



Favell Day Services

ANNUAL REPORT & ACCOUNTS FOR YEAR
ENDING 31 MAY 2025

Annual Report and Accounts for the period ending 31 May 2025

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Foreword by the Trustees of Favell Day Services

Welcome to our tenth formal Annual Report which I trust is both helpful and informative.

We would specifically like to thank both our employees and volunteers who have worked in such a committed way to continue the work of the Charity during the past year, so that it was able to continue providing day care support for our members.

The year has seen us continue offering three sessions per week. Through the year we have needed to adapt our programme and level of support in response to many of our members condition deteriorating.

Finally, I extend thanks to my fellow trustees for their active contribution to the management of the Charity during the year.

Chair

Who We Are and what we aim to do

Favell Day Services was registered as a Charitable Incorporated Organisation under registration number 1162011 on the 4th June 2015, having operated from January 2014 with oversight from Northamptonshire Health Charity whilst the formal charity registration process was undertaken.

The Charity objective is to provide or assist in the provision of facilities for recreation or other leisure time occupation for persons over the age of 18, who have need thereof by reason of a physical disability, with the object of improving their life experience and living conditions.

It's current area of operation is Northampton, but its longer term ambition remains to extend its service provision to other parts of Northamptonshire.

Members of the Charity are asked to pay for the service they receive while the charity seeks to augment this income with grants, donations, legacies and community fund raising activities.

The care service specifically seeks to provide an enjoyable care environment for its members while also providing a break for carers and family members.

We would like you to support us in our crucial work, so please read on, and let us tell you more about ourselves, what we do, what we have achieved and how we go about spending the money given to us.

In setting its objectives and making its plans for the year, the trustees gave consideration to the Charity Commission's general guidance on public benefit and in particular to the public benefit of providing support for the relief of ill-health.

Introducing our Trustees

Jenny Brooks

Prior to retirement I worked as a school nurse and health visitor in the NHS. I have 3 adult children and 3 grandchildren. Previously I have been a trustee with Home Start Northampton, including being Chair for 7 years. Volunteering with FDS began as a co-opted trustee, in September 2024; also helping at lunchtimes on Wednesdays. On Mondays I volunteer as a helper at a local Boys Brigade group.

Nick Flynn

I joined FDS in July 2022 and have cerebral palsy and use a wheelchair. I have been undertaking voluntary and charity work for most of my life. I am currently involved with the "Rockin Roadrunner" charity which provides Disco Nights with live entertainment in a safe environment at a local Night club for disabled people They also provide a community music and performance festival in a local park once a year. I also volunteer at the local Mencap group and help run the community centre where I live in Abington Northampton.

My interests include computing and technology along with environmental challenges and recycling. I hope to bring my knowledge about disability and community work to support the work of the trustee body.

.Jean Howell

I am the mother of 3 grownup children. I worked as PA/Secretary before having my children. More recently I have studied with OU and gained a BA Hons in Humanities. I am a volunteer with FDS on Wednesdays and was nominated as a Trustee in this capacity. I have considerable voluntary work experience including at Cynthia Spencer Hospice and being County Secretary for Girl Guides.

Debra Ling

After retiring from work I wanted to fill my days and meet people. I became a volunteer in June 2024 and I love my time helping with the group who are all such wonderful people. I was delighted to be asked by the trustee body if I would become an additional trustee and contribute to the overall management of the charity.

Tina Rivett

I started as a volunteer in September 2021 when my granddaughter started school. I became a trustee in December 2021 following the Charity AGM having been nominated to represent the other volunteers and also the members.

Nick Tack

I joined FDS in November 2022 having originally been diagnosed with ataxia 14 years ago. My illness affected my work which was in construction for 25 years. I felt offering to become a trustee would give me a sense of worth and mean I could contribute to the oversight of the charity and represent the other members.

I have 2 children and I enjoy cinema, listening to all types of music and quizzes.

Michaela Twigg

I joined FDS as a service user in 2018 and have enjoyed myself immensely. As a nominated service user representative, I seek to represent their views and as a relative newbie to the trust seek to offer a different perspective. I am an older person and wheelchair user, my hobbies include knitting, cooking and card making.

Giles West

I believe that services should be designed by those who use them. As Business Development Manager for NHFT, the founder members of the Charity asked me to provide support with the initial service planning and their journey to creating a member led organisation. I was privileged to subsequently be asked to continue as a trustee.

Jenny Wright

I worked as a teacher prior to my illness and particularly enjoyed working with dyslexic children towards the end. I was diagnosed over twenty years ago with Cerebellar Ataxia. This causes balance problems and my particular strain is genetic. I attended Favell House for a few years until the closure and have been a member of FDS since its formation. As a service user I am in a good position to observe problems and needs as they arise and seek to bring this understanding to trustee discussions.

Operational review

During the year we have continued three-day provision and have been able to offer places to new members within the constraints of the available space at each venue.

One of the notable trends in new member referrals is that their physical health often requires significantly higher levels of care support from our staff. We do however believe that we have successfully continued to meet our objectives which was endorsed by the results of our annual member survey.

In April we relocated our Friday session back to the Phab centre in Headlands which offers facilities which are more inclusive than our previous venue.

The support received from our volunteers has also been essential both with our activity programme and providing increased levels of social interaction for our members. An additional thank you to those who undertook our fundraising sky dive.

Grant support received during the year significantly helped towards funding our running costs thanks to the services of our fundraising consultant.

The overall financial performance for the year is summarised below: -.

	12 months to 31st May 2025		12 months to 31st May 2024
	£000's		£000's
Income			
Charitable activities	88		77
Donations	2		1
Fundraising	4		1
Legacies	0		0
Grants from charities	10		23
Total income	104		102
Expenditure			
Care staff costs	60		62
Venue hire	13		15
Other direct costs	15		9
Fundraising	5		3
Charity Overheads	10		9
Total Expenditure	103		98
Net incoming/ (outgoing) resources	1		4

A review of the year in pictures



July 2024- Trip to the park for some fun and exercise



September 2024- Chocolate tasting day



August 2024- Day out to the Worlds End Restaurant for dinner.



October 2024- Halloween inspired Caramel apples and donuts



November 2024- Remembrance lanterns



December 2024- marshmallow snowmen, mince pies, floral arrangements, and our annual Christmas party.





January 2025- roulette wheel with chocolate prizes



February 2025- Celebrated valentines day , we made cards and heart decorations for loved ones



March 2025- Celebrated Pancake Day, St Patrick's Day and had Simon the magician in to entertain.



April 2025- Celebrated moving venues, had a Party for Kate being at Favell for 10 years.



Without the valued contribution of our volunteers we would be unable to provide the variety or range of activities so we sought to record our appreciation during volunteers week at the beginning of June 2025 with gifts of appreciation.



Member support

A key to the effective financing of the service is the support individual members receive through the funding they receive in their individual care budgets. To this end the care team seek to give effective support to our members with regard to the ongoing conversations with the funding agencies to ensure the appropriate financial support is received.

Charity plans for 2025/26

The plans for the coming year are focused on both consolidating our current service provision following our return to using the Phab centre and looking at options to further increase our available capacity.

We continue to be open to receive new member referrals subject to capacity and level of care needs.

Trustee Annual Report on Finance and Governance

Basis of preparation and legal framework

The Trustees of Favell Day Services present the Annual Report together with the Financial Statements for the year ended 31 May 2025.

The Charity's annual report and accounts for the year ended 31 May 2025 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard FRS102.

Full Name of Charity: Favell Day Services

Registration Charity Number: 1162011

The principal office is at: 2a Stanfield Road
Duston
Northampton
NN5 6EZ

The advisors and administrators used by the Charity during 2024/25 were:

Bankers National Westminster Bank plc
Unit 164-166 Midsummer Arcade,
Central Milton Keynes
MK9 3BA

Independent Examiner Joanna Halcrow ACMA
29, Jenner Crescent
Kingsthorpe
Northampton
NN2 8NB

Mr Keith Brooks acted as the principal officer overseeing the day to day financial management and accounting for the Charity.

Day to day financial management was vested with Ms Sue Horner.

Structure, Governance and Management

The Charity's unrestricted fund was established using the model declaration of trust and all funds held on trust as at the date of registration were all part of this unrestricted fund. Subsequent donations and gifts received by the Charity are attributable to the original fund or have been recorded against designated funds which identify planned usage.

Newly appointed Trustees are provided with information about the Charity, including the Charity constitution, Trustees' annual report and accounts, access to the Charity's policies and procedures, and information about trusteeship and are provided with any specific training that their role may require.

Acting for the Trustees, the Operations group, is responsible for the day to day management of the Charity. The Committee is required to:

- Monitor the current operational arrangements for sessions held to ensure service, safeguarding and safety standards are fully complied with.
- Review all accident and incident reports and endorse remedial action as appropriate.
- Consider proposals for service developments and changes in activities undertaken.
- Ensure maintenance of member records to meet duty of care requirements.

Public Benefit Test

In accordance with the 2011 Charities Act the Trustees have ensured that due regard has been taken to ensure that all expenditure incurred has met the Public Benefit test taking due regard to the fact that it is a member organisation.

Fundraising activities

The charity utilised a consultant to support the submission of grant applications to both support both running costs and purchase of further equipment as required. The cost of fundraising for the grants obtained was 34% for in year results.

Risk Management

The major risks to which the Charity is exposed have been identified and considered.

They have been reviewed and systems established, including a formal risk register, which has been subject to review and includes reference to mitigating actions.

The most significant risks relate to care of service users and detailed care plans are maintained to mitigate against this, along with specific risk assessments for all high risk activities.

Income and Expenditure is being monitored in total and is compared with the approved plan on a quarterly basis, to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

Reserves Policy

The charity seeks to maintain a cash reserve equivalent to at least four months operating expenditure.

Having read all about us, please consider supporting the work of the Charity

If you would like to volunteer to be a helper, please contact Kate Yuill on 07519 846972

If you wish to make a donation, please talk to us. Our future plans will all require specific startup funding before we can progress our planned growth in service provision.

You can also keep in touch with us on Facebook.

If you would like to make a donation or support any of our activities, please email us at trustees@fdsnorthants.org.uk

Statement of Trustee responsibilities in respect of the Trustee annual report and the financial statements

Under charity law, the Trustees are responsible for preparing the annual report and the financial statements for each financial year which show a true and fair view of the state of affairs of the charity and of the excess of expenditure over income for that period.

In preparing these financial statements, generally accepted accounting practice entails that the trustee:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether the recommendations of the Statement of Recommended Practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- state whether the financial statements comply with the trust deed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The Trustees are required to act in accordance with the trust deed of the Charity, within the framework of trust law. The Trustee is responsible for keeping proper accounting records, sufficient to disclose at any time, with reasonable accuracy, the financial position of the charity at that time, and to enable the trustee to ensure that, where any statements of accounts are prepared by the Trustee under section 132(1) of the Charities Act 2011, those statements of accounts comply with the requirements of regulations under that provision. The Trustee has general responsibility for taking such steps as are reasonably open to the Trustee to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

Signed on behalf of the trustee:

Name: Keith Brooks

Treasurer

Favell Day Services Statement of Financial Activities
For the year ending 31 May 2025

		12 months to 31st May 2025			12 months to 31st May 2024
		General Fund	Designated Fund	Total	
		£	£	£	£
INCOME:					
Charitable Activities		88,597	0	88,597	77,354
Donations		1,609	0	1,609	1,502
Legacies		0	0	0	0
Fund raising		4,047	0	4,047	471
Grants received		7,980	2,000	9,980	23,236
Total incoming resources		102,233	2,000	104,233	102,563
EXPENDITURE ON:					
Fundraising		4,680	0	4,680	3,393
Charitable Activities					
Care staff costs		60,309	0	60,309	62,118
Venue hire		13,093	0	13,093	14,580
Other direct costs		9,778	5,142	14,920	9,024
Charity Overheads		6,136	4,359	10,495	9,026
Total resources expended		93,996	9,501	103,497	98,141
Transfers between funds		0	0	0	0
Net movement in funds		8,237	(7,501)	736	4,422
Reconciliation of Funds					
Total funds brought forward		11,956	15,878	27,834	23,412
Total funds carried forward		20,193	8,377	28,570	27,834

**Favell Day Services Balance sheet
As at 31 May 2025**

Charity No 1162011

	31-May-25		31-May-24
	£		£
Fixed assets:			
Equipment	2,829		944
Investments	0		0
Total fixed assets	2,829		944
Current assets:			
Debtors	8,893		12,045
Cash on Deposit	0		0
Cash at bank and in hand	16,848		18,045
Total current assets	25,741		30,090
Liabilities			
Creditors: Amounts falling due	0		3,200
Net current assets	25,741		26,890
Net assets of the charity	28,570		27,834
Funds of the Charity			
Unrestricted Funds	20,193		11,956
Designated Funds	8,377		15,878
Endowment Funds	0		0
Total funds	28,570		27,834

Signed *Keith Brooks*

Charity Treasurer

Notes on the accounts

1. Accounting Policies

(a) Basis of preparation

The financial statements have been prepared under the historic cost convention, with the exception of investments which are included at market value. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the Charities Act 2011.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern. There are no material uncertainties affecting the current year's accounts.

(b) Funds structure

The charity currently has no Restricted funds which are to be used in accordance with specific restrictions imposed by the donor.

Unrestricted funds include designated funds, where the donor has made known their non-binding wishes or where the trustees, at their discretion, have created a fund for a specific purpose.

(c) Incoming resources

All incoming resources are recognised once the charity has entitlement to the resources, it is probable that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

(d) Incoming resources from legacies

Legacies are accounted for as incoming resources either upon receipt or where the receipt of funds in relation to the legacy is probable; this will be once confirmation has been received from the representatives of the estate(s) that probate has been granted, and that the executors have established that there is sufficient assets in the estate to pay the legacy and once all conditions attached to the legacy have been fulfilled.

(e) Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to each category of expense shown in the Statement of Financial Activities. Expenditure is recognised when the following criteria are met:

- There is a present legal or constructive obligation resulting from a past event
- It is more likely than not that a transfer of benefits (usually a cash payment) will be required in settlement
- The amount of the obligation can be measured or estimated reliably.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Contractual arrangements are recognised as goods or services supplied.

(f) Charitable activities

Costs of charitable activities comprise all costs incurred in the pursuit of the charitable objects of the charity. These costs comprise direct costs and the overhead and support costs as shown in note 5.

(g) Fixed asset and depreciation

Fixed assets are included at cost where that is greater than £500. Depreciation is provided so as to write off the cost of fixed assets on a straight-line basis over their expected useful economic lives, currently all items are considered to have a 3 year life.

(h) Financial Investments and realised gains and losses

Not applicable.

(i) Pensions

The charity currently utilises NEST as its pensions provider.

(j) Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable trust for UK income tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 10 Income Tax Act 2007 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

2. Related party transactions

The member trustees are either users or carers who benefit from the service provided by the charity. They receive no incremental benefit from the role of being a trustee.

The Co-opted Trustees have received no honoraria, emoluments or expenses in the year and the Trustee has not purchased trustee indemnity insurance.

3. Charitable income

Members are charged on a per session basis, the charging structure is structured reflecting level of support required and is designed to recover direct running costs with a small contribution towards the Charity's general overheads.

Where a member is unable to attend due to illness then a minimum of half the usage charge is still required to be paid to cover non avoidable costs.

4. Analysis of voluntary income and Grants

	2024/25	2023/24
	£	£
Donations	1,502	1,325
Collecting tins	0	102
Fund raising activities	4,047	471
Gift aid claims	107	75
Total	5,656	1,973

Details of 2024/25 grants received

	£	£
Local authority grants		
WNCC Household support fund	480	
Charitable organisations		
Coyle Foundation	6000	
Northants community aid	1500	
 Designated		
The Sudborough trust	2000	For purchase of new equipment
R	9,980	

Comparative figures for 2023/24

Local company grants	£	
DFA law	100	
 Charitable organisations		
Maud Elkington Trust	2,000	
Albert Hunt Trust	4,500	
The Sudborough Trust	5,000	
Beatrice Laing Trust	2,500	
Benham Charitable Trust	2,000	
Geoff & Fiona Squire	2,500	
Douglas Compton James	2,000	
Christopher Reeves CT	2,000	
 Barchester Foundation	636	For member trips and activities
	23,236	

5. Analysis of support costs and overheads

Total support and overhead costs of the charity excluding fundraising was £10,495 (£9,026 2023/24).

		12 months to 31st May 2025			12 months to 31st May 2024
		General Fund	Designated Fund	Total	
		£	£	£	£
Service development staff cost		0	4,359	4,359	5078
Telephone		138	0	138	138
Postage		45	0	45	12
Advertising		0	0	0	39
Legal & professional fees		4,573	0	4,573	2,469
DBS Checks		0	0	0	0
Insurance		1,380	0	1,380	1,290
Audit Fees		0	0	0	0
Total		6,136	4,359	10,495	9,026

The costs allocated to the General Fund have been treated as directly supporting service provision.

6. Transfers between funds

There were no specific transfers in year.

7. Analysis of staff costs

	2024/25	2023/24
	£	£
Salaries and wages	64,118	66,613
Employers pension costs	549	584
Employers National Insurance	0	0
Total cost	64,667	67,197

The charity employed 6 (2023/24: 6) part time staff.

No employees had emoluments in excess of £60k.

8. Examiner's remuneration

The examiner has undertaken the examination on a voluntary basis without remuneration.

9. Fixed Assets

	Land £	Buildings £	Fixtures, fittings and equipment £	Total £
Balance brought forward (gross cost)	0	0	15,314	15,314
Additions			4,243	4,243
Revaluations (+/-)				
Disposals (-)				
Balance carried forward (gross cost)	0	0	19,557	19,557

Balance brought forward (accumulated depreciation)			14,370	14,370
Depreciation charge for year (-)			2,358	2,358
Revaluations (+/-)				
Disposals (-)				
Balance carried forward (accumulated depreciation)			16,728	16,728
Brought forward (net book value)	0	0	0	0
Carried forward (net book value)	0	0	2,829	2,829

10. Fixed asset investments

The charity currently has no specific investments.

11. Analysis of current assets

Debtors under 1 year

	As at 31 May-25 £	As at 31 May-24 £
Service user charges	8,421	11,534
Prepayments	472	436
Other Debtors	0	0
	<u>8,893</u>	<u>11,970</u>

Analysis of cash at bank

	As at 31 May-25 £	As at 31 May-24 £
Bank balance held in NatWest current account	16,486	17,538
Balance on Equals purchase card	188	256
Cash	174	251
	<u>16,848</u>	<u>18,045</u>

12. Analysis of current liabilities and long term creditors

	As at 31 May-25 £	As at 31 May-24 £
Trade Creditors	0	1,200
Other Creditors	0	2,000
	<u>0</u>	<u>3,200</u>

There are no long term creditors.

13 Analysis of movements on each fund.

	B/F 01/06/2024	Incoming Resources	Outgoing Resources	Transfers	31/05/2025
	£	£	£	£	£
Unrestricted Funds					
General fund	11,956	102,233	93,996	0	20,193
Designated funds					
Business development	15,436	0	7,059	0	8,377
	-				-
Equipment Fund	442	2,000	2,442	0	0
Total Funds	27,834	104,233	103,497	0	28,570

Previous year comparatives

	B/F 01/06/2023	Incoming Resources	Outgoing Resources	Transfers	31/05/2024
	£	£	£	£	£
Unrestricted Funds					
General fund	746	99,427	88,217	0	11,956
Designated funds					
Business development	20,515	2,500	7,579	0	15,436
Members events	287	636	923	0	0
	-				-
Staff benefits	209	0	209	0	0
Equipment Fund	1,656	0	1,214	0	442
Total Funds	23,413	102,563	98,142	0	27,834

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF FAVELL HOUSE DAY SERVICES

This report is on the accounts of the charity for the period ended 31st May 2025 which are set out on pages 16 - 24 of this report.

Respective responsibilities of the trustees and the examiner

The trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is 'limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect the requirements:
 - That proper accounting records are kept in accordance with section 130 of the 2011 Act;
 - and
 - accounts are prepared which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Date 1 October 2025

Name Joanna Halcrow