



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day 01	Month November	Year 2019	To	Day 31	Month October	Year 2020

Section A

Reference and administration details

Charity name

THE FRIENDS OF SPACE PRESTON

Other names charity is known by

Registered charity number (if any)

1161929

Charity's principal address

10 PEDDARS LANE

PRESTON

LANCASHIRE

Postcode

PR2 2TH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	DAVID DIGGINS	CHAIRMAN		
2	KAYE DICKINSON	TREASURER		
3	JULIE DAVIDSON			
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	ASSOCIATION
Trustee selection methods (eg. appointed by, elected by)	APPOINTED BY BOARD OF TRUSTEES

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The advancement of education and the relief of disabled children and adults through the provision, or by assisting in the provision, of facilities and equipment for the therapy, education, recreation and leisure activities at "The Space Centre" in Preston

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit in undertaking its' main activities; these have been the raising of funds for, and the raising of community awareness of "The Space Centre"

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Grants have been made to the Space Centre based on requests from the Management of the centre for specific items of equipment, and for the upgrading and repair of existing facilities. All requested are reviewed and approved by the Board of Trustees.
Where donors have given funds for specific purposes the Trustees have ensured that this money is "ring-fenced" and used solely for the intended purposes.

The Trustees acknowledge the enormous contribution made by the Volunteers Groups to the fundraising programme.

Summary of the main achievements of the charity during the year

This year has of course been overshadowed by the Covid19 pandemic, which has curtailed many fundraising events and opportunities.

However the charity has continued to fundraise where possible and has raised £8,907 from its' own events.

Donations of £65,809 were also received, for which the Trustees are extremely grateful. These included a number of generous bequests totalling £18,572, and specific donations for the Garden Project of £26,300

We have met ongoing funding requests for equipment and repairs of £29,237.

We continued to provide funds for the Woodland Walk and overall Garden Project in the grounds of the Space Centre – a further £6,806 was contributed towards this, to provide an outside canopy.

We will continue to provide funds for this on-going project over the next year.

This project was stalled during the year due to the pandemic, and we have ring-fenced £21,568 towards future costs.

Section E

Financial review

Brief statement of the charity's policy on reserves

In addition to any funds designated for specific purposes (eg completion of the Woodland walk and access) the Trustees aim to retain a minimum of £25,000 for potential emergency repair / funding requests. Current reserves are well in excess of this sum, enabling the Charity to hopefully undertake a number of projects in the coming year.

Details of any funds materially in deficit

NONE

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Kaye M Dickinson

Full name(s)

Kaye Marjorie Dickinson

Position (eg Secretary, Chair, etc)

Treasurer

Date

4th January 2021

THE FRIENDS OF SPACE PRESTON

ACCOUNTS FOR THE YEAR ENDED

31 OCTOBER 2020

REGISTERED CHARITY NUMBER: 1161929

**THE FRIENDS OF SPACE PRESTON
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2020**

RECEIPTS	UNRESTRICTED FUNDS £	DESIGNATED FUNDS £	TOTAL FUNDS £
Fundraising	8,907		8,907
Donations	37,435	28,374	65,809
Grants	-		-
Bank Interest	59		59
Total	<u>46,401</u>	<u>28,374</u>	<u>74,775</u>
Asset and Investment sales	-	-	-
Total Receipts	<u><u>46,401</u></u>	<u><u>28,374</u></u>	<u><u>74,775</u></u>
PAYMENTS			
Sensory room equipment, repairs and decoration	29,237	6,806	36,043
Goods for resale	-		-
Insurance	268		268
Entry fees and clothing	1,299		1,299
Fundraising / Events costs	627		627
Business Network subs	455		455
Trustees and Fundraisers expenses	420		420
Bank & Credit card fees	68		68
Other costs	-		-
	<u>32,374</u>	<u>6,806</u>	<u>39,180</u>
Asset and Investment purchases	-	-	-
Total Payments	<u><u>32,374</u></u>	<u><u>6,806</u></u>	<u><u>39,180</u></u>
Net receipts	14,027	21,568	35,595
Transfers between funds	- 8,791	8,791	-
Cash funds brought forward	83,030	16,209	99,239
Net Funds at 31 October 2020	<u><u>88,266</u></u>	<u><u>46,568</u></u>	<u><u>134,834</u></u>

THE FRIENDS OF SPACE PRESTON
STATEMENT OF ASSETS AND LIABILITIES AT 31 OCTOBER 2020

	UNRESTRICTED FUNDS £	RESTRICTED FUNDS £	TOTAL FUNDS £
Assets			
Cash Funds			
Royal Bank of Scotland	90,530	44,494	135,024
Yorkshire Bank	98		98
Other Monetary assets	-	-	-
Investment Assets	-	-	-
Assets retained for the Charity's own use	-	-	-
	<u>90,628</u>	<u>44,494</u>	<u>135,122</u>
	<u><u>90,628</u></u>	<u><u>44,494</u></u>	<u><u>135,122</u></u>
Liabilities			
Credit Card	288	-	288
	<u>288</u>	<u>-</u>	<u>288</u>
	<u><u>288</u></u>	<u><u>-</u></u>	<u><u>288</u></u>
Net Funds	<u>90,340</u>	<u>44,494</u>	<u>134,834</u>
	<u><u>90,340</u></u>	<u><u>44,494</u></u>	<u><u>134,834</u></u>

Signed on behalf of the Trustees

Name

Date of
Approval

Kaye M Dickinson

Kaye Dickinson

4th January 2021

D. R. Diggins

David Diggins

Independent examiner's report to the Trustees of THE FRIENDS OF SPACE PRESTON, Charity number 1161929.

I report to the Trustees on my examination of the accounts of The Friends of Space Preston ("the Trust") for the year ended 31st October 2020.

Responsibilities and basis of the report

As the charity Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns, and have come across no other matters in connection with the examination to which attention should be drawn in the report in order to enable a proper understanding of the accounts to be reached.

Signed



Name

David Woolcock

Profession

I.T. Director

Address

45, Powis Road. Preston. PR2 1AD

Date

26th August 2021