

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2021
for
SWANSIDE COMMUNITY CENTRE

Butterworth Barlow
Chartered Accountants
Butterworth Barlow House
10 Derby Street
Prescot
Liverpool
Merseyside
L34 3LG

SWANSIDE COMMUNITY CENTRE

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for the Year Ended 31 March 2021

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SWANSIDE COMMUNITY CENTRE

Report of the Trustees for the Year Ended 31 March 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To support the community of Swanside in developing social interaction, play, learning and physical activity. To provide a meeting place for the development of ideas that improve the community of Swanside. To create long term sustainable support for the community of Swanside.

SWANSIDE COMMUNITY CENTRE

Report of the Trustees for the Year Ended 31 March 2021

OBJECTIVES AND ACTIVITIES

Achievements and performance

What a year it has been? But on a positive note, this year has definitely brought our community together even more and allowed us to identify the most vulnerable people in our community and support them in every way that we possibly can.

We have delivered meals each day to our older and vulnerable residents as well as families. We have delivered food parcels, collected prescriptions, shopped for people, supported families with COVID-19 by delivering food and essentials to their homes. We started a pen pal system and we delivered pictures and letters written by the local children to our older community and this was a lifeline to so many people. We have sung on doors steps as well as chatting and giving our time to our older and isolated community.

We were supported by everyone in our community as well as our local shops by food and toiletry donations which helped us to open a food bank in our centre and this again was a life line to so many people.

Our social media page has played a huge part in identifying those most in need and people got in touch every single day either to pass on information regarding someone needing help or for themselves. It was also a fantastic platform in keeping our community updated with the latest COVID information and what's happening in our centre.

We carried on with our breakfast club each morning to support all of our key working parents and when restrictions lifted, we reopened some of our groups for our younger and older community but this was only for a short while before restrictions were reinstated.

We started a knit yourself through COVID scheme, which got everyone knitting, especially our older residents and we are planning an open day to show off the beautiful scarves as well as our pen pal letters and pictures.

We delivered packed lunches each day to support struggling families as well as craft packs.

We opened our Winter wonderland and grotto in our sensory garden, by using a booking in system which was very successful and really busy. We made this a free event for everyone and made sure that every child got the chance to meet Santa. We delivered 30 Christmas dinners on Christmas day and sang carols and we delivered lovely party food and gift boxes for our older and isolated residents on New Year's Eve.

Because of all the fantastic work that Swanside has delivered throughout the pandemic, we were also lucky enough to win a brand-new kitchen from Magnet Kitchens. This was because we were nominated by hundreds of people in our community.

We have been supported by so many organisations throughout this time, shops, restaurants, community and local businesses. We have been lucky enough to secure funding from different organisations which has helped us to continue supporting the most vulnerable in our community.

Knowsley Council has played a key role with funding and support and we have worked with them on their community and support line to identify even more vulnerable people and families.

Public benefit

The trustees can confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the charity commission in exercising their powers or duties.

FINANCIAL REVIEW

Reserves policy

The trustees aim to hold an amount in reserves at least equal to six months running costs of the centre to maintain operations in times of reduced revenues.

SWANSIDE COMMUNITY CENTRE

Report of the Trustees for the Year Ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

Trustees are recruited based on skills according to the needs of the charity assessed by the existing trustees. Trustees must be appointed by a resolution of the other trustees. No external body is entitled to appoint trustees.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08867700 (England and Wales)

Registered Charity number

1162051

Registered office

Willoughby Road
Huyton
Liverpool
Merseyside
L14 6XA

Trustees

Mrs I Doyle Trustee
Mrs M Edwards Treasurer
Mrs V M Kelly Secretary
Mrs J P Owens Trustee & Development Manager
Mrs R J Holland Trustee

Independent Examiner

Butterworth Barlow
Chartered Accountants
Butterworth Barlow House
10 Derby Street
Prescot
Liverpool
Merseyside
L34 3LG

FUNDS HELD AS CUSTODIAN FOR OTHERS

No funds or assets are held as custodian for others.

Approved by order of the board of trustees on 8 November 2021 and signed on its behalf by:

Mrs I Doyle - Trustee

Independent Examiner's Report to the Trustees of
Swanside Community Centre

Independent examiner's report to the trustees of Swanside Community Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Butterworth Barlow
Institute of Chartered Accountants in England & Wales
Butterworth Barlow
10 Derby Street
Prescot
Merseyside
L34 3LG

8 November 2021

SWANSIDE COMMUNITY CENTRE

Statement of Financial Activities
for the Year Ended 31 March 2021

		Unrestricted fund £	Restricted fund £	31.3.21 Total funds £	31.3.20 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies		13,650	58,677	72,327	47,580
Other trading activities	2	12,265	-	12,265	32,384
Total		25,915	58,677	84,592	79,964
EXPENDITURE ON					
Other		34,529	49,859	84,388	70,214
NET INCOME/(EXPENDITURE)		(8,614)	8,818	204	9,750
RECONCILIATION OF FUNDS					
Total funds brought forward		85,370	46,399	131,769	122,019
TOTAL FUNDS CARRIED FORWARD		76,756	55,217	131,973	131,769

The notes form part of these financial statements

SWANSIDE COMMUNITY CENTRE

Balance Sheet
31 March 2021

	Notes	Unrestricted fund £	Restricted fund £	31.3.21 Total funds £	31.3.20 Total funds £
FIXED ASSETS					
Tangible assets	7	60,029	-	60,029	64,468
CURRENT ASSETS					
Cash at bank		18,545	55,217	73,762	73,861
CREDITORS					
Amounts falling due within one year	8	(1,818)	-	(1,818)	(6,560)
NET CURRENT ASSETS		<u>16,727</u>	<u>55,217</u>	<u>71,944</u>	<u>67,301</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		76,756	55,217	131,973	131,769
NET ASSETS		<u>76,756</u>	<u>55,217</u>	<u>131,973</u>	<u>131,769</u>
FUNDS	9				
Unrestricted funds				76,756	85,370
Restricted funds				55,217	46,399
TOTAL FUNDS				<u>131,973</u>	<u>131,769</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

SWANSIDE COMMUNITY CENTRE

Balance Sheet - continued
31 March 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 8 November 2021 and were signed on its behalf by:

Mrs J P Owens - Trustee

Mrs I Doyle - Trustee

Mrs M Edwards - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 25% on cost, 10% on cost and 2% on cost
Computer equipment	- 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

SWANSIDE COMMUNITY CENTRE

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

2. OTHER TRADING ACTIVITIES

	31.3.21	31.3.20
	£	£
Fundraising events	9,303	2,072
Room hire	510	6,440
Clubs and events	2,452	23,872
	<u>12,265</u>	<u>32,384</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.21	31.3.20
	£	£
Depreciation - owned assets	<u>5,609</u>	<u>5,633</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

	31.3.21	31.3.20
	£	£
Trustees' salaries	<u>25,563</u>	<u>25,567</u>

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
Employee	<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

SWANSIDE COMMUNITY CENTRE

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	-	47,580	47,580
Other trading activities	32,384	-	32,384
Total	32,384	47,580	79,964
EXPENDITURE ON			
Other	35,127	35,087	70,214
NET INCOME/(EXPENDITURE)	(2,743)	12,493	9,750
RECONCILIATION OF FUNDS			
Total funds brought forward	88,113	33,906	122,019
TOTAL FUNDS CARRIED FORWARD	85,370	46,399	131,769

7. TANGIBLE FIXED ASSETS

	Improvements to property £	Computer equipment £	Totals £
COST			
At 1 April 2020	72,367	3,717	76,084
Additions	-	1,170	1,170
At 31 March 2021	72,367	4,887	77,254
DEPRECIATION			
At 1 April 2020	9,918	1,698	11,616
Charge for year	4,446	1,163	5,609
At 31 March 2021	14,364	2,861	17,225
NET BOOK VALUE			
At 31 March 2021	58,003	2,026	60,029
At 31 March 2020	62,449	2,019	64,468

SWANSIDE COMMUNITY CENTRE

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.21 £	31.3.20 £
Social security and other taxes	822	5,478
Other creditors	996	1,082
	<u>1,818</u>	<u>6,560</u>

9. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	85,370	(8,614)	76,756
Restricted funds			
Restricted fund	46,399	8,818	55,217
	<u>131,769</u>	<u>204</u>	<u>131,973</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	25,915	(34,529)	(8,614)
Restricted funds			
Restricted fund	58,677	(49,859)	8,818
	<u>84,592</u>	<u>(84,388)</u>	<u>204</u>

SWANSIDE COMMUNITY CENTRE

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

9. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	88,113	(2,743)	85,370
Restricted funds			
Restricted fund	33,906	12,493	46,399
	<u>122,019</u>	<u>9,750</u>	<u>131,769</u>
TOTAL FUNDS	<u>122,019</u>	<u>9,750</u>	<u>131,769</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	32,384	(35,127)	(2,743)
Restricted funds			
Restricted fund	47,580	(35,087)	12,493
	<u>79,964</u>	<u>(70,214)</u>	<u>9,750</u>
TOTAL FUNDS	<u>79,964</u>	<u>(70,214)</u>	<u>9,750</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	88,113	(11,357)	76,756
Restricted funds			
Restricted fund	33,906	21,311	55,217
	<u>122,019</u>	<u>9,954</u>	<u>131,973</u>
TOTAL FUNDS	<u>122,019</u>	<u>9,954</u>	<u>131,973</u>

SWANSIDE COMMUNITY CENTRE

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	58,299	(69,656)	(11,357)
Restricted funds			
Restricted fund	106,257	(84,946)	21,311
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>164,556</u>	<u>(154,602)</u>	<u>9,954</u>

10. RELATED PARTY DISCLOSURES

MALVERN MUMS

Malvern Mums are a not for profit community organisation consisting of the centre's Trustees and other community volunteers. This organisation runs the centre's kids and youth clubs, receiving the attendance fees and paying the running costs.

Malvern Mums pays for room hire in order to run the clubs on an 'arms length' basis. Malvern Mums also make a contribution to the centre's running costs such as gardening and window cleaning.

SWANSIDE COMMUNITY CENTRE

Detailed Statement of Financial Activities
for the Year Ended 31 March 2021

	31.3.21 £	31.3.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	72,327	47,580
Other trading activities		
Fundraising events	9,303	2,072
Room hire	510	6,440
Clubs and events	2,452	23,872
	<u>12,265</u>	<u>32,384</u>
Total incoming resources	84,592	79,964
EXPENDITURE		
Other		
Event costs	2,486	13,874
Food parcels & support	29,648	-
	<u>32,134</u>	<u>13,874</u>
Support costs		
Management		
Trustees' salaries	25,563	25,567
Finance		
Depreciation of tangible fixed assets	5,610	5,632
Other		
Rates and water	1,105	1,166
Insurance	2,110	2,069
Light and heat	4,207	5,046
Telephone	856	896
Cleaning and sundries	6,211	8,228
Licences and subscriptions	401	233
Property repairs	4,031	4,210
Equipment for centre	-	1,133
Accountancy	2,160	2,160
	<u>21,081</u>	<u>25,141</u>
Total resources expended	84,388	70,214
Net income	<u>204</u>	<u>9,750</u>

This page does not form part of the statutory financial statements