



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> July 2022 To 30<sup>th</sup> June 2023

Charity name: Village Rwanda UK

Charity registration number: 1162004

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To relieve poverty in remote rural communities in Rwanda by providing education, training, healthcare projects and the necessary support to enable individuals to generate a sustainable income and be self-sufficient.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>VRUK raises funds in the UK and works in partnership with Gihembo Forward (GiFo), a local Rwandan NGO to provide support and management for an Early Years Children's Centre and Nursery School at Gasundwe in Gihombo, Rwanda.</p> <p>The funds VRUK send to GiFo pay for:</p> <ul style="list-style-type: none"><li>• A full-time representative responsible for ensuring liaison with local government and implementation of co-ordinated annual plans ,</li><li>• Shared responsibility for the upkeep of a building in which to deliver services for the surrounding community,</li><li>• The services of teachers, cook and night watchman,</li><li>• Teaching resources,</li><li>• A term time daily feeding programme to deliver protein enhanced porridge for all children who come to the nursery</li><li>• A range of mutually agreed income generation projects.</li></ul> <p>The trustees and associates of VRUK make regular visits and require verbal, written and photographic reports from the representative to enable oversight of:</p> <ul style="list-style-type: none"><li>• the ongoing development of the Children's Centre and ensure the service is of good quality,</li><li>• to ensure the income generation projects are being implemented to agreed specifications (Agreements of Expectation).</li></ul> <p>VRUK are also seeking to improve healthcare provision for the children and their parents, by improving links with existing local agencies.</p> <p>The public benefits of these co-ordinated efforts are considerable. The work of VRUK focuses on Early Years education (which is not funded by government) in an inaccessible part of Rwanda. Approximately 100</p>

		<p>children between 4 and 6 years of age attend the nursery. They benefit from the enhanced nutrition provided each day and from interactive learning which enables them to achieve basic skills. On leaving the nursery, children can walk to their local primary school (about 2 hours walk away), being stronger physically and intellectually more able than they would be without this service.</p> <p>The Nursery and Children's Centre has enabled parents, particularly mothers, to see the benefits of good nutrition and quality interactive learning for their children. Parents and the local population have also had opportunities to participate in income generation projects, which has a benefit for the whole community.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	None
Policy on social investment including program related investment	Para 1.38	None
Contribution made by volunteers	Para 1.38	Apart from the paid representative in Rwanda, no staff are paid by the charity and all work is done on a voluntary basis.
Other		

### Achievements and Performance

	SORP reference	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The period from June 2022 to July 2023, was one of continuing activity and development. The economic impact of the Covid pandemic globally and the consequences continue in Rwanda. VRUK Trustees, working with the local representative, GiFo and the local people have achieved a great deal.</p> <p><b>Organisational achievements</b></p> <ul style="list-style-type: none"> <li>• <b>Effective financial management and fundraising</b> - Fundraising is mainly from regular donations and during 2022/23 VRUK has sought to make good use of reserves out in the field rather than holding them in the bank.</li> <li>• <b>Financial tracking</b> – this has continued with effective systems for online monitoring of transfers to our Rwandan bank account and withdrawals for particular items of agreed expenditure to support identified projects.</li> <li>• <b>Organisational efficiency</b> – VRUK hold regular trustee meetings as required and these have been a mixture of virtual and face-to-face meetings. Project management and accountability continues via a well-established system of Agreements of Expectations to set the anticipated parameters of our project investment. VRUK has continued to update the charity website and sends out regular newsletters. VRUK planning systems continue to be effective and we share these plans with GiFo and are responsive to their planning. The process is reciprocal.</li> <li>• <b>Increasing local capacity</b> - this is mainly by supporting income generation initiatives and holding the local NGO increasingly to account for initiating, implementing and reporting on these developments. The VRUK local representative works to strengthen these projects and he has an annual performance appraisal.</li> </ul> <p><b>Monitoring</b></p> <ul style="list-style-type: none"> <li>• Two trustees visited in September 2022 and saw houses built as part of a training programme, beneficiaries of animal husbandry and income generation projects as well as the school and feeding programme.</li> <li>• The secretary and an associate of VRUK visited Rwanda during April 2023 and reported back to trustees and donors.</li> <li>• Electronic communication between the local representative is scheduled, regular and the outcomes written up and circulated.</li> </ul> <p><b>Developments in Rwanda</b></p> <ul style="list-style-type: none"> <li>• The Children's Centre continues to deliver</li> </ul>
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		<p>Early Years education services to seventy 3-5year olds.</p> <ul style="list-style-type: none"> <li>• A well-resourced learning environment is provided for the children and teaching staff to learn, work and play. Two teachers work under the oversight of a GiFo board member - a local primary deputy headteacher.</li> <li>• Quality interactive teaching methods are being used and teachers are being trained through government courses and other NGO providers.</li> <li>• There has been a visit from a member of the Rwanda Education Board who expressed great satisfaction with the provision.</li> <li>• The children are provided with a meal of beans and rice or protein porridge on all five days of the week. This has eradicated almost all cases of malnutrition in these young children.</li> <li>• The health worker makes regular visits to give vaccinations, promote family well-being and healthy eating at the termly Parents' meetings.</li> <li>• The VRUK representative is working to support the income generation projects currently agreed between VRUK and GiFO. These are written up in Rwanda and form part of the local government organisation for NGOs (JADF). All agreed projects have Agreement of Expectations and the impact of the activities is reported back verbally. Photographically and in writing. Impact has been positive and learning for the future noted.</li> <li>• The area has been badly affected by flooding and the charity has provided e,ergency aid in response.</li> </ul>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	As described above, projects were assessed against Agreements of Expectations and broadly met objectives. The charity continues to develop the capacity of people to report on the outcomes of investment in businesses.
Performance of fundraising activities against objectives set	Para 1.41	No fundraising targets set for 2022/3
Investment performance against objectives	Para 1.41	The charity has no investments.
Other		

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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Carried forward at the end of the period £10,198
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	VRUK policy on reserves is that we wish to ensure that salaries of Rwandan employees can be covered for a period of 6 months should donations cease.
Amount of reserves held	Para 1.22	£836 (6 months cost of salaries)
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no immediate concerns.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The charity relies on 5 principal sources of funds</p> <ul style="list-style-type: none"> <li>• Regular monthly supporters/donors</li> <li>• Single donations from individuals</li> <li>• Single donations from companies with a social responsibility strategy</li> <li>• Sponsored events</li> <li>• Promotional entertainment events</li> </ul> <p>All funds are directed toward key objectives.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	VRUK does not invest other than in essential bank accounts.
A description of the principal risks facing the charity	Para 1.46	<p>The charity maintains a risk register listing principal risks and mitigations. The key risks facing the charity are,</p> <ul style="list-style-type: none"> <li>• Insufficient income to meet commitments.</li> <li>• Inadequate reserves to manage temporary loss of income.</li> <li>• Funds in Rwanda misapplied.</li> <li>• Increase in cost of providing services in Rwanda.</li> <li>• Over-reliance on key people in Rwanda</li> </ul> <p>Trustees review the mitigations to these risks continuously.</p>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	VRUK has actively sought to recruit new trustees as turnover has increased. Advertisement during the reporting period via the VRUK newsletter and on an appropriate charity website has enabled new appointments to be made during the reporting period. Constitutional provisions enable trustees to appoint.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees.	Para 1.51	Induction is individually tailored as required and ongoing as needed.
The charity's organisational structure and any wider network with which the charity works.	Para 1.51	VRUK is a very small charity, where the trustees have equal powers and shared responsibilities. VRUK seeks to work in England with any overseas development and fundraising organisations which are supportive of our aims. In Rwanda, VRUK works closely with Gihembo Forward (GiFo) a local NGO, as well as local government and health organisations in promoting the work of the Children's Centre. VRUK has introduced a new level of Involvement and appointed a small number of ex-trustees as Associates to assist in very specific tasks working with a nominated trustee.
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Village Rwanda UK
Other name the charity uses	VRUK
Registered charity number	1162004
Charity's principal address	19 West Green, Heighington, DL5 6RA

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Patricia Atherton	Chair		
2	Lynne Gregory	Secretary		
3	Petronella Spivey	trustee		
4	Ann Durrant	trustee	Until 1 <sup>st</sup> April 2023	
5	Darryl Gregory	trustee	Until 15 <sup>th</sup> January 2023	
6	Margo Park	trustee	Until 15 <sup>th</sup> January 2023	
7	Phillip Adams	trustee	From 15 <sup>th</sup> January 2023	
8	Ruta Kanyandekwe	trustee	From 15 <sup>th</sup> January to 31 <sup>st</sup> March 2023	
9	Andy Hopkins	trustee	From 1st April 2023	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		



## **RECEIPTS AND PAYMENTS ACCOUNTS**

*For the period from 01 July 2022 to 30 June 2023*

**Charity No: 1162004**

**Reference and Administrative Information****Charity Name:**

Village Rwanda UK

**Charity Registration Number:**

1162004

**Contact Address:**19 West Green,  
Heighington  
County Durham  
DL5 6RA**Trustees:**

Patricia Atherton	Chair
Petronella Spivey	Trustee
Lynne Gregory	Secretary
Philip Adams	Trustee
Andy Hopkins	Treasurer

**Bankers:**Coop Bank  
PO Box 250  
Delf House  
Southway  
Skelmersdale  
WN8 6WT



Village Rwanda UK

No: 1162004

# Receipts and payments accounts

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For the period  
from

01/07/2022

To

30/06/2023

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restrict ed funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	12,054	-	-	12,054	11,060
Fundraising events	-	-	-	-	-
Gift aid	1,457	-	-	1,457	1,765
Theo's Masters	-	-	-	-	-
Bank interest	-	-	-	-	3
	-	-	-	-	-
<b>Sub total</b>	<b>13,511</b>	<b>-</b>	<b>-</b>	<b>13,511</b>	<b>12,828</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>13,511</b>	<b>-</b>	<b>-</b>	<b>13,511</b>	<b>12,828</b>
<b>A3 Payments</b>					
Wages & Salaries	1,676	-	-	1,676	2,428
Community Development	12,124	-	-	12,124	6,633
Miscellaneous expenses	172	-	-	12,124	621
Training	-	-	-	-	-
Income Generation Projects	-	-	-	-	5,382
Food & Feeding programme	252	-	-	252	-
Hosting fees and IT Consumables	122	-	-	122	211
	-	-	-	-	-
<b>Sub total</b>	<b>14,346</b>	<b>-</b>	<b>-</b>	<b>14,346</b>	<b>15,276</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>14,346</b>	<b>-</b>	<b>-</b>	<b>14,346</b>	<b>15,276</b>
<b>Net of receipts/(payments)</b>	<b>(835)</b>	<b>-</b>	<b>-</b>	<b>(835)</b>	<b>(2,448)</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>11,031</b>	<b>-</b>	<b>-</b>	<b>11,031</b>	<b>13,480</b>
<b>Cash funds this year end</b>	<b>10,196</b>	<b>-</b>	<b>-</b>	<b>10,196</b>	<b>11,031</b>

	£	RWF
Co-operative Bank (UK)	7,512	
Bank of Kigali (Rwanda)	2,686	
<b>Total</b>	<b>10,198</b>	

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Co-operative Bank (UK)	7,512	-	-
	Bank of Kigali (Rwanda)	2,686	-	-
		-	-	-
	<b>Total cash funds</b>	<b>10,198</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Not applicable		-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	See details in Annual Report		-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Not applicable - all amounts owed relating to the period ended 30 June 2023 were settled prior to the period end.		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Andy Hopkins	Ann Durrant (Treasurer & Trustee)	08/04/2024	

## Section C Notes to the Accounts

### C1 Nature and purpose of funds

Unrestricted funds are available for general charitable activity in accordance with the charity's purpose.

### C2 Trustee remuneration - details

Authority under which paid	£
Not applicable - no monies paid to trustees in the period.	-
	-
	-

### C3 Trustee expenses - details

	Number of trustees	£
Not applicable - no monies paid to trustees in the period.	-	-
	-	-
	-	-

### C4 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
Not applicable - no transactions with trustees or connected persons in the period.		-	-
		-	-
		-	-
		-	-