



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 5th April 2023 Period start date To 6th April 2024 Period end date

Charity name: Woodcote After School Club

Charity registration number: 1162057

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Woodcote After School Club provides after-school care for children. The sessions run from 3.15pm-6pm (including a light tea) and are for children aged 4-12 years old.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Woodcote After School club continues to benefit parents and carers of children attending the school by offering high quality after school childcare. This service continues to allow working parents to go to work confident that the children will be well cared for in a familiar environment. Being non-profit allows us to ensure that fees remain reasonable and therefore affordable.</p> <p>Operating from the primary school continues to be a convenient location for teachers to drop off at the end of the school day.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the guidance issued by the Charities Commission with regards to Public Benefit and have taken it into account when making decisions to which the guidance is relevant. i.e., any increases in fee costs to parents. No trustees take any benefit from the club.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Provided 3,555 sessions of supervised after school care during the review period.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The club maintained a sustainable financial position. We finished the 2023/24 tax year with £21,980 in the bank, which is £2,596 more than last year.</p> <p>Despite increased income from sessions £39,211 The staffing costs have increased by £ 2,398, some of this was due to pay rises for all staff applied in April 2023, when salaries increased by 9.5% due to inflation and the increase in the minimum wage.</p> <p>The rent costs are the second largest cost at £6,012. Invoicing for rent has improved so this is an accurate representation of the rental costs</p>
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		<p>for the club.</p> <p>The 'other costs' of £1,697 are for the payroll supplier, Ofsted, insurance, training, and several DBS checks for new staff.</p> <p>Food costs have continued to increase by £187, but they have stabilized. A new menu has been introduced. The food costs included a special coronation tea in May for the Kings coronation.</p> <p>Sessions numbers are up on last year, but down on 2 years ago.</p> <p>There is an outstanding invoice for term 4 rent, totaling £700.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserve of 3 months liabilities (if the club were to close) have been reviewed and maintained this year. The level of this reserve will be under annual review.
Amount of reserves held	Para 1.22	Funds required for funding liabilities pending closure of the club as of the end of the financial year was around £8,054 for staff and around £1800 for outstanding rent for immediate closure.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charities sustainability is reliant of the number of children attending after school club and the availability of suitably qualified staff. Monitoring of this with regards to the breakeven point will continue going forward.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Association - using the approved Pre-school learning alliance governing document.
How is the charity constituted?	Para 1.25	CIO - Association Registered 08 Jun 2015
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are selected at the AGM via a process of seconding from the current group of trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works		N/A
	Para 1.51	
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	Woodcote After School Club
Other name the charity uses	
Registered charity number	1162057
Charity's principal address	WOODCOTE PRIMARY SCHOOL READING ROAD WOODCOTE READING RG8 0QY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Hammer	Chair (2019 -2023)	Sept 2018 -	
2	Liz Gupta	Secretary (2021 - Sept 2023) Chair (2023-)	Sept 2018 -	
3	Lisa Towers	Treasurer (2019-)	Sept 2017-	
6	Kate Davis		Sept 2015- Sept 2023	
7	Cath Lissenden		Sept 2021	
8	Pam Lambley	Secretary (2023-	Sept 2021	
9	Jo Colley		Sept 2023	

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A



Exemptions from disclosure

Reason for non-disclosure of key personnel details (N/A)

Declarations

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature		
Full Name	E.C. GUPTA	LISA TOWERS
Position	Chair	Treasurer
Date	9/7/24	6/9/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Woodcote Afterschool Club

1162057

Receipts and payments accounts

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For the period
from

6th April 2023

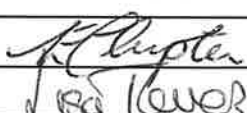
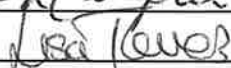
To

5th April 2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income from Sessions	39,211	-	-	39,211	38,341
Bank Interest from Savings account	99	-	-	99	49
Fundraising	-	-	-	-	182
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	39,310	-	-	39,310	38,572
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	39,310	-	-	39,310	38,572
A3 Payments					
HR (wages, taxes and benefits)	26,766	-	-	26,766	24,368
Food	1,966	-	-	1,966	1,778
Equipment/activities	272	-	-	272	758
Rent	6,013	-	-	6,013	7,699
Other	1,697	-	-	1,697	1,450
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	36,714	-	-	36,714	36,053
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	36,714	-	-	36,714	36,053
Net of receipts/(payments)	2,596	-	-	2,596	2,519
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,384	-	-	19,384	16,865
Cash funds this year end	21,980	-	-	21,980	19,384

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Treasurers Account	11,980	-	-
	BIA Account	10,000	-	-
		-	-	-
	Total cash funds	21,980	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Rent for last half term (Feb-March)		900	
	Allocation of Holiday Pay (paid Aug) YTD		1,973	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			E.C. GUPTA	9/7/24
			L. TOWERS	6/9/24

After School Club Accounts Audit

From: Viki Eteson (veteson@yahoo.co.uk)

To: Imaryt2000@yahoo.co.uk

Date: Friday, 12 July 2024 at 15:09 BST

Hi Lisa,

I have completed my examination of the After School Club (ASC) accounting records for the financial year 2023-24.

I can confirm that there is nothing that has come to my attention in connection with the examination giving me cause to believe the records were not kept as per the legal requirement, or that the accounts do not match with the records.

I have no concerns and have come across no other matters in connection with the examination to which should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kind regards,

Viki Rice
118 Wayside Green, Woodcote, South Oxfordshire, RG8 0QJ
7th July 2024