



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	July	2021		30th	June	2022

### Section A Reference and administration details

Charity name

Village Rwanda UK

Other names charity is known by

VRUK

Registered charity number (if any)

1162004

Charity's principal address

19 West Green,

Heighington

County Durham

Postcode

DL5 6RA

#### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Patricia Atherton	Chair		VRUK
2 Ann Durrant	Treasurer		VRUK
3 Margo Park	Trustee		VRUK
4 Lynne Gregory	Secretary		VRUK
5 Darryl Gregory	Trustee		VRUK
6 Petronella Spivey	Trustee		VRUK
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**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Co-opted with agreement by all other trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

#### Induction and Training

For new trustees this is undertaken individually.

#### Organisational Structure

VRUK is a very small charity, where the trustees have equal powers and shared responsibilities. VRUK seeks to work in England with any overseas development and fundraising organisations which are supportive of our aims. In Rwanda, VRUK works closely with Gihembo Forward (GiFo) a local NGO, as well as local government and health organisations in promoting the work of the Children's Centre.

#### Risk Management

We believe our major risks relate to working in a developing country which may have different expectations. To quantify and minimise those risks, trustees make regular/annual visits to Rwanda to ensure there is adequate financial reporting and to observe continuing progress against planned targets in our Annual Plan. Covid interrupted these visits, but trustees used increased levels of virtual meetings, with personnel in Rwanda, to monitor and manage what has been happening.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To relieve poverty in remote rural communities in Rwanda by providing education, training, healthcare projects and the necessary support to enable individuals to generate a sustainable income and be self-sufficient.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

VRUK raises funds and works in partnership with Gihembo Forward (GiFo), a local NGO to support and manage an Early Years Children's Centre and Nursery school at Gasundwe in Gihombo, Rwanda.

The funds VRUK send to GiFo pay for:

- a representative,
- a building in which to deliver services for the surrounding community,
- the services of teachers, cook and night watchman,
- teaching resources,
- protein enhanced porridge for all children who come to the nursery
- income generation projects.

The trustees of VRUK make regular visits and require verbal, written and photographic reports to oversee:

- the ongoing development of the Children's Centre and ensure the service is of good quality,
- to ensure the income generation projects are being implemented to agreed specification (Agreements of Expectation).

VRUK are also seeking to improve healthcare provision for the children and their parents, by improving links with existing local agencies.

The public benefits are considerable as the work of VRUK focuses on Early Years education (which is not funded by government) in an inaccessible part of Rwanda. Approximately 100 children between 4 and 6 years of age attend the nursery. They benefit from the enhanced nutrition provided each day and from the interactive learning which enables them to achieve basic skills. For primary school. On leaving the nursery, children can walk to their local primary school (about 2 hours walk away), being stronger physically and intellectually more able than they would be without this service.

The Nursery and Children's Centre has enabled parents, particularly mothers, to see the benefits of quality interactive learning for their children. They have also had opportunities to participate in income generation projects, which has a benefit to the whole community.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

The period from June 2021 to July 2022, was one of continuing development despite the continuing impact of the Covid pandemic and the consequent impact on livelihoods in Rwanda. Trustees, the local representative and the local people achieved a great deal.

**Organisational achievements**

- **Effective fundraising** - this is mainly from regular donations.
- **Improved financial tracking** – this has continued with effective systems for online monitoring of transfers to our Rwandan bank account and withdrawals for particular items of agreed expenditure to support identified projects.
- **Organisational efficiency** – VRUK hold regular trustee meetings as required and these have been a mixture of virtual and face-to-face meetings. Improvements during this reporting period involved streamlining meetings with our local representative by using a monthly schedule on a shared electronic calendar and increasing use of Google DRIVE to share information across continents. Project management and accountability continues via a well-established system of Agreements of Expectations to set the anticipated parameters of our project investment. VRUK has continued to update the charity website and sends out regular newsletters. VRUK planning systems continue to be effective and we share these plans with GiFo and are responsive to their planning. The process is reciprocal.
- **Increasing local capacity** - this is mainly by supporting income generation initiatives and holding the local NGO increasingly to account for initiating, implementing and reporting on these developments. The VRUK local representative works to strengthen these projects and he has an annual performance appraisal.
- **Monitoring** – The chair of VRUK visited Rwanda during May 2022 and electronic communication continues.

**Developments in Rwanda**

- The Children's Centre continues to function to deliver Early Years education services to the children, with an improved learning environment made available for the children and teaching staff in which to work and enjoy. Two new teacher replacements have recently been recruited and work under the oversight of a GiFo board member - a local primary deputy headteacher. Good quality educational resources are being used.
- The VRUK representative is working to support the income generation projects currently underway. These have been subject to written reports and the impact of the activities has been positive.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Our policy on reserves is that we wish to ensure that salaries of Rwandan employees can be covered for a period of 6 months should donations cease.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity relies on 5 principal sources of funds

1. Regular monthly supporters/donors
2. Single donations from individuals
3. Single donations from companies with a social responsibility strategy
4. Sponsored events
5. Promotional entertainment events

All funds are directed toward key objectives.

VRUK does not invest other than in essential bank accounts.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

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**Full name(s)**

Lynne Gregory	
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**Position (eg Secretary,  
Chair, etc)**

Secretary

**Date**

TBD

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## **RECEIPTS AND PAYMENTS ACCOUNTS**

*For the period from 01 July 2021 to 30 June 2022*

**Charity No: 1162004**

**Reference and Administrative Information****Charity Name:**

Village Rwanda UK

**Charity Registration Number:**

1162004

**Contact Address:**19 West Green,  
Heighington  
County Durham  
DL5 6RA**Trustees:**

Patricia Atherton	Chair
Margo Park	Trustee
Lynne Gregory	Secretary
Darryl Gregory	Trustee
Ann Durrant	Treasurer

**Bankers:**Coop Bank  
PO Box 250  
Delf House  
Southway  
Skelmersdale  
WN8 6WT



Village Rwanda UK

No: 1162004

# Receipts and payments accounts

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For the period  
from

01/07/2021

To

30/06/2022

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restrict ed funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	11,060	-	-	11,060	10,520
Fundraising events	-	-	-	-	-
Gift aid	1,765	-	-	1,765	1,415
Theo's Masters	-	-	-	-	660
Bank interest	3	-	-	3	-
	-	-	-	-	-
<b>Sub total</b>	<b>12,828</b>	<b>-</b>	<b>-</b>	<b>12,828</b>	<b>12,595</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>12,828</b>	<b>-</b>	<b>-</b>	<b>12,828</b>	<b>12,595</b>
<b>A3 Payments</b>					
Wages & Salaries	2,428	-	-	2,428	1,977
Community Development	6,633	-	-	6,633	5,636
Miscellaneous expenses	621	-	-	621	52
Training	-	-	-	-	1,283
Income Generation Projects	5,382	-	-	5,382	3,929
Food & Feeding programme	-	-	-	-	-
Hosting fees and IT Consumables	211	-	-	211	600
<b>Sub total</b>	<b>15,276</b>	<b>-</b>	<b>-</b>	<b>15,276</b>	<b>13,476</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>15,276</b>	<b>-</b>	<b>-</b>	<b>15,276</b>	<b>13,476</b>
<b>Net of receipts/(payments)</b>	<b>(2,448)</b>	<b>-</b>	<b>-</b>	<b>(2,448)</b>	<b>(882)</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>13,480</b>	<b>-</b>	<b>-</b>	<b>13,480</b>	<b>14,362</b>
<b>Cash funds this year end</b>	<b>11,031</b>	<b>-</b>	<b>-</b>	<b>11,031</b>	<b>13,480</b>

	£	RWF
Co-operative Bank (UK)	6,344	
Bank of Kigali (Rwanda)	4,687	5,161,251
<b>Total</b>	<b>11,031</b>	

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Co-operative Bank (UK)	6,344	-	-
	Bank of Kigali (Rwanda)	4,687	-	-
		-	-	-
	<b>Total cash funds</b>	<b>11,031</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Not applicable		-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	See details in Annual Report		-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Not applicable - all amounts owed relating to the period ended 30 June 2022 were settled prior to the period end.		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Ann Durrant	Ann Durrant (Treasurer & Trustee)	05/02/2023	

## Section C Notes to the Accounts

### C1 Nature and purpose of funds

Unrestricted funds are available for general charitable activity in accordance with the charity's purpose.

### C2 Trustee remuneration - details

Authority under which paid	£
Not applicable - no monies paid to trustees in the period.	-
	-
	-

### C3 Trustee expenses - details

	Number of trustees	£
Not applicable - no monies paid to trustees in the period.	-	-
	-	-
	-	-

### C4 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
Not applicable - no transactions with trustees or connected persons in the period.		-	-
		-	-
		-	-
		-	-