

WOODCOTE AFTER SCHOOL CLUB

England & Wales · Charity number 1162057

Details

Status Registered

Legal form CIO

Registered 2015-06-08

Register [View on the Charity Commission register](#)

Contact

Address Woodcote Primary School
Reading Road
Woodcote
Reading
RG8 0QY

Phone 07938 868334

Email woodcoteasc@hotmail.co.uk

Website <https://www.woodcote-primary.co.uk/after-school-club/>

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELLBEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND(6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: We offer After School Care to children living in and around Woodcote. We are based at Woodcote primary but children do not have to attend that primary school to come. We are open from 3:15 - 6pm Monday to Friday during term time. The children have lots of toys to keep them busy as well as access to the school playground. They also have a light tea too.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes
- **Who:** Children/young People

Geography

- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£48,720	£50,398	-	-
2024-04-05	£39,310	£36,714	-	-
2023-04-05	£38,572	£36,053	-	-
2022-04-05	£36,109	£27,002	-	-
2021-04-05	£25,321	£28,346	-	-

Trustees

Name	Role	Appointed
Catherine Lissenden		2021-09-01
Elizabeth Gupta		2018-09-18
Joanna Colley		2023-11-03
Louise Maze		2024-05-01
Pamela Lambley		2021-09-01
Simon James Townsend		2024-05-01

WOODCOTE AFTER SCHOOL CLUB

England & Wales - Charity number 1162057

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 5th April 2023 Period start date To 6th April 2024 Period end date

Charity name: Woodcote After School Club

Charity registration number: 1162057

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Woodcote After School Club provides after-school care for children. The sessions run from 3.15pm-6pm (including a light tea) and are for children aged 4-12 years old.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Woodcote After School club continues to benefit parents and carers of children attending the school by offering high quality after school childcare. This service continues to allow working parents to go to work confident that the children will be well cared for in a familiar environment. Being non-profit allows us to ensure that fees remain reasonable and therefore affordable.</p> <p>Operating from the primary school continues to be a convenient location for teachers to drop off at the end of the school day.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the guidance issued by the Charities Commission with regards to Public Benefit and have taken it into account when making decisions to which the guidance is relevant. i.e., any increases in fee costs to parents. No trustees take any benefit from the club.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Provided 3,555 sessions of supervised after school care during the review period.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The club maintained a sustainable financial position. We finished the 2023/24 tax year with £21,980 in the bank, which is £2,596 more than last year.</p> <p>Despite increased income from sessions £39,211 The staffing costs have increased by £ 2,398, some of this was due to pay rises for all staff applied in April 2023, when salaries increased by 9.5% due to inflation and the increase in the minimum wage.</p> <p>The rent costs are the second largest cost at £6,012. Invoicing for rent has improved so this is an accurate representation of the rental costs</p>
---	-----------	---

		<p>for the club.</p> <p>The 'other costs' of £1,697 are for the payroll supplier, Ofsted, insurance, training, and several DBS checks for new staff.</p> <p>Food costs have continued to increase by £187, but they have stabilized. A new menu has been introduced. The food costs included a special coronation tea in May for the Kings coronation.</p> <p>Sessions numbers are up on last year, but down on 2 years ago.</p> <p>There is an outstanding invoice for term 4 rent, totaling £700.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserve of 3 months liabilities (if the club were to close) have been reviewed and maintained this year. The level of this reserve will be under annual review.
Amount of reserves held	Para 1.22	Funds required for funding liabilities pending closure of the club as of the end of the financial year was around £8,054 for staff and around £1800 for outstanding rent for immediate closure.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charities sustainability is reliant of the number of children attending after school club and the availability of suitably qualified staff. Monitoring of this with regards to the breakeven point will continue going forward.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Association - using the approved Pre-school learning alliance governing document.
How is the charity constituted?	Para 1.25	CIO - Association Registered 08 Jun 2015
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are selected at the AGM via a process of seconding from the current group of trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works		N/A
Relationship with any related parties	Para 1.51	N/A
Other	Para 1.51	

Reference and Administrative details

Charity name	Woodcote After School Club
Other name the charity uses	
Registered charity number	1162057
Charity's principal address	WOODCOTE PRIMARY SCHOOL READING ROAD WOODCOTE READING RG8 0QY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Hammer	Chair (2019 -2023)	Sept 2018 -	
2	Liz Gupta	Secretary (2021 - Sept 2023) Chair (2023-)	Sept 2018 -	
3	Lisa Towers	Treasurer (2019-)	Sept 2017-	
6	Kate Davis		Sept 2015- Sept 2023	
7	Cath Lissenden		Sept 2021	
8	Pam Lambley	Secretary (2023-	Sept 2021	
9	Jo Colley		Sept 2023	

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A


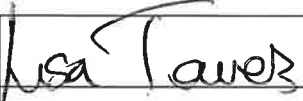
Exemptions from disclosure

Reason for non-disclosure of key personnel details (N/A)

Declarations

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature		
Full Name	E.C. GUPTA	LISA TOWERS
Position	Chair	Treasurer
Date	9/7/24	6/9/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

Woodcote Afterschool Club 1162057

Receipts and payments accounts

CC16a

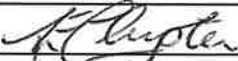
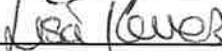
For the period from 6th April 2023 To 5th April 2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income from Sessions	39,211	-	-	39,211	38,341
Bank Interest from Savings account	99	-	-	99	49
Fundraising	-	-	-	-	182
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	39,310	-	-	39,310	38,572
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	39,310	-	-	39,310	38,572
A3 Payments					
HR (wages, taxes and benefits)	26,766	-	-	26,766	24,368
Food	1,966	-	-	1,966	1,778
Equipment/activities	272	-	-	272	758
Rent	6,013	-	-	6,013	7,699
Other	1,697	-	-	1,697	1,450
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	36,714	-	-	36,714	36,053
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	36,714	-	-	36,714	36,053
Net of receipts/(payments)	2,596	-	-	2,596	2,519
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,384	-	-	19,384	16,865
Cash funds this year end	21,980	-	-	21,980	19,384

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Treasurers Account	11,980	-	-
	BIA Account	10,000	-	-
		-	-	-
	Total cash funds	21,980	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details			
	Rent for last half term (Feb-March)		900	
	Allocation of Holiday Pay (paid Aug) YTD		1,973	
			-	
			-	

	Signature	Print Name	Date of approval
Signed by one or two trustees on behalf of all the trustees		E.C. GUPTA	9/7/24
		L TOWERS	6/9/24

After School Club Accounts Audit

From: Viki Eteson (veteson@yahoo.co.uk)

To: Imaryt2000@yahoo.co.uk

Date: Friday, 12 July 2024 at 15:09 BST

Hi Lisa,

I have completed my examination of the After School Club (ASC) accounting records for the financial year 2023-24.

I can confirm that there is nothing that has come to my attention in connection with the examination giving me cause to believe the records were not kept as per the legal requirement, or that the accounts do not match with the records.

I have no concerns and have come across no other matters in connection with the examination to which should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kind regards,

Viki Rice
118 Wayside Green, Woodcote, South Oxfordshire, RG8 0QJ
7th July 2024

WOODCOTE AFTER SCHOOL CLUB

England & Wales - Charity number 1162057

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 5th April 2022 Period start date To 6th April 2023 Period end date

Charity name: Woodcote After School Club

Charity registration number: 1162057

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Woodcote After School Club provides after-school care for children. The sessions run from 3.15pm-6pm (including a light tea) and are for children aged 4-12 years old.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Woodcote After School club continues to benefit parents and carers of children attending the school by offering high quality after school childcare. This service continues to allow working parents to go to work confident that the children will be well cared for in a familiar environment. Being non-profit allows us to ensure that fees remain reasonable and therefore affordable. Operating from the primary school continues to be a convenient location for teachers to drop off at the end of the school day.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the guidance issued by the Charities Commission with regards to Public Benefit and have taken it into account when making decisions to which the guidance is relevant. i.e., any increases in fee costs to parents. No trustees take any benefit from the club.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Provided 3,462 sessions of supervised after school care during the review period.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The club maintained a sustainable financial position.</p> <p>We finished the 2022/23 tax year with £19,384.24 in the bank, which is £2,519.27 more than last year.</p> <p>Despite increased income from sessions £38,340.95 The staffing costs have increased by £ 3,481, some of this was due to pay rises for all staff applied in April 2022.</p> <p>The surplus has allowed us to complete the replenishment to the funds that were used to mitigate against COVID restrictions.</p>
---	-----------	---

		<p>The rent costs are the second largest cost at £7,699, these were significantly higher than in 2021/22 where the rental costs were £3,210. This variance was due to delay in receiving the invoicing for rent. The club was invoiced for rent for the previous financial year, i.e. Term 3 and 4 (Jan-Apr 2022) in addition to term 6 Jun-July 2021. The terms 6 costs were reduced following a credit for the session costs of a funded pupil. The 'other costs' of £1,449.84 are for the payroll supplier, Ofsted, insurance, training, and several DBS checks for new staff.</p> <p>Food inflationary costs have had an impact of food costs, with £630 more this year or 37% greater. With 205 less sessions.</p> <p>At the end of the financial year, rent is outstanding for term 4, estimated at £1200</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The reserve of 3 months liabilities (if the club were to close) have been reviewed and maintained this year. The level of this reserve will be under annual review, as a large part of these costs are staff cost liabilities for some long service staff.</p>
Amount of reserves held	Para 1.22	<p>Funds required for funding liabilities pending closure of the club as of the end of the financial year was around £10,735 for staff and around £2100 for outstanding rent for immediate closure.</p>
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>The charities sustainability is reliant of the number of children attending after school club and the availability of suitably qualified staff. Monitoring of this with regards to the breakeven point will continue going forward.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Association - using the approved Pre-school learning alliance governing document.
How is the charity constituted?	Para 1.25	CIO - Association Registered 08 Jun 2015
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are selected at the AGM via a process of seconding from the current group of trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works		N/A
	Para 1.51	
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	Woodcote After School Club
Other name the charity uses	
Registered charity number	1162057
Charity's principal address	WOODCOTE PRIMARY SCHOOL READING ROAD WOODCOTE READING RG8 0QY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Hammer	Chair (2019 -)	Sept 2018 -	
2	Liz Gupta	Secretary (2021 -)	Sept 2018 -	
3	Andrea Finlay		Sept 2017- Sept 2022	

4	Lisa Towers	Treasurer (2019-)	Sept 2017-	
6	Kate Davis		Sept 2015-	
7	Cath Lissenden		Sept 2021	
8	Pam Lambley		Sept 2021	

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

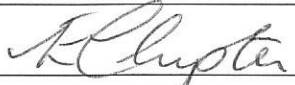

Exemptions from disclosure

Reason for non-disclosure of key personnel details (N/A)

Declarations

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature		
Full Name	E.C. GUPTA	LISA TOWERS
Position	CHAIR	TREASURER
Date	12/1/2024	12/1/2024



Receipts and payments accounts

CC16a

For the period from	6th April 2022	To	5th April 2023
---------------------	----------------	----	----------------

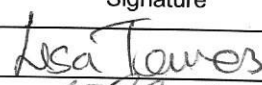
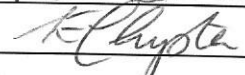
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income from Sessions	38,341	-	-	38,341	35,920
Bank Interest from savings account	49	-	-	49	19
Fundraising	182	-	-	182	123
write off	-	-	-	-	48
Furlough Payments	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	38,572	-	-	38,572	36,110
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	38,572	-	-	38,572	36,110
A3 Payments					
HR (wages, taxes and benefits)	24,368	-	-	24,368	20,887
Food	1,778	-	-	1,778	1,115
Equipment/Activities	758	-	-	758	204
Rent	7,699	-	-	7,699	3,210
Other	1,450	-	-	1,450	1,586
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	36,053	-	-	36,053	27,002
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	36,053	-	-	36,053	27,002
Net of receipts/(payments)	2,519	-	-	2,519	9,108
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	16,865	-	-	16,865	7,758
Cash funds this year end	19,384	-	-	19,384	16,866

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Treasurers Account	10,737	-	-
	BIA account	8,647	-	-
		-	-	-
	Total cash funds	19,384	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Rent for term 4 (Feb-early April)		1,200	April
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

	Signature	Print Name	Date of approval
Treasurer		LISA TOWERS	12/1/2024
Chair		R. C. GUPTA	12/1/2024

After School Club Accounts Audit

From: Viki Eteson (veteson@yahoo.co.uk)

To: lmaryt2000@yahoo.co.uk

Date: Wednesday, 20 December 2023 at 16:19 GMT

Hi Lisa,

I have completed my examination of the After School Club (ASC) accounting records for the financial year 2022-23. I can confirm that there is nothing that has come to my attention in connection with the examination giving me cause to believe the records were not kept as per the legal requirement, or that the accounts do not match with the records.

I have no concerns and have come across no other matters in connection with the examination to which should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kind regards,

Viki Rice
118 Wayside Green, Woodcote, South Oxfordshire, RG8 0QJ
20th December 2023

Viki Rice

WOODCOTE AFTER SCHOOL CLUB

England & Wales - Charity number 1162057

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 6th April 2021 Period start date To 5th April 2022 Period end date

Charity name: Woodcote After School Club

Charity registration number: 1162057

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Woodcote After School Club provides after-school care for children. The sessions run from 3.15pm-6pm (including a light tea) and are for children aged 4-12 years old.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Woodcote After School club continues to benefit parents and carers of children attending the school by offering high quality after school childcare. This service continues to allow working parents to go to work confident that the children will be well cared for in a familiar environment. Being non-profit allows us to ensure that fees remain reasonable and therefore affordable. We take children who are under social services and in this financial year 2 places were provided to such individuals.</p> <p>Operating from the primary school continues to be a convenient location for teachers to drop off at the end of the school day.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the guidance issued by the Charities Commission with regards to Public Benefit and have taken it into account when making decisions to which the guidance is relevant. i.e., any increases in fee costs to parents. No trustees take any benefit from the club.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Provided 3,667 sessions of supervised after school care during the review period.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>This year has allowed the club to return to a more sustainable financial position. We finished the 2021/22 tax year with £16,817.11 in the bank, which is £9,000 more than last year.</p> <p>The increased income from sessions to £35,920.09 due to increasing numbers of children attending the club and a reduction in staffing levels and therefore costs has allowed the surplus to be generated.</p>
---	-----------	---

		<p>This has allowed us to replenish the funds that were used to mitigate against the COVID restrictions.</p> <p>The rent costs are the second largest cost at £3,210.20 (although there are several terms of rent that were due during this financial year but had yet to be invoiced at the end xxx). The 'other costs' of £1633.58 are for the payroll supplier, Ofsted, insurance, training, and several DBS checks for new staff.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserve of 3 months liabilities if the club were to close have been refilled with the surplus income from the year. This will be under annual review, as a large part of these costs are staff cost liabilities for some long service staff.
Amount of reserves held	Para 1.22	Funds required for funding liabilities pending closure of the club as of the end of the financial year was around £9000 for staff and around £2100 for outstanding rent for immediate closure.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charities sustainability is reliant of the number of children attending after school club. Monitoring of this with regards to the breakeven point will continue going forward.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Association - using the approved Pre-school learning alliance governing document.
How is the charity constituted?	Para 1.25	CIO - Association Registered 08 Jun 2015
Trustee selection methods including details of any	Para 1.25	New trustees are selected at the AGM via a process of seconding from the current group of

constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees		trustees.
--	--	-----------

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	Woodcote After School Club
Other name the charity uses	
Registered charity number	1162057
Charity's principal address	WOODCOTE PRIMARY SCHOOL READING ROAD WOODCOTE READING RG8 0QY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Hammer	Chair (2019 -)	Sept 2018 -	
2	Liz Gupta	Secretary (2021 -)	Sept 2018 -	
3	Andrea Finlay		Sept 2017-	
4	Lisa Towers	Treasurer (2019-)	Sept 2017-	
6	Kate Davis		Sept 2015-	
7	Cath Lissenden		Sept 2021	
8	Pam Lambley		Sept 2021	

Corporate trustees – names of the directors at the date the report was approved

Director name
N/a

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
N/A	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A


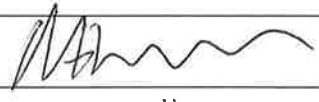
Exemptions from disclosure

Reason for non-disclosure of key personnel details (N/A)

Declarations

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature		
Full Name	LISA TOWERS	MICHAEL HAMMER
Position	TREASURER	CHAIR
Date	31.1.23	8/2/23



CHARITY COMMISSION
FOR ENGLAND AND WALES

Woodcote Afterschool Club 1162057

CC16a

Receipts and payments accounts

For the period from	6th April 2021	To	5th April 2022
---------------------	----------------	----	----------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income from Sessions	35,920	-	-	35,920	8,880
Bank Interest from savings account	19	-	-	19	42
Fundraising	123	-	-	123	-
write off	48	-	-	48	-
Furlough Payments	-	-	-	-	16,399
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	36,109	-	-	36,109	25,321
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	36,109	-	-	36,109	25,321
A3 Payments					
HR (wages, taxes and benefits)	20,887	-	-	20,887	22,970
Food	1,115	-	-	1,115	416
Equipment/Activities	204	-	-	204	61
Rent	3,210	-	-	3,210	3,857
Other	1,586	-	-	1,586	1,043
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	27,002	-	-	27,002	28,346
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	27,002	-	-	27,002	28,346
Net of receipts/(payments)	9,107	-	-	9,107	- 3,026
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	7,758	-	-	7,758	-
Cash funds this year end	16,865	-	-	16,865	- 3,026

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Treasurers Account	8,267	-	-
	BIA account	8,598	-	-
		-	-	-
	Total cash funds	16,865	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Rent for Jan to March 2022 (est)		2,069	April
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
Treasurer	<i>Lisa Towers</i>	LISA TOWERS	
Chair	<i>Mike Hammer</i>	MICHAEL HAMMER	

Re: Woodcote, Afterschool Club independent Examination of Charity Accounts

From: Helen Hurst (helenhurst@gmail.com)

To: lmaryt2000@yahoo.co.uk

Date: Monday, 13 March 2023 at 20:31 GMT

Hi Lisa,

Thank you for asking me to independently assess the After School Club accounts . I can confirm that with an income of £36,109.11 an audit is not required by law.

I'm pleased to say that I have now had time to look through the After School Accounts. As an independent examiner I can conclude the Accounting recording are in good order and all correct. Nothing has come to my attention in connection of the examination that gives me cause to think that the records were not kept as per the legal requirement or that the accounts do not match the records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kind regards
Helen Hurst
The White House Crays pond
Rg8 7QG

On Wed, Feb 1, 2023 at 8:17 PM Lisa Tomsett <lmarty2000@yahoo.co.uk> wrote:

Helen,

Thank you for agreeing to carry out the independent audit of the ASC charity accounts. I have attached an excel file of our accounts, this includes a summary page and the breakdown of transactions per account.

Any questions let me know.

Best wishes

Lisa Towers
ASC treasurer

WOODCOTE AFTER SCHOOL CLUB

England & Wales - Charity number 1162057

Accounts



Trustees' Annual Report for the period

From 6th April 2020 Period start date To 5th April 2021 Period end date

Charity name: Woodcote After School Club

Charity registration number: 1162057

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Woodcote After School Club provides after-school care for children. The sessions run from 3.15pm-6pm (including a light tea) and are for children aged 4-12 years old.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Woodcote After School club continues to benefit parents and carers of children attending the school by offering high quality after school childcare. This service continues to allow working parents to go to work confident that the children will be well cared for in a familiar environment. Being non-profit allows us to ensure that fees remain reasonable and therefore affordable. We do take children who are under social services and in this financial year 2 places were provided to such individuals. Operating from the primary school continues to be a convenient location for teachers to drop off at the end of the school day.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the guidance issued by the Charities Commission with regards to Public Benefit and have taken it into account when making decisions to which the guidance is relevant. i.e., any increases in fee costs to parents. No trustees take any benefit from the club.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making		N/A

	<i>Para 1.38</i>	
<i>Policy on social investment including program related investment</i>	<i>Para 1.38</i>	<i>N/A</i>
<i>Contribution made by volunteers</i>	<i>Para 1.38</i>	<i>N/A</i>
<i>Other</i>		<i>N/A</i>

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Provided 955 sessions of supervised after school care during the review period.

Additional information (optional)

You may choose to include further statements where relevant about:

<i>Achievements against objectives set</i>	<i>Para 1.41</i>	<i>N/A</i>
<i>Performance of fundraising activities against objectives set</i>	<i>Para 1.41</i>	<i>N/A</i>
<i>Investment performance against objectives</i>	<i>Para 1.41</i>	<i>N/A</i>
<i>Other</i>		<i>N/A</i>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>After a turbulent year, the financial position is stable.</p> <p>We finished the 2020/21 tax year with £7,758 in the bank, which is approximately £3K less than the previous year. The losses caused by the impact of COVID (lower session numbers, additional staff (to comply with the schools' requirements)) have been adsorbed by our cash funds.</p> <p>During the financial year the club was open for 1 term (Sept-Dec) lower session numbers reduced the clubs income to £37,329 by £8,880. The furlough scheme and the school not charging us</p>
---	-----------	--

reserves		
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charities sustainability is reliant of the number of children attending after school club. Monitoring of this with regards to the breakeven point will continue going forward, currently booked sessions for the Autumn term indicate that the club will be running profitably until Christmas.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	N/A
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Association - using the approved Pre-school learning alliance governing document.
How is the charity constituted?	Para 1.25	CIO - Association Registered 08 Jun 2015
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are selected at the AGM via a process of seconding from the current group of trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	Woodcote After School Club
Other name the charity uses	
Registered charity number	1162057

		<p>rent for when the club (and whole school) was not open has helped the club remain viable. Furlough payments totalled £16,399. The rent costs are the second largest cost at £3857. The 'other costs' of £1043 are for the payroll, Ofsted and insurance costs which are fixed and payable irrespective of if the club is open or closed.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p>During the year the reserves were utilized to allow the club to continue to operate. The reserve value (i.e. 3 months running costs) were reviewed during the period (see below).</p> <p>A thorough review during this financial year of the liabilities, using the employment contracts and calculation of redundancy costs if the club were required to close, identified a significant shortfall in funds (3 long term members of staff had worked for the club greater than 15 years). There was no evidence of funds required for these liabilities being 'ring fenced' by previous committees, although there were funds available until 2-3 years ago, when due to increasing running costs the reserves were used to keep the club open.</p>
<p>Amount of reserves held</p>	<p>Para 1.22</p>	<p>The treasurer reached an agreement with the primary school (from which premises are rented) that if the club had to close the final terms rent would be written off. The committee changed the parents agreement to make it a requirement for parents to pay half termly in advance for the childcare provided by the ASC. The committee also set up a review of booked sessions at the beginning of each term to confirm that the breakeven point had been reached. The committee also agreed a plan in the event that the club was no longer breaking even, as to how to wind the club up over a 3 month period (a term), thereby reducing the scale of the liabilities to be incurred. These have all been implemented to breach the shortfall. Going forward, the committee have agreed that topping up this fund is a top priority and profit from the sessions once the club is up and running will be used to do this. With the goal that the funds are replenished by the end of the next financial year 2022.</p>
<p>Reasons for holding zero</p>	<p>Para 1.22</p>	<p>N/A</p>

Charity's principal address	WOODCOTE PRIMARY SCHOOL READING ROAD WOODCOTE READING RG8 0QY
-----------------------------	---

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Hammer	Chair (2019 -)	Sept 2018 -	
2	Liz Gupta		Sept 2018 -	
3	Andrea Finlay		Sept 2017-	
4	Lisa Towers	Treasurer (2019-)	Sept 2017-	
5	Janice Sharpe	Secretary (2019-)	Sept-2016-	
6	Kate Davis		Sept 2015-	

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A



Exemptions from disclosure

Reason for non-disclosure of key personnel details (N/A)

Declarations

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature		
Full Name	LISA TOWERS	MICHAEL HAMMER
Position	TREASURER	Chair person

Date	15 th September 2021	15 th September 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Woodcote After-school Club No (if any)

Receipts and payments accounts

CC16a

For the period from	00-Apr-20	To	09-Apr-21
---------------------	-----------	----	-----------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income from Sessions	8,880	-	-	8,880	37,329
Bank interest from savings account	42	-	-	42	101
Furlough Payments	16,399	-	-	16,399	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	25,321	-	-	25,321	37,430
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	25,321	-	-	25,321	37,430
A3 Payments					
HR (wages, taxes and benefits)	22,970	-	-	22,970	32,486
Food	415	-	-	415	2,130
Equipment/activities	61	-	-	61	385
Rent	3,857	-	-	3,857	6,100
Other	1,043	-	-	1,043	4,955
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	28,346	-	-	28,346	46,056
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	28,346	-	-	28,346	46,056
Net of receipts/(payments)	- 3,026	-	-	- 3,026	- 8,626
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,784	-	-	10,784	-
Cash funds this year end	7,758	-	-	7,758	8,626

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Treasurers Account	2,378	-	-
	BIA Account	5,380	-	-
		-	-	-
	Total cash funds	7,758	-	-

(agree balances with receipts and payments account(s))



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	LISA TOWERS	15.9.21
	Michael Hammer	15.9.21

After School Club Accounts Audit

From: Cath Lissenden (cathlissenden@yahoo.co.uk)

To: lmaryt2000@yahoo.co.uk

Date: Sunday, 1 August 2021, 15:23 BST

Hi Lisa,

I have completed my examination of the ASC accounting records for financial year Apr 2020 - Apr 2021. I confirm that there is nothing that has come to my attention in connection with the examination giving me cause to believe the records were not kept as per the legal requirement, or that the accounts do not match with the records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kind regards

Catherine Lissenden
9 West Chiltern, Woodcote, Reading, RG8 0SG
1st August 2021