

# The Bus Stop

## Report and Financial Statements

for the year ending 31<sup>st</sup> August 2020

Charity Number 1161945



### Office

Westway Open Arms, Westway, Eastfield YO11 3EE.

### Trustees

Trustees during the period 1<sup>st</sup> Sept 2019 to 31<sup>st</sup> August 2020

Gemma Smith (resigned 17<sup>th</sup> February 2020)

Catriona Smith

Mark Rance

Sarah Finch (resigned 9<sup>th</sup> September 2019)

Emily Emmerson-Finch

Jacqueline Cray

Luke Emmerson (resigned 9<sup>th</sup> September 2019)

Peter Barley (appointed 9<sup>th</sup> September 2019)

Trustees as at 31<sup>st</sup> August 2020

Our trustees are Peter Barley, Jaqueline Cray, Emily Emmerson-Finch, Mark Rance and Catriona Smith.

### Governing document

The Bus Stop is constituted as a Charitable Incorporated Organisation registered with the Charity Commission in January 2015 under charity number 1161945. It is governed by a Foundation Constitution last updated in March 2020.

### Activities and objectives

The Bus Stop's objects are:

To advance the Christian Faith and to promote community development. This will be achieved in particular but not exclusively by

- a) working in partnership with local churches and other agencies to provide youth and community provision
- b) working in partnership with local schools to provide education on the Christian faith
- c) creating a safe space that will allow young people to explore issues of life and faith
- d) using our double decker bus for any other charitable activities which the trustees shall think fit, in line with these objectives.

The Bus Stop works with local churches and other agencies to provide youth and community services and to further the Christian faith. We use our double decker bus to facilitate youth groups, and to create a safe space that allows young people to explore issues of life and faith. Our youth workers train up local volunteers so that the bus can eventually move on to a different area, leaving the new youth group running independently. Our youth workers also mentor individual young people in partnership with local schools.

When planning our activities, the trustees have considered the Charity Commission's general guidance on public benefit, and in particular, the specific guidance on charities for the advancement of religion.



## Achievements and performance in the year ending August 2020

During 2019 and until March 2020 we continued to work regularly with Flamborough Methodist Church, Holy Nativity Church Eastfield, Burniston Methodist Church, Churches Together Pickering and St Martin's Seamer. It was a joy to regularly welcome up to 25 young people on our bus each time, running sessions around issues of life and faith and offering pastoral support and prayer. It was amazing too to see the confidence in our volunteers grow with coaching from our staff. Flamborough Methodist Church began running youth work on their own every fortnight within their Church building, with the bus visiting in the in-between weeks. It has been a privilege to see them grow in their work with young people and to walk this journey with them.

Over the summer months in 2019 we were able to use the bus at summer festivals and events including two weeks at New Wine, weekly events in Bridlington, and Belfrey Youth Festival. It was an absolute joy to see so many young people and to see God working powerfully in their lives.

Just as we were about to embark on youth outreach with some new church partners, COVID-19 hit. During the height of lockdown, this obviously put a huge pause on much of our work. Even as youth work has begun to open up again, social distancing would be impossible inside our youth equipped double decker bus. During this time, our workers Rosie and Isaac have adapted well by moving some of their work online. Rosie runs games and activities on our social media channels to engage with young people who are struggling with staying at home. Both workers also run social media engagement with groups of young people who previously attended the bus, in particular those in Eastfield.

As restrictions have begun to lift, we have started to meet with our Church partners to explore how together we might be able to support young people during this time. We also want to prepare early for how we may support young people during the coming winter months, when cases are likely to rise and we may be unable to meet indoors again. We began to explore with a group of churches the idea of beginning detached youth work in the areas where the bus would usually park. This idea has been supported strongly by Pickering Churches Together and Holy Trinity Church Eastfield, who will both be ready to begin the project in September. We are so looking forward to being able to support young people face to face again this autumn. It will look different to our usual work, in particular missing a bright purple bus, but being able to meet, welcome and support young people during this time will be fantastic.



## Financial Review

The Accounts run from 1 September 2019 to 31<sup>st</sup> August 2020.

We had £10,271 at the start of the year and £16,679 at the end.

Although Covid-19 meant that we couldn't do face-to-face youth work from April to August, we were able to reclaim most of our workers' salaries from the government. As salaries are one of our biggest expenses, this has meant that, financially, we have not been too badly affected.

## Receipts

We had around 20 people giving regularly by Standing Order which is brilliant; those kinds of donations are really helpful for us. Some donations have been affected by Covid-19 as people find themselves unable to give.

We had £1,095 given to us in the form of one-off donations from individuals and churches.

We had some large grants from the North Yorkshire Methodist Circuit, The Belfrey, Two Ridings, All Churches Trust and The Willats Trust, as well as some excellent fundraising efforts and smaller donations.

The churches who used the bus paid £11,171 in total for that, which doesn't cover the cost of the bus and youth workers but does go quite a long way towards it.

## Payments

The biggest outgoing is salaries – Rosie, Isaac and Jo.

We paid £1,000 for our intern, Jess, to do training through Scripture Union. This was covered in part by Jess' own fundraising and by Emily's donation from the sale of the York Bus.

Bus resources and youth activities are items such as cleaning equipment, beanbags, a games table, and a football table, a microwave, and lots of food.

## Restricted Fund

Some of the donations we have received have been specifically for the East Coast, but this year we have only been working on the East Coast, so we have put all that money towards Rosie's salary.

St Martins church in Seamer have paid us in advance for their sessions so that money is set aside for them.

## Assets/Liabilities

If we look at what we had in the bank, add in what was owed to us and take off what we owed, we're left with £18,281 at the end of the year.

## Accounts Examiner

We aren't required to get our accounts officially audited, but we get them Examined by Fawley Judge & Easton.

## Receipts and Payments Accounts 1<sup>st</sup> September 2019 to 31<sup>st</sup> August 2020

|  | 2019/2020     | 2018/2019      |
|--|---------------|----------------|
| <b>Receipts</b>                        |               |                |
| Regular giving (see note 1)            | 9,523         | 6,554          |
| Grants and Donations (see note 2)      | 23,763        | 19,978         |
| Hire of Services                       | 11,171        | 16,074         |
| Sale of parts                          | 0             | 45             |
| Tuck Shop                              | 449           | 634            |
| <b>Total Receipts</b>                  | <b>44,906</b> | <b>43,284</b>  |
|  |               |                |
| <b>Payments</b>                        |               |                |
| Bus Fuel                               | 1,233         | 3,383          |
| Maintenance                            | 7,691         | 14,558         |
| Bus Parking                            | 0             | 1,050          |
| Tax and insurance                      | 2,733         | 2,532          |
| Bus Resources                          | 579           | 514            |
| Youth activities                       | 401           | 228            |
| Salaries, pensions & staff welfare     | 23,714        | 28,861         |
| Training                               | 1,000         | 288            |
| Travel                                 | 332           | 3,310          |
| Volunteer expenses                     | 40            | 154            |
| Office                                 | 344           | 408            |
| Tuck Shop                              | 431           | 642            |
| <b>Total Payments</b>                  | <b>38,498</b> | <b>55,928</b>  |
|  |               |                |
| <b>Net of receipts/payments</b>        | <b>6,408</b>  | <b>-12,644</b> |
|  |               |                |
| <b>Balances</b>                        |               |                |
| Balance brought forward from last year | 10,271        | 22,915         |
| Balance carried forward to next year   | <b>16,679</b> | <b>10,271</b>  |
|  |               |                |

**Note 1** Regular giving as at 31/08/20:

There are 20 regular donations totalling £654 per month of which £210 is Gift Aided

**Note 2 Grants and Donations**

|                                   |               |
|-----------------------------------|---------------|
| All Churches Trust                | 4,000         |
| Battery Fundraiser                | 2,000         |
| Eastfield                         | 1,078         |
| Emily (sale of York Bus)          | 1,000         |
| Gift Aid for previous year        | 562           |
| Individual Donations              | 1,095         |
| Mr Willats                        | 1,028         |
| North Yorkshire Methodist Circuit | 10,000        |
| The Belfrey                       | 2,000         |
| Two Ridings                       | 1,000         |
|                                   | <b>23,763</b> |

Grants and Donation allocated to Eastfield for Bus Hire

|            |              |
|------------|--------------|
| Mr Willats | 1,722        |
|            | <b>1,722</b> |

**Restricted Fund - East Coast/Rosie**

|                           |          |
|---------------------------|----------|
| Fund at 31/08/2019        | 0        |
| Regular giving            | 1,164    |
| Grants and donations      | 15,828   |
| Some of Rosie's salary    | -16,992  |
| <b>Fund at 31/08/2020</b> | <b>0</b> |

**Restricted Fund - Seamer**

|                           |            |
|---------------------------|------------|
| Fund at 31/08/2019        | 0          |
| Paid by St Martin's       | 1,160      |
| Used in Jan/Feb 20        | -250       |
| <b>Fund at 31/08/2020</b> | <b>910</b> |

**Statement of assets and liabilities year ended 31 August 2020**

|                              |               |
|------------------------------|---------------|
| Cash at bank as at 31 Aug 19 | 10,271        |
| Net profit for 2019/2020     | 6,408         |
| Cash at bank as at 31 Aug 20 | <b>16,679</b> |

**Other assets**

|                                   |              |
|-----------------------------------|--------------|
| Scarborough bus (estimated value) | 2,500        |
| Aug CJRS payment                  | 1,680        |
| Gift Aid accrued on donations     | 835          |
|                                   | <b>5,015</b> |

**Liabilities**

|                                    |            |
|------------------------------------|------------|
| Aug Pay (paid 1st Sept)            | 180        |
| Aug Pension (due September)        | 72         |
| Jul & Aug Tax and NI (due October) | 461        |
|                                    | <b>713</b> |





Signature:

Jo Crawford  
Treasurer

Date: 13/11/2020

### Reserves Policy

When working out the Bus Stop's budget, we set aside the amount that would be needed to pay a month's salary to each of our workers. We have no specific reserves policy but we do set an annual budget and review it regularly.



## THE BUS STOP

### INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF THE BUS STOP

---

I report to the trustees on my examination of the financial statements of The Bus Stop (the charity) for the year ended 31 August 2020.

#### Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

*J Leathley*

Jonathan Leathley, FCCA  
Fawley Judge & Easton  
Chartered Certified Accountants  
1 Parliament Street  
Hull  
East Yorkshire  
HU1 2AS

Dated: 30 July 2021