

Community Vineyard Manchester

Report and Accounts

Year ended 30 September 2021

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

COMMUNITY VINEYARD MANCHESTER
LEGAL AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 30 SEPTEMBER 2021

ADDRESS FOR CORRESPONDENCE	16 The Downs Sandy Lane Prestwich Manchester M25 9RB
GOVERNING DOCUMENT	CIO Constitution dated June 2015
CHARITY REGISTRATION NUMBER	1162063
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Hayley Butcher Denham Howard Ross Payne Rachel Topham
BANKERS	Barclays Bank UK PLC
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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COMMUNITY VINEYARD MANCHESTER
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 30 SEPTEMBER 2021

The Trustees have pleasure in submitting the Report and Accounts for the year ended 30 September 2021.

Objects of the charity

The charity, which is a church, is governed by a constitution and is constituted as a charitable incorporated organisation. The charity's principal objects, as set out in its governing document, are to demonstrate the Christian faith in action by acting as a church to advance the Christian faith in Manchester and other parts of the world as the trustees see fit.

Our history

Community Vineyard Manchester began in November 2013 when Julie and Ross Payne, Children's Pastor and Assistant Pastor respectively at Woking Vineyard, responded to a call of God and, following the approval of Vineyard UKIR, announced their intentions to move to Manchester and plant a new Vineyard church.

In August 2014 Julie and Ross moved their home to Prestwich in Greater Manchester and in September 2014 opened their home for the first Community Vineyard Manchester (CVM) Sunday celebration which was attended by 5 adults and 2 children.

In February 2015 CVM's growth outstripped the confines of Julie and Ross's home and CVM's Sunday celebrations moved to the Phoenix Centre in St. Mary's Park, which is a youth outreach centre overseen by the Prestwich Methodist Youth Association. This remains our venue for our Sunday gatherings and has provided the physical infrastructure as our growth has continued in Kidzone (1-10), Youthzone (11-16), and Adultzone (16+), Kidzone and Youthzone being facilitated by DBS checked and safeguard trained adults.

From March 2020 to July 2021 CVM's gathered environments moved on-line due to COVID-19 restrictions on in person gathered environment.

In September 2021 we resumed in person gathered environments at a new larger venue, Heaton Park Methodist, on Saturday afternoons. Heaton Park Methodist provides physical facilities for twice the number of people to gather in a COVID-19 compliant manner.

Summary of the charity's main activities and achievements

Looking back over the past year we have witnessed:

1. Active participation in CVM's on-line gathered environments continued as the CVM community navigated the various COVID-19 lockdowns.
2. CVM's Crafts and Carols Christmas celebration migrated on-line and was attended by 45 youth and their families.
3. CVM continued to grow its asset base with items to facilitate its outreach activities, specifically items for the launch of CVM's second compassion outreach Storehouse.
4. Storehouse launched, providing furniture and household items to families in need based on social service and other charitable organisation referrals.
5. CVM welcomed its first member of paid staff, 16 hours per week, to facilitate the continued growth of Kidstuff and the vital support it provides to the families it supports.
6. Following the lifting of English COVID-19 restrictions in late July, CVM was pleased to be able to work with Churches Together in providing a kids craft tent with free crafts at Prestwich's Clough Day Celebrations. Over 125 crafts were given away.

Finally, this year has been yet another year of growth and blessing, blessings we looked to give away to the amazing Communities that surrounded us despite navigating to national lockdowns.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Financial review

During the year income increased by £1,800, to £57,000, and expenditure increased by £4,000, to £56,500. As a result the cash held by the charity increased by £600, to £5,300, of which all is unrestricted and can be used for any charitable purpose.

Reserves policy

The trustees have determined that the charity should aim to hold unrestricted cash of no less than £3,000 (which equates to just under one month of unrestricted expenditure) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £5,300 and the charity is complying with its reserves policy.

Governance

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New trustees are recruited and appointed by the existing trustees, by a majority vote.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

Ross Payne

Date: 27 June 2022

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
COMMUNITY VINEYARD MANCHESTER

I report to the trustees on my examination of the accounts of Community Vineyard Manchester ('the charity') for the year ended 30 September 2021 on pages 5 to 8 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jaimée Young

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 06 July 2022

COMMUNITY VINEYARD MANCHESTER
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 30 SEPTEMBER 2021

		Unrestricted Funds				
		General Funds	Designated Funds	Restricted Funds	Total 2021	Total 2020
	Notes	£	£	£	£	£
Income receipts						
Donations		48,334	-	117	48,451	46,144
Gift aid receipts		8,579	-	-	8,579	8,295
Income from charitable activities		-	-	-	-	759
Total receipts		56,914	-	117	57,031	55,198
Payments						
Payments in relation to charitable activities undertaken directly	2	51,804	-	117	51,922	49,653
Grants paid in relation to charitable activities undertaken by others	3	4,550	-	-	4,550	2,869
Total payments		56,354	-	117	56,472	52,522
Net of receipts / (payments) before transfers		559	-	-	559	2,676
Transfers between funds	6	-	-	-	-	-
Net movement in funds		559	-	-	559	2,676
Cash funds as at last year end		4,763	-	-	4,763	2,086
Cash funds at this year end	A	5,322	-	-	5,322	4,763

The notes on pages 7 - 8 form part of these accounts.

COMMUNITY VINEYARD MANCHESTER
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 30 SEPTEMBER 2021

	<u>Unrestricted Funds</u>		Restricted funds	Total 2021	Total 2020
	General funds	Designated funds			
	£	£	£	£	£
A Cash funds					
Cash at bank with immediate access	5,322	-	-	5,322	4,763
	<u>5,322</u>	<u>-</u>	<u>-</u>	<u>5,322</u>	<u>4,763</u>
B Other monetary assets					
Gift aid due to charity	2,815	-	-	2,815	1,610
	<u>2,815</u>	<u>-</u>	<u>-</u>	<u>2,815</u>	<u>1,610</u>
C Liabilities					
Falling due within one year:					
Fee for Independent Examination	690	-	-	690	690
	<u>690</u>	<u>-</u>	<u>-</u>	<u>690</u>	<u>690</u>
D Assets retained for charity's own use				Value 2021	
				£	
Equipment				5,000	
				<u>5,000</u>	

The trustees have used insurance values as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

E Guarantees and secured debts

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf

by Ross Payne date 27 June 2022

The notes on pages 7 - 8 form part of these accounts.

COMMUNITY VINEYARD MANCHESTER
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>		Restricted Funds	Total 2021	Total 2020
	General funds	Designated funds			
	£	£	£	£	£
2 Payments in relation to charitable activities undertaken directly					
Employment costs [Kidstuff]	9,496	-	-	9,496	-
Rent	500	-	-	500	3,270
Church ministry expenses	6,265	-	-	6,265	9,247
Outreach activities - Kidstuff	11,384	-	117	11,501	9,639
Outreach activities - Storehouse (including rent)	5,292	-	-	5,292	-
Outreach activities - other	555	-	-	555	2,560
Work among the young	1,260	-	-	1,260	574
Promotion and communication	4,422	-	-	4,422	4,974
Website redesign	1,524	-	-	1,524	1,152
Administration and support (including equipment)	7,427	-	-	7,427	17,577
Governance	3,590	-	-	3,590	660
Other costs	90	-	-	90	-
	<u>51,804</u>	<u>-</u>	<u>117</u>	<u>51,922</u>	<u>49,653</u>

3 Grants and gifts paid to others

Organisations:					
Vineyard Churches UK	2,550	-	-	2,550	2,650
Organisations < £1,000	700	-	-	700	-
Individuals	1,300	-	-	1,300	219
	<u>4,550</u>	<u>-</u>	<u>-</u>	<u>4,550</u>	<u>2,869</u>

4 Transactions with related parties

No payments have been made to the trustees, or to anyone connected to them, except for the reimbursement of expenses incurred when they purchased goods and services for the charity.

COMMUNITY VINEYARD MANCHESTER
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2021

5 Acting as agent

On occasion the charity receives money on behalf of other charities, which it banks and then pays out to these charities. This income is received as agent for these other charities and the income, and the related payments, are excluded from the Receipts and Payments account.

During the year the charity acted as agent for church members in need and, in that capacity received £650 and paid £650.

6 Movement of funds

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	4,763	56,914	(56,354)		5,322
	<u>4,763</u>	<u>56,914</u>	<u>(56,354)</u>	<u>-</u>	<u>5,322</u>
Restricted funds					
Kidstuff	-	117	(117)	-	-
	<u>-</u>	<u>117</u>	<u>(117)</u>	<u>-</u>	<u>-</u>
Total funds	<u>4,763</u>	<u>57,031</u>	<u>(56,472)</u>	<u>-</u>	<u>5,322</u>