



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 6th April 2021 Period start date To 5th April 2022 Period end date

Charity name: Woodcote After School Club

Charity registration number: 1162057

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Woodcote After School Club provides after-school care for children. The sessions run from 3.15pm-6pm (including a light tea) and are for children aged 4-12 years old.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Woodcote After School club continues to benefit parents and carers of children attending the school by offering high quality after school childcare. This service continues to allow working parents to go to work confident that the children will be well cared for in a familiar environment. Being non-profit allows us to ensure that fees remain reasonable and therefore affordable. We take children who are under social services and in this financial year 2 places were provided to such individuals.</p> <p>Operating from the primary school continues to be a convenient location for teachers to drop off at the end of the school day.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the guidance issued by the Charities Commission with regards to Public Benefit and have taken it into account when making decisions to which the guidance is relevant. i.e., any increases in fee costs to parents. No trustees take any benefit from the club.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Provided 3,667 sessions of supervised after school care during the review period.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>This year has allowed the club to return to a more sustainable financial position. We finished the 2021/22 tax year with £16,817.11 in the bank, which is £9,000 more than last year.</p> <p>The increased income from sessions to £35,920.09 due to increasing numbers of children attending the club and a reduction in staffing levels and therefore costs has allowed the surplus to be generated.</p>
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		<p>This has allowed us to replenish the funds that were used to mitigate against the COVID restrictions.</p> <p>The rent costs are the second largest cost at £3,210.20 (although there are several terms of rent that were due during this financial year but had yet to be invoiced at the end xxx). The 'other costs' of £1633.58 are for the payroll supplier, Ofsted, insurance, training, and several DBS checks for new staff.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserve of 3 months liabilities if the club were to close have been refilled with the surplus income from the year. This will be under annual review, as a large part of these costs are staff cost liabilities for some long service staff.
Amount of reserves held	Para 1.22	Funds required for funding liabilities pending closure of the club as of the end of the financial year was around £9000 for staff and around £2100 for outstanding rent for immediate closure.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charities sustainability is reliant of the number of children attending after school club. Monitoring of this with regards to the breakeven point will continue going forward.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Association - using the approved Pre-school learning alliance governing document.
How is the charity constituted?	Para 1.25	CIO - Association Registered 08 Jun 2015
Trustee selection methods including details of any	Para 1.25	New trustees are selected at the AGM via a process of seconding from the current group of

constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees		trustees.
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works		N/A
	Para 1.51	
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	Woodcote After School Club
Other name the charity uses	
Registered charity number	1162057
Charity's principal address	WOODCOTE PRIMARY SCHOOL READING ROAD WOODCOTE READING RG8 0QY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Hammer	Chair (2019 -)	Sept 2018 -	
2	Liz Gupta	Secretary (2021 -)	Sept 2018 -	
3	Andrea Finlay		Sept 2017-	
4	Lisa Towers	Treasurer (2019-)	Sept 2017-	
6	Kate Davis		Sept 2015-	
7	Cath Lissenden		Sept 2021	
8	Pam Lambley		Sept 2021	

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A


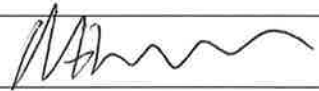
Exemptions from disclosure

Reason for non-disclosure of key personnel details (N/A)

Declarations

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature		
Full Name	LISA TOWERS	MICHAEL HAMMER
Position	TREASURER	CHAIR
Date	31.1.23	8/2/23



CHARITY COMMISSION
FOR ENGLAND AND WALES

Woodcote Afterschool Club

1162057

Receipts and payments accounts

CC16a

For the period
from

6th April 2021

To

5th April 2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income from Sessions	35,920	-	-	35,920	8,880
Bank Interest from savings account	19	-	-	19	42
Fundraising	123	-	-	123	-
write off	48	-	-	48	-
Furlough Payments	-	-	-	-	16,399
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	36,109	-	-	36,109	25,321
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	36,109	-	-	36,109	25,321
A3 Payments					
HR (wages, taxes and benefits)	20,887	-	-	20,887	22,970
Food	1,115	-	-	1,115	415
Equipment/Activities	204	-	-	204	61
Rent	3,210	-	-	3,210	3,857
Other	1,586	-	-	1,586	1,043
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	27,002	-	-	27,002	28,346
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	27,002	-	-	27,002	28,346
Net of receipts/(payments)	9,107	-	-	9,107	- 3,026
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	7,758	-	-	7,758	-
Cash funds this year end	16,865	-	-	16,865	- 3,026

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Treasurers Account	8,267	-	-
	BIA account	8,598	-	-
		-	-	-
	Total cash funds	16,865	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Rent for Jan to March 2022 (est)		2,069	April
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

	Signature	Print Name	Date of approval
Treasurer	Lisa Towers	LISA TOWERS	
Chair	Mike Hammer	MICHAEL HAMMER	

Re: Woodcote, Afterschool Club independent Examination of Charity Accounts

From: Helen Hurst (helenmhurst@gmail.com)

To: lmaryt2000@yahoo.co.uk

Date: Monday, 13 March 2023 at 20:31 GMT

Hi Lisa,

Thank you for asking me to independently assess the After School Club accounts . I can confirm that with an income of £36,109.11 an audit is not required by law.

I'm pleased to say that I have now had time to look through the After School Accounts. As an independent examiner I can conclude the Accounting recording are in good order and all correct. Nothing has come to my attention in connection of the examination that gives me cause to think that the records were not kept as per the legal requirement or that the accounts do not match the records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kind regards
Helen Hurst
The White House Crays pond
Rg8 7QG

On Wed, Feb 1, 2023 at 8:17 PM Lisa Tomsett <lmarty2000@yahoo.co.uk> wrote:

Helen,

Thank you for agreeing to carry out the independent audit of the ASC charity accounts. I have attached an excel file of our accounts, this includes a summary page and the breakdown of transactions per account.

Any questions let me know.

Best wishes

Lisa Towers
ASC treasurer