

# Tora Budo Kai

**Charity Number 1162021**

## Trustees' Annual Report and Financial Statements for the Period 1 April 2022 to 31 March 2023

March 2024

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## Reference and Administration Details

**Charity Name:** Tora Budo Kai

Other names charity is known by: Tora Judo Kai, Yawara Kai

Charity number: 1162021

Charity operating address: 107 Palmers Lease, Bradley Stoke, Bristol

Postcode: BS32 0HH

## Names of Charity Trustees who Manage the Charity

	<b><i>Trustee Name</i></b>	<b><i>Office (if any)</i></b>	<b><i>Appointed</i></b>	<b><i>Retired</i></b>
1:	Stephen Chappell	Chairman	15 Jan 2023	current
2:	Roderick Wren	Secretary	29 Jan 2022	current
3:	Helen Davis		29 Jan 2022	current
4:	Paul Thomas		29 Jan 2022	current

Note: Stephen Chappell, and Roderick Wren were originally appointed on 24 Feb 2018, and subsequently re-appointed for additional terms.

## Structure, Governance and Management

### Description of the Charity's Trusts

Type of Governing Document: Constitution

How the Charity is Constituted: Charitable Incorporated Organisation

Trustee Selection Methods: By member vote

## **Objectives and Activities**

### **Summary of the Objects of the Charity as set out in its Governing Document**

The object of Tora Budo Kai is, for the public benefit, to promote participation in Martial Arts.

### **Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects**

Tora Budo Kai operates Judo and Ju Jitsu clubs in several locations in the South West and Midlands of England under the 'brand names' of Tora Judo Kai and Yawara Kwai.

## **Achievements and Performance**

### **Statutory Declaration**

The Trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties.

### **Summary of the Main Achievements of the Charity for the Year**

During the previous period the club had focussed on re-establish the charity as an active martial arts club in pursuit of the charitable aims in the post-COVID era. In this period this work continued, with a focus on increasing the membership and rebuilding the finances. The year's objectives were to:

- Open an under 8's training session at our Dojo in Hanham.
- Hold the AGM.
- Hold an Annual Awards Ceremony.
- Hold charity fundraising events for the benefit of local charities (Penny Brohn and Chiltern Farm Children's Hospice).
- Promote the various clubs with marketing campaigns and initiatives.
- Update Tora Budo Kai Website.
- Appoint new Safeguarding lead for Tora Budo Kai.
- Hold Safeguarding training sessions for coaches and committees.

### **Open an under 8's training session at our Dojo in Hanham**

The numbers did not warrant a separate under 8's class; this year Hanham club has moved the under 8's to train with the over 8's.

### **Hold the AGM**

The AGM was held on 15th January 2023.

### **Hold an Annual Awards Ceremony**

The Committee decided to not hold an annual awards ceremony, but to hold a 30 years party for the club in September 2023. This will be an all-day event, also raising money for a local charity.

### **Hold Charity Fundraising Events For The Benefit of Local Charities**

The Committee switched charities, deciding to benefit Bristol Autism Support. The annual Charity Day raised £1800.

### **Promote The Various Clubs With Marketing Campaigns and Initiatives**

The Clubs at Hanham and Pill were particularly suffering from reduced support. The Committee put on a promotion for new starters offering them the first 4 classes for free. The offer started at the Hanham Club, with the under 8s class, with some success. However, efforts were limited by a lack of internal expertise in advertising and promotion. Therefore, the Organisation looked to its members for volunteers with suitable expertise. A member with an appropriate professional background was stepped forward, so this work will continue into the next period.

### **Update the Tora Budo Kai Website**

The website has not been updated, so this objective is carried over into the next period.

### **Appoint a New Safeguarding Lead for Tora Budo Kai**

The Organisation has appointed a Safeguarding Lead.

### **Hold Safeguarding Training Sessions For Coaches and Committee Members**

All coaches, trustees and committee members have completed a safeguarding course. We will be continuing to update training every 3 years.

### **Additional notable achievements that were not objectives**

- 2 new Trustees were elected to support the existing 3 Trustees.
- Members attended a martial arts seminar at the Yawara Kwai School at Redditch.
- The Organisation conducted a series of workshops involving members and coaches, entitled "Visions and Values" and launched the results.

### **Objectives for the Following Period**

In 2023-24 the club has plans to:

- Attend a community event to promote judo
- Rebuilding the clubs (Hanham & Pill)
- Hold a 'bring a friend along' night (Hanham Judo)
- Hold the Annual Awards Ceremony
- Hold a charity fundraising event for the benefit of local charities (Bristol Autism Support)
- Update the Tora Budo Kai Website
- Hold a 30 year anniversary ceremony to raise money for local charities.

## **Financial Review**

### **Brief Statement on the Charity's Policy on Reserves**

The Charity seeks to establish a working reserve of not more than an average year's income, unless the Trustees plan a major future expenditure, in which case the reserves intended for that purpose will be identified as such in the financial statements. If the working reserve exceeds one year's income, the Trustees will seek the will of the Members to reduce the working reserves below their target.

## Statutory Notes to the Accounts

### Particulars of Any Outstanding Guarantee Given by the CIO

The Charity has no outstanding guarantees.

### Particulars of Any Outstanding Debt

The Charity has no debts.

## Declaration

**The Trustees declare that they have approved the Trustees' Report above.**

Signed on behalf of the Charity's Trustees

**Signature:**



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**Full Name:** Roderick James Wren

**Position** Secretary

**Date:** 06<sup>th</sup> March 2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Tora Budo Kai

No 1152921

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## Receipts and payments accounts

For the period from

1 Apr 22

To

31 Mar 23

### Section A Receipts and Payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last Year to the nearest £
<b>A1 Receipts</b>					
All receipts	11,568	0	0	11,568	6,974
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
<i>Sub total (Gross income for AR)</i>	11,568	0	0	11,568	6,974
<b>A2 Assest and investment sales, (see table)</b>					
	0	0	0	0	0
	0	0	0	0	0
<i>Sub total</i>	0	0	0	0	0
<i>Total receipts</i>	11,568	0	0	11,568	6,974
<b>A3 Payments</b>					
All expenditure	9,310	0	0	9,310	7,304
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
<i>Sub total</i>	9,310	0	0	9,310	7,304
<b>A4 Assest and investment purchases, (see table)</b>					
	0	0	0	0	0
	0	0	0	0	0
<i>Sub total</i>	0	0	0	0	0
<i>Total payments</i>	9,310	0	0	9,310	7,304
<i>Net of receipts/(payments)</i>	2,258	0	0	2,258	(330)
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	3,083	0	0	3,083	3,413
<i>Cash funds this year end</i>	5,341	0	0	5,341	3,083



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>B1 Cash funds</b>	Bank balance	5341	0	0
		0	0	0
		0	0	0
	<b>Total cash funds</b>	<b>5341</b>	<b>0</b>	<b>0</b>
	agree balances with receipts and payments account(s)	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
		0	0	0
		0	0	0
		0	0	0
		0	0	0
<b>B3 Investment assets</b>	Details	Funds to which asset belongs	Cost (optional)	Current value (optional)
			0	0
			0	0
			0	0
			0	0
<b>B4 Assets retained for the charity's own use</b>	Details	Funds to which asset belongs	Cost (optional)	Current value (optional)
			0	0
			0	0
			0	0
			0	0
<b>B5 Liabilities</b>	Details	Funds to which liability belongs	Amount due (optional)	When due (optional)
			0	
			0	
			0	
			0	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Rod Wren	06 Mar 2024