

TIME OUT GROUP (NORTH WEST)

England & Wales · Charity number 1161863

Details

Other names TOG

Status Registered

Legal form CIO

Registered 2015-05-27

Register [View on the Charity Commission register](#)

Contact

Address Time Out Group
25 The Paddock
Handforth
Wilmslow
Cheshire
SK9 3HQ

Phone 01625 520652

Email admin@timeoutgroup.org.uk

Website <http://timeoutgroup.org.uk>

Activities

Objects: 3. THE OBJECTS.FOR THE BENEFIT OF PERSONS WITH LEARNING DISABILITIES OVER THE AGE OF 18, IN PARTICULAR WITHIN THE AREA OF THE NORTH WEST OF ENGLAND BY THE PROVISION OF EDUCATIONAL, RECREATIONAL AND OTHER SOCIAL ACTIVITIES IN THE INTEREST OF SOCIAL WELFARE TO THOSE PERSONS WITH THE OBJECT OF IMPROVING THEIR CONDITION OF LIFE AND TO PROMOTE INDEPENDENCE AND INCLUSION WITHIN THEIR OWN COMMUNITY.

Activities: Time Out Group (North West) is a member led organisation for adults (over 18) with learning disabilities/autism. We provide a range of activities that are active, educational and social that focus on the health and wellbeing of our members. We operate in the North West of England. Our services are run at our hub and in the community, providing support for our members, their parents and carers.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability
- **Who:** People With Disabilities

Geography

- Cheshire East
- Cheshire West & Chester
- Stockport

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£248,396	£241,691	-	-
2024-03-31	£242,698	£221,636	-	-
2023-03-31	£218,991	£205,574	-	-
2022-03-31	£183,509	£179,986	-	-
2021-03-31	£151,850	£122,700	-	-

Trustees

Name	Role	Appointed
Andrew Thomas		2025-06-24
Annette John		2025-05-15
Elizabeth Knott		2024-07-18
Helen Sturman		2025-03-27
Huzaifa Imran Moosa		2024-07-18
Michelle James		2025-05-20
Samantha Dunning		2025-06-20

TIME OUT GROUP (NORTH WEST)

England & Wales - Charity number 1161863

Accounts

**Trustees' Report and
Unaudited Financial Statements for the Year Ended 31 March 2025
for
Time Out Group (North West)**

HLP Ltd
Accounting and Tax Solutions
Hillgate Place
77 Middle Hillgate
Stockport
Cheshire
SK1 3EH

Time Out Group (North West)

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Time Out Group (North West)

Reference and Administrative Details for the Year Ended 31 March 2025

TRUSTEES	M Wright Muelas (Chair) S Mills J Wilkie A Thomas R Barltrop S Dunning H I Moosa M James A John H Sturman
REGISTERED OFFICE	25 The Paddock Handforth Cheshire SK9 3HQ
REGISTERED COMPANY NUMBER	CE004226
REGISTERED CHARITY NUMBER	1161863
INDEPENDENT EXAMINER	HLP Ltd Accounting and Tax Solutions Hillgate Place 77 Middle Hillgate Stockport Cheshire SK1 3EH

Time Out Group (North West)

Trustees' Report for the Year Ended 31 March 2025

The trustees present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Context

People with learning disabilities/autism have a right to help and support in the following ways: support to enable them to be as independent as they want to be and are able to be; help finding suitable work or training that increases their skills and contributes to a fulfilling life; and support to build relationships, develop and pursue individual interests and contribute to the communities in which they live.

Purpose

Our mission is to deliver a programme of regular educational, cultural and social activities that are designed to develop independent living skills, thereby supporting adults with learning disabilities/autism and their families. We provide activities for adults with learning disabilities/autism that are based in the community and promote inclusion of this group. We encourage group members to become more independent and less reliant on the people who care for them through provision of structured weekly sports recreation sessions, educational and social activities and a programme of special events and learning activities. Our community activities also help raise awareness of learning disabilities/autism among members of the general public.

Volunteers are trained to offer support and to encourage members to learn new skills and make decisions thus becoming more independent. We seek to break down barriers to inclusion within the community by carrying out activities in community settings including leisure centres, parks, public houses and community halls.

Time Out Group NW has been working with vulnerable adults across Alderley Edge, Wilmslow & Handforth for the past 20 years and has been a registered charity since 2007. In May 2015 we re-registered as the new form of charity, a Charitable Incorporated Organisation - CIO; this changed the status of the organisation but had no impact on the style or quality of service provision.

We are guided by our vision:

"Adults with learning disabilities/autism are accepted as equals within their own communities and have the opportunity to take part in social and leisure activities without discrimination."

Business Planning

Our activities from April 2023 - March 2025 reflected and reinforced our ideas for the operations and continued developments of the charity in order to support more adults with learning disabilities/autism and to support them better.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Constitution forming Registered charity (Charity Incorporated Organisation).

Time Out Group (North West)

Trustees' Report for the Year Ended 31 March 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governance

Decisions in relation to Time Out Group are made by the Trustees in consultation with the Committee of group members. Day to day decisions on activities are decided by the group members, staff and volunteers and are monitored by the Trustees. Financial decisions in relation to budgets and expenditure are made and monitored by the Trustees.

The powers of appointment or removal of Trustees rests with the group members and Trustees. New Trustees are primarily selected by group members or Trustees. On being appointed new Trustees spend time with the existing Trustees to ensure they understand their responsibilities and the legal and financial framework in which Time Out Group operates.

Time Out Group currently employs 13 members of staff and has about 11 volunteers allowing the objectives of Time Out Group to be fulfilled as outlined above. Following on from the success of the National Lottery funding we have gone on to bid successfully for further funding. We expect the team to grow even further in the future as we develop our service offer.

Risk management

All major insurable risks are subject to Time Out Group's insurance. An annual review of areas of risk is undertaken by the Trustees in conjunction with staff and volunteers responsible for the area of activity.

Approved by order of the board of trustees on 23 September 2025 and signed on its behalf by:

A handwritten signature in black ink, appearing to be 'M Wright Muelas', written over a horizontal line.

M Wright Muelas - Trustee

Independent Examiner's Report to the Trustees of Time Out Group (North West)

Independent examiner's report to the trustees of Time Out Group (North West) ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

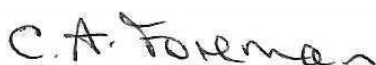
I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



C A Foreman ACCA
The Association of Chartered Certified Accountants

HLP Ltd
Accounting and Tax Solutions
Hillgate Place
77 Middle Hillgate
Stockport
Cheshire
SK1 3EH

23 September 2025

Time Out Group (North West)

Statement of Financial Activities for the Year Ended 31 March 2025

	Notes	Unrestricted fund £	Restricted fund £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		2,106	-	2,106	4,504
Charitable activities					
Fundraising events		1,357	-	1,357	1,506
Members Subscriptions		54,575	-	54,575	43,061
National Lottery Fund		-	74,999	74,999	93,611
Other grants receivable		111,241	4,100	115,341	100,016
Investment income	2	18	-	18	-
Total		169,297	79,099	248,396	242,698
EXPENDITURE ON					
Raising funds		14,183	-	14,183	15,520
Charitable activities					
National Lottery Fund		-	69,882	69,882	93,982
Other grants receivable		151,005	6,341	157,346	111,414
Other		280	-	280	720
Total		165,468	76,223	241,691	221,636
NET INCOME/(EXPENDITURE)		3,829	2,876	6,705	21,062
RECONCILIATION OF FUNDS					
Total funds brought forward		99,505	4,589	104,094	83,032
TOTAL FUNDS CARRIED FORWARD		103,334	7,465	110,799	104,094

The notes form part of these financial statements

Time Out Group (North West)

Statement of Financial Position 31 March 2025

	Notes	Unrestricted fund £	Restricted fund £	2025 Total funds £	2024 Total funds £
CURRENT ASSETS					
Debtors	7	4,036	-	4,036	4,562
Cash at bank and in hand		<u>127,824</u>	<u>7,465</u>	<u>135,289</u>	<u>168,094</u>
		131,860	7,465	139,325	172,656
CREDITORS					
Amounts falling due within one year	8	<u>(28,526)</u>	-	<u>(28,526)</u>	(68,562)
NET CURRENT ASSETS		<u>103,334</u>	<u>7,465</u>	<u>110,799</u>	<u>104,094</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>103,334</u>	<u>7,465</u>	<u>110,799</u>	104,094
NET ASSETS					
		<u>103,334</u>	<u>7,465</u>	<u>110,799</u>	<u>104,094</u>
FUNDS					
Unrestricted funds	9			103,334	99,505
Restricted funds				<u>7,465</u>	<u>4,589</u>
TOTAL FUNDS				<u>110,799</u>	<u>104,094</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 23 September 2025 and were signed on its behalf by:

M Wright-Muelas - Trustee

The notes form part of these financial statements

Time Out Group (North West)

Notes to the Financial Statements for the Year Ended 31 March 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention.

Income

Income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income is deferred where it relates to restricted funds and the charitable activities to which they relate have not commenced as at the year end.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements including independent examination.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Time Out Group (North West)

Notes to the Financial Statements - continued for the Year Ended 31 March 2025

1. ACCOUNTING POLICIES - continued

Reserves policy

The policy allocates money from unrestricted fund balances, which are not invested in fixed assets, to several designated funds. This provides an indicator of future funding needs and the overall financial resilience of the charity.

Charity trustees have a general legal duty to spend income within a reasonable time of receipt. Trustees may spend this income to fund charitable activities, in acquiring assets to use in the charity's work, and in meeting the day to day running costs of the charity.

To hold income in reserve rather than spending it, trustees rely on an implicit power to hold reserves and they must use that power in the charity's best interests.

To this end the trustees have designated four funds as follows:

Continuity Fund

This fund is to be used to bridge any possible delays in receiving promised grants, grant applications in progress, or National Lottery Fund payments. This has been defined as a minimum of a three months budgeted charitable activity.

Restructuring Fund

This fund is to be used to cover essential expenses/activities whilst sourcing income to a maximum of 6 months budgeted charitable activity.

Cyclical Maintenance Fund

This fund is to be used for major items of maintenance of the fabric of the buildings such as redecorating the interior and exteriors.

Dissolution Fund

This fund provides for the costs of dissolution should the charity be unable to continue. It is only to be used in the event of the trustees' deciding the charity should cease to exist. It will be used to pay notice periods, redundancies and the expenses of running the charity until closure of the organisation.

The minimum reserves required is the Restructuring Fund plus the Dissolution Fund. These are to be used to ensure trustees can look at every alternative before dissolution of the charity.

2. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	<u>18</u>	<u>-</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Other operating leases	<u>14,214</u>	<u>12,585</u>

Time Out Group (North West)

Notes to the Financial Statements - continued for the Year Ended 31 March 2025

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	4,504	-	4,504
Charitable activities			
Fundraising events	1,506	-	1,506
Members Subscriptions	43,061	-	43,061
National Lottery Fund	-	93,611	93,611
Other grants receivable	<u>42,437</u>	<u>57,579</u>	<u>100,016</u>
Total	<u>91,508</u>	<u>151,190</u>	<u>242,698</u>
EXPENDITURE ON			
Raising funds	9,994	5,526	15,520
Charitable activities			
National Lottery Fund	-	93,982	93,982
Other grants receivable	29,131	82,283	111,414
Other	<u>720</u>	<u>-</u>	<u>720</u>
Total	<u>39,845</u>	<u>181,791</u>	<u>221,636</u>
NET INCOME/(EXPENDITURE)	51,663	(30,601)	21,062
RECONCILIATION OF FUNDS			
Total funds brought forward	47,842	35,190	83,032
TOTAL FUNDS CARRIED FORWARD	<u>99,505</u>	<u>4,589</u>	<u>104,094</u>

Time Out Group (North West)

Notes to the Financial Statements - continued for the Year Ended 31 March 2025

6. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2024 and 31 March 2025	<u>295</u>
DEPRECIATION	
At 1 April 2024 and 31 March 2025	<u>295</u>
NET BOOK VALUE	
At 31 March 2025	<u>-</u>
At 31 March 2024	<u>-</u>

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Prepayments and accrued income	<u>4,036</u>	<u>4,562</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Funds earmarked for future	22,290	62,835
Social security and other taxes	2,653	2,343
Pension payable	715	638
Accruals and deferred income	<u>2,868</u>	<u>2,746</u>
	<u>28,526</u>	<u>68,562</u>

9. MOVEMENT IN FUNDS

	At 1/4/24 £	Net movement in funds £	At 31/3/25 £
Unrestricted funds			
Unrestricted funds	99,505	3,829	103,334
Restricted funds			
Restricted Income funds	4,589	2,876	7,465
TOTAL FUNDS	<u>104,094</u>	<u>6,705</u>	<u>110,799</u>

Time Out Group (North West)

Notes to the Financial Statements - continued for the Year Ended 31 March 2025

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	169,297	(165,468)	3,829
Restricted funds			
Restricted Income funds	79,099	(76,223)	2,876
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>248,396</u>	<u>(241,691)</u>	<u>6,705</u>

Comparatives for movement in funds

	At 1/4/23 £	Net movement in funds £	At 31/3/24 £
Unrestricted funds			
Unrestricted funds	47,842	51,663	99,505
Restricted funds			
Restricted Income funds	35,190	(30,601)	4,589
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>83,032</u>	<u>21,062</u>	<u>104,094</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	91,508	(39,845)	51,663
Restricted funds			
Restricted Income funds	151,190	(181,791)	(30,601)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>242,698</u>	<u>(221,636)</u>	<u>21,062</u>

Time Out Group (North West)

Notes to the Financial Statements - continued for the Year Ended 31 March 2025

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

11. UNRESTRICTED RESERVES

The trustees have performed an annual review in line with the charity's reserves policy. This showed that the trustees have reasonable expectation that the charity has adequate resources to continue in operational existence for a period of at least twelve months and for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the annual report.

TIME OUT GROUP (NORTH WEST)

England & Wales - Charity number 1161863

Accounts

**Trustees' Report and
Unaudited Financial Statements for the Year Ended 31 March 2024
for
Time Out Group (North West)**

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Time Out Group (North West)

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Time Out Group (North West)

Reference and Administrative Details for the Year Ended 31 March 2024

TRUSTEES	Dr M Wright-Muelas (Chair) R Barltrop S Mills J M Daghish (Treasurer) J Wilkie P D Hansford
COMPANY SECRETARY	
REGISTERED OFFICE	25 The Paddock Handforth Cheshire SK9 3HQ
REGISTERED COMPANY NUMBER	CE004226 (England and Wales)
REGISTERED CHARITY NUMBER	1161863
INDEPENDENT EXAMINER	HLP Ltd Accounting and Tax Solutions Hillgate Place 77 Middle Hillgate Stockport Cheshire SK1 3EH

Time Out Group (North West)

Trustees' Report for the Year Ended 31 March 2024

The trustees present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Context

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Purpose

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Risk management

All major insurable risks are subject to Time Out Group's insurance. An annual review of areas of risk is undertaken by the Trustees in conjunction with staff and volunteers responsible for the area of activity.

Approved by order of the board of trustees on 18 July 2024 and signed on its behalf by:



J M Daglish - Trustee

Independent Examiner's Report to the Trustees of Time Out Group (North West)

Independent examiner's report to the trustees of Time Out Group (North West) ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31
March 2023.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

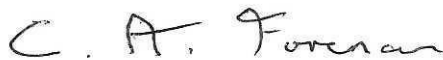
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Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



C A Foreman ACCA
The Association of Chartered Certified Accountants

HLP Ltd
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Cheshire
SK1 3EH

18 July 2024

Time Out Group (North West)

Statement of Financial Activities for the Year Ended 31 March 2024

	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		4,504	-	4,504	3,281
Charitable activities					
Fundraising events		1,506	-	1,506	1,915
Members Subscriptions		43,061	-	43,061	27,170
National Lottery Fund		93,611	-	93,611	95,257
Other grants receivable		42,437	57,579	100,016	91,367
Total		185,119	57,579	242,698	218,990
EXPENDITURE ON					
Raising funds		9,994	5,526	15,520	13,879
Charitable activities					
National Lottery Fund		93,982	-	93,982	97,865
Other grants receivable		29,131	82,283	111,414	93,829
Other		720	-	720	-
Total		133,827	87,809	221,636	205,573
NET INCOME/(EXPENDITURE)		51,292	(30,230)	21,062	13,417
RECONCILIATION OF FUNDS					
Total funds brought forward		47,842	35,190	83,032	69,615
TOTAL FUNDS CARRIED FORWARD		99,134	4,960	104,094	83,032

The notes form part of these financial statements

Time Out Group (North West)

Statement of Financial Position 31 March 2024

	Notes	Unrestricted fund £	Restricted fund £	2024 Total funds £	2023 Total funds £
CURRENT ASSETS					
Debtors	6	4,562	-	4,562	3,874
Cash at bank and in hand		162,814	5,280	168,094	135,126
		<u>167,376</u>	<u>5,280</u>	<u>172,656</u>	<u>139,000</u>
CREDITORS					
Amounts falling due within one year	7	(68,242)	(320)	(68,562)	(55,968)
		<u>99,134</u>	<u>4,960</u>	<u>104,094</u>	<u>83,032</u>
NET CURRENT ASSETS					
		<u>99,134</u>	<u>4,960</u>	<u>104,094</u>	<u>83,032</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>99,134</u>	<u>4,960</u>	<u>104,094</u>	<u>83,032</u>
NET ASSETS					
		<u>99,134</u>	<u>4,960</u>	<u>104,094</u>	<u>83,032</u>
FUNDS	8				
Unrestricted funds				99,134	47,842
Restricted funds				4,960	35,190
TOTAL FUNDS				<u>104,094</u>	<u>83,032</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 18 July 2024 and were signed on its behalf by:



M Wright-Muelas - Trustee

Time Out Group (North West)

Notes to the Financial Statements for the Year Ended 31 March 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention.

Income

Income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income is deferred where it relates to restricted funds and the charitable activities to which they relate have not commenced as at the year end.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements including independent examination.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Time Out Group (North West)

Notes to the Financial Statements - continued for the Year Ended 31 March 2024

1. ACCOUNTING POLICIES - continued

Reserves policy

The policy allocates money from unrestricted fund balances, which are not invested in fixed assets, to several designated funds. This provides an indicator of future funding needs and the overall financial resilience of the charity.

Charity trustees have a general legal duty to spend income within a reasonable time of receipt. Trustees may spend this income to fund charitable activities, in acquiring assets to use in the charity's work, and in meeting the day to day running costs of the charity.

To hold income in reserve rather than spending it, trustees rely on an implicit power to hold reserves and they must use that power in the charity's best interests.

To this end the trustees have designated four funds as follows:

Continuity Fund

This fund is to be used to bridge any possible delays in receiving promised grants, grant applications in progress, or National Lottery Fund payments. This has been defined as a minimum of a three months budgeted charitable activity.

Restructuring Fund

This fund is to be used to cover essential expenses/activities whilst sourcing income to a maximum of 6 months budgeted charitable activity.

Cyclical Maintenance Fund

This fund is to be used for major items of maintenance of the fabric of the buildings such as redecorating the interior and exteriors.

Dissolution Fund

This fund provides for the costs of dissolution should the charity be unable to continue. It is only to be used in the event of the trustees' deciding the charity should cease to exist. It will be used to pay notice periods, redundancies and the expenses of running the charity until closure of the organisation.

The minimum reserves required is the Restructuring Fund plus the Dissolution Fund. These are to be used to ensure trustees can look at every alternative before dissolution of the charity.

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation - owned assets	-	98
Other operating leases	<u>12,585</u>	<u>14,358</u>

Time Out Group (North West)

Notes to the Financial Statements - continued for the Year Ended 31 March 2024

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	3,281	-	3,281
Charitable activities			
Fundraising events	1,915	-	1,915
Members Subscriptions	27,170	-	27,170
National Lottery Fund	-	95,257	95,257
Other grants receivable	-	91,367	91,367
Total	<u>32,366</u>	<u>186,624</u>	<u>218,990</u>
EXPENDITURE ON			
Raising funds	6,023	7,856	13,879
Charitable activities			
National Lottery Fund	-	97,865	97,865
Other grants receivable	1,049	92,780	93,829
Total	<u>7,072</u>	<u>198,501</u>	<u>205,573</u>
NET INCOME/(EXPENDITURE)	25,294	(11,877)	13,417
RECONCILIATION OF FUNDS			
Total funds brought forward	22,548	47,067	69,615
TOTAL FUNDS CARRIED FORWARD	<u>47,842</u>	<u>35,190</u>	<u>83,032</u>

Time Out Group (North West)

Notes to the Financial Statements - continued for the Year Ended 31 March 2024

5. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2023 and 31 March 2024	<u>295</u>
DEPRECIATION	
At 1 April 2023 and 31 March 2024	<u>295</u>
NET BOOK VALUE	
At 31 March 2024	-
At 31 March 2023	-

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Prepayments and accrued income	<u>4,562</u>	<u>3,874</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Funds earmarked for future	62,835	51,979
Social security and other taxes	2,343	2,183
Pension payable	638	622
Accruals and deferred income	<u>2,746</u>	<u>1,184</u>
	<u>68,562</u>	<u>55,968</u>

8. MOVEMENT IN FUNDS

	At 1/4/23 £	Net movement in funds £	At 31/3/24 £
Unrestricted funds			
Unrestricted funds	47,842	51,292	99,134
Restricted funds			
Restricted Income funds	35,190	(30,230)	4,960
TOTAL FUNDS	<u>83,032</u>	<u>21,062</u>	<u>104,094</u>

Time Out Group (North West)

Notes to the Financial Statements - continued for the Year Ended 31 March 2024

8. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	185,119	(133,827)	51,292
Restricted funds			
Restricted Income funds	57,579	(87,809)	(30,230)
TOTAL FUNDS	<u>242,698</u>	<u>(221,636)</u>	<u>21,062</u>

Comparatives for movement in funds

	At 1/4/22 £	Net movement in funds £	At 31/3/23 £
Unrestricted funds			
Unrestricted funds	22,548	25,294	47,842
Restricted funds			
Restricted Income funds	47,067	(11,877)	35,190
TOTAL FUNDS	<u>69,615</u>	<u>13,417</u>	<u>83,032</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Unrestricted funds	32,366	(7,072)	25,294
Restricted funds			
Restricted Income funds	186,624	(198,501)	(11,877)
TOTAL FUNDS	<u>218,990</u>	<u>(205,573)</u>	<u>13,417</u>

Time Out Group (North West)

Notes to the Financial Statements - continued for the Year Ended 31 March 2024

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

10. UNRESTRICTED RESERVES

The trustees have performed an annual review in line with the charity's reserves policy. This showed that the total of the Restructuring Fund plus the Dissolution Fund would need to be £71,569.

Given that the current unrestricted reserves are £99,134 the trustees have reasonable expectation that the charity has adequate resources to continue in operational existence for a period of at least twelve months and for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the annual report.

TIME OUT GROUP (NORTH WEST)

England & Wales - Charity number 1161863

Accounts

**Trustees' Report and
Unaudited Financial Statements for the Year Ended 31 March 2023
for
Time Out Group (North West)**

HLP Ltd
Accounting and Tax Solutions
Hillgate Place
77 Middle Hillgate
Stockport
Cheshire
SK1 3EH

Time Out Group (North West)

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Time Out Group (North West)

Reference and Administrative Details for the Year Ended 31 March 2023

TRUSTEES	Dr M W Muelas (Chair) R Barltrop S Mills J M Daghish (Treasurer) J Wilkie P D Hansford
REGISTERED OFFICE	25 The Paddock Handforth Cheshire SK9 3HQ
REGISTERED COMPANY NUMBER	CE004226 (England and Wales)
REGISTERED CHARITY NUMBER	1161863
INDEPENDENT EXAMINER	HLP Ltd Accounting and Tax Solutions Hillgate Place 77 Middle Hillgate Stockport Cheshire SK1 3EH

Time Out Group (North West)

Treasurer's report for the Year Ended 31 March 2023

Our total income for the year is £218,991 (versus £183,509 in the previous year) as shown on the Statement of Financial Activities. This reflects the ongoing National Lottery funding which is £95,257 of the total in this year. We have also been extremely successful in our grant and other charitable awards, which have increased to £186,624 in the current year (£163,996 previous year) and enabled a huge range of varied activities. An additional £51,979 of grant income was raised in the final accounting month of March 2023 and this has been treated as deferred income in the accounts; this funding will be utilised in 2023/24.

We continue to be grateful for the continued support by our various donors and thank them for providing us with vital funds.

Total expenditure for the year is £205,574 (£179,987 2021/2) which means we have used 94% of the income received this year. The total expenditure is 14% higher than the previous year. The increase is in staff costs which were funded by the increased income, and necessary to facilitate the increased number of sessions and activities. This was undertaken as part of the commitment made to the National Lottery in terms of providing an improved and expanded service as the COVID restrictions eased. We also made a commitment to the National Lottery to increase our independent fund raising which required additional resources to meet their targets.

Over the course of the year net cash was increased by £62,795. In March the majority of the fundraising of £51,979 was received but not spent generating the closing balance of £135,126.

The net asset position of £83,032 comprises £35,190 which is for restricted use and £47,842 is unrestricted. We are required to have cash reserves in the Charity represented by the unrestricted component.

We continue to maintain a detailed monthly cash flow review in order that the trustees were able to understand the fiduciary position of TOG. The quality of the financial information and analysis is much improved enabling accurate information to be provided to the various fund providers on an ongoing basis. The trustees are also now provided with additional financial analysis by way of income and expenditure by project, and this information also informs the internal management for tracking of expenditure by project.

Success in securing the second National Lottery Community Fund provision for the 3 years from November 2022 provides financial security for Time Out Group. We are committed to generating additional funding and have exceeded the targets significantly, which has been reflected in the number and variety of activities provided.

Time Out Group (North West)

Trustees' Report for the Year Ended 31 March 2023

The trustees present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Context

People with learning disabilities/autism have a right to help and support in the following ways: support to enable them to be as independent as they want to be and are able to be; help finding suitable work or training that increases their skills and contributes to a fulfilling life; and support to build relationships, develop and pursue individual interests and contribute to the communities in which they live.

Purpose

Our mission is to deliver a programme of regular educational, cultural and social activities that are designed to develop independent living skills, thereby supporting adults with learning disabilities/autism and their families. We provide activities for adults with learning disabilities/autism that are based in the community and promote inclusion of this group. We encourage group members to become more independent and less reliant on the people who care for them through provision of structured weekly sports recreation sessions, educational and social activities and a programme of special events and learning activities. Our community activities also help raise awareness of learning disabilities/autism among members of the general public.

Volunteers are trained to offer support and to encourage members to learn new skills and make decisions thus becoming more independent. We seek to break down barriers to inclusion within the community by carrying out activities in community settings including leisure centres, parks, public houses and community halls.

Time Out Group NW has been working with vulnerable adults across Alderley Edge, Wilmslow & Handforth for the past 20 years and has been a registered charity since 2007. In May 2015 we re-registered as the new form of charity, a Charitable Incorporated Organisation - CIO; this changed the status of the organisation but had no impact on the style or quality of service provision.

We are guided by our vision:

Adults with learning disabilities/autism are accepted as equals within their own communities and have the opportunity to take part in social and leisure activities without discrimination.

Business Planning

Our activities from April 2022 - March 2023 reflected and reinforced our ideas for the operations and continued developments of the charity in order to support more adults with learning disabilities/autism and to support them better. Our development plan 2021 - 2024 details the charity's background, principles and future intentions.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Constitution forming Registered charity (Charity Incorporated Organisation).

Time Out Group (North West)

Trustees' Report for the Year Ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governance

Decisions in relation to Time Out Group are made by the Trustees in consultation with the Committee of group members. Day to day decisions on activities are decided by the group members, staff and volunteers and are monitored by the Trustees. Financial decisions in relation to budgets and expenditure are made and monitored by the Trustees.

The powers of appointment or removal of Trustees rests with the group members and Trustees. New Trustees are primarily selected by group members or Trustees. On being appointed new Trustees spend time with the existing Trustees to ensure they understand their responsibilities and the legal and financial framework in which Time Out Group operates.

Time Out Group currently employs 9 members of staff and has about 12 volunteers allowing the objectives of Time Out Group to be fulfilled as outlined above. Following on from the success of the National Lottery funding we have gone on to bid successfully for further funding. We expect the team to grow even further in the future as we develop our service offer.

Risk management

All major insurable risks are subject to Time Out Group's insurance. An annual review of areas of risk is undertaken by the Trustees in conjunction with staff and volunteers responsible for the area of activity.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 24 July 2023 and signed on its behalf by:



J M Daghish - Trustee

Independent Examiner's Report to the Trustees of Time Out Group (North West)

I report to the charity trustees on my examination of the accounts of Time Out Group (North West) ('the charity') for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C. A. Foreman

C A Foreman ACCA CIOT

HLP Ltd
Accounting and Tax Solutions
Hillgate Place
77 Middle Hillgate
Stockport
Cheshire
SK1 3EH

24 July 2023

Time Out Group (North West)

Statement of Financial Activities for the Year Ended 31 March 2023

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		30,452	-	30,452	18,488
Charitable activities					
National Lottery Fund		-	95,257	95,257	84,396
Other grants receivable		-	91,367	91,367	79,600
Other trading activities	2	1,915	-	1,915	1,025
Total		<u>32,367</u>	<u>186,624</u>	<u>218,991</u>	<u>183,509</u>
EXPENDITURE ON					
Raising funds		6,023	7,856	13,879	12,807
Charitable activities					
Members Subscriptions		1,050	-	1,050	93
National Lottery Fund		-	97,865	97,865	87,518
Other grants receivable		-	92,780	92,780	79,569
Total		<u>7,073</u>	<u>198,501</u>	<u>205,574</u>	<u>179,987</u>
NET INCOME/(EXPENDITURE)		25,294	(11,877)	13,417	3,522
RECONCILIATION OF FUNDS					
Total funds brought forward		22,548	47,067	69,615	66,093
TOTAL FUNDS CARRIED FORWARD		<u><u>47,842</u></u>	<u><u>35,190</u></u>	<u><u>83,032</u></u>	<u><u>69,615</u></u>

The notes form part of these financial statements

Time Out Group (North West)

Statement of Financial Position 31 March 2023

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	6	-	-	-	98
CURRENT ASSETS					
Debtors	7	-	3,874	3,874	6,576
Cash at bank and in hand		<u>47,842</u>	<u>87,284</u>	<u>135,126</u>	<u>72,331</u>
		47,842	91,158	139,000	78,907
CREDITORS					
Amounts falling due within one year	8	-	(55,968)	(55,968)	(9,390)
NET CURRENT ASSETS		<u>47,842</u>	<u>35,190</u>	<u>83,032</u>	<u>69,517</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>47,842</u>	<u>35,190</u>	<u>83,032</u>	<u>69,615</u>
NET ASSETS		<u>47,842</u>	<u>35,190</u>	<u>83,032</u>	<u>69,615</u>
FUNDS					
Unrestricted funds				47,842	22,548
Restricted funds				<u>35,190</u>	<u>47,067</u>
TOTAL FUNDS				<u>83,032</u>	<u>69,615</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 24 July 2023 and were signed on its behalf by:



M W Muelas - Trustee

Time Out Group (North West)

Notes to the Financial Statements for the Year Ended 31 March 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention.

Income

Income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income is deferred where it relates to restricted funds and the charitable activities to which they relate have not commenced as at the year end.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements including independent examination.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Time Out Group (North West)

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

1. ACCOUNTING POLICIES - continued

Going concern

The charity meets its day-to-day working capital requirements from cash at bank. The level of cash held by the charity is sufficient to fund expected requirements based on forecast and projections.

After making enquiries, the trustees have reasonable expectation that the charity has adequate resources to continue in operational existence for a period of at least twelve months and for the foreseeable future. Accordingly, they continue to adopt the going concern basis in preparing the annual report.

2. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Fundraising events	<u>1,915</u>	<u>1,025</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	98	99
Other operating leases	<u>14,358</u>	<u>7,983</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund	Restricted fund	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	15,488	3,000	18,488
Charitable activities			
National Lottery Fund	-	84,396	84,396
Other grants receivable	-	79,600	79,600
Other trading activities	<u>1,025</u>	<u>-</u>	<u>1,025</u>
Total	<u>16,513</u>	<u>166,996</u>	<u>183,509</u>

Time Out Group (North West)

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted fund £	Total funds £
EXPENDITURE ON			
Raising funds	11,852	955	12,807
Charitable activities			
Members Subscriptions	93	-	93
National Lottery Fund	-	87,518	87,518
Other grants receivable	-	<u>79,569</u>	<u>79,569</u>
Total	<u>11,945</u>	<u>168,042</u>	<u>179,987</u>
NET INCOME/(EXPENDITURE)	4,568	(1,046)	3,522
RECONCILIATION OF FUNDS			
Total funds brought forward	17,980	48,113	66,093
TOTAL FUNDS CARRIED FORWARD	<u>22,548</u>	<u>47,067</u>	<u>69,615</u>

6. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1 April 2022 and 31 March 2023	<u>295</u>
DEPRECIATION	
At 1 April 2022	197
Charge for year	<u>98</u>
At 31 March 2023	<u>295</u>
NET BOOK VALUE	
At 31 March 2023	<u>-</u>
At 31 March 2022	<u>98</u>

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Prepayments and accrued income	<u>3,874</u>	<u>6,576</u>

Time Out Group (North West)

Notes to the Financial Statements - continued for the Year Ended 31 March 2023

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Deferred income	51,979	-
Social security and other taxes	2,183	2,221
Pension payable	622	738
Accruals and deferred income	<u>1,184</u>	<u>6,431</u>
	<u>55,968</u>	<u>9,390</u>

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

TIME OUT GROUP (NORTH WEST)

England & Wales - Charity number 1161863

Accounts

Time Out Group (North West) Trustees' Annual Report

2021- 2022



Charity No. 1161863

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Section 1: Trust Information

Description of Time Out Group

Governing Document: Constitution forming Registered charity (Charity Incorporated Organisation)

Charity Number: 1161863

Principal address: 11 Heyes Lane
Alderley Edge
SK9 7LA

Trustees

Marina Wright Muelas (Chair)
Joy Daglish (Treasurer)
Sue Mills
Robert Barltrop
Jon Wilkie
Gill Morgan
Paul Hansford

Independent Examiner

Christine Foreman ACCA CIOT, HLP Accountancy and Tax Solutions

Section 2: Trustees Report for Year Ended 31st March 2022

2.1 Context

People with learning disabilities/autism have a right to help and support in the following ways: support to enable them to be as independent as they want to be and are able to be; help finding suitable work or training that increases their skills and contributes to a fulfilling life; and support to build relationships, develop and pursue individual interests and contribute to the communities in which they live.

2.2 Purpose

Our mission is to deliver a programme of regular educational, cultural and social activities that are designed to develop independent living skills, thereby supporting adults with learning disabilities/autism and their families. We provide activities for adults with learning disabilities/autism that are based in the community and promote inclusion of this group. We encourage group members to become more independent and less reliant on the people who care for them through provision of structured weekly sports recreation sessions, educational and social activities and a programme of special events and learning activities. Our community activities also help raise awareness of learning disabilities/autism among members of the general public.

Volunteers are trained to offer support and to encourage members to learn new skills and make decisions thus becoming more independent. We seek to break down barriers to inclusion within the community by carrying out activities in community settings including leisure centres, parks, public houses and community halls.

Time Out Group NW has been working with vulnerable adults across Alderley Edge, Wilmslow & Handforth for the past 20 years and has been a registered charity since 2007. In May 2015 we re-registered as the new form of charity, a Charitable Incorporated Organisation – CIO; this changed the status of the organisation but had no impact on the style or quality of service provision.

We are guided by our vision:

Adults with learning disabilities/autism are accepted as equals within their own communities and have the opportunity to take part in social and leisure activities without discrimination.

2.3 Business Planning

Our activities from April 2021 – April 2022 reflected and reinforced our ideas for the operations and continued developments of the charity in order to support more adults

with learning disabilities/autism and to support them better. Our development plan 2021 – 2024 details the charity’s background, principles and future intentions.

2.4 Governance

Decisions in relation to Time Out Group are made by the Trustees in consultation with the Committee of group members. Day to day decisions on activities are decided by the group members, staff and volunteers and are monitored by the Trustees. Financial decisions in relation to budgets and expenditure are made and monitored by the Trustees.

The powers of appointment or removal of Trustees rests with the group members and Trustees. New Trustees are primarily selected by group members or Trustees. On being appointed new Trustees spend time with the existing Trustees to ensure they understand their responsibilities and the legal and financial framework in which Time Out Group operates.

Time Out Group currently employs 9 members of staff and has about 12 volunteers allowing the objectives of the Time Out Group to be fulfilled as outlined above. Following on from the success of the National Lottery funding we have gone on to bid successfully for further funding. We expect the team to grow even further in the future as we develop our service offer.

2.5 Risk Management

All major insurable risks are subject to Time Out Group’s insurance. An annual review of areas of risk is undertaken by the Trustees in conjunction with staff and volunteers responsible for the area of activity.

2.6 Statement of Trustee Responsibilities

Charity law requires the trustees to prepare receipts and payment accounts for each financial year, which give a true and fair view of the state of affairs of the Charity.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the accounts comply with the Charities Acts. The Trustees confirm that the accounts comply with current statutory requirements and those of the Charity’s trust deed.

2.7 Treasurer's report

Our total income for the year was £183,509 (versus £151,850 in the previous year) as shown in the Examiner's Report. This reflects the ongoing National Lottery funding which is £74,801 of the total in this year. We have also been extremely successful in our grant and other charitable awards, which have increased significantly in the current year and enabled a huge range of varied activities including as the Big Days Out, as well as providing funding for renovations and improvements to the TOG premises at the Paddocks.

We continue to be grateful for the continued support by our various donors and thank them for providing us with vital funds.

Total expenditure for the year was £179,986 which means we have used 98% of the income received this year. The total expenditure is 47% higher than the previous year. The significant increase is in staff costs which were funded by the increased income, and necessary to facilitate the increased number of sessions and activities. This was undertaken as part of the commitment made to the National Lottery in terms of providing an improved and expanded service as the COVID restrictions reduced. We also made a commitment to the National Lottery to increase our independent fund raising which required additional resources to meet their targets.

Over the course of the year net cash was increased by £4,486 to give a closing balance of £72,331 of which £50,158 is for restricted use and £22,173 is unrestricted. We are required to have cash reserves in the Charity, and our unrestricted reserves cover this comfortably.

We continue to maintain a detailed monthly cash flow review in order that the trustees were able to understand the fiduciary position of TOG. The quality of the financial information and analysis is much improved enabling accurate information to be provided to the various fund providers on an ongoing basis. The trustees are also now provided with additional financial analysis by way of income and expenditure by project, and this information also informs the internal management for tracking of expenditure by project.

Success in securing a National Lottery Community Fund provision for the 3 years from October 2019 provided financial security for Time Out Group. We were committed to generating additional funding and have exceeded the targets significantly, which has been reflected in the number and variety of activities provided.

The current National Lottery funding will expire in November 2022. A new application to the next National Lottery Fund is in progress and we will know the outcome of this by the Autumn.

2.9 Statement of financial activities



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of **Time Out Group (North West)**

On accounts for the year
ended **31 March 2022** Charity no **1161863**

Set out on pages **1 to 4**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022.

Responsibilities and basis of report As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: **C. A. Foreman** Date: **22 July 2022**

Name: **Christine Foreman ACCA CIOT**

Relevant professional qualification(s): **Association of Chartered Certified Accountants
Chartered Institute of Taxation**

Address: **HLP Accountancy and Tax Solutions**

77 Middle Hillgate

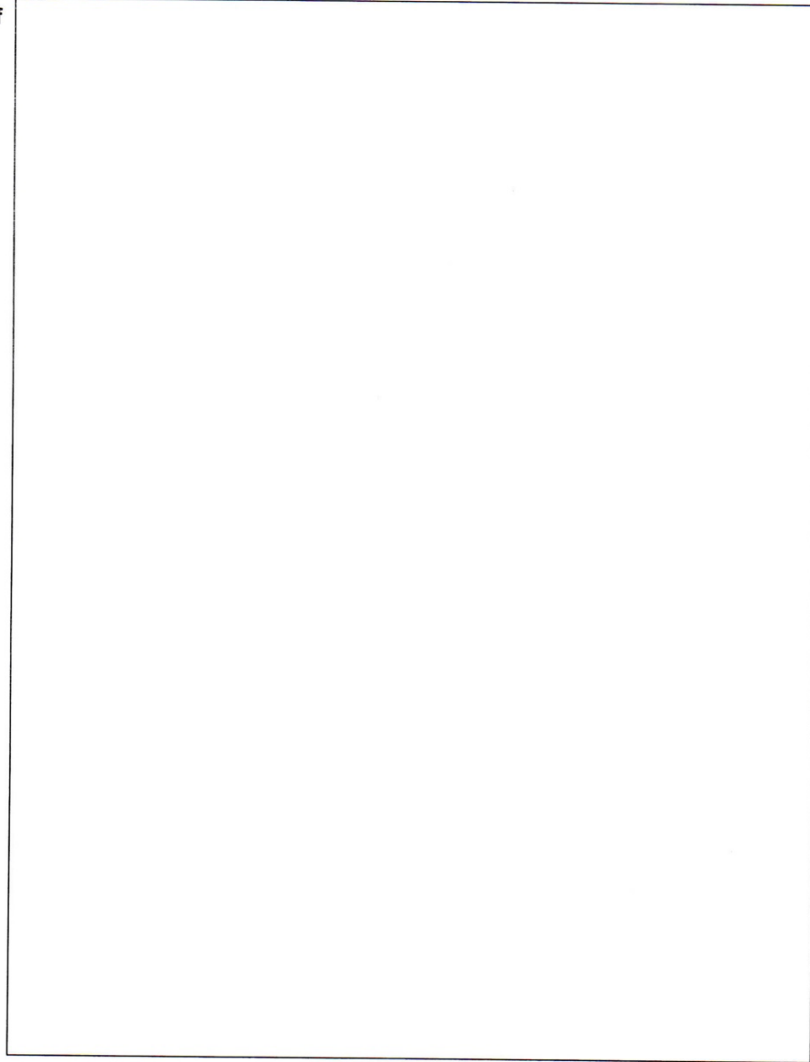
Stockport SK1 3EH

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





CHARITY COMMISSION
FOR ENGLAND AND WALES

Time Out Group (North West)		Charity No	1161863
Annual accounts for the period			
Period start date	01/04/2021	To	Period end date 31/03/2022

Section A Statement of financial activities

Recommended categories by activity	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Incoming resources						
Income and endowments from:						
Donations and legacies	S01	4,028	3,000	-	7,028	39,290
Charitable activities	S02	12,485	-	-	12,485	2,792
Other trading activities	S03	-	-	-	-	-
Grant income	S04	-	163,996	-	163,996	109,768
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	16,513	166,996	-	183,509	151,850
Resources expended						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	11,944	167,082	-	179,026	121,704
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	960	-	960	996
Total	S12	11,944	168,042	-	179,986	122,700
Net income/(expenditure) before investment gains/(losses)						
	S13	4,569	(1,046)	-	3,523	29,150
Net gains/(losses) on investments	S14	-	-	-	-	-
Net income/(expenditure) Extraordinary items	S15	4,569	(1,046)	-	3,523	29,150
Transfers between funds	S16	-	-	-	-	-
Other recognised gains/(losses):	S17	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	4,569	(1,046)	-	3,523	29,150
Reconciliation of funds:						
Total funds brought forward	S21	17,980	48,113	-	66,093	36,943
Total funds carried forward	S22	22,549	47,067	-	69,616	66,093



CHARITY COMMISSION
FOR ENGLAND AND WALES

Time Out Group (North West)			Charity No	1161863
Annual accounts for the period				
Period start date	01/04/2021	To	Period end date	31/03/2022

Section B Balance sheet

	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£	£	£	£	£
		F01	F02	F03	F04	F05
Fixed assets						
Intangible assets	B01	-	-	-	-	-
Tangible assets	B02	98	-	-	98	197
Heritage assets	B03	-	-	-	-	-
Investments	B04	-	-	-	-	-
Total fixed assets	B05	98	-	-	98	197
Current assets						
Stocks	B06	-	-	-	-	-
Debtors	B07	-	6,576	-	6,576	-
Investments	B08	-	-	-	-	-
Cash at bank and in hand	B09	22,173	50,158	-	72,331	67,845
Total current assets	B10	22,173	56,734	-	78,907	67,845
Creditors: amounts falling due within one year	B11	-	9,389	-	9,389	1,949
Net current assets/(liabilities)	B12	22,173	47,345	-	69,518	65,896
Total assets less current liabilities	B13	22,271	47,345	-	69,616	66,093
Creditors: amounts falling due after one year	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	22,271	47,345	-	69,616	66,093
Funds of the Charity						
Endowment funds	B17	-	-	-	-	-
Restricted income funds	B18	-	47,345	-	47,345	48,113
Unrestricted funds	B19	22,271	-	-	22,271	17,980
Revaluation reserve	B20	-	-	-	-	-
Total funds	B21	22,271	47,345	-	69,616	66,093

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	Marina Wright Muelas	29/07/2022

Section 4: Managers' Report



So..... 2021/2022 was another great year for Time Out Group (TOG). We still had to battle with the ever-changing policies around the COVID-19 pandemic but this year we really saw a positive change for TOG.

As ever I am extremely proud of the team of staff and volunteers who have yet again given us another 12 months of commitment to the charity and its cause.

With all the learning from the last few years we have changed and adapted within the community to offer some amazing opportunities for our members. Our ability to generate income to offer additional days has been one of our greatest achievements. We started to operate 6 days per week offering a different flavour in each session; this has been unprecedented for TOG.

I wanted to share my top 5 highlights of all the things we have achieved and all the people I am very grateful for. There are quite a lot!!

1. **Expansion of the core staff.** This year we introduced a new role to the core staffing structure. Stakeholder engagement manager, or 'Darren Bee' as many of you know him by. Darren has brought a wealth of experience to the team and has brought with him lots of fresh new ideas. Darren has added a lot of structure to the support team and has inducted a lot of new members through his community engagement work. Under most job descriptions there is a line of 'and any other reasonable duties'; Darren took this challenge on when he rode to the North Pole on a bike dressed as an Elf at our Christmas light switch on in 2021 raising funds for the charity. As you can see, experience and a great sense of humour!
2. **Expansion of the service offer** – We have trialled many different projects in this year, our enterprise, IT skills and education sessions. We also secured funding for additional sessions like our Big Days Out which have gone down a storm with the members. The photos and feedback have been amazing. Whilst education and learning are very important, equal to that comes the fun and socialising, something our members are very good at!
3. **Our garden refurbishment** –Have you seen it? It looks amazing. We have totally transformed the back garden into a little TOG paradise. Lots of hard work has gone into this project from staff, volunteers and of course our members. We have even grown our own fruit and vegetables and made our own lunches with them. Amazing work!
4. **Our Members** – I wanted to give a massive shout out to our members; they too have gain new skills and resilience during this year. As always, they shaped all activities, and have been bold and brave will all the new projects. We have become a real community asset; taking on the flower beds in the Paddocks and totally transforming them into a wonderful floral arrangement for all locals to enjoy. Well done to all!

5. **20 years of TOG** –Finally, after rearranging from September 2021 (COVID-19, booo!) we finally had TOG’s 20th birthday party in March 2022. What an achievement for a small charity to be operating in a locality for 20 years. It goes without saying we all had a fabulous party going back in time to the 80s. Here’s to another 20 years!!

Looking to 2022/2023

2022/2023 won’t be without its challenges. COVID-19 will continue to be in community transmission and funds are never guaranteed. I am confident in the team’s abilities to take us in to another year of fun, opportunities and strength as we move in to 2022/2023.

I am excited to take TOG on its next phase of our plans. We want the world to know we are here and what an asset we can be our local community. We want to get out there as much as possible and to take up new opportunities when they present to us. It will be my responsibility that we do so safely, ensure our service remains member-led and our staff supported. It has always been a great pleasure and privilege to lead this charity each year and I look forward to the next.

One final thank you is to our trustees. They have supported us through these last 12 months. They have always been there for us/me. Thank you!

Thanks Jo ☺

Charity Manager

Section 3: Acknowledgements

Time Out Group is very grateful for support and help from the following bodies and individuals who have assisted the charity and its members during the year:

- Our session volunteers: Donna Rooney, Lesley Bailey, Toni Nickeas, Ruth Buckley, Roz Harrison
- Parents and carers
- Committee members
- Woods Paper Shop, Handforth
- Wilmslow United Reformed Church
- The Wilmslow Guild of Lifelong Learning
- Handforth Parish Council
- Wilmslow and Handforth Community Police
- Costa Coffee, Handforth
- The Little Lettering Desk
- Judy and Martin Turner
- Graham Conyers
- Cllr Julie Smith
- Steve Lane
- Catherine, Ann and Haydn from Equilibrium
- Friends of Meriton Park
- Kelvin Briggs – Alderley Edge in Bloom
- Melanie Smith
- Emerson
- Waitrose Community Matters

- Tesco Handforth Dean
- Wilmslow Rotary Club

Our Funders:

- The National Lottery Fund
- Peter Harrison Foundation
- Boshier-Hinton Foundation
- The Traynor Foundation
- Magic Little Grants via Localgiving
- The Denman Charitable Trust
- Barnard Kenneth Hufton Trust
- The Oliver Ford Foundation
- Duchy of Lancaster Benevolent Fund
- Virgin O2 Together
- Cheshire Community Fund
- Medicash Foundation
- Culra Charitable Trust
- The Nagel Family Foundation
- Cheshire East Council
- The Truemark Trust
- David Solomons Charitable Trust
- Anwyl Homes
- Charles Sharland Trust
- Lee Bakirgian Family Trust
- Edward Gostling Foundation

- Douglas Arter Foundation
- UKH Foundation
- Awards for All
- Marsh Charitable Trust
- Broome Family Charitable Trust
- Sir Jules Thorn Charitable Trust
- Cheshire Community Foundation
- Amazon Community
- Albert Hunt Trust
- The Betty Messenger Foundation
- The David Family Foundation
- The Archer Trust
- Haremead Trust
- WO Street Charitable Foundation
- Transforming Care Partnership
- Dan Maskell Tennis Trust

We welcome applications from volunteers to work directly with members or behind the scenes, such as in fundraising. We also welcome people wishing to be considered as trustees or to assist on one of our sub-groups.



Time Out Group (North West)		Charity No	1161863
Annual accounts for the period			
Period start date	01/04/2021	To	Period end date
			31/03/2022

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Other	S06	-	-	-	-	-
Total	S07	16,513	166,996	-	183,509	151,850
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Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	11,944	167,082	-	179,026	121,704
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Time Out Group (North West)			Charity No	1161863
Annual accounts for the period				
Period start date	01/04/2021	To	Period end date	31/03/2022

Section B Balance sheet

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Unrestricted funds	B19	22,271	-	-	22,271	17,980
Revaluation reserve	B20	-	-	-	-	-
Total funds	B21	22,271	47,345	-	69,616	66,093

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	Marina Wright Muelas	29/07/2022



Section A

Independent Examiner's Report

Report to the trustees/
members of

Time Out Group (North West)

On accounts for the year
ended

31 March 2022

Charity no

1161863

Set out on pages

1 to 4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

C. A. Foreman

Date:

22 July 2022

Name:

Christine Foreman ACCA CIOT

Relevant professional
qualification(s):

Association of Chartered Certified Accountants
Chartered Institute of Taxation

Address:

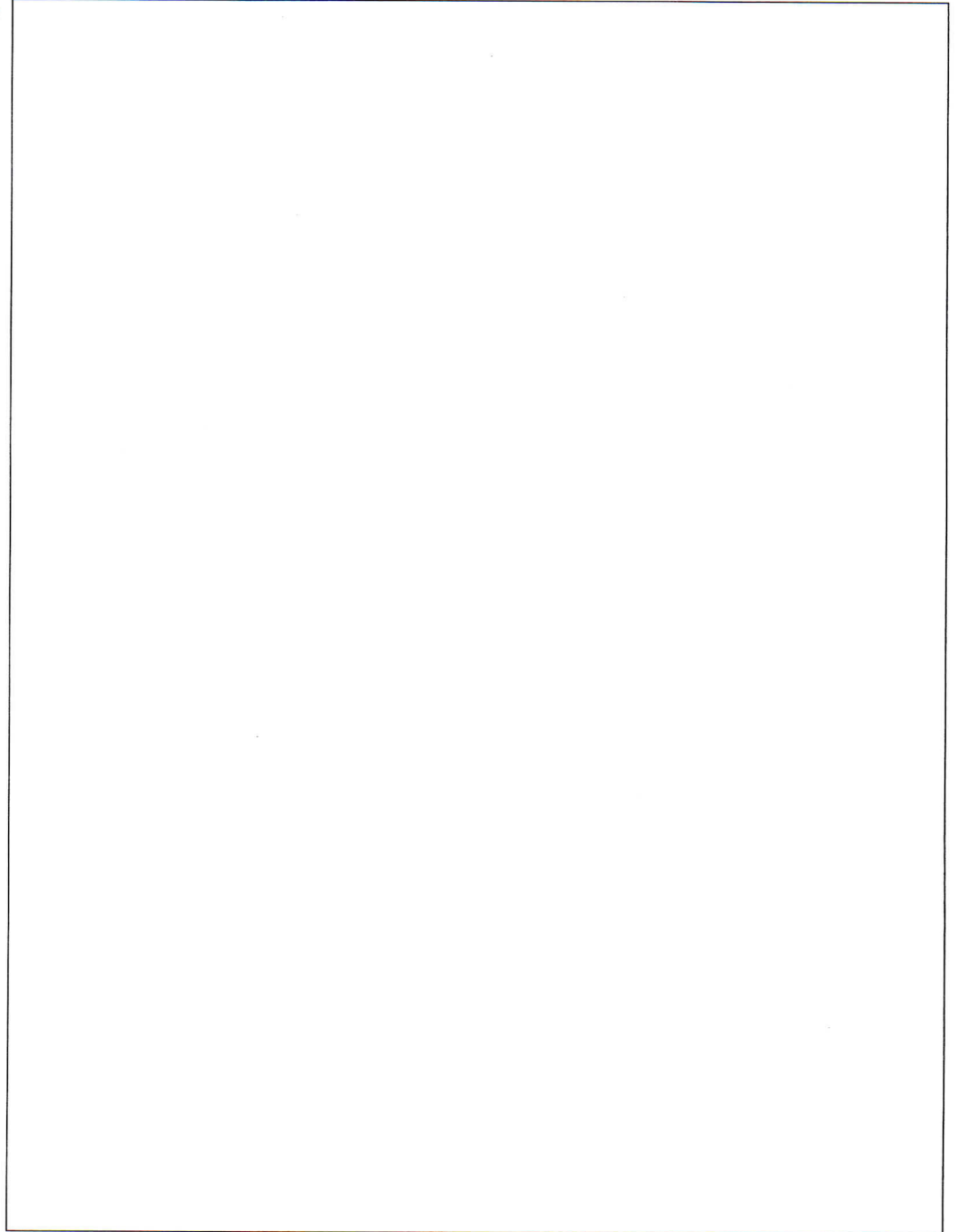
HLP Accountancy and Tax Solutions

77 Middle Hillgate

Stockport SK1 3EH

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



TIME OUT GROUP (NORTH WEST)

England & Wales - Charity number 1161863

Accounts

Time Out Group (North West) Trustees' Annual Report

2020- 2021



Charity No. 1161863

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Section 3: Statement of financial activities	7
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Section 1: Trust Information

Description of Time Out Group

Governing Document: Constitution forming Registered charity (Charity Incorporated Organisation)

Charity Number: 1161863

Principal address: 11 Heyes Lane
Alderley Edge
SK9 7LA

Trustees

Marina Wright Muelas (Chair)

David Lees (Treasurer)

Sue Mills

Robert Barltrop

Joy DGLISH

Hazel DGLISH

Jon Wilkie

Gill Morgan

Paul Hansford

Independent Examiner

Ms Katherine Scott BA (Hons)

Section 2: Trustees Report for Year Ended 31st March 2021

2.1 Context

People with learning difficulties have a right to help and support in the following ways: support to enable them to be as independent as they want to be and are able to be; help finding suitable work or training that increases their skills and contributes to a fulfilling life; and support to build relationships, develop and pursue individual interests and contribute to the communities in which they live.

2.2 Purpose

Our mission is to deliver a programme of regular educational, cultural and social activities that are designed to develop independent living skills, thereby supporting adults with learning difficulties and their families. We provide activities for adults with learning disabilities that are based in the community and promote inclusion of this group. We encourage group members to become more independent and less reliant on the people who care for them through provision of structured weekly sports recreation sessions, educational and social activities and a programme of special events and learning activities. Our community activities also help raise awareness of learning difficulties among members of the general public.

Volunteers are trained to offer support and to encourage members to learn new skills and make decisions thus becoming more independent. We seek to break down barriers to inclusion within the community by carrying out activities in community settings including leisure centres, parks, public houses and community halls.

Time Out Group NW has been working with vulnerable adults across Alderley Edge, Wilmslow & Handforth for the past 20 years and has been a registered charity since 2007. In May 2015 we re-registered as the new form of charity, a Charitable Incorporated Organisation – CIO; this changed the status of the organisation but had no impact on the style or quality of service provision.

We are guided by our vision:

Adults with learning disabilities are accepted as equals within their own communities and have the opportunity to take part in social and leisure activities without discrimination.

2.3 Business Planning

Our activities from April 2020 – April 2021 reflected and reinforced our ideas for the operations and continued developments of the charity in order to support more adults with learning disabilities and to support them better. Our development plan 2021 – 2024, which details the charity's background, principles and future intentions, is currently being finalised.

2.4 Governance

Decisions in relation to Time Out Group are made by the Trustees in consultation with the Committee of group members. Day to day decisions on activities are decided by the group

members, staff and volunteers and are monitored by the Trustees. Financial decisions in relation to budgets and expenditure are made and monitored by the Trustees.

The powers of appointment or removal of Trustees rests with the group members and Trustees. New Trustees are primarily selected by group members or Trustees. On being appointed new Trustees spend time with the existing Trustees to ensure they understand their responsibilities and the legal and financial framework in which Time Out Group operates.

Time Out Group currently employs 10 members of staff and has about 10 volunteers allowing the objectives of the Time Out Group to be fulfilled as outlined above. Following on from the success of the Big Lottery funding we have gone on to bid successfully for further funding. We expect the team to grow even further in the future as we develop our service offer.

2.5 Risk Management

All major insurable risks are subject to Time Out Group's insurance. An annual review of areas of risk is undertaken by the Trustees in conjunction with staff and volunteers responsible for the area of activity.

2.6 Statement of Trustee Responsibilities

Charity law requires the trustees to prepare receipts and payment accounts for each financial year, which give a true and fair view of the state of affairs of the Charity.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the accounts comply with the Charities Acts. The Trustees confirm that the accounts comply with current statutory requirements and those of the Charity's trust deed.

2.7 Treasurer's report

Our total income for the year was 151,850 as shown in the Examiner's Report. This represents an increase of a little under 90% from the previous year reflecting the full year impact of the 3 year agreement for the injection of funds from the National Lottery Community Fund. This funding commenced in October 2019. There was also a major improvement in income flowing from the Charity's fund raising activities through the use of third party support.

We continue to be grateful for the continued support by our various donors and thank them for providing us with vital funds.

Total expenditure for the year was £122,700 which represents an increase of 90% on the previous year due to the expansion of staff numbers and the renovations made to the Drop in undertaken during the year. This was undertaken as part of the commitment made to the National Lottery in terms of providing an improved and expanded service once the COVID restrictions have fallen away. We also made a commitment to the National Lottery to increase our independent fund raising which required additional resources to meet their targets.

Over the course of the year net cash was increased by £29,150 to give a closing balance of £66,093 of which £48,113 is for restricted use and £17,980 is unrestricted. As the Cash Reserve requirement is fixed at £11,000 this represents a very good state of affairs for the charity.

We continue to maintain a detailed monthly cash flow review in order that the trustees were able to understand the fiduciary position of Time Out into the foreseeable future. The quality of the financial information and analysis is much improved enabling quality information to be provided to the various fund providers on an ongoing basis

Success in securing a National Lottery Community Fund provision for the 3 years from October 2019 provided financial security for Time Out Group. During the year we have built upon this by expanding our fund raising activities which has led to an improved level of success.

Unfortunately, the impact of Covid-19 has curtailed some of our core activities since March 2020 reducing the income from them. However, we have taken the opportunity to improve our facilities and find innovative ways to maintain and improve the service we provide.

As a consequence, we aim to continue to provide and, indeed, expand the valuable community service we undertake over the next financial year. A development plan is being prepared which will outline the future direction of the charity building upon the success of this financial year.

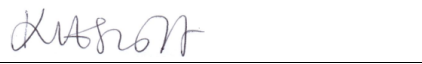
Section 3: Statement of financial activities

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A Independent Examiner's Report

Report to the trustees/directors/ members of	Time Out Group (North West)	
On accounts for the year ended	31 March 2021	
Charity no	1161863	
Set out on pages	1 to 4	
Respective responsibilities of trustees and examiner	<p>The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.</p> <p>It is my responsibility to:</p> <ul style="list-style-type: none">• examine the accounts under section 145 of the Charities Act,• to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and• to state whether particular matters have come to my attention.	
Basis of independent examiner's statement	<p>My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.</p>	
Independent examiner's statement	<p>In connection with my examination, no matter has come to my attention to indicate that:</p> <ul style="list-style-type: none">• accounting records have not been kept in accordance with section 386 of the Companies Act 2006;• the accounts do not accord with such records:• where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)• any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.	
Signed:		Date: 13/05/2021
Name:	Katherine Scott BA (Hons) FCA	
Relevant professional body:	Institute of Chartered Accountants in England and Wales	
Address:	1 Landseer Drive, Marple Bridge, Stockport, Cheshire, SK6 5BL	

Give here brief details of any items that the examiner wishes to disclose.

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Time Out Group (North West)	Charity No	1161863	
Annual accounts for the period			
Period start date	01/04/2020	To	Period end date 31/03/2021


Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Restricted			Total funds	Prior year funds
		Unrestricted funds	income funds	Endowment funds		
		£	£	£	£	£
		F01	F02	F03	F04	F05
Income						
Income and endowments from:						
Donations and legacies	S01	4,011	35,280	-	39,290	18,206
Charitable activities	S02	2,792	-	-	2,792	9,880
Other trading activities	S03	-	-	-	-	-
Grant income	S04	10,000	99,768	-	109,768	52,389
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	16,803	135,048	-	151,850	80,475
Expenditure						
Expenditure on:						
Raising funds	S08	-	-	-	-	992
Charitable activities	S09	11,058	110,646	-	121,704	63,616
Separate material expense item	S10	-	-	-	-	-
Governance costs	S11	-	996	-	996	996
Total	S12	11,058	111,642	-	122,700	65,604
Net income/(expenditure) before tax for the reporting period	S13	5,744	23,406	-	29,150	14,871
Tax payable	S14	-	-	-	-	-
Net income/(expenditure) after tax before investment gains/(losses)	S15	5,744	23,406	-	29,150	14,871
Net gains/(losses) on investments	S16	-	-	-	-	-
Net income/(expenditure) Extraordinary items	S17	5,744	23,406	-	29,150	14,871
Transfers between funds	S18	-	-	-	-	-
Other recognised gains/(losses):	S19	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S20	-	-	-	-	-
Other gains/(losses)	S21	-	-	-	-	-
Net movement in funds	S22	5,744	23,406	-	29,150	14,871
Reconciliation of funds:						
Total funds brought forward	S23	12,236	24,707	-	36,943	22,072
Total funds carried forward	S24	17,980	48,113	-	66,093	36,943

Section B Balance sheet

	Guidance Note	Unrestricted	Restricted	Endowment	Total this	Total last
		funds	income	funds	year	year
		£	£	£	£	£
		F01	F02	F03	F04	F05
Fixed assets						
Intangible assets	B01	-	-	-	-	-
Tangible assets	B02	197	-	-	197	-
Heritage assets	B03	-	-	-	-	-
Investments	B04	-	-	-	-	-
Total fixed assets	B05	197	-	-	197	-
Current assets						
Stocks	B06	-	-	-	-	-
Debtors	B07	-	-	-	-	-
Investments	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	17,784	50,061	-	67,845	36,943
Total current assets	B10	17,784	50,061	-	67,845	36,943
Creditors: amounts falling due within one year						
	B11	-	1,949	-	1,949	-
Net current assets/(liabilities)	B12	17,784	48,113	-	65,896	36,943
Total assets less current liabilities	B13	17,980	48,113	-	66,093	36,943
Creditors: amounts falling due after one year						
	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	17,980	48,113	-	66,093	36,943
Funds of the Charity						
Endowment funds	B17	-	-	-	-	-
Restricted income funds	B18	-	48,113	-	48,113	24,707
Unrestricted funds	B19	17,980	-	-	17,980	12,236
Revaluation reserve	B20	-	-	-	-	-
Fair value reserve	B21	-	-	-	-	-
Total funds	B22	17,980	48,113	-	66,093	36,943

Signed by one or two trustees on behalf of all the trustees

Print Name	Date of approval dd/mm/yyyy
Marina Wright Muelas 	26/06/2021

Section 4: Managers' Report



So..... 2020/2021 – what can I say?! Like all charities across the globe the impact of Corona Virus has been huge. We had to close our services down face to face and offer an alternative solution. The whole ethos of Time Out is to combat isolation so the restrictions that were imposed on us went against the very reason we exist.

However.... I don't think I have ever been more proud of our staff, members and volunteers for their resilience and wiliness to change to enable us to offer online services. This was completely new to us, we didn't quite have the infrastructure, knowledge or equipment to do what we did but we managed it anyway. We completely change our operations to ensure we were there for our members and their families at a time they really needed us. It is important to not dwell too much on the negatives but it is also important to recognise what challenging year we have had, the toll of which I am sure will be felt so some time.

So with this year being the toughest to date, I wanted to share my top 5 highlights of all the things we have achieved and all the people I am very grateful for. There are quite a lot!!

1. **Our staff/volunteers.** I am proud to say we did not furlough any of our staff which was the best position to be as a manager, to be able to offer job security through unprecedented times was a massive relief and testimony of our amazing ability to secure additional funding. Having a full complement of staff meant that we could offer so much to our members. Our staff operated on Zoom, we made sometimes daily phones call to members to ensure they were ok. We offered walks/chats in the community (when we could) and even did the shopping for some of our more vulnerable members. Not only all this we have supported each other through some tricky times. I don't think I could be more grateful for the amazing team we have!!!
2. **Zoom** – Although tricky at first, this was a life saver. Staff, members and volunteers really took off with this and we were able to offer some hilarious activities. Laughing together on Zoom enabled us all to escape for a while and forget about the crazy world. We were able to stay in touch and offer a variety of session from sports to quizzes, some completely random and off the wall but nevertheless extremely important to us all.
3. **Our refurbishment** – We managed to refurbish our drop in so when we did manage to re-open the members had a modern space to do all the fun activities we love. This was a brilliant team effort but I have to say a big extra thank you to Jackie and her entire family for the support and effort they added to the overall project. It looks amazing!
4. **Our Members** – I wanted to give a massive shout out to our members, they too have gain new skills and resilience during this year. As always, they shaped the activities and were always there to cheers us up. As staff going through all this, our members keep us going too, I'm not sure if they know this, but you do. I am proud of the way all our members adapted to the changes especially the restrictions, wearing a face covering is daunting for us all but our members smashed it.
5. **Time** – Sounds strange but time is normally against us. Whether it's not enough, crazy deadlines or no time to plan. Ironically in all the Covid chaos we actually had time to plan for our TOG future. We had time to reflect on our operations and time to invest in our own continuous personal development (CPD). We have developed new strategies, planned our future workforce needs and been able to map out what opportunities there are for us. Time

is something I won't take for granted, there is never enough but this year has made us all realise what is important in life – people!

Looking to 2021/2022

2021/2022 won't be without its challenges. COVID-19 will continue to be a thorn in everyone's side and will offer TOG many issues operationally **BUT** we have a vaccine, we are now well adapted and we have a service that is stronger than ever.

I am really excited to take TOG on its next phase of our plans. We want the world to know we are here and what an asset we can be our local community. We want to get out there as much as possible and to take up new opportunities when they present to us. It will be my responsibility that we do so safely, ensure our service remains member led and our staff are happy.

One final thank you to our trustees, who have supported us through this last 12 months. Like everyone else they too have had their lives turned upside down but have always been there for us/me . So thank you!!

So 2021/2021 - bring it on ☺

Thanks Jo ☺

Charity Manager

Section 5: Acknowledgements

Time Out Group is very grateful for support and help from the following bodies and individuals who have assisted the charity and its members during the year:

- Our volunteers
- Parents and carers
- Committee members
- Woods Paper Shop, Handforth
- Chafes Hague Lambert Solicitors
- United Reformed Church, Wilmslow
- The Wilmslow Guild
- Handforth Parish Council
- Wilmslow and Handforth Community Police
- Costa Coffee, Handforth
- The National Lottery Fund
- Peter Harrison Foundation
- Cheadle Royal Hospital Foundation
- Anwyl Homes
- BASF
- Waitrose Community Matters
- The Little Lettering Desk
- Sandy and Martin Gymer
- Martine Howard
- Judy and Martin Turner
- Margaret Hunt
- The Goodwin Family
- The Pepler Family

- The Jenkins Family
- The Murphy Family
- The Scollon Family
- Topps Tiles Handforth Dean
- Bernard Dimond
- KNH Plumbing
- Graham, Georgia and Olly Conyers
- Lee Bakirgian Family Trust
- James Wise Charitable Trust
- Cheshire East Council
- N. Smith Charitable Trust
- CAF Coronavirus Emergency Fund
- Douglas Arter Foundation
- UKH Foundation
- 29th May 1961 Charitable Trust
- Marsh Christian trust
- Edward Gostling Foundation
- RS Brownless Charitable Trust
- Steven Bloch Image of Disability Charitable Trust
- Robert Gavron Trust
- Irving Memorial Trust
- Garfield Weston Foundation
- David Family Foundation
- Albert Hunt Trust
- Sir Jules Thorn Charitable Trust

- Broome Family charitable Trust
- Pennycress Trust
- The Card Factory
- The Emerson Foundation
- The Poynton Foundation
- Risley Medical Research and Charity Trust Fund
- Matthew Wrightson Charity Trust
- Sharegift
- Baily Thomas Charitable Trust
- The Bennett Family Foundation

We welcome applications from volunteers to work directly with members or behind the scenes, such as in fundraising. We also welcome people wishing to be considered as trustees or to assist on one of our sub-groups.