

# CHESTERTON COMMUNITY PARTNERSHIP

England & Wales · Charity number 1161996

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2015-06-03

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Chesterton Community Centre  
Geminus Road  
Bicester  
Oxfordshire  
OX26 1BJ

**Phone** 07889385100

**Email** [ciochesterton1@gmail.com](mailto:ciochesterton1@gmail.com)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE FOR THE PUBLIC BENEFIT:(A) THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR USE BY THE INHABITANTS OF THE PARISH OF CHESTERTON AND ITS NEIGHBOURHOOD ("THE AREA OF BENEFIT") INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES, AND OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS; (B) TO FURTHER OR BENEFIT THE INHABITANTS OF THE AREA OF BENEFIT, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, RACE, DISABILITY OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND VOLUNTARY AND OTHER ORGANISATIONS IN THE AREA IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

**Activities:** Chesterton Community Partnership Trustees manage the Community Centre and the Village Hall. The activities are all designed to foster community involvement whether social or recreational. The Village Hall is used solely by Chesterton Play Group whilst the Community Centre accommodates leisure and social activities, including regular afternoon teas, community lunches & a Family Drop in facility.

## Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** LOCAL
- Oxfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£29,393	£26,561	-	-
2024-03-31	£28,186	£22,835	-	-
2023-03-31	£26,182	£21,928	-	-
2022-03-31	£26,279	£18,233	-	-
2021-03-31	£18,917	£30,040	-	-

## Trustees

Name	Role	Appointed
<b>Fiona Jane Vonessa Rowe</b>	Chair	2019-01-17
David Pheasey		2016-03-10
Eric Grahame Leach		2024-05-10
Hilary Walbank		2016-03-24
Kelly Jay		2026-02-16
Paul Simpson		2026-02-16

**CHESTERTON COMMUNITY PARTNERSHIP**

England & Wales - Charity number 1161996

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# Accounts

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# ANNUAL REPORT OF CHESTERTON COMMUNITY PARTNERSHIP

## 2024-2025

The balance sheet for the year shows a deficit of £3,813 for the Community Centre, this is considerably more than the deficit in 2023-24 which was £695.

The expected increase in income from the Playgroup for the exclusive use of the Village Hall has still not been forthcoming due to protracted negotiations with the Lease. It is hoped that these will be resolved in the next few months but it is unlikely that any additional backdated rent for 2024-25 will be collected.

The regular bookings for the Centre have been more or less on a par with the previous year but there has been a decrease in the number of private hire bookings. This downturn is expected to continue. Meanwhile there have been higher costs in the past year for general maintenance – the lighting has all been changed to LED, new blinds have been purchased as well as new cupboards and the sound system upgraded.

The outlook for the forthcoming year is that a large amount of expenditure is inevitable for the Village Hall. A figure of over £7,000 is estimated to deal with damp proofing, lighting and window improvements.

Currently the total funds held are £47,953 – comprised of a deposit account with Virgin Money (£18,206) and a current account balance of £29,747.

Finally the independent examiners report on the accounts was done by Stephen Chu BSc, MBCS, CITP (Retired) with no concerns noted.

Philip Clarke (Chair of Trustees)

April, 2025

**Chesterton Community Partnership**  
**Balance Sheet for Year ended 31 March 2025**

<u>Income</u>	<u>Hirer</u>	<u>Village Hall</u>	<u>Community Centre</u>	<u>Total</u>
Education	Chesterton Playgroup	£6,831.00		£6,831.00
Clubs & Regulars	Bicester Table Tennis		2,520.00	£2,520.00
	Bowls		1,492.60	£1,492.60
	Bruern Abbey		3,664.00	£3,664.00
	Events Committee		130.00	£130.00
	Evergreens		80.00	£80.00
	Film Night		0.00	£0.00
	Lunch Club		0.00	£0.00
	Girl Guides		455.00	£455.00
	Ride on Time		510.00	£510.00
	A Gould(Ballet)		860.00	£860.00
	U3A		1,830.00	£1,830.00
	Yoga(JB)		820.00	£820.00
	K Green Yoga		660.00	£660.00
Other Income	CDC Voting, Playgroup, Pavilion		1,032.61	£1,032.61
	Private Hire		8,340.50	£8,340.50
	Interest (Virgin Money)			166.98
<b>Total</b>	<b>Income</b>	<b>£6,831.00</b>	<b>£22,394.71</b>	<b>£29,392.69</b>
<b><u>Expenditure</u></b>				
Services	Gas		1,605.97	£1,605.97
	Electricity		1,515.49	£1,515.49
	Water		459.39	£459.39
	Telephone/Internet		654.79	£654.79
Maintenance	General Maintenance		3,080.34	£3,080.34
	Cleaning Materials		1,075.25	£1,075.25
Other Costs	Administration		1,989.46	£1,989.46
	Catering		113.56	£113.56
	Equipment		2,328.98	£2,328.98
	Other Costs		604.89	£604.89
	Salaries		10,997.46	£10,997.46
Lease	Parish Council		1,000.00	£1,000.00
Insurance	Community Centre		781.89	£781.89
	Village Hall Maintenance	353.58		£353.58
				£0.00
<b>Total</b>	<b>Expenditure</b>	<b>353.58</b>	<b>26207.47</b>	<b>26561.05</b>
	<b>Excess of Income/Expenditure</b>	<b>£6,477.42</b>	<b>-£3,812.76</b>	<b>£2,831.64</b>
<b>Balance Sheet</b>			<b>Barclays Reconciliation</b>	<b>31.03.25</b>
	Balances brought forward	45,121.85	Statement Balance	30,293.72
	Add excess of income	2,831.64	Add cash for March	566.20
	Balances carried forward	47,953.49	banked in April 25	
	Barclays current A/C	<u>29,747.50</u>	Less chqs not presented	1,112.42
	Virgin Reserve A/C	<u>18,205.99</u>		
		<u>47,953.49</u>		<u>29,747.50</u>

Signed

P J Clarke, CIO Chairman

*P.J. Clarke*

C M Steiner, CIO Finance Officer

*Cm Steiner*

*27/04/2025*

**Chesterton Community Partnership Financial Regulations**  
**Reviewed March 2025**

1. The Trustees will manage the assets of the Charity in accordance with the Chesterton Community Partnership Trust Deed.
2. Chesterton Community Partnership will insure the Village Hall, fixtures and fittings with a reputable Insurance Company on an all risks basis for its full rebuild value, the sums insured shall be reviewed annually. It will also insure the contents of Chesterton Community Centre with a reputable insurance company on an all risks basis for their full replacement, reviewed annually. Chesterton Parish Council will insure the Community Centre building, fixtures and fittings on an all risks basis, and may ask for a donation from Chesterton Community Partnership towards the cost.
3. Financial records will be kept to ensure that Chesterton Community Partnership meets its legal and other obligations under Charity Law, Revenue and Customs, and common law.
4. The financial year will end on 31<sup>st</sup> March and accounts for each financial year will be drawn up and approved by the Trustees prior to examination by the auditor.
5. The accounts will be independently examined by an auditor or examiner of accounts appointed by the Trustees, prior to submitting to the Charity Commissioners.
6. The Trustees will approve an income and expenditure budget prior to the start of each financial year and monitor financial performance at every meeting.
7. The Trustees shall approve a Reserves Policy and determine the extent and nature of reserves designated as Restricted Funds.
8. All funds will be held in accounts in the name of Chesterton Community Partnership at such banks and on such terms as the Trustees shall decide. All cheques, direct debits and payments by bank transfer can be made using one signature.
9. The Finance Officer shall present a financial report to every meeting of the Trustees: the format and content of the report to be decided by the Trustees.
10. All expenditure shall be properly authorised and documented, as per the Financial Procedures Policy (copy attached). All income shall be paid into the bank without delay.
11. The Trustees will undertake a financial risk assessment of all trust activities and review it annually.

## **Chesterton Community Partnership Financial Procedures Policy**

### **1. Financial Records**

The following records shall be kept up to date by the Finance Officer.

- a. A cashbook analysing all of the transactions in the Chesterton Community Partnership bank accounts.
- b. No petty cash is held.
- c. Inland Revenue records are kept for all paid members of staff.
- d. Pension records, where appropriate, are kept for all paid members of staff

### **2. Payment Procedure**

- a. The Centre Manager will be responsible for holding the cheque book (unused and partly used cheque books), which should be kept locked away.
- b. Blank cheques will NEVER be signed.
- c. The relevant payees name will always be inserted on the cheque before signature and the cheque stub will always be properly completed.
- d. No cheques should be signed without original documentation.
- e. The Finance Officer can make payments direct from the bank, and these will be evidenced by the necessary documentation.

### **3. Income Procedure**

- a. Cash is to be counted by the person collecting it. A record should be made showing the source, date and amount. It should be given to the Finance Officer who will count and confirm the amount, prior to banking.
- b. Hiring agreement forms showing conditions of hire, date, purpose of hire, the rate per hour and total due must be signed by the hirer on booking, and kept by the Centre Manager.

### **4. Payment Documentation**

- a. Every payment out of the bank accounts will be evidenced by an original invoice. Bank payments and cheques will be referenced on the invoice and dated.
- b. The only exceptions to cheques not being supported by an original invoice would be for such items as advanced booking fees for a future course, deposit for a venue, salary payments ect.
- c. Salary. All employees will be paid within PAYE and National Insurance regulations.
- d. All staff appointments/departures will be authorised by the Trustees, minuting the dates and salary level. All changes in hours and variable payments such as overtime or honorarium payments will be authorised by the Trustees.
- e. Petty Cash. There is no petty cash held,
- f. Expenses/allowances. Chesterton Community Partnership will if asked, reimburse expenditure paid for personally by staff or Trustees on behalf of the Charity, providing: Fares are evidenced by tickets. Other expenditure is evidenced by original receipts. Car mileage is based on local authority scales. No cheque signatory can sign for the payment of expenses to themselves.



Report to the trustees/ members of

Chesterton Community Partnership

On accounts for the year ended

31 March 2025

Charity no (if any)

1161996

Set out on pages

One to Four

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,;

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Steph Chu*

Date:

2 JUNE 2025

Name:

STEPHEN CHU

Relevant professional qualification(s) or body (if any):

BSc, MBCS, CITP (Retired)

Address: 7 SCOTT CLOSE  
BICESTER  
OX26 2FB

**Section B Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

None

**Chesterton Community Partnership**

**Charity Information**

**Period Ended 31 March 2025**

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**Charity No.:** 1161996

**Trustees:**

Philip Clarke (Chair)

Fiona Rowe

David Pheasey

Hilary Walbank

Graham Leach

**Address:**

2 Geminus Road

Chesterton

Bicester

Oxon

OX26 1BJ

**Independent Examiner:**

Stephen Chu

7 Scott Close

Bicester

Oxon

OX26 2FB

**Bank:**

Barclays

Bicester

**Chesterton Community Partnership**

**Statement of Income and Expenditure**

**Period Ended 31 March 2025**

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**Income**

Receipts received	29225.71	
Bank interest (Virgin money a/c)	166.98	
	-----	29392.69

**Less Expenditure**

Payment made	26561.05	26561.05
		-----
<b>Net monies raised</b>		2831.64

Add Balance Brought forward (31/03/2024)		45121.85
		-----
		£ 47953.49
		=====

**Reflected in Bank account movements**

Bank current account closing 31/03/2025	30293.72	
Virgin Money (Development account)	18205.99	
Add cash for March	566.20	
	-----	49065.91
Less Chqs not presented		1112.42
		-----
		£ 47953.49
		=====

**CHESTERTON COMMUNITY PARTNERSHIP**

England & Wales - Charity number 1161996

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# Accounts

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**Chesterton Community Partnership**  
**Accounts Balance Sheet for the Year ended 31 March 2024**

<u>Income</u>	<u>Hirer</u>	<u>Village Hall</u>	<u>Community Center</u>	<u>Total</u>
Education	Chesterton Playgroup	6572.25		6572.25
Clubs & Regular Users	Lunch Club		100.00	100.00
	Bowls		1386.85	1386.85
	Evergreens		600.00	600.00
	Girl Guides		310.00	310.00
	Ride On Time		410.00	410.00
	A Gould Ballet		560.00	560.00
	Orchard Baptist		210.00	210.00
	Yoga with Kathi		450.00	450.00
	Yoga JB		760.00	760.00
	Film Night		200.00	200.00
	U3A		2002.50	2002.50
	Bicester Table Tennis		2325.00	2325.00
	Bruern Abbey		2470.00	2470.00
Other Income	CDC Voting. Playgroup. Pavilion		571.79	571.79
	Private Hire		9120.50	9120.50
	Bank Interest(Virgin Money A/C)			137.23
<b><u>Total</u></b>	<b><u>Income</u></b>	<b><u>6572.25</u></b>	<b><u>21476.64</u></b>	<b><u>28186.12</u></b>

**Expenditure**

Services	Gas		1810.89	1810.89
	Electricity		1359.82	1359.82
	Telephone		599.46	599.46
	Water		377.32	377.32
Maintenance	General Maintenance		1040.30	1040.30
	Cleaning Materials		1350.09	1350.09
	Grounds		480.00	480.00
Other Costs	Administration		2104.95	2104.95
	Catering		0.00	0.00
	Equipment		457.91	457.91
	Other Costs		30.00	30.00
	Salaries		10549.24	10549.24
Lease & Insurance	Parish Council		2011.32	2011.32
	Village Hall Maintenance	664.35		664.35
<b><u>Total</u></b>	<b><u>Expenditure</u></b>	<b><u>664.35</u></b>	<b><u>£22,171.30</u></b>	<b><u>22835.65</u></b>

Excess of Income/Expenditure for year	<b><u>5907.90</u></b>	<b><u>-694.66</u></b>	<b><u>5350.47</u></b>
Transfer from Current account to Virgin			<b><u>5000.00</u></b>

**Balance Sheet**

Balances brought forward.	39771.38	<b><u>Bank Reconciliation 31.03.24</u></b>	
Add excess of income/expenditure	<b><u>5350.47</u></b>	Statement Balance	27282.84
Balances carried forward	<b><u>45121.85</u></b>	Less Chqs not presented	
		777	20
Current account balance c/fwd	27082.84	792	180.00
Development account balance c/fwd (31.3.24)	<b><u>18039.01</u></b>		<b><u>200.00</u></b>
	<b><u>45121.85</u></b>		<b><u>27082.84</u></b>

Signed P Clarke. CIO Chairman

*P.J. Clarke* 10/4/24

L Honey. CIO Finance Officer

*L Honey* 10/4/24

## ANNUAL REPORT OF CHESTERTON COMMUNITY PARTNERSHIP (CIO)

### 2023-2024

The year has finished on a challenging note given the decision of the Parish Council (our Landlords) who indicated to the Trustees that they intended to review the Lease Agreement in place since 2018 with the intention of raising increased income from the CIO (Chesterton Community Partnership). We have yet to receive their proposed rewrite of the lease agreement which could impact upon our proposed budget for 24-25 and income we currently receive from Chesterton Playgroup who rent the Village Hall from the Trustees at an advantageous rental, so as to ensure that the Play Group remain a financially viable body serving the local community.

The budget for 2023-2024 reflected increased expenditure on electricity prices from a fixed price of 16.9 p per KWh to 56.5p from mid September. Tripling the price has been financially demanding, An increase in the salary of the Centre Manager under the new AP&C approved rates has also incurred additional expenditure.

Bookings have remained stable and rental income is running at 74% of our total income, with the remainder generated by the lettings to the Play Group of £ 6572. The range of hirers of the Community Centre ranges from sporting activities (Table Tennis & bowls), girl guides, yoga , U3A, local churches, and private hire by a local independent school for examinations. The Centre is also used by the Evergreens (an over 60s group), lunch club and increasingly for Conversation Classes with local immigrants from Hong Kong, including a number from Oxford itself. Where bookings have fallen is in birthday parties which is not surprising as this is where savings can be made by parents.

Thankfully the balance carried forward was £ 27,082 with our Virgin Money Account adding a further £18039 which means that the CIO holds reserve accounts of £ 45121. However, such reserves could easily be necessary if major work is needed on the Village Hall building, which is the responsibility of the CIO. Essential maintenance work on the Village Hall in the Summer was carried out by a team of volunteers thus saving expenditure.

Finally the independent examiners report on the accounts was done by Stephen Chu BSc, MBCS, CITP (Retired) with no concerns noted. The Trustees are indebted to the Treasurer -Linda Honey – for her care of the CIO accounts.

Philip Clarke (Chair of Trustees)

April, 2024



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Chesterton Community Partnership

On accounts for the year  
ended

31 March 2024

Charity no  
(if any)

1161996

Set out on pages

one to four

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*[Signature]*

Date:

11/05/2024

Name:

STEPHEN CHU

Relevant professional  
qualification(s) or body  
(if any):

BSc, MBCS, CITP (Retired)

Address:

T SCOTT CLOSE

BICESTER

OX26 2FB

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

None

**Chesterton Community Partnership**

**Charity Information**

**Period Ended 31 March 2024**

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**Charity No.:** 1161996

**Trustees:**

Philip Clarke (Chair)

Denis Gaiger

~~Susan Hosking~~

Fiona Rowe

David Pheasey

Tony Thompson

Hilary Walbank

**Address:**

2 Geminus Road

Chesterton

Bicester

Oxon

OX26 1BJ

**Independent Examiner:**

Stephen Chu

7 Scott Close

Bicester

Oxon

OX26 2FB

**Bank:**

Barclays

Bicester

**Chesterton Community Partnership**

**Statement of Income and Expenditure**  
**Period Ended 31 March 2024**

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**Income**

Receipts received	28048.89	
Bank interest (Virgin money a/c)	137.23	
	-----	28186.12

**Less Expenditure**

Payment made	22835.65	22835.65
		-----

**Net monies raised** 5350.47

Add Balance Brought forward (31/03/2023)		39771.38
		-----
		£ 45121.85
		=====

**Reflected in Bank account movements**

Bank current account closing 31/03/2024	27282.84	
Virgin Money (Development account)	18039.01	
	-----	45321.85
Less Chqs not presented		200.00
		-----
		£ 45121.85
		=====

**CHESTERTON COMMUNITY PARTNERSHIP**

England & Wales - Charity number 1161996

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# Accounts

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## Annual Report of Chesterton Community Partnership (CIO)

### Year 2022-2023

This year has seen an improvement in our income as regular users and private hire funds received, are returning to pre-pandemic figures. Confidence in renting the Community Centre has returned and hire for parties and events has followed, increasing the income by £4326 against last year's figures. Our regular users are again holding their classes and meetings, providing sporting and children's activities, film nights, lunch clubs, local church meetings, U3A, and a local independent school uses the hall for its exams and some after school activities. The hall was used as a polling station during the election. We have lost some of the regular users, but have replaced them where we can. The Community Centre was the focus of the village celebrations for the Queen's Platinum Jubilee.

With greater use has come increased expenditure. General maintenance was mostly regular planned servicing, with just the odd repair needed. We were lucky enough to have fixed prices for gas and electricity prior to the horrendous increases in utility bills during the last year, and were therefore sheltered from the spikes in prices. Unfortunately, these fixed contracts will expire next year and we will have to factor this in to the planned budget. The Centre Manager's job was reevaluated during the year, to take into account the extra responsibilities she has undertaken, together with an increase in the hours she works, and an increase in the Local Authority pay scales. This meant that the salaries costs increased by £3000

The Village Hall continues to be used solely by Chesterton Village Playgroup, and a small increase in their rental was agreed in September proving £6210 for the year. They still receive a very advantageous rate per hour, and only pay for the hours that they are in the building. The CIO has tried to help them remain a financially viable body that serves the local community, but we must make sure that sufficient funds are raised to pay for future maintenance of an old building. This year £3556 was spent on new flooring in the entrance, toilets, and kitchen. Work on the wooden floor in the main hall was undertaken by volunteers, saving the CIO additional expenditure. We are very grateful to them for their hard work.

We finished the year with £39,751 funds in hand to carry forward, mindful that large repair bills for the Village Hall building in the future must be provided for.

The CIO accounts for the year have been independently audited by Mr Stephen Chu with no concerns noted.

Philip Clarke (Chair of Trustees) April 2023

**Chesterton Community Partnership**  
**Accounts Balance Sheet for the Year ended 31 March 2023**

<u>Income</u>	<u>Hirer</u>	<u>Village Hall</u>	<u>Community Center</u>	<u>Total</u>
Education	Chesterton Playgroup	6210.00		6210.00
Clubs & Regular Users	Lunch Club		140.00	140.00
	Bowls		1280.85	1280.85
	Rainbows		560.00	560.00
	Ride On Time		600.00	600.00
	Orchard Baptist		197.50	197.50
	Yoga TK		200.00	200.00
	Yoga JB		740.00	740.00
	Film Night		50.00	50.00
	U3A		2115.00	2115.00
	Bicester Table Tennis		1740.00	1740.00
	Bruern Abbey		2880.00	2880.00
Other Income	CDC Voting. Playgroup. Pavilion		472.24	472.24
	Private Hire		8963.00	8963.00
	Bank Interest(Virgin Money A/C)		33.83	33.83
<b><u>Total</u></b>	<b><u>Income</u></b>	<b><u>6210.00</u></b>	<b><u>19972.42</u></b>	<b><u>26182.42</u></b>

<u>Expenditure</u>				
Services	Gas		1108.67	1108.67
	Electricity		567.99	567.99
	Telephone		524.11	524.11
	Water		244.57	244.57
Maintenance	General Maintenance		1241.03	1241.03
	Cleaning Materials		1279.18	1279.18
	Grounds		345.00	345.00
Other Costs	Administration		1649.34	1649.34
	Consumables		32.20	32.20
	Catering		19.20	19.20
	Equipment		400.80	400.80
	Other Costs		75.00	75.00
	Salaries		9684.90	9684.90
Lease & Insurance	Parish Council		1200.00	1200.00
	Village Hall Maintenance	3556.24		3556.24
<b><u>Total</u></b>	<b><u>Expenditure</u></b>	<b><u>3556.24</u></b>	<b><u>18371.99</u></b>	<b><u>21928.23</u></b>

Excess of Income/Expenditure for year **2653.76** **1600.43** **4254.19**

Transfer from Current account to Virgin

**Balance Sheet**

Balances brought forward.	35497.19	<b><u>Bank Reconciliation 31.03.23</u></b>	
Add excess of income/expenditure	<u>4254.19</u>	Statement Balance	27158.6
Balances carried forward	<b><u>39751.38</u></b>	Less Chqs not presented	
		669	20
Current account balance c/fwd	26849.60	672	144.00
Development account balance c/fwd (31.12.22)	<u>12901.78</u>	673	70.00
	<b><u>39751.38</u></b>	674	<u>75.00</u>
			<b><u>309.00</u></b>
Signed	P Clarke. CIO Chairman		<b><u>26849.60</u></b>

*P. Clarke* 27/4/23

L Honey. CIO Finance Officer

*L Honey* 13/4/23



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

*Chesterton Community Partnership*

**On accounts for the year  
ended**

*31 March 2023*

**Charity no  
(if any)**

*1161996*

**Set out on pages**

*ONE TO FOUR*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and  
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below \*~~) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Stephen Chu*

**Date:**

*08/06/2023*

**Name:**

*STEPHEN CHU*

**Relevant professional  
qualification(s) or body  
(if any):**

*BSc, MBCS, CITP (Retired)*

Address:

7 SCOTT CLOSE
BILESTER
OX26 2FB

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

None

**Chesterton Community Partnership**

**Charity Information**

**Period Ended 31 March 2023**

---

**Charity No.:** 1161996

**Trustees:**

Christine Boyer  
Philip Clarke (Chair)  
Denis Gaiger  
Graham Leach  
Fiona Rowe  
David Pheasey  
Tony Thompson  
Hilary Walbank

**Address:**

2 Geminus Road  
Chesterton  
Bicester  
Oxon  
OX26 1BJ

**Independent Examiner:**

Stephen Chu  
7 Scott Close  
Bicester  
Oxon  
OX26 2FB

**Bank:**

Barclays  
Bicester

**Chesterton Community Partnership**

**Statement of Income and Expenditure**

**Period Ended 31 March 2023**

---

**Income**

Receipts received	26148.59	
Bank interest (Virgin money a/c)	33.83	
	-----	26182.42

**Less Expenditure**

Payment made	21928.23	21928.23
		-----
<b>Net monies raised</b>		4254.19

Add Balance Brought forward (31/03/2022)		35497.19
		-----
		£ 39751.38
		=====

**Reflected in Bank account movements**

Bank current account closing 31/03/2023	27158.60	
Virgin Money (Development account)	12901.78	
	-----	40060.38
Less Chqs not presented		309.00
		-----
		£ 39751.38
		=====

**CHESTERTON COMMUNITY PARTNERSHIP**

England & Wales - Charity number 1161996

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# Accounts

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## **CHESTERTON COMMUNITY PARTNERSHIP**

### **ANNUAL REPORT 2021-22**

This has been a challenging year in that bookings have not yet recovered to pre-pandemic levels, but income has been bolstered by a grant from Cherwell District Council, without which we would only just have broken even.

We have spent £ 1100 on repair and replacement of lighting & purchased a new set of chairs together with trolleys for storage which was necessary. We saw a huge increase in the cost of cleaning materials, and additional covid precaution costs to ensure that hirers could be as safe as possible.

The Partnership rents out the Victorian Village Hall to Chesterton Play Group where there has been a slight increase in the hourly rent to £5 per hour for the opening hours only. The annual 6 weeks summer holiday period gives the CIO the window in which to do essential maintenance within the interior of the Village Hall – part of our “Landlord responsibilities” and this year we spent nearly £1,000 on essential repairs.

The Vice Chair of the Trustees has a responsibility for liaison with the Play Group Trustees whilst other trustees shoulder responsibilities for financial oversight, the business plan, for bookings and the line management of the Centre Manager. The Centre Manager also acts as the Secretary to the Trustees.

We look forwards to next year with some confidence in that we have more bookings for school examinations and Council meetings as well as normal bookings for Table Tennis, Pilates and Yoga. We also look forward to increased Church usage for Cafe style services and Big Breakfasts on a quarterly basis.

Philip Clarke. Chair Chesterton Community Partnership

**Chesterton Community Partnership**  
**Accounts Balance Sheet for the Year ended 31 March 2022**

<b><u>Income</u></b>	<b><u>Hirer</u></b>	<b><u>Village Hall</u></b>	<b><u>Community Center</u></b>	<b><u>Total</u></b>
Education	Chesterton Playgroup	6141.25		6141.25
Clubs & Regular Users	Evergreens		384.00	384.00
	Bowls		844.09	844.09
	Rainbows		140.00	140.00
	Ride On Time		100.00	100.00
	Orchard Baptist		952.50	952.50
	Yoga TK		480.00	480.00
	Yoga JB		620.00	620.00
	U3A		1485.00	1485.00
	Bicester Table Tennis		510.00	510.00
	Bruern Abbey		2585.00	2585.00
Other Income	CDC Grant,Voting. Hill. Pgrp. Pavilion		7382.92	7382.92
	Private Hire		4637.50	4637.50
	Bank Interest(Virgin Money A/C)		17.06	17.06
<b><u>Total</u></b>	<b><u>Income</u></b>	<b><u>6141.25</u></b>	<b><u>20138.07</u></b>	<b><u>26279.32</u></b>

**Expenditure**

Services	Gas		1232.08	1232.08
	Electricity		435.87	435.87
	Telephone		487.79	487.79
	Water		268.62	268.62
Maintenance	General Maintenance		4506.62	4506.62
	Cleaning Materials		976.38	976.38
	Grounds			0.00
Other Costs	Administration		963.80	963.80
	Equipment		1298.46	1298.46
	Salaries		6620.64	6620.64
Lease & Insurance	Parish Council		450.00	450.00
	Village Hall Maintenance	993.44		993.44
<b><u>Total</u></b>	<b><u>Expenditure</u></b>	<b><u>993.44</u></b>	<b><u>17240.26</u></b>	<b><u>18233.70</u></b>

Excess of Income/Expenditure for year **5147.81** **2897.81** **8045.62**

Transfer from Current account to Virgin

**Balance Sheet**

Balances brought forward.	27451.57	<b><u>Bank Reconciliation 31.03.22</u></b>	
Add excess of income/expenditure	<u>8045.62</u>	Statement Balance	22879.24
Balances carried forward	<b><u>35497.19</u></b>	Chqs not presented	<u>250.00</u> 100549
			<b><u>22629.24</u></b>
Current account balance c/fwd	22629.24		
Development account balance c/fwd (31.12.21)	<u>12867.95</u>		
	<b><u>35497.19</u></b>		

Signed P Clarke. CIO Chairman

L Honey. CIO Finance Officer



Section A

Independent Examiner's Report

Report to the trustees/ members of

Chesterton Community Partnership

On accounts for the year ended

31 March 2022

Charity no (if any)

1161996

Set out on pages

One to Four

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

17/06/2022

Name:

STEPHEN CHU

Relevant professional qualification(s) or body (if any):

BSc, MBCS, CITP (Retired)

Address:

7 SCOTT CLOSE

BICESTER

OX26 2FB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

None

**Chesterton Community Partnership**

**Charity Information**

**Period Ended 31 March 2022**

---

**Charity No.:** 1161996

**Trustees:**

Christine Boyer

Philip Clarke (Chair)

Denis Gaiger

Susan Hosking (from January 2022)

Fiona Rowe

Alan Peck (upto January 2022)

David Pheasey

Tony Thompson

Hilary Walbank

**Address:**

2 Geminus Road

Chesterton

Bicester

Oxon

OX26 1BJ

**Independent Examiner:**

Stephen Chu

7 Scott Close

Bicester

Oxon

OX26 2FB

**Bank:**

Barclays

Bicester

**Chesterton Community Partnership**

**Statement of Income and Expenditure**

**Period Ended 31 March 2022**

---

**Income**

Receipts received	26262.26	
Bank interest (Virgin money a/c)	17.06	
	-----	26279.32

**Less Expenditure**

Payment made	18233.70	18233.70
		-----

**Net monies raised** 8045.62

Add Balance Brought forward  
(31/03/2021) 27451.57

-----  
£ 35497.19

=====

**Reflected in Bank account movements**

Bank current account closing 31/03/2022	22879.24	
Virgin Money (Development account)	12867.95	
	-----	35747.19
Less Chqs not presented		250.00
		-----

£ 35497.19

=====

**CHESTERTON COMMUNITY PARTNERSHIP**

England & Wales - Charity number 1161996

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# Accounts

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## **CHESTERTON COMMUNITY PARTNERSHIP**

### **ANNUAL TRUSTEES REPORT 2020-21**

Like many charity organisations this has been a traumatic and challenging year with falling receipts and some internal problems relating to the poor work on the Main Hall floor replacement by Hill Residential (the builders of our Community Centre, opened in 2015) and damage done to the acoustic panels which have to be replaced and cleaned thoroughly.

Income fell from £ 23,406.67 (31.03.2020) to £ 18,916.87 (31.03.2021) a drop of £4,480.90 or nearly 20%. This was cushioned by a grant of £ 10K from Cherwell District Council under the Small Businesses Grant Scheme.

Expenditure rose from £ 21,087.27 to £ 30,040.19- an increase of £ 8,952.92 or 30%. This was due to the expenditure of £11,507 on the Village Hall improvements and the decision to maintain the employment of the Centre Manager during the lockdown periods.

The Independent Examiners Report was completed on July 22th, 2021 for the year ending 31<sup>st</sup> March 2021 by Stephen Chu, B.Sc, MBCS, CITP (retd) with no matters of concern highlighted.

Quarterly meetings were held on zoom with mutual agreement being finalised on hire rates to the Chesterton Play Group who lease the Village Hall from the CIO s sole users. The current rate will rise from £ 4.60 per hour for 46 weeks to £ 5.00 per hour for a 2 year period up to 31<sup>st</sup> August 2023 (a 5% increase)

Thankfully we were able to reach an agreement with Hill Residential whose contractors were installing a new Hall floor following the failure of the underlying screed to pay for the cost of repairing and cleaning the acoustic panels, some additional cleaner overtime and work on the servicing of the projection and sound equipment and storage costs.

We are now, since the July 17<sup>th</sup> pronouncement, opening our doors to increased community use and through a grant from the COMF have been able to give free bookings to our local Evergreens group for a 12 month period and recently had a very successful picnic which was well attended by residents. A grant from the Lottery Community Fund will allow us to have an evening function targeting newcomers to the village over the past 2/3 years.



Section A

Independent Examiner's Report

Report to the trustees/ members of

Chesterton Community Partnership

On accounts for the year ended

31 March 2021

Charity no (if any)

1161996

Set out on pages

One to Four

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

12 July 2021

Name:

STEPHEN CHU

Relevant professional qualification(s) or body (if any):

BSc, MBCS, CITP (Retired)

Address:

T SCOTT CLOSE
BILESTER
OX26 2FB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

None

**Chesterton Community Partnership**  
**Charity Information**  
**Period Ended 31 March 2021**

---

**Charity No.:** 1161996

**Trustees:**

Christine Boyer  
Philip Clarke (Chair)  
Denis Gaiger  
Fiona Rowe  
Alan Peck  
David Pheasey  
Tony Thompson  
Hilary Walbank

**Address:**

2 Geminus Road  
Chesterton  
Bicester  
Oxon  
OX26 1BJ

**Independent Examiner:**

Stephen Chu  
7 Scott Close  
Bicester  
Oxon  
OX26 2FB

**Bank:**

Barclays  
Bicester

**Chesterton Community Partnership**

**Statement of Income and Expenditure**

**Period Ended 31 March 2021**

---

**Income**

Receipts received	18853.98	
Bank interest (Virgin money a/c)	62.89	
	-----	18916.87

**Less Expenditure**

Payment made	30040.19	30040.19
		-----

**Net monies reduced** -11123.32

Add Balance Brought forward  
(31/03/2020) 38574.89

-----  
£ 27451.57  
=====

**Reflected in Bank account movements**

Bank current account closing 31/03/2021	14670.68	
Virgin Money (Development account)	12850.89	
	-----	27521.57

Less Chqs not presented 70.00

-----  
£ 27451.57  
=====