a community in person, whilst equally being able to increase our practical support through Kidstuff and Storehouse to the amazing communities that surrounded us.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Financial review

During the year income increased by £8,300, to £65,300, and expenditure increased by £4,400, to £60,900. As a result the cash held by the charity increased by £4,400, to £9,800, of which all is unrestricted and can be used for any charitable purpose.

Reserves policy

The trustees have determined that the charity should aim to hold unrestricted cash of no less than £5,000 (which equates to about 1 month of unrestricted expenditure) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £9,800 and the charity is complying with its reserves policy.

Governance

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New trustees are recruited and appointed by the existing trustees, by a majority vote.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

Ross Payne

Date: 11 May 2023

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
COMMUNITY VINEYARD MANCHESTER

I report to the trustees on my examination of the accounts of Community Vineyard Manchester ('the charity') for the year ended 30 September 2022 on pages 5 to 7 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jaimée Young

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 22 May 2023

COMMUNITY VINEYARD MANCHESTER
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 30 SEPTEMBER 2022

	Notes	<u>Unrestricted Funds</u>		Restricted Funds	Total 2022	Total 2021
		General Funds	Designated Funds			
		£	£	£	£	£
Income receipts						
Donations		54,213	-	49	54,262	48,451
Gift aid receipts		10,053	-	-	10,053	8,579
Other grants		-	-	1,000	1,000	-
Total receipts		<u>64,266</u>	<u>-</u>	<u>1,049</u>	<u>65,315</u>	<u>57,031</u>
Payments						
Payments in relation to charitable activities undertaken directly	2	56,275	-	1,049	57,323	51,922
Grants paid in relation to charitable activities undertaken by others	3	3,550	-	-	3,550	4,550
Total payments		<u>59,825</u>	<u>-</u>	<u>1,049</u>	<u>60,873</u>	<u>56,472</u>
Net of receipts / (payments) before transfers		4,442	-	-	4,442	559
Transfers between funds	5	-	-	-	-	-
Net movement in funds		<u>4,442</u>	<u>-</u>	<u>-</u>	<u>4,442</u>	<u>559</u>
Cash funds as at last year end		5,322	-	-	5,322	4,763
Cash funds at this year end	A	<u>9,763</u>	<u>-</u>	<u>-</u>	<u>9,763</u>	<u>5,322</u>

The notes on page 7 form part of these accounts.

COMMUNITY VINEYARD MANCHESTER
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 30 SEPTEMBER 2022

	<u>Unrestricted Funds</u>			Total	Total
	General funds	Designated funds	Restricted funds	2022	2021
	£	£	£	£	£
A Cash funds					
Cash at bank with immediate access	9,763	-	-	9,763	5,322
	<u>9,763</u>	<u>-</u>	<u>-</u>	<u>9,763</u>	<u>5,322</u>
B Other monetary assets					
Gift aid due to charity	3,617	-	-	3,617	2,815
	<u>3,617</u>	<u>-</u>	<u>-</u>	<u>3,617</u>	<u>2,815</u>
C Liabilities					
Falling due within one year:					
Fee for Independent Examination	720	-	-	720	690
Accrued expenses	500	-	-	500	-
	<u>1,220</u>	<u>-</u>	<u>-</u>	<u>1,220</u>	<u>690</u>
D Assets retained for charity's own use				Value 2022 £	Value 2021 £
Equipment				5,335	5,000
				<u>5,335</u>	<u>5,000</u>

The trustees have used insurance values as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

E Guarantees and secured debts

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf

by Ross Payne date 11 May 2023

The notes on page 7 form part of these accounts.

COMMUNITY VINEYARD MANCHESTER
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2022

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>		Restricted Funds	Total 2022	Total 2021
	General funds	Designated funds			
	£	£	£	£	£
2 Payments in relation to charitable activities undertaken directly					
Employment costs [Kidstuff]	9,466	-	-	9,466	9,496
Rent (church)	5,500	-	-	5,500	500
Church ministry expenses	10,975	-	-	10,975	6,820
Outreach activities - Kidstuff (including rent)	9,848	-	49	9,897	11,501
Outreach activities - Storehouse (including rent)	8,277	-	1,000	9,277	5,292
Work among the young	725	-	-	725	1,260
Promotion and communication	3,931	-	-	3,931	4,422
Administration and support (including equipment)	6,862	-	-	6,862	7,427
Governance	690	-	-	690	3,590
Website redesign	-	-	-	-	1,524
Other costs	-	-	-	-	90
	<u>56,275</u>	<u>-</u>	<u>1,049</u>	<u>57,323</u>	<u>51,922</u>

3 Grants and gifts paid to others

Organisations:					
Vineyard Churches UK	3,300	-	-	3,300	2,550
Organisations < £1,000	250	-	-	250	700
Individuals	-	-	-	-	1,300
	<u>3,550</u>	<u>-</u>	<u>-</u>	<u>3,550</u>	<u>4,550</u>

4 Transactions with related parties

No payments were made to trustees or persons related to them, except for reimbursement of expenses paid out on behalf of the charity.

5 Movement of funds

	Opening balance	Receipts	Payments	Transfers	Closing balance
	£	£	£	£	£
General funds	5,322	64,266	(59,825)	-	9,763
	<u>5,322</u>	<u>64,266</u>	<u>(59,825)</u>	<u>-</u>	<u>9,763</u>
Restricted funds					
Kidstuff	-	49	(49)	-	-
Storehouse grant	-	1,000	(1,000)	-	-
	<u>-</u>	<u>1,049</u>	<u>(1,049)</u>	<u>-</u>	<u>-</u>
Total funds	<u>5,322</u>	<u>65,315</u>	<u>(60,873)</u>	<u>-</u>	<u>9,763</u>