



Report and Financial Statements Year ending 5 April 2021 Charity number 1161873

TRUSTEES' ANNUAL REPORT

Structure, governance and management

Head2Head Theatre, also known as Head2Head Sensory Theatre ("the Charity" or "H2H") is a volunteer-led, charitable incorporated organisation, registered with the Charity Commission. In accordance with its governing Constitution, its aims are to relieve the needs of persons of all ages with special educational needs and disabilities throughout the UK by means of the arts – primarily through stimulating and engaging drama activities.

The activities of the Charity are overseen by a board of volunteer Trustees, each bringing an aspect of skill, experience and/or networking capability which contributes to fulfilment of the Charity's aims. Each Trustee is made aware of, and has due regard for, the Charity Commission's public benefit guidance and of the scope of the Charity's aims and activities. Training with a third party is offered to all Trustees. Applicants undergo a series of rigorous interviews and are selected for the value of their existing experience, with a view to providing the Charity with a suitably broad range of complementary skills in finance, governance, strategy, marketing and production. Two Trustees represent the beneficiaries.

The Charity's Trustees at the date of this report are Tony de Vizio, Calleigh Lawrence, Anthony Scholefield, Grace Evans, Ranjan Bista, Francis Katamba, Christine Flynn, Narelle Cox, and Ciara Lawrence. After five years of excellent service Rosemarie Glithero resigned as Chair and was replaced by Tony de Vizio, an experienced and skilled strategist.

Two new Patrons were appointed: Jules Robertson (Actor on the Autistic Spectrum) and Alex Manners (Asperger's Champion and Speaker).

In recognition of the increase in scale of activities and expected diminution in her available time, the former CEO had, since last year, been driving a search for her successor. Several candidates were interviewed by a small team and the Board of Trustees approved the appointment of Kevin Robins, effective from 1st June 2020. However, Mr. Robins remained in office for only four months, resigning due to increased workload at his full-time employment. Therefore, the day-to-day management of the Charity remains the responsibility of Ann Rhodes-Steere who operates as the pro bono interim CEO. She continues to ensure that key issues are considered by the Board on a timely basis.

The Charity is supported by a number of volunteers, including the Independent Examiner, Financial Controller, Accounts Officer, R&D, the HR team, Social Media, and the interim CEO. Some Trustees have taken on oversight of departments, reporting to the Board at its monthly virtual meetings. As a result of the COVID-19 pandemic, the Charity was awarded core cost grants enabling it to take on contracted and salaried support staff working a cumulative total of 62 hours per week in Finance, Marketing, Social Media, PR, Production and Administration. The dedication and hard work of volunteers and salaried staff have helped support the Charity during a difficult year.

Review of the Year

Now in its 15th year of operation H2H responded well to the pandemic, devising and producing virtual activities that have increased numbers and geographical spread of its audience. However, the inability to tour seriously affected the Charity with a drop of more than 75% in earned income. Conversely, grant aid increased by 35% as funders recognised the need to support the Charity's work during the crisis, raising the Charity's income from £134,000 (2019-20) to £152,000 (2020-21).

As a consequence of the pandemic the Charity channelled its artistic talents into new ways to provide entertainment to families shielding because of their children's clinical vulnerability. The challenge was to provide sensory and interactive 'whole family' entertainment aimed at children with a wide range of learning difficulties and disabilities. Starting with simple You Tube videos filmed from actors' homes, the Charity has widened its range of products, creating a multi-layered, interactive game, 'Can You Find Neverland', suitable for families and group entertainment.

'Live' virtual performances, adapted from previously toured shows, proved popular with families and groups. These have doubled the number of performances given this year, from 73 (2019-20) to 155 (2020-21). In addition, the Charity's hallmark 'Snacks and Chats' post-show sessions have enabled families to socialise and gain support from one another. These opportunities for socialising during lockdown periods have helped family wellbeing with many groups, such as Family Voice, buying out complete sessions to offer member-specific viewings.

In addition, the Charity engaged a part-time SEN teacher to act as Liaison Officer for Schools and Families. Her telephone calls to check on families' wellbeing have been welcomed with one parent commenting that it was the first time she had spoken with another adult for weeks.

At the start of the pandemic two actors, who live in the same household, filmed a shortened version of H2H's cancelled touring production of 'Come Trot to Camelot'. Shown on You Tube, this received nearly 2000 viewings. During the summer months the acting team was able to rehearse and film outdoors and created a professional version of the production. Thanks to the support of new and old funders, the Charity filmed its annual multi-sensory pantomime, 'Cinderella'. This was accompanied by 'live' virtual workshops that encouraged active participation when watching the film. There was a fall in take up from previous years as many schools were apprehensive about the suitability of virtual performances for their students. While some teaching staff reported that 'live' performances were preferable for their students, many others stated that the virtual presentation was ideal for their students who would not have attended a live performance:

"It was a great interactive performance and the pre-show learning was amazing for our class. This was more accessible for some of our pupils who would have never made it to the school hall for it normally, who loved the experience from the comfort of their familiar classroom."

The Charity collaborated with the Kent Deaf Children's Society to ensure that the film was accessible to deaf children. This was achieved through the services of a BSL 'Sign Supported English' interpreter, and captions - which were provided free of charge by Capital Captions. It is intended to follow the same format for future films which The Deaf Children's Society will promote to its members throughout the UK.

'Piccolo Pinocchio' will be launched in May 2021 featuring the voice of Phil (Mister Maker) Gallagher as the whale. To publicise the film he has agreed to donate a signed competition prize.

'Canvas Castles' will be released in Summer 2021. This docu-film celebrates the 500th anniversary of Henry VIII's historic visit to Calais and the extravagant pageantry that inspired 'The Field of the Cloth of Gold'. The painting forms the backdrop to the film and has been provided with kind permission of the Royal Collection Trust.

These activities allowed the Charity to reintroduce its Work Experience Programme, halted at the cessation of touring. Now in its fourth year, the Charity's programme has been renamed the Work Experience Programme and Professional Placements. With funding from the Community Foundation for Surrey H2H engaged a part-time freelance Co-ordinator to run the programme. Young disabled people from around the UK have been rehearsed, mentored and guided to perform alongside H2H's professional actors. This has led to a collaboration with The

Orpheus Centre, a specialist college for the performing arts, based in East Surrey. In just one month the Charity was able to provide Work Experience opportunities to seven students and professional actor engagement to two graduates.

Expanding its operations to include history and education the Charity is exploring partnerships on future projects with West Horsley Place Trust and a local museum. Subject to funding, a You Tube series will be launched in late Summer 2021 exploring familiar settings such as a farm, garden and beach.

None of this would have been possible without the generosity of our supporters. The Big Give's Christmas Challenge brought in nearly £10,000 of unrestricted funds. Grants of over £10,000 were provided by The Fore, Awards For All (the National Lottery), Morrison's Foundation, Groundworks (Tesco Bags of Help) and the Community Foundation for Surrey, with continued support from Kent, West Sussex and East Sussex County Councils.

Future developments and Policy on Reserves

To facilitate its virtual activities the Charity moved to temporary rented premises in Fetcham, Surrey, covering 162 square metres. This had the advantage of housing everything under one roof while providing space for filming. Unfortunately, with its increased production, and within six months of moving, the Charity had outgrown these premises. Various strategies have been employed to find a larger and more permanent base for the Charity. These include declaring interest in several sites for sale in Leatherhead which, with a third special school planned, will become a centre for specialist education. An application has been made which, if successful, will allow the Charity to apply for £1million to purchase land or a site. The Charity is in talks with a Surrey based specialist college for the performing arts which is interested in including H2H in its 5-year building strategy. The college also wishes to explore the possibility of including the Charity's planned programme into its college curriculum which offers all aspects of theatre craft to support and complement H2H's productions.

Looking further forward, future activities of the Charity will depend significantly on the state of the UK economy and the availability of grants and donations post-crisis. The Trustees have agreed that the Charity should seek to maintain a contingency reserve covering four months of operating costs, though most of the related payment commitments could be terminated in less than two months.

The Theatre Base Project Fund, earmarked to help contribute to the costs of a permanent base, has been increased to over £54,000. While recognising that this represents only a small fraction of what is needed, the Trustees hope to launch a campaign in 2021 to augment this project considerably. At 5 April 2021 the Charity had restricted funds amounting to £50,090, relating to grant-funded productions planned for delivery over the ensuing 12 months.

Public Benefit

During a year of unprecedented increased costs in premises, production and staff, the Charity has continued to remain within budget. Thanks to the hard work and creativity of Sara Cole (Artistic Director), Amy Rhodes (R&D/Education) and Erica Flint (Production), the Charity has increased the number, and variety, of its performances and widened its audience base across the UK. To support this increase in productivity staffing levels have increased from 3 to 16 with production costs rising by 62% to £35,500 and core costs by 145% to £67,000.

The Charity has survived this unplanned acceleration because of its willingness to adapt to the changing situation facing everyone during the pandemic. The Charity continues to be volunteer led with an equal blend of paid staff and volunteers.

The Trustees are satisfied that the Charity's activities for the year were in line with its aims and have had public benefit, having regard to the guidance on the latter issued by the Charity Commission.

Related party transactions

During the year, the Charity paid production performance fees, all at the Charity's normal remuneration rates for professional actors, to the daughter of the interim CEO amounting to £9225.85. Amy Rhodes also provided the Charity with substantial amounts of time, free, in relation to Administration, Production and Research & Development.

Thanks

A debt of gratitude is owed to the donors, Trustees, the Independent Examiner, actors, staff and volunteers, whose loyalty, commitment and hard work helped make the above possible. We also thank Sally Phillips, Samantha Renke, Alex Manners and Jules Robertson, for their continued support as Patrons.

This report was approved by the Board of Trustees on 7th June 2021.



Tony de Vizio
Chair of Trustees

Head2Head Sensory Theatre, Registered Charity No: 1161873
Address & Registered Office: 15 Ralliwood Road, Ashted, Surrey KT21 1DD



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

No (if any)

Receipts and payments accounts

CC16a

For the period
from

06.04.2020

To

05.04.2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
The Fore Foundation, The Fore RAFT	-	22,500	-	22,500	-
Morrisons Foundation	-	14,735	-	14,735	-
Community Foundation for Surrey	-	12,410	-	12,410	-
The National Lottery	-	10,000	-	10,000	-
Grants £5,000 - £9,999	-	52,808	-	52,808	-
Grants -£5000	-	20,267	-	20,267	99,091
Earned Income (performances)	4,966	-	-	4,966	22,469
Donations	14,712	-	-	14,712	12,502
Gift Aid	-	-	-	-	707
Net Interest	50	-	-	50	142
Sub total	19,728	132,720	-	152,448	134,911
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,728	132,720	-	152,448	134,911
A3 Payments					
Staff	-	29,686	-	29,686	5,165
Premises	-	22,710	-	22,710	7,030
Office (inc. insurance, fees, equip)	-	3,096	-	3,096	1,934
Van	-	2,522	-	2,522	3,044
Artists' fees (film & live performances)	-	31,643	-	31,643	27,969
Production costs (inc. rehearsals)	-	35,534	-	35,534	21,853
Work Experience Prog. (inc. vol.)	-	6,309	-	6,309	4,013
Marketing	-	3,520	-	3,520	1,195
Touring (venue, subsistence, accom.)	-	450	-	450	5,145
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	134,570	-	134,570	77,348
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	134,570	-	134,570	77,348
Net of receipts/(payments)	19,728	- 1,850	-	17,878	57,563
A5 Transfers between funds	- 5,478	5,478	-	-	-
A6 Cash funds last year end	68,853	46,462	-	115,315	57,752
Cash funds this year end	83,103	50,090	-	133,193	115,315

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Fixed cost Contingency 2021-22	24,000	-	-
	Unrestricted funding for performances postponed due to COVID-19	4,897	-	-
	Earmarked for Theatre Base Project	54,206	-	-
	Funded project commitments 2021-22	-	50,090	-
	Total cash funds	83,103	50,090	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

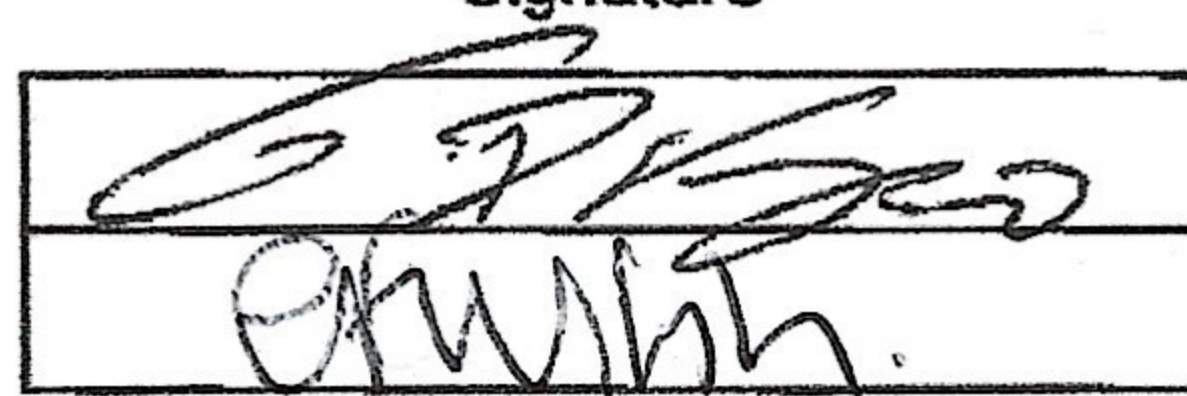
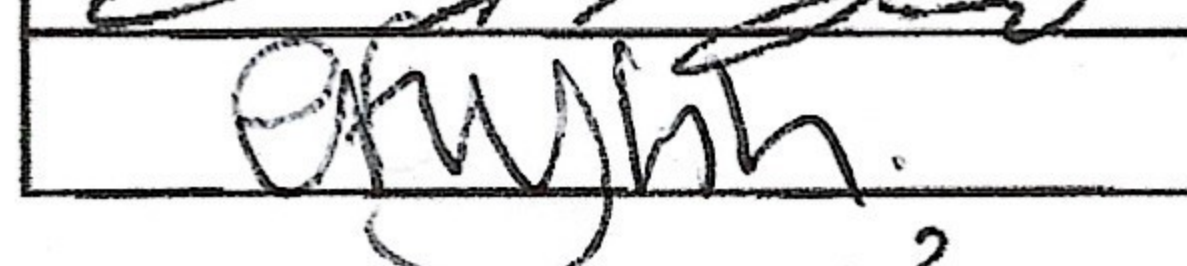
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Vauxhall Vivaro Van	Unrestricted	12,216	-
	Specialised sets, props, etc.	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Lease of premises - one month's notice £2387	Unrestricted	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Anthony de Vizio	7/6/21
	Christine Flynn	7/6/21

**Independent examiner's report to the trustees of Head2Head Sensory Theatre,
a Charitable Incorporated Organisation (CIO")**

I report to the trustees on my examination of the accounts of the CIO for the year ended 5th April 2021.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1-accounting records were not kept in respect of the CIO as required by section 130 of the Act;
or

2-the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Clive Hinds

Relevant professional qualification or body: Chartered Accountant-ICAEW

Address: 17 The Rise, Elstree, Herts WD6 3JR

Date: 24th May 2021