



YOU AND ME PRE-SCHOOL	1161960
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CC16a

Receipts and payments accounts

For the period from	01/09/2020	To	31/08/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Early Educational Entitlement	64,412	-	-	64,412	49,377
Fees	11,234	-	-	11,234	4,934
Trips payments	-	-	-	-	-
Registration fees	660	-	-	660	160
Fund raising	591	-	-	591	2,140
Donations/Sponsorship	95	-	-	95	970
Fruit 'n' Photo Donations	1,375	-	-	1,375	712
Gift Aid receipts	67	-	-	67	281
Bank interest received	24	-	-	24	37
Government covid grants	899	-	-	899	13,037
	-	-	-	-	-
Sub total (Gross income for AR)	79,357	-	-	79,357	71,648
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	79,357	-	-	79,357	71,648
A3 Payments					
Wages & Salaries	58,398	-	-	58,398	53,179
Tax & Payroll	1,464	-	-	1,464	2,159
Staff training	24	-	-	24	366
Employers Pension Contributions	2,040	-	-	2,040	2,338
Rent	7,274	-	-	7,274	4,243
Business Rates	-	-	-	-	110
Cleaning	471	-	-	471	351
Trade Waste Collection	479	-	-	479	479
Other	-	-	-	-	-
Insurance(contents/employers/etc)	-	-	-	-	984
Telephone Charges	798	-	-	798	560
Membership Fees	888	-	-	888	40
Subscriptions	71	-	-	71	59
Office Costs	233	-	-	233	170
New Toys/Play Equipment	37	-	-	37	304
New Office Equipment	-	-	-	-	409
Fruit/Snack/Milk Budget	399	-	-	399	244
Miscellaneous admin expenses	369	-	-	369	200
Accountancy	720	-	-	720	720
Consumables	430	-	-	430	311
Visits/Trips/Xmas Pty/Open&Ind Day	115	-	-	115	446
Fund Raising Expenditure	-	-	-	-	-
Advertising / Promotions	-	-	-	-	49
	-	-	-	-	-
Sub total	74,210	-	-	74,210	67,721
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	74,210	-	-	74,210	67,721
Net of receipts/(payments)	5,147	-	-	5,147	3,927
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	51,479	-	-	51,479	47,552
Cash funds this year end	56,626	-	-	56,626	51,479

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	32,921	-	-
	Reserve account	23,564	-	-
	Petty Cash account	141	-	-
	Total cash funds	56,626	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	PAYE and NI HMRC debtor	unrestricted	2,148	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer & Electrical Equipment	unrestricted	1,210	-
	Indoor Books/Toys/Games/Puzzles	unrestricted	7,723	-
	Outside Toys/Bikes/Climbing Frames etc	unrestricted	9,267	-
	Furniture	unrestricted	5,300	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	P.D. Gordon	Mr Peter Gordon	22/4/22	

Trustees' Annual Report for the period

		Period start date			Period end date		
		Day	Month	Year	Day	Month	Year
From		01	09	2020	To	31	08 2021

Section A Reference and administration details

Charity name

YOU AND ME PRE-SCHOOL

Other names charity is known by

Registered charity number (if any) 1161960

Charity's principal address

The Cabin, Church of Our Saviour

Ashton Place, Chelmer Village

Chelmsford, Essex

Postcode CM2 6ST

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Gordon	Chairperson		
2	Keeley Kirk	Secretary	01/08/20 – 09/03/21	
3	Kellie Deacon	Secretary	09/03/21 – 31/08/21	
4	Laura Miller	Treasurer		
5	Joanna Brown			
6	Holly Millar		28/09/20 – 31/08/21	
7	Arzu Ashwell		28/09/20 – 31/08/21	
8	Holley Brading		28/09/20 – 31/08/21*	*Unable to attend many meetings and subsequently withdrew from Committee
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution re-adopted at the charity AGM on 11/06/2019.
How the charity is constituted (eg. trust, association, company)	Pre-School Learning Alliance association consisting of members
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the Annual General Meeting

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

You & Me Pre-school is a non-profit making organisation and a registered Charity, and it became active as a CIO (charitable incorporated organisation) on 7th Dec 2017 – registered charity number 1161960.

You and Me Pre-School CIO, was registered with Ofsted on 7th Dec 2017, with a setting reference number of EY546639.

All trustees have to do the following for their induction into the Pre-School Committee;

1. Read and understand the adopted constitution
2. Be shown the You & Me Pre-Schools Policies and Procedures, in order that they can be referenced when required
3. Read the EYFS (Early Years Foundation Stage)
4. Complete OFSTED EY2 form, and DBS check
5. Be given copies of Committee and Staff structures and contact lists
6. Updated on forthcoming events and current issues and tasks.

You & Me Pre-School is a non-profit making organisation and a registered Charity. Since December 2017 we have been operating as a charitable incorporated organisation (CIO) - You and Me Pre School CIO – registered charity number 1161960.

The Pre-School is a member of the Early Years Alliance, and the Manager participates in local Sub-Committee meetings, and signposts parents and practitioners to the support services available. Staff and the Committee attend Early Years training, briefings and regularly consult its publications.

The charity rents its premises from 'The Church of Our Saviour'.

The charity's Policies and Procedures are all reviewed and updated at least annually.

Summary of the objects of the charity set out in its governing document

The charity works for the public benefit having as its objects the development and education of children and young people in particular by:

1. Promoting their care and safety.
2. Promoting their education and promoting parental involvement.
3. Promoting their health and wellbeing.
4. Providing services to support them and their families and carers.
5. Providing services to individuals holding membership of the CIO.
6. Furthering the aims of the Pre-School Learning Alliance.

You & Me Pre-School provides a much-needed service for the local community as well as giving the children that attend a great start. The charity works for the public benefit having as its objects the development and education of children and young people in particular by:

1. **Promoting their care and safety;** Our setting works with children, parents and the community to ensure the rights and safety of children and to give them the very best start in life. All the correct policies and procedures are in place to ensure that optimal care and safety is achieved.
2. **Promoting their education and promoting parental involvement.** By using the EYFS framework, we promote teaching and learning that ensures children's 'school readiness' and gives children the broad range of knowledge and skills that provide the right foundations for school and through life. We have a specially tailored curriculum designed to achieve approved 'learning outcomes' of the EYFS: Personal, social and emotional development, Mathematics, Knowledge and understanding of the World, Physical development and Creative development. Children benefit most when parents and the Pre-School work together in partnership. We actively encourage parental involvement in their child's education, management and governance of the setting. Research shows that it can be a great benefit for children, who achieve more when their parents are involved in their education from a young age. Parents benefit from being given opportunities to meet like-minded people, develop close social networks and forge links in the local community - especially beneficial to parents who have recently moved to the area.
3. **Promoting their health and wellbeing;** Children's earliest years are recognised as vital in enabling them to reach their full potential. In our setting the children have the opportunity to increase confidence and independence, to enable them to make decisions for themselves and be responsible for their actions, to have fun and build friendship with other children. The children receive individual care and attention, which is made possible by our high ratio of adults to children. The children receive reassurance, appropriate praise and encouragement to try new activities in a safe and supportive environment. The Pre-School has staff trained and with experience in the following areas; working with children with behavioural problems, working with children with speech and language and communication needs, working with children on the Autistic spectrum, working with children with allergies and special education needs.
4. **Providing services to support them and their families and carers;** By providing early years care and education we are enabling children's growth and development, as well as supporting their family to return to work, which benefits the community in many ways. All children have the support of a personal key-worker as we believe that children settle best when they have a key person to relate to, who knows them and their parents well, and who can meet their individual needs. Research shows that a key person approach

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Section E Financial review

Brief statement of the charity's policy on reserves

The Pre-School aims to hold 3 months' worth of running costs in the reserve account. This is to maintain a reasonable level of reserves to cover unforeseen circumstances. The reserve account for 2020/21 was £23,565 and we keep this under regular review.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funding continues to be from the Early Years Government Funding which applies to all children from the term after their 3rd birthday. This is paid by Essex County Council.

Another key source of income for the charity are the fees charged for all children not yet eligible for the government funding.

Fruit 'n' Photo fund - A voluntary donation is requested from those whose children are funded by the government grant to help cover costs of snacks and other items consumed at the Pre-School.

Fund raising income was modest because of Coronavirus restrictions but we did benefit from the final payments under the CJRS scheme.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

P.D Gordon

Full name(s)

Mr Peter Donald Gordon

Position (eg Secretary, Chair, etc)

Chairperson

Date

22/4/2022



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
YOU AND ME PRE-SCHOOL

On accounts for the year
ended

31/08/2021

Charity no
(if any)

1161960

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

22/04/2022

Name:

ADAM HOTSON

Relevant professional
qualification(s) or body (if
any):

FCCA

Address:

Office 2 The Reach, 687-693 London Rd, Westcliff on Sea, Essex. SS0 9PD