

SHARED SPACE

England & Wales · Charity number 1161862

Details

Status Registered

Legal form CIO

Registered 2015-05-27

Register [View on the Charity Commission register](#)

Contact

Address 34 Cranley Road
Westcliff-On-Sea
Essex
SS0 8AL

Phone 01702668322

Email info@charityshop.co

Website www.charityshop.co

Activities

Objects: TO RELIEVE POVERTY AMONGST UNEMPLOYED PERSONS IN PARTICULAR BY TRAINING OR ASSISTING THEM TO OBTAIN TRAINING IN SUCH SKILLS AS WILL FIT THEM FOR EMPLOYMENT.THE RELIEF OF THE POOR AND NEEDY OR TO OR FOR SUCH OTHER CHARITABLE PURPOSE, INSTITUTION, SOCIETY, OR OBJECT AS THE TRUSTEES SHALL IN DULY CONSTITUTED MEETING FROM TIME TO TIME DIRECT.TO ADVANCE THE CHRISTIAN RELIGION.

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Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Children/young People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Essex
- Southend-on-sea

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£151,077	£138,502	-	-
2023-12-31	£155,447	£122,308	-	-
2022-12-31	£135,723	£119,639	-	-
2021-12-31	£134,006	£206,009	-	-
2020-12-31	£278,517	£179,853	-	-

Trustees

Name	Role	Appointed
Peter Dominey	Chair	2015-05-27
Carolyn Grace Butlin MBE		2021-02-08
RAYMOND HOWARD CRUDGINGTON		2024-04-09
Richard James Renouf		2021-02-08

SHARED SPACE

England & Wales - Charity number 1161862

Accounts

Shared Space

life-changing volunteering opportunities

Annual Report & Impact Statement

Year ending 31 December 2024



One of the many Boost Fund Grants we give to grass-roots community projects each year

www.charityshop.co

Charitable incorporated organisation registered in England No 1161862

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Some of the 30+ volunteers on our panto trip at the start of the year

Annual Report and Impact Statement for the year ending 31 December 2023

Charitable status

Shared Space is a charitable incorporated organisation registered in England, No. 1161862.
Registered address: 34 Cranley Road, Westcliff on Sea. SS0 8AL.

<u>Trustees</u>	<u>Office</u>
Carolyn Butlin	Trustee
Peter Dominey	Chair of trustees
Ray Crudgington	Trustee
Richard Renouf	Trustee

The charity is established by means of a constitution with trustees appointed by the members.
In line with Charity Commission guidance.

Summary of Objects and Activities

The charitable objects of Shared Space are:

1. To relieve poverty among unemployed persons, in particular by training or assisting them to obtain training in such skills as will fit them for employment.
2. The relief of the poor and needy or to, or for, such other charitable purpose as the trustees shall in duly constituted meeting from time to time direct.
3. To advance the Christian religion.

This report sets out the charity's activities in pursuit of our objects.



*A grant recipient with our
Shared Space Southchurch volunteers*

Public Benefit Statement

The charity's trustees continue to have regard both for the charitable objects set out in its governing document and to ensuring that the activities of the charity, as described in this report, meet the public benefit test. In so doing, they take account of the Charity Commission's public benefit guidance. The Trustees of Shared Space are confident that the activities of the charity demonstrate strong evidence of public benefit.



Two of our volunteers decided to be baptised during the year - our sister charity, Church from Scratch helped out.

Shared Space is an example of Christian business as mission

By re-purposing a charity shop model, we provided life-changing volunteering and training opportunities more than 150 volunteers during 2024. Their volunteering work raises funds to support local charities and initiatives through the Shared Space **'Boost Fund Grants Programme'** with the awarding of grants directed by panels of volunteers.

Our shop teams are communities: an example of cohesion through the building of social capital; a place of belonging and a remarkable contributor to volunteer capacity in the area.

In both Westcliff and Southchurch, our teams comprise people from a diverse range of backgrounds, volunteering for a range of reasons. A lot of the volunteers are from marginalised groups in society: a high percentage have learning difficulties, physical disabilities, refugees, mental health conditions or are economically disadvantaged. The volunteering helps them to grow in confidence and self-esteem and may assist them in securing paid work, all as they generously give their time and energy to help run the stores.

Through groups and other activities all in the team have opportunities to explore Christian faith and spirituality, and hear the stories of Jesus, supported by our sister organisation, Church from Scratch.

Whilst faith motivates many of the Shared Space family, we rigorously operate an equal opportunities policy where people of all faiths and none are welcome and contribute.

During 2024 our work took place mainly at our volunteering centres:

- Shared Space Westcliff, at 453 London Road, Westcliff-on-Sea, SS0 9LG
- Shared Space Southchurch, at 593 Southchurch Road, Southend-on-Sea, SS1 2PN
- Shared Space Online, rear off 453 London Road, Westcliff-on-Sea, SS0 9LG

Significant actions and impacts in 2024

We are delighted to report the following significant achievements for 2024, despite a challenging retail and volunteering environment.

- **Building strong volunteer teams**, recruiting many new people in an environment where the third sector is reporting great difficulty in attracting volunteers.
- **Continuing to keep Shared Space a safe, secure and positive place** for the many vulnerable adults who volunteer with us.
- **One-to-one pastoral support from the staff team** through phone calls, visits and activities for volunteers in times of difficulty.
- **Working with Church from Scratch** as a close partner, providing opportunities to explore faith and experience Christian spirituality, collaborating on joint initiatives.
- **Running a work experience programme** for many pupils from local secondary schools.
- **Developing a life enrichment programme** of activities and events for the volunteers including theatre trips, holidays and other opportunities – providing experiences beyond the reach of many in our volunteer family.
- **Residential holidays and experiences** to Mersea Island in Essex and Forge Wood in Sussex, with bushcraft and other activities in partnership with Church from Scratch.
- **Distributing 30 Boost Fund Grants** to a wide range of grass-roots local charities and organisations, giving away £600 each month.
- Implementation of a new **charity CRM** system to improve our ability to measure impact, make us more efficient and co-ordinated and communicate with our stakeholders.
- **Sign language training** for groups of volunteers.
- **Parties and social events** in store and off site for the volunteers.
- **Developing the refugee project** which started 2 years ago, working mainly with people from a breadth of ethnicities, helping them to integrate in Southend, holding a weekly day



On the way to a residential volunteer weekend in Kent

of volunteering, shared meals, support with their accommodation issues and paperwork and delays in the asylum system.

- Experimenting with various **online Shared Space sales operations and a pop-up sales event** off-site, which gave volunteers opportunities including places for people in recovery and on probation.
- **Developing video-based training** materials for volunteers, shift leaders and staff with a view to further developing this.
- **Developing the store managers** by holding regular meetings to share and develop good practice, as well as giving them opportunities beyond the confines of the physical shop, to help organise events and improve relations with local community stakeholders.
- **Increasing sales income to a record level** despite the difficult trading conditions.
- **Increasing the number of volunteers to a record of more than 150 during the year.**



Volunteers at the Shared Space Southchurch Christmas Party



One of the 24 weekly teams of volunteers - this one at Shared Space Westcliff

Church from Scratch our Strategic Partner

A key part of our strategy for growth and development is the ongoing strategic partnerships with other agencies that share our values.

Following our charity registration in 2015, we have enjoyed a strong partnership with Church from Scratch, the Baptist church that started Shared Space as a project and then constituted us as the charity it is today.

We continue to enjoy a very close working relationship with the church for mutual benefit in pursuit of our charitable objectives.



Shared Space and Church from Scratch people together on one of our residential experiences.

Plans for 2025

In the year ahead, we plan among other things to:

- Continue to be motivated by **Christian faith**, while open to people of all faiths and none.
- Seek the **transformation** of volunteers through training, courses, residentials and events to build their resilience, skills, confidence, spirituality and well-being for life and potentially for employment.
- Invest in the locality through a **Boost Fund Grants Programme** which is double the size of 2024, increasing to at least £1,200 of grants every month.
- Build upon our **partnership with Church from Scratch** and other community organisations and agencies for the good of the area.
- **Develop our systems** to improve our operations, analysis and reporting.
- **Celebrate and affirm** our volunteers and staff through regular events.
- Hold an **AGM for increasing numbers of members**, to reflect on and celebrate Shared Space progress.
- Continue to strengthen the **board of trustees**, through training and recruitment.
- Seek to open at least **one new Shared Space training and retail centre**.
- Continue to develop **relationships within the locality** to support and aid the local community.
- Continue a **fair-trade** approach for supplies.
- Share news of our work and insights through **print and web**, including producing a triannual Share and Scratch News magazine, to engage with our stakeholders community.
- Be **receptive to opportunities** and needs as they present and respond with agility.



Grace and Julie, two of our staff team

Summary for the year

We are delighted to present a report which evidences Shared Space as a deeply caring, and agile organisation, which continues to grow, evolve and adapt. We are an example of business as Christian mission, dedicated to the well-being of Southend and the volunteers through effective work which flows from a desire to follow Jesus. Shared Space is well placed with the challenges and opportunities that will lie ahead.

Accounting basis

Throughout the year our accounts were prepared on a receipts and payments basis.

Reserves Policy

Reserves will be maintained to ensure core activities can continue during any period of unforeseen difficulty. A proportion of reserves will be maintained in a readily realisable form. The calculation of the required level of reserves is an integral part of the organisation's planning, budget and forecast cycle. It takes into account:

- Risks associated with each stream of income and expenditure being different from that budgeted.
- Planned activity levels – including the intended opening of further retail centre(s) which need to be financially pump-primed before costs can be recouped through a return on investment.
- The charity's commitments.

On this basis and having reviewed the approach in the course of the year, the Trustees believe that for 2024 a reserve equivalent to two months' running costs should be maintained.

A handwritten signature in black ink that reads "Peter Dominey". The signature is written in a cursive style and is positioned above a horizontal line.

Peter Dominey - Chair of Trustees
6 March 2025

Independent Examiner Report



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A Independent Examiner's Report

Report to the trustees/ members of	SHARED SPACE		
On accounts for the year ended	31 st December 2024	Charity no (if any)	1161862
	Set out on pages 1-12		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 19/05/25

Name: REG RAMM

Relevant professional qualification(s) or body (if any): AAIA
AICSA

Address: 17 CARLINGFORD DRIVE
WESTCLIFF ON SEA
ESSEX SS0 0SD

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Statement of Financial Activity – Shared Space Up to 31 December 2024

	Notes	Unrestricted Funds 2024 £	Designated fund 2024 £	Total 2024 £	Total 2023 £
Income					
Donations	1	1,116	-	1,116	6,875
Other Trading Activities (Charitable Primary Purpose)	2	144,510	-	144,510	146,156
Charitable activities		1,842	-	1,842	-
Investments		3,609	-	3,609	2,416
Total Income		151,077	-	151,077	155,447
Expenditure					
Charitable Activities	3	129,503	8,999	138,502	122,308
Total Expenditure		129,503	8,999	138,502	122,308
Transfer of funds		(28,999)	28,999	-	-
Net Income / (Expenditure)		(7,425)	20,000	12,575	33,139
Total funds brought forward		94,372	60,000	154,372	121,233
Total funds carried forward		86,947	80,000	166,947	154,372

Statement of Assets and Liabilities – Shared Space Up to 31 December 2024

	Notes	2024 £	2023 £
Fixed Assets		-	-
Current Assets			
Debtors	5	1,063	1,400
Cash at bank and in hand		165,942	153,658
Total current assets		167,005	155,058
Liabilities			
Creditors: amounts falling due within one year		59	686
Total net assets		166,946	154,372
The Funds of the charity			
Unrestricted funds		86,946	94,372
Designated fund		80,000	60,000
Restricted funds		-	-

Designated funds

Designated reserves include £60,000 provision for new Shared Space Training and Retail Centres, £20,000 provision in the case of loss of key personnel.

Notes to the Accounts – Shared Space

Up to 31 December 2024

	Unrestricted Fund	Designated Fund	Total	Fund	Total Fund
	2024	2024	2024	2023	
	£	£	£	£	
1 Donations and Legacies					
Donations	1,116	-	1,116	715	
Grants	-	-	-	5,000	
Retail Gift Aid	-	-	-	1,160	
	1,116	-	1,116	6,875	
2 Other Trading Activities					
Primary Purpose Trading	139,888	-	139,888	139,713	
Recycling	4,622	-	4,622	6,443	
Other	-	-	-	-	
	144,510	-	144,510	146,156	

Stocks of donated items for resale in the charity shops are not valued, as the trustees consider that it is impractical to apply value to these items and that the cost of attempting to do so would outweigh any benefits

	Unrestricted Fund	Designated Fund	Total	Fund	Total Fund
	2024	2024	2024	2023	
3 Charitable Activities					
Staff costs	42,749	-	42,749	36,970	
Joint Initiative with Church From Scratch	10,701	-	10,701	9,916	
Operational running costs - training and retail centres	36,738	-	36,738	30,043	
Premises running costs - training and retail centres	36,800	-	36,800	35,403	
Setup and major refurbishment - training and retail centres	2,515	-	2,515	3,426	
Grants awarded	-	8,999	8,999	6,550	
	129,503	8,999	138,502	122,308	

Notes to the Accounts – Shared Space

Up to 31 December 2024

4 Transfer of funds

To fund the finding, preparation and opening of the next Shared Space retail and training centre(s), the trustees created a designated fund called the “New Shared Space Training and Retail Centres Fund” in 2020.

5 Debtors

	2024	2023
VAT refund	1,063	1,400
	1,063	1,400

6 Net cashflow from operating activities

	2024	2023
Net income /(expenditure) for the reporting period as per SOFA	12,575	33,139
Adjustments for:		
(Gains) / losses on investments -Interest	3,609	2,416
Debtors - (increase) / decrease	337	0
Creditors - increase/ (decrease)	(627)	0
Net cash provided by operating activities	15,894	35,555

7 Trustee and staff remuneration

	2024	2023
Salaries	37,158	32,075
Employer National Insurance	-	-
Pension contributions	2,353	1,729

Average weekly number of staff employed during the year:

Full time	0	0
Part time	4	4

No employee received benefits of more than £60,000 during the year.

No trustee remuneration was paid in fulfilling their duties.

8 Operating leases commitments

	2024	2023
	£	£
Total minimum leases payments falling due:		
In the year following the balance sheet date	20,500	13,500
In years two to five	40,500	61,500
From year five until the end of commitment	-	-

SHARED SPACE

England & Wales - Charity number 1161862

Accounts

Shared Space

life-changing volunteering opportunities



*Shared Space volunteers on a joint day
away with Church from Scratch*

Annual Report and Impact Statement

Year ending 31 December 2023

www.charityshop.co

Charitable incorporated organisation registered in England No 1161862

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Balloon modelling on a weekend away

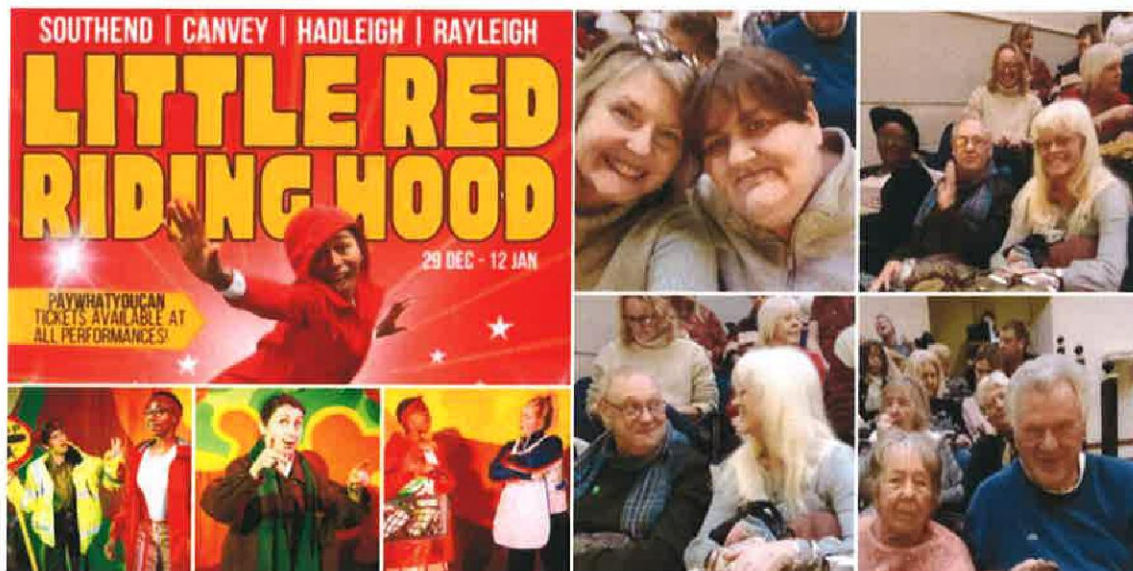
Annual Report and Impact Statement for the year ending 31 December 2023

Charitable status

Shared Space is a charitable incorporated organisation registered in England, No. 1161862.
Registered address: 34 Cranley Road, Westcliff on Sea. SS0 8AL.

<u>Trustees</u>	<u>Office</u>
Carolyn Butlin	Trustee
Peter Dominey	Chair of trustees
Richard Renouf	Trustee

The charity is established by means of a constitution with trustees appointed by the members. In line with Charity Commission guidance, during the pandemic we have not held an AGM.



Christmas trip to the pantomime for 30+ volunteers

Summary of Objects and Activities

The charitable objects of Shared Space are:

1. to relieve poverty among unemployed persons, in particular by training or assisting them to obtain training in such skills as will fit them for employment;
2. the relief of the poor and needy or to, or for, such other charitable purpose as the trustees shall in duly constituted meeting from time to time direct;
3. to advance the Christian religion.

This report sets out the charity's activities in pursuit of our objects.

Public Benefit Statement

The charity's trustees continue to have regard both for the charitable objects set out in its governing document and to ensuring that the activities of the charity, as described in this report, meet the public benefit test. In so doing, they take account of the Charity Commission's public benefit guidance. The Trustees of Shared Space are confident that the activities of the charity demonstrate strong evidence of public benefit.

Shared Space is an example of Christian business as mission



Shared Space shop window, announcing Boost Fund Grants

By re-purposing a charity shop model, we provide life-changing volunteering and training opportunities more than 140 volunteers a year. Their volunteering work raises funds to support local charities and initiatives through the Shared Space '**Boost Fund Grants Programme**' with the awarding of grants directed by panels of volunteers.

Our shop teams are communities: an example of cohesion through the building of social capital; a place of belonging and a significant contributor to volunteer capacity in the area.

In both Westcliff and Southchurch, our teams comprise people from a diverse range of backgrounds, volunteering for a range of reasons. Many of the volunteers are from marginalised groups in society: a high percentage have learning difficulties, physical disabilities, refugees, mental health conditions or are economically disadvantaged. The volunteering helps them to grow in confidence and self-esteem and may also assist them in securing paid work.

Through groups and other activities all in the team have opportunities to explore Christian faith and spirituality, and hear the stories of Jesus, supported by our sister organisation, Church from Scratch.

Whilst faith motivates many of the Shared Space family, we enthusiastically operate an equal opportunities policy where people of all faiths and none are welcome.

During 2023 our work took place mainly at our volunteering centres:

- Shared Space Westcliff, at 453 London Road, Westcliff-on-Sea, SS0 9LG
- Shared Space Southchurch, at 593 Southchurch Road, Southend-on-Sea, SS1 2PN
- Shared Space Online, rear off 453 London Road, Westcliff-on-Sea, SS0 9LG

Significant actions and impacts in 2023

We are delighted to report the following significant achievements for 2023, despite a challenging retail and volunteering environment as the economy re-emerged from Covid-19.

- **Building the volunteer team**, recruiting many new people in an environment where overall the third sector reports difficulty in volunteer recruitment.
- **Continuing to keep Shared Space a safe, secure and positive place** for the many vulnerable adults who volunteer with us.
- **One-to-one pastoral support from the staff team** through phone calls, visits and activities for volunteers in times of difficulty.
- **Working with Church from Scratch** as a partner, providing opportunities to explore faith and experience Christian spirituality.
- **Running a work experience programme** and course for pupils from local secondary schools.
- **Developing a new enrichment programme** of activities and events for the volunteers from theatre trips, a visit to London, a meal out, etc. with many of the volunteers never having had these experiences before.
- **Residential holidays and experiences** to Mersea Island in Essex and Forge Wood in Sussex, with bushcraft and other activities in partnership with Church from Scratch.
- **Distributing 24 Boost Fund Grants** to a wide range of grass-roots local charities and organisations, giving away £600 each month.
- Implementation of a new **EPOS and Gift Aid system**.
- **Sign language training** for groups of volunteers.
- **Parties and social events** in store and off site for the volunteers.
- **Developing the refugee project** which started the year before, working mainly with Farsi speaking people, helping them to integrate in Southend, holding a weekly day of volunteering, shared Persian meal, support with their accommodation issues and paperwork and delays in the asylum system.



Residential volunteer weekend in Kent

- **Sustaining an online Shared Space sales operation**, which gave volunteers opportunities including places for people in recovery and on probation.
- **Developing video-based training materials** for volunteers, shift leaders and staff, including material with Persian subtitles for a cohort of volunteers.
- **Developing the store managers** by holding regular meetings to share and develop good practice, as well as giving them opportunities beyond the confines of the physical shop, to help organise events and improve relations with local community stakeholders.
- **Increasing sales income to a record level** despite the difficult trading conditions.
- **Increasing the number of volunteers to a record of more than 150** during the year.



Some of the team sorting donations in one of the shops



Some of the volunteers at one of our sites

Strategic partnerships

A key strand of our strategy for growth and development is the ongoing strategic partnerships with other agencies that share our values, in whole or in part.

Following our charity registration in 2015, we have enjoyed a strong partnership with Church from Scratch, the local Baptist church that started Shared Space as a project and then constituted it as the separate charity it is today. We continue to enjoy a close working relationship with the church for mutual benefit.



Weekly meal in one of the shops

Plans for 2024

In the year ahead, we plan among other things to:

- Continue to be motivated by **Christian faith**, while being open to people of all faiths and none.
- Seek the **transformation** of volunteers through training, courses, residentials and events to build their resilience, skills, confidence, spirituality and well-being for life and potentially for employment.
- Invest in the locality through the **Boost Fund Grants Programme**.
- Build upon our **partnership with Church from Scratch** and other community organisations and statutory agencies for the good of the area.
- **Streamline our systems** to improve our operations, analysis and reporting.
- **Celebrate and affirm** our volunteers and staff through regular events.
- Hold an **AGM for increasing numbers of members**, to reflect on and celebrate Shared Space progress.
- Continue to strengthen the **board of trustees**, through training and recruitment.
- Seek to open at least **one new Shared Space training and retail centre**.
- Continue to develop **relationships within the locality** to support and aid the local community.
- Continue a **fair-trade** approach for supplies.
- Share news of our work and insights through effective use of **print and web** to continue engaging with the local communities.
- Be **receptive to opportunities** and needs as they present and respond with agility.



Michael, one of our long-standing volunteers

Summary for the year

The trustees are pleased to present a report which evidences Shared Space as a deeply caring, and agile organisation, which continues to evolve and adapt as an example of business as Christian mission and is dedicated to the well-being of Southend and the volunteers through effective work which flows from a desire to follow Jesus. Shared Space is ready for next year with the challenges and opportunities that will lie ahead.

Accounting basis

Throughout the year our accounts were prepared on a receipts and payments basis.

Reserves Policy

Reserves will be maintained to ensure core activities can continue during any period of unforeseen difficulty. A proportion of reserves will be maintained in a readily realisable form. The calculation of the required level of reserves is an integral part of the organisation's planning, budget and forecast cycle. It takes into account:

- Risks associated with each stream of income and expenditure being different from that budgeted.
- Planned activity levels – including the intended opening of further retail centre(s) which need to be financially pump-primed before costs can be recouped through a return on investment.
- The charity's commitments.

On this basis and having reviewed the approach in the course of the year, the Trustees believe that for 2024 a reserve equivalent to two months' running costs should be maintained.



Peter Dominey - Chair of Trustees
1 March 2024

Independent Examiner Report



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A Independent Examiner's Report

Report to the trustees/
members of

SHARED SPACE

On accounts for the year
ended

31st December 2023

Charity no
(if any)

1161862

Set out on pages

1-12

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

02-01-24

Name:

REG RAMM

Relevant professional
qualification(s) or body
(if any):

AAIA
AICSA

Address:

17 CARLINGFORD DRIVE

WESTCLIFF ON SEA

ESSEX SS0 0SD

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Independent Examiner Report continued

Give here brief details of any items that the examiner wishes to disclose.

Statement of Financial Activity – Shared Space Up to 31 December 2023

	Notes	Unrestricted Funds 2023 £	Designated fund 2023 £	Total 2023 £	Total 2022 £
Income					
Donations	1	6,875	-	6,875	3,343
Other Trading Activities (Charitable Primary Purpose)	2	146,156	-	146,156	131,993
Charitable activities		-	-	-	-
Investments		2,416	-	2,416	387
Total Income		155,447	-	155,447	135,723
Expenditure					
Charitable Activities	3	115,758	6,550	122,308	119,639
Total Expenditure		115,758	6,550	122,308	119,639
Transfer of funds		(6,550)	6,550	-	-
Net Income / (Expenditure)		33,139	-	33,139	16,084
Total funds brought forward		61,233	60,000	121,233	105,149
Total funds carried forward		94,372	60,000	154,372	121,233

Statement of Assets and Liabilities – Shared Space Up to 31 December 2023

	Notes	2023 £	2022 £
Fixed Assets		-	-
Current Assets			
Debtors	5	1,400	7,179
Cash at bank and in hand		153,658	113,865
Total current assets		<u>155,058</u>	<u>121,044</u>
Liabilities			
Creditors: amounts falling due within one year		686	(189)
Total net assets		<u>154,372</u>	<u>121,233</u>
The Funds of the charity			
Unrestricted funds		94,372	61,233
Designated fund		60,000	60,000
Restricted funds		-	-

Designated funds

Designated reserves include £50,000 provision for new Shared Space Training and Retail Centres, £10,000 provision in the case of loss of key personnel.

Notes to the Accounts – Shared Space Up to 31 December 2023

	Unrestricted Fund	Designated Fund	Total Fund	Total Fund
	2023 £	2023 £	2023 £	2022 £
1 Donations and Legacies				
Donations	715	-	715	1,182
Grants	5,000	-	5,000	-
Retail Gift Aid	1,160	-	1,160	2,161
	<u>6,875</u>	<u>-</u>	<u>6,875</u>	<u>3,343</u>
2 Other Trading Activities				
Primary Purpose Trading	139,713	-	139,713	126,361
Recycling	6,443	-	6,443	5,602
Other	-	-	-	30
	<u>146,156</u>	<u>-</u>	<u>146,156</u>	<u>131,993</u>

Stocks of donated items for resale in the charity shops are not valued, as the trustees consider that it is impractical to apply value to these items and that the cost of attempting to do so would outweigh any benefits

Notes to the Accounts – Shared Space Up to 31 December 2023

	Unrestricted Fund 2023	Designated Fund 2023	Total Fund 2023	Total Fund 2022
3 Charitable Activities				
Staff costs	36,970	-	36,970	37,300
Joint Initiative with Church From Scratch	9,916	-	9,916	11,103
Operational running costs - training and retail centres	30,043	-	30,043	26,537
Premises running costs - training and retail centres	35,403	-	35,403	32,613
Setup and major refurbishment - training and retail centres	3,426	-	3,426	3,426
Grants awarded	-	6,550	6,550	8,660
	<u>115,758</u>	<u>6,550</u>	<u>122,308</u>	<u>119,639</u>

4 Transfer of funds

To fund the finding, preparation and opening of the next Shared Space retail and training centre(s), the trustees created a designated fund called the "New Shared Space Training and Retail Centres Fund" in 2020.

5 Debtors

VAT refund

	2023	2022
	<u>1,400</u>	<u>7,179</u>
	1,400	7,179

Notes to the Accounts – Shared Space Up to 31 December 2023

7 Trustee and staff remuneration

	2023	2022
Salaries	32,075	32,950
Employer National Insurance	-	-
Pension contributions	1,729	1,189

Average weekly number of staff employed during the year:

Full time	0	1
Part time	4	2

No employee received benefits of more than £60,000 during the year.
No trustee remuneration was paid in fulfilling their duties.

8 Operating leases commitments

	2023	2022
	£	£
Total minimum leases payments falling due:		
In the year following the balance sheet date	13,500	-
In years two to five	61,500	35,000
From year five until the end of commitment	-	-

SHARED SPACE

England & Wales - Charity number 1161862

Accounts

Shared Space

life-changing volunteering opportunities



*Our volunteers receiving a pottery plaque
given a by local art group we funded*

Annual Report and Impact Statement

Year ending 31 December 2022

www.charityshop.co

Charitable incorporated organisation registered in England No 1161862

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Volunteers at a training meeting

Annual Report and Impact Statement for the year ending 31 December 2022

Charitable status

Shared Space is a charitable incorporated organisation registered in England, No. 1161862.
Registered address: 43 Christchurch Road, Southend-on-Sea, Essex, SS2 4JW.

<u>Trustees</u>	<u>Office</u>
Carolyn Butlin	Trustee
Ivan King	Trustee
Peter Dominey	Chair of trustees
Richard Renouf	Trustee

The charity is established by means of a constitution with trustees appointed by the members. In line with Charity Commission guidance, during the pandemic we have not held an AGM.



*2022 Team Christmas
Party in one of the stores*

Summary of Objects and Activities

The charitable objects of Shared Space are:

1. to relieve poverty among unemployed persons, in particular by training or assisting them to obtain training in such skills as will fit them for employment;
2. the relief of the poor and needy or to, or for, such other charitable purpose as the trustees shall in duly constituted meeting from time to time direct;
3. to advance the Christian religion.

This report sets out the charity's activities in pursuit of our objects.

Public Benefit Statement

The charity's trustees continue to have regard both for the charitable objects set out in its governing document and to ensuring that the activities of the charity, as described in this report, meet the public benefit test. In so doing, they take account of the Charity Commission's public benefit guidance. The Trustees of Shared Space are confident that the activities of the charity demonstrate strong evidence of public benefit.

Shared Space is an example of Christian business as mission

By re-purposing a charity shop model, we provide life-changing volunteering and training opportunities for over 140 volunteers a year. Their good work raises funds to support local charities and initiatives through the Shared Space grants programmes with the awarding of grants directed by panels of volunteers.

Our volunteers are busy in the shops learning retail skills in a supportive environment, benefitting from meaningful participation, going on our courses and day and residential trips, which value teamwork and build resilience and confidence.

In a typical shift the volunteers contribute to the good of Southend as members of the team: learning, supporting each other and raising money which Shared Space disburses as grants. These shifts also provide our volunteers with opportunity to talk through the big issues of life they face and to receive pastoral support from our workers. The majority of our volunteers are from marginalised groups.



Valentines themed window by a team of volunteers

Our shop teams are communities: an example of cohesion through the building of social capital; a very significant contributor to volunteer capacity in the area and a place where individuals develop and are empowered.

We continue to deeply value our volunteers, encouraging long term team members to develop and explore new roles and challenges, as well as welcoming many newcomers. In both Westcliff and Southchurch, our teams comprise of people from a diverse range of backgrounds

and they volunteer for a range of reasons. A high percentage of them have learning difficulties, physical disabilities, mental health conditions or are economically disadvantaged. The volunteering helps them to grow in confidence and self-esteem and may also assist them in securing paid work.

During 2022 our work took place mainly at our two volunteering centres:

- Shared Space Westcliff, at 453 London Road, Westcliff-on-Sea, SS0 9LG
- Shared Space Southchurch, at 593 Southchurch Road, Southend-on-Sea, SS1 2PN
- Shared Space Online, rear off 453 London Road, Westcliff-on-Sea, SS0 9LG

Significant actions and impacts in 2022

We are delighted to report the following significant achievements for 2022, despite a challenging environment as we started to come out of Covid-19 to challenging economic circumstances for volunteers and our stores:

- **Taking volunteers, shops and staff** out of the intense phase of the COVID-19 pandemic, retaining almost 97% of our volunteers as we re-emerged.
- **Continuing to keep the Shared Space teams COVID-19 secure** by risk assessment and mitigations, with adaptations to the physical stores, reconfiguring systems and providing comprehensive training.
- **One-to-one pastoral support from the staff team** through phone calls, visits and activities for volunteers in times of difficulty.
- **Collecting and distributing emergency food** for volunteers and local foodbanks.
- **Working with a Shared Space chaplain** for one day a week in partnership with Church from Scratch, providing pastoral and spiritual support and guidance to volunteers and stores.
- **Running a work experience programme** and course for pupils from local secondary schools.
- Giving the volunteers opportunities to **explore Christian spirituality**, share lunch and spend time talking about key life issues through weekly 'Making Space' groups in each store.
- **A residential holiday** in Medway, Kent for several of the volunteers in partnership with Church from Scratch.



Worship event in one of our stores, led by an ex Shared Space volunteer, in partnership with Church from Scratch

- **Sign language training** for groups of volunteers to help communication with a deaf volunteer.
- **Parties and social events** in store and off site for the volunteers.
- **Starting a refugee project**, working mainly with Farsi speaking people, helping them to integrate in Southend, holding a weekly day of volunteering for them and Persian meal which they cook.
- **Celebrating the legacy of Southend Emergency Fund** which was started by Shared Space as a Covid-19 fundraiser and passed £500,000 in money raised. Shared Space selected SAVS to operate the fund, so it is not now under Shared Space governance or appearing in our accounts but we celebrate what we started.
- **Launching an online Shared Space sales operation** with volunteering opportunities including places for people in recovery and on probation.
- Completing the **refurbishment of Shared Space Southchurch** with new store fittings, flooring, redecoration and signage.
- Developing **video-based training** materials for volunteers, shift leaders and staff, including material with Persian subtitles for a cohort of volunteers.
- **Developing the store managers** by holding regular meetings to share and develop good practice, as well as giving them opportunities beyond the confines of the physical shop, to help organise events and improve relations with local community stakeholders.
- **Awarding Boost Fund Grants** to more than 20 worthy local causes, including regular recipients and new ones. The applications were assessed by panels of volunteers.
- **Increasing sales income to a record level** despite the difficult trading conditions.
- **Increasing the number of volunteers to a record number of over 140** during the year.



Some of the refugees who have become part of our family of volunteers



Just some of the volunteers at one of our sites.

Strategic partnerships

A key strand of our strategy for growth and development is the creation of strategic partnerships with other agencies that share our values, in whole or in part.

Following our charity registration in 2015, we have enjoyed a strong partnership with Church from Scratch, the local Baptist church that started Shared Space as a project and then constituted it as the separate charity it is today.

But there is a limit to what a local charity can achieve on its own. However, as we engage the energy, resources and knowledge of other charitable and statutory bodies and share our own, we have far greater leverage in bringing about the transformation of the area and in the lives of those who volunteer.



John, one of our longest standing and ex-homeless volunteers who sadly died during 2022. Thank John for everything.

Plans for 2023

In the year ahead, we plan among other things to:

- Continue to be motivated by **Christian faith**, while being open to people of all faiths and none.
- Seek the **transformation** of volunteers through training, courses, residentials and events to build their resilience, skills, confidence, spirituality and well-being for life and potentially for employment.
- Invest in the locality through our **Boost Fund Grants Programme**.
- Build upon our **partnership with Church from Scratch** and other community organisations, churches and statutory agencies for the good of the area.
- **Streamline our systems** including the implementation of a computerised EPOS and Retail Gift Aid system.
- **Celebrate and affirm** our volunteers and staff through regular events.
- Hold an **AGM** for members, to reflect on and celebrate Shared Space progress.
- Continue to strengthen the **board of trustees**, through training and recruitment.
- Seek to open at least **one new Shared Space training and retail centre**.



Michael, another long-standing volunteer.

- Continue to develop **relationships within the locality** to support and aid the local community.
- Continue a **fair-trade** approach for supplies.
- Share news of our work and insights through effective use of **print and web** to continue engaging with the local communities.
- Be **receptive to opportunities** and needs as they present and respond with agility.

Summary for the year

The trustees are pleased to present a report which evidences Shared Space as a deeply caring, and agile organisation, which continues to evolve and adapt as an example of business as Christian mission, and is dedicated to the well-being of Southend and the volunteers through effective work which flows from a desire to follow Jesus. Shared Space is ready for 2023 with the challenges and opportunities that will lie ahead.

Accounting basis

Throughout the year our accounts were prepared on a receipts and payments basis.

Reserves Policy

Reserves will be maintained to ensure core activity can continue during any period of unforeseen difficulty. A proportion of reserves will be maintained in a readily realisable form. The calculation of the required level of reserves is an integral part of the organisation's planning, budget and forecast cycle. It takes into account:

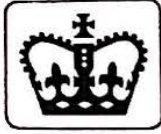
- Risks associated with each stream of income and expenditure being different from that budgeted.
- Planned activity levels – including the intended opening of further retail centre(s) which need to be financially pump-primed before costs can be recouped through a return on investment.
- The charity's commitments.

On this basis and having reviewed the policy in the course of the year, the Trustees believe that for 2022 a reserve equivalent to two months' running costs should be maintained.



Peter Dominey - Chair of Trustees
30 March 2023

Independent Examiner Report



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A Independent Examiner's Report

Report to the trustees/
members of

SHARED SPACE

On accounts for the year
ended

31st December 2022

Charity no
(if any)

1161862

Set out on pages

1-13

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

09-05-2023

Name:

REG RAMM

Relevant professional
qualification(s) or body
(if any):

AAIA
AICSA

Address:

17 CARLINGFORD DRIVE
WESTCLIFF ON SEA
ESSEX SS0 0SD

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Independent Examiner Report continued

Give here brief details of any items that the examiner wishes to disclose.

Statement of Financial Activity – Shared Space Up to 31 December 2022

	Notes	Unrestricted Funds 2022 £	Designated fund 2022 £	Restricted fund 2022 £	Total 2022 £	Total 2021 £
Income						
Donations	1	3,343	-	-	3,343	33,839
Other Trading Activities (Charitable Primary Purpose)	2	131,993	-	-	131,993	100,157
Charitable activities		-	-	-	-	0
Investments		388	-	-	388	10
Total Income		135,723	-	-	135,723	134,006
Expenditure						
Charitable Activities	3	110,742	8,897	-	119,639	206,009
Total Expenditure		110,742	8,897	-	119,639	206,009
Transfer of funds		1,700	(1,700)	-	-	-
Net Income / (Expenditure)		26,682	(10,597)	-	16,084	(72,003)
Total funds brought forward		34,552	70,597	-	105,149	177,152
Total funds carried forward		61,234	60,000	-	121,233	105,149

Statement of Assets and Liabilities – Shared Space Up to 31 December 2022

	Notes	2022 £	2021 £
Fixed Assets		-	-
Current Assets			
Debtors	5	7,179	2,065
Cash at bank and in hand		113,865	102,656
Total current assets		<u>121,044</u>	<u>104,721</u>
Liabilities			
Creditors: amounts falling due within one year		(189)	(428)
Total net assets		<u>121,233</u>	<u>105,149</u>
The Funds of the charity			
Unrestricted funds		61,233	34,552
Designated fund		60,000	70,597
Restricted funds		-	-

Designated funds

Designated reserves include £50,000 provision for new Shared Space Training and Retail Centres, £10,000 provision in the case of loss of key personnel.

Notes to the Accounts – Shared Space

Up to 31 December 2022

	Unrestricted Fund	Designated Fund	Restricted Fund	Total Fund	Total Fund
	2022 £	2022 £	2022 £	2022 £	2021 £
1 Donations and Legacies					
Donations	1,182	-	-	1,182	2,200
Grants	-	-	-	-	31,235
Retail Gift Aid	2,161	-	-	2,161	404
	<u>3,343</u>	<u>-</u>	<u>-</u>	<u>3,343</u>	<u>33,839</u>
2 Other Trading Activities					
Primary Purpose Trading	126,360	-	-	126,360	69,511
Recycling	5,602	-	-	5,602	3,313
Business Rate grants	-	-	-	-	23,052
Furlough	-	-	-	-	4,131
Other	30	-	-	30	150
	<u>131,993</u>	<u>-</u>	<u>-</u>	<u>131,993</u>	<u>100,157</u>

Stocks of donated items for resale in the charity shops are not valued, as the trustees consider that it is impractical to apply value to these items and that the cost of attempting to do so would outweigh any benefits

	2022	2022	2022	2022	2021
3 Charitable Activities					
Staff costs	37,300	-	-	37,300	26,574
Joint Initiative with Church From Scratch	11,104	-	-	11,104	11,970
Operational running costs - training and retail centres	26,300	238	-	26,537	20,196
Premises running costs - training and retail centres	32,613	-	-	32,613	28,969
Setup and major refurbishment - training and retail centres	3,426	-	-	3,426	856
Grants awarded	-	8,660	-	8,660	117,444
	<u>110,742</u>	<u>8,897</u>	<u>-</u>	<u>119,639</u>	<u>206,009</u>

Notes to the Accounts – Shared Space

Up to 31 December 2022

4 Transfer of funds

To fund the finding, preparation and opening of the next Shared Space retail and training centre(s), the trustees created a designated fund called the "New Shared Space Training and Retail Centres Fund" in 2020.

5 Debtors

	2022	2021
VAT refund	7,179	2,065
	7,179	2,065

6 Net cashflow from operating activities

	2022	2021
Net income /(expenditure) for the reporting period as per SOFA	16,084	(72,003)
Adjustments for:		
(Gains) / losses on investments -Interest	388	10
Debtors - (increase) / decrease	(5,114)	470
Creditors - increase/ (decrease)	239	(103)
Net cash provided by operating activities	11,598	(71,626)

7 Trustee and staff remuneration

	2022	2021
Salaries	32,950	23,828
Employer National Insurance	-	-
Pension contributions	1,189	-

Average weekly number of staff employed during the year:

Full time	1	0
Part time	2	3

No employee received benefits of more than £60,000 during the year.

No trustee remuneration was paid in fulfilling their duties.

8 Operating leases commitments

	2022	2021
	£	£
Total minimum leases payments falling due:		
In the year following the balance sheet date	-	14,000
In years two to five	35,000	49,000
From year five until the end of commitment	-	-

SHARED SPACE

England & Wales - Charity number 1161862

Accounts

Shared Space

life-changing volunteering opportunities



Summer volunteer celebration

Annual Report and Impact Statement

Year ending 31 December 2021

www.charityshop.co

Charitable incorporated organisation registered in England No 1161862

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Annual Report and Impact Statement for the year ending 31 December 2021

Charitable status

Shared Space is a charitable incorporated organisation registered in England, No. 1161862.
Registered address: 43 Christchurch Road, Southend-on-Sea, Essex, SS2 4JW.

Trustees	Office
Carolyn Butlin	Trustee (appointed Feb 2021)
Ivan King	Trustee
Peter Dominey	Chair of trustees
Richard Renouf	Trustee (appointed Feb 2021)
Siobhan Foley	Trustee (resigned Feb 2021)

The charity is established by means of a constitution with trustees appointed by the members. In line with Charity Commission guidance, during the pandemic we have not held an AGM.

Summary of Objects and Activities

The charitable objects of Shared Space are:

1. to relieve poverty among unemployed persons, in particular by training or assisting them to obtain training in such skills as will fit them for employment;
2. the relief of the poor and needy or to, or for, such other charitable purpose as the trustees shall in duly constituted meeting from time to time direct;
3. to advance the Christian religion.

This report sets out the charity's activities in pursuit of our objects.

Public Benefit Statement

The charity's trustees continue to have regard both for the charitable objects set out in its governing document and to ensuring that the activities of the charity, as described in this report, meet the public benefit test. In so doing, they take account of the Charity Commission's public benefit guidance. The Trustees of Shared Space are confident that the activities of the charity demonstrate strong evidence of public benefit.

Shared Space is an example of Christian business as mission

Using a charity shop model, we provide life-changing volunteering and training opportunities for more than 100 volunteers over a year. Their work raises funds to support local charities and initiatives through our grant programmes.

Normally our volunteers are busy in the shops learning retail skills in a supportive environment which values teamwork and builds resilience and confidence.

In a typical four-hour shift, the volunteers contribute to the good of Southend as members of the team: learning, supporting each other and raising money which Shared Space disburses as grants. These shifts also provide our volunteers with opportunity to talk through the big issues of life that they face and to be offered support. Many of our volunteers are from more marginalised groups.



Our shops are communities: an example of cohesion through the building of social capital; a significant contributor to volunteer capacity in the area and a place where individuals develop and are empowered.

We continue to deeply value our volunteers, encouraging long term team members to develop and explore new roles and challenges, as well as welcoming many newcomers. In both Westcliff and Southchurch, our teams comprise of people from a diverse range of backgrounds and they volunteer for a range of reasons. A high percentage of them have learning difficulties, physical disabilities, mental health conditions or are economically disadvantaged. The volunteering helps them to grow in confidence and self-esteem and may also assist them in securing paid work.

During 2021 our work took place mainly at our two physical sites:

- Shared Space Westcliff, at 453 London Road, Westcliff-on-Sea, SS0 9LG
- Shared Space Southchurch, at 593 Southchurch Road, Southend-on-Sea, SS1 2PN

COVID-19 meant that 2021 was not a normal year

At the start of the year Shared Space along with other 'non-essential retail' was required to close due to COVID-19 restrictions, and the stores finally reopened in April. In these difficult months when we were closed, we focused on supporting our volunteers and put our plans to acquire and open a further Shared Space centre on hold.

During the restrictions we continued to play a central role in supporting Southend by operating 'Southend Emergency Fund', a large fund-raising and grants programme to alleviate need in Southend. In the year we selected Southend Association of Voluntary Services and passed Southend Emergency Fund over to operate under their auspices.

In line with good practice and Charity Commission advice we deferred our Annual General Meeting and trustee elections until safe and wise to do so.

Significant actions in 2021

We are delighted to report the following significant achievements for 2021, despite a very difficult environment:

- Taking volunteers, shops and staff through **extended store closures** due to the COVID-19 crisis. Retaining almost 100% of our volunteers
- **Keeping the Shared Space teams COVID-19 secure** by risk assessment and mitigations, with adaptations to the physical stores, reconfiguring systems and providing comprehensive training.
- **Supporting and developing the volunteers** during store closures and difficult periods by:
 - **re-tasking staff** who were not furloughed to volunteer support roles.
 - **provision of emergency food, and other support.**
 - a variety of **weekly online sessions** to support well-being and maintain a sense of community.
 - **Kick Start** course for volunteers to teach cooking and life-skills.
 - **Weekly and sometimes daily reflections and prayer** in partnership with Church from Scratch.
 - **Distribution of lockdown care packs.**

Volunteers said:

'You were such a caring community when I need help'

'I loved deciding where we gave that Boost Fund Grant.'

'Thanks for helping me to get a job'

- **Online** British Sign Language and cooking sessions in partnership with Church from Scratch.
 - **Online parties, social events and holidays** (with Church from Scratch).
 - **One-to-one support from the staff team** through phone calls, doorstep visits and, when allowed, outdoor activities and accompanied walks.
 - **Sustaining Southend Emergency Fund** to raise and distribute many thousands of pounds to support people in Southend affected by COVID-19 and its mitigation.
 - **Protecting against financial loss** during store closures, through furloughing staff posts and accessing government and local authority financial support. And so protecting the Shared Space's balance sheet, **ready for expansion of Shared Space** when the time is right.
- **A Shared Space chaplain** for one day a week in partnership with Church from Scratch providing pastoral and spiritual support to volunteers and stores.
 - Giving the volunteers opportunities to **explore spirituality from a Christian perspective**, share lunch and spend time talking about key life issues through weekly 'Making Space' groups in each store.
 - Starting the **refurbishment of Shared Space Southchurch** with new store fittings, flooring, redecoration and external signage, to be completed by early 2022.
 - Developing **video-based training** materials for volunteers, shift leaders and staff.
 - **Developing the store managers** by holding regular meetings to share and develop good practice, as well as giving them opportunities beyond the confines of the physical shop, to help organise events and improve relations with local community stakeholders.
 - **Awarding £1,351 of Boost Fund Grants** to many worthy local causes, including regular recipients and new ones. The applications were assessed by panels of volunteers.
 - Read more of our work as **Southend Emergency Fund** on the following page.



Southend Emergency Fund



In 2020 Shared Space established an emergency fund to support those affected by the Covid-19 pandemic. The concept aligned closely with Shared Space's charitable objectives, and we moved quickly, providing the expertise to scale and deliver the concept, enlisting help from a wide range of local organisations as a result:

**In 2021 we disbursed
63 grants totalling £114,082
as Southend Emergency Fund.**

This made a total of 121 grants worth £194,751 over 2020 and 2021.

During the year Shared Space went on to select Southend Association of Voluntary services to pass the fund to, confident that the fund was well established and so Shared Space could revert to its primary work as lockdown restrictions eased.

**The opening page of Southend Council
Annual Report for 2021, reads:**

"We worked closely to help the Southend Emergency Fund, established by Shared Space, to access and distribute funds to local groups to support essential community work throughout the pandemic."

Strategic partnerships

A key strand of our strategy for growth and development is the creation of strategic partnerships with other agencies that share our values, in whole or in part.

Following our charity registration in 2015, we have affirmed a strong partnership with Church from Scratch, the local Baptist church that started Shared Space as a project and then constituted it as the separate charity it is today.

We have partnered with many other local organisations, especially through our Southend Emergency Fund project.

But there is a limit to what a local charity can achieve on its own. However, as we engage the energy, resources and knowledge of other charitable and statutory bodies and share our own, we have far greater leverage in bringing about the transformation of the area and in the lives of those who volunteer.

Plans for 2022

In the year ahead, we plan among other things to:

- Continue to be motivated by **Christian faith**, while being open to people of all faiths and none.
- Seek the **transformation** of our volunteers through training, courses, holidays and events to build their resilience, skills, confidence and well-being for life and potentially for employment.
- Invest in the locality through our **Boost Fund Grants Programme**.
- Build upon our **partnership with Church from Scratch** and other community organisations, churches and statutory agencies for the good of the area.
- **Streamline our systems** including the implementation of a new EPOS and Retail Gift Aid system.
- **Celebrate and affirm** our volunteers and staff through regular events.
- Hold an **AGM** for members, to reflect on and celebrate Shared Space progress.
- Continue to strengthen the **board of trustees**, through training and recruitment.
- Seek to open at least **one new training and retail centre**.
- Consider how best to **trade online**, developing an offering that provides volunteer opportunities and generates income.
- Continue to develop **relationships within the locality** to support and aid the local community.
- Continue a **fair-trade** approach for supplies.
- Share news of our work and insights through effective use of **print and web** to continue engaging with the local communities.
- Be **receptive to opportunities** and needs as they present and respond with agility.

Summary for the year

The trustees are pleased to present a report which evidences Shared Space as a deeply caring, and agile organisation, which has weathered the COVID-19 pandemic, and is dedicated to the well-being of Southend and the volunteers through effective work which flows from a desire to follow Jesus. Shared Space is ready for 2022 with the challenges and opportunities that will lie ahead.

Accounting basis

Throughout the year our accounts were prepared on a receipts and payments basis.

Reserves Policy

Reserves will be maintained to ensure core activity can continue during any period of unforeseen difficulty. A proportion of reserves will be maintained in a readily realisable form. The calculation of the required level of reserves is an integral part of the organisation's planning, budget and forecast cycle. It takes into account:

- Risks associated with each stream of income and expenditure being different from that budgeted.
- Planned activity levels – including the intended opening of further retail centre(s) which need to be financially pump-primed before costs can be recouped through a return on investment.
- The charity's commitments.

On this basis and having reviewed the policy in the course of the year, the Trustees believe that for 2022 a reserve equivalent to two months' running costs should be maintained.



.....(Chair of Trustees)

Peter Dominey on behalf of the trustees

3 March 2022

Independent Examiner Report



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

SHARED SPACE

**On accounts for the year
ended**

31st December 2021

**Charity no
(if any)**

1161862

Set out on pages

12-15

Remember to include this page number in your report.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

11-01-22

Name:

REG RAMM

**Relevant professional
qualification(s) or body
(if any):**

AAIA
AICSA

Address:

17 CARLINGFORD DRIVE
WESTCLIFF ON SEA
ESSEX SS0 0SD

Independent Examiner Report continued

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Statement of Financial Activity – Shared Space Up to 31 December 2021

	Notes	Unrestricted Funds 2021 £	Designated fund 2021 £	Restricted fund 2021 £	Total 2021 £	Total 2020 £
Income						
Donations	1	5,353	-	28,486	33,839	187,776
Other Trading Activities (Charitable Primary Purpose)	2	100,157	-	-	100,157	90,684
Charitable activities		-	-	-	-	0
Investments		10	-	-	10	57
Total Income		105,520	-	28,486	134,006	278,517
Expenditure						
Charitable Activities	3	74,012	4,178	127,819	206,009	179,725
Raising Funds	4	-	-	-	-	128
Total Expenditure		74,012	4,178	127,819	206,009	179,853
Transfer of funds		(2,326)	2,201	125	-	-
Net Income / (Expenditure)		29,182	(1,977)	(99,208)	(72,003)	98,664
Total funds brought forward		5,370	72,574	99,208	177,152	78,488
Total funds carried forward		34,552	70,597	-	105,149	177,152

Statement of Assets and Liabilities – Shared Space Up to 31 December 2021

Balance Sheet

	Notes	2021 £	2020 £
Fixed Assets		-	-
Current Assets			
Debtors	6	2,065	2,535
Cash at bank and in hand		102,656	174,292
Total current assets		<u>104,721</u>	<u>176,827</u>
Liabilities			
Creditors: amounts falling due within one year		(428)	(325)
Total net assets		<u>105,149</u>	<u>177,152</u>
The Funds of the charity			
Unrestricted funds		34,552	5,370
Designated fund		70,597	72,574
Restricted funds		-	99,208

Designated funds

Designated reserves include £50,000 provision for new Shared Space Training and Retail Centres, £10,000 provision in the case of loss of key personnel and a new fund called Covid19 £10,597 to provide support for those within the Share Space community impacted by Covid.

Notes to the Accounts – Shared Space

Up to 31 December 2021

Notes to the accounts

	Unrestricted Fund	Designated Fund	Restricted Fund	Total Fund	Total Fund
	2021 £	2021 £	2021 £	2021 £	2020 £
1 Donations and Legacies					
Donations	553	-	1,647	2,200	19,606
Grants	4,800	-	26,435	31,235	165,776
Retail Gift Aid	-	-	404	404	2,394
	5,353	-	28,486	33,839	187,776
2 Other Trading Activities					
Primary Purpose Trading	69,511	-	-	69,511	57,352
Recycling	3,313	-	-	3,313	2,693
Business Rate grants	23,052	-	-	23,052	22,668
Furlough	4,131	-	-	4,131	7,971
Other	150	-	-	150	7,971
	100,157	-	-	100,157	90,684
Stocks of donated items for resale in the charity shops are not valued, as the trustees consider that it is impractical to apply value to these items and that the cost of attempting to do so would outweigh any benefits					
3 Charitable Activities					
Staff costs	25,715	-	859	26,574	36,613
Joint Initiative with Church From Scratch	8,670	-	3,300	11,970	10,370
Operational running costs - training and retail centres	10,027	592	9,577	20,196	14,823
Premises running costs - training and retail centres	28,969	-	-	28,969	29,691
Setup and major refurbishment - training and retail centres	631	225	-	856	4,411
Grants awarded	-	3,361	114,083	117,444	83,817
Miscellaneous	-	-	-	-	-
	74,012	4,178	127,819	206,009	179,725
4 Raising funds					
Fundraising costs	-	-	-	-	128

Notes to the Accounts – Shared Space

Up to 31 December 2021

5 Transfer of funds

To fund the finding, preparation and opening of the next Shared Space retail and training centre(s), the trustees created a designated fund called the “New Shared Space Training and Retail Centres Fund” in 2020.

6 Debtors

	2021	2020
Retail giftaid claim	-	323
Rag Sales	-	414
Furlough Claim	-	489
VAT refund	2,065	1,309
	2,065	2,535

7 Net cashflow from operating activities

	2021	2020
Net income /(expenditure) for the reporting period as per SOFA	(72,003)	98,664
Adjustments for:		
(Gains) / losses on investments -Interest	10	57
Debtors - (increase) / decrease	470	1,307
Creditors - increase/ (decrease)	(103)	(1,916)
Net cash provided by operating activities	(71,626)	98,113

8 Trustee and staff remuneration

	2021	2020
Salaries	23,828	33,272
Employer National Insurance	-	-
Pension costs	-	532

Average weekly number of staff employed during the year:

Full time	0	0
Part time	3	4

No employee received benefits of more than £60,000 during the year.

No trustee remuneration was paid in fulfilling their duties.

9 Operating leases commitments

	2021	2020
Total minimum leases payments falling due:	£	£
In the year following the balance sheet date	14,000	7,000
In years two to five	49,000	-
From year five until the end of commitment	-	-

SHARED SPACE

England & Wales - Charity number 1161862

Accounts



Shared Space

*Pursuing transformation in the most
challenging year in a generation*

Annual Report and Impact Statement

Year ending 31 December 2020

www.charityshop.co

Charitable incorporated organisation registered in England No 1161862

Table of Contents

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Annual Report and Impact Statement for the year ending 31 December 2020

Charitable status

Shared Space is a charitable incorporated organisation registered in England, No. 1161862.
Registered address: 43 Christchurch Road, Southend-on-Sea, Essex, SS2 4JW.

<u>Trustees</u>	<u>Office</u>	<u>Appointed/Reappointed</u>
Peter Dominey	Chair of trustees	2015
Siobhan Foley	Trustee/Secretary	2015
Ivan King	Trustee	2019

The charity is established by means of a constitution with trustees appointed by the members. In line with Charity Commission guidance, during the pandemic we have not held an AGM. We look forward to welcoming 2 new trustees to our board early in 2021.

Summary of Objects and Activities

The charitable objects of Shared Space are:

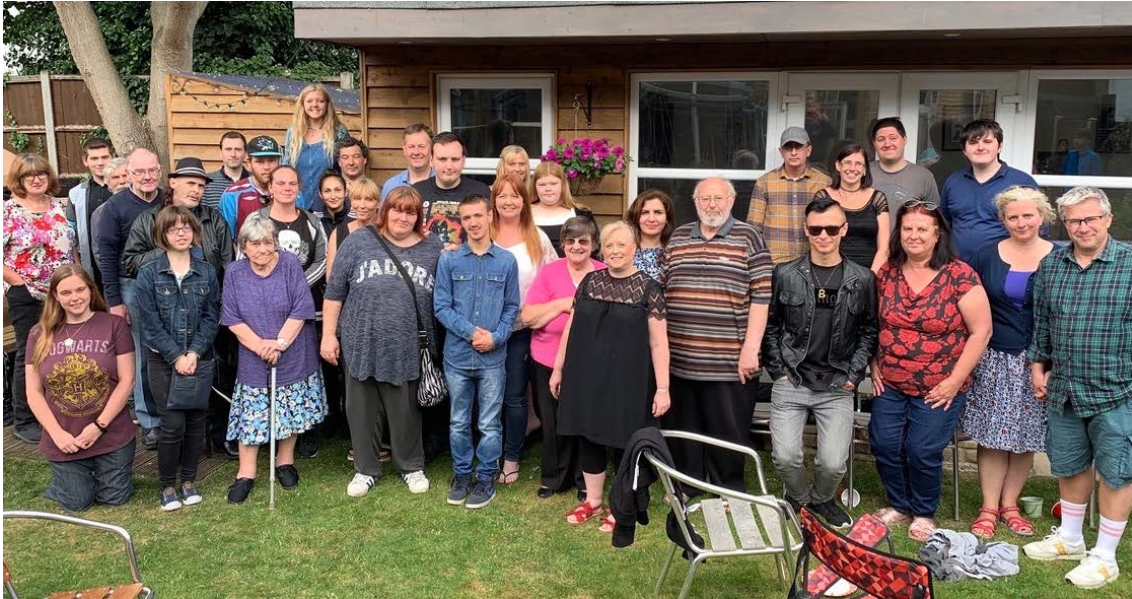
1. To relieve poverty among unemployed persons, in particular by training or assisting them to obtain training in such skills as will fit them for employment;
2. The relief of the poor and needy or to, or for, such other charitable purpose as the trustees shall in duly constituted meeting from time to time direct;
3. To advance the Christian religion.

This report sets out the charity's activities in pursuit of our objects.

Public Benefit Statement

The charity's trustees continue to have regard both for the charitable objects set out in its governing document and to ensuring that the activities of the charity, as described below, meet the public benefit test. In so doing, they take account of the Charity Commission's public benefit guidance.

The Trustees of Shared Space are confident that the activities of the charity demonstrate strong evidence of public benefit.



Volunteers and staff at a 2019 gathering from before the times of COVID-19 when we could gather

Shared Space is an example of Christian business as mission

Using a charity shop model, we provide life-changing volunteering and training opportunities for many volunteers. We also raise funds to support local charities and initiatives through our grant programmes.

Normally our volunteers are busy in the shops learning retail and stock processing skills in a supportive environment which values teamwork and builds resilience and confidence. In a typical four-hour shift, the volunteers contribute to the good of Southend as members of the team: learning, supporting each other and raising money to give away. These shifts also provide our volunteers with opportunity to talk through the big issues of life that they face and to be offered support. Many of our volunteers are from more marginalised groups.

Our shops are communities: an example of cohesion through the building of social capital; a significant contributor to volunteer capacity in the area and a place where individuals develop and are empowered.

We continue to deeply value our volunteers, encouraging long term team members to develop and explore new roles and challenges, as well as welcoming newcomers. In both Westcliff and Southchurch, our teams comprise people from a diverse range of backgrounds and they volunteer for a range of reasons. A high percentage of them have learning difficulties, physical disabilities, mental health conditions or are economically disadvantaged. They love volunteering: it helps build their confidence and self-esteem and may also assist them into paid work.

During 2020 our work took place within our two physical sites:

- Shared Space Westcliff, at 453 London Road, Westcliff-on-Sea, SS0 9LG
- Shared Space Southchurch, at 593 Southchurch Road, Southend-on-Sea, SS1 2PN

COVID-19 meant that 2020 was not a normal year...

Shared Space entered the year focused on developing support and new opportunities for our volunteers and we were ready to acquire and open a further Shared Space centre.

Then COVID-19 arrived, expansion plans were put on hold and agile adaptation was required as we played a central role in supporting Southend in this time of crisis.

In line with good practice and Charity Commission advice we deferred our Annual General Meeting and trustee elections until it is safe and wise to do so. We have mostly held trustee meetings online.

Significant actions in 2020

We are delighted to report the following significant achievements for 2020, despite a very difficult environment:

- Taking volunteers, shops and staff through **3 separate periods of shop closure** due to the COVID-19 crisis.
- **Keeping the Shared Space teams COVID-19 secure** through detailed risk assessments leading to adapting the physical stores through building work, reconfiguring systems and providing comprehensive training.
- **Supporting and developing the volunteers** during repeated store closures and difficult periods by:
 - **re-tasking staff** who were not furloughed to volunteer support roles.
 - **provision of emergency food, data and devices to assist volunteers to get online.**
 - variety of **weekly online sessions** to support well-being and maintain a sense of community. (See picture for example invite).
 - **Weekly and sometimes daily reflections and prayer** in partnership with Church from Scratch.

Volunteer Comments

'Shared Space: Great! Brilliant! Everything!'

'I love the lunch group and everybody who comes.'

'Shared Space is a community – really friendly.'



- **Distribution of lockdown care packs.**
- **Online** British Sign Language, cooking & card making, in partnership with Church from Scratch.
- **Online parties and social events.**
- **One-to-one support from the staff team** through phone calls, doorstep visits and, when allowed, outdoor activities and accompanied walks.
- **Appointing a Shared Space chaplain** for one day a week, provided by Church from Scratch to provide pastoral and spiritual support to volunteers and stores.
- **Establishing Southend Emergency Fund** under the auspices of Shared Space to raise many thousands of pounds to support people in Southend affected by COVID-19 and its mitigation (see separate section for information.)
- **Reducing financial loss** during store closures, through furloughing staff posts and accessing government and local authority financial support.
- Protecting Shared Space's balance sheet, **ready for expansion of Shared Space** when the time is right.
- Completing the **refurbishment of Shared Space Westcliff**
- Closing Shared Space eBay until further notice, to **streamline operations.**
- Developing a range of **video-based training** materials for volunteers, shift leaders and staff with the first 4 videos completed.
- **Developing the store managers** by holding regular meetings to share and develop good practice, as well as giving them opportunities beyond the confines of the physical shop, such as helping to organise outside events and improve relations with local community stakeholders.
- **Awarding £2150 of Boost Fund Grants** to many worthy local causes, including regular recipients and new ones. The applications have been assessed by panels of volunteers. (Picture: young carers theatre trip which we loved funding)
- **Launching 'Making Space' groups** at both physical stores, giving the volunteers opportunities to **explore spirituality from a Christian perspective**, share lunch and spend time talking about key life issues - these groups are in partnership with Church from Scratch and Belle Vue Baptist Church.



Launching Southend Emergency Fund

In March 2020 Shared Space was approached by a local businessperson for advice on establishing an emergency fund to support those affected by the pandemic in Southend.



The concept aligned closely with Shared Space’s charitable objectives and we moved quickly to offer Shared Space as the legal vehicle, as well as technical expertise to scale and deliver the concept, enlisting help from a wide range of local organisations.

And so Southend Emergency Fund (SEF) was created, as a project of Shared Space in partnership with others.

The fund supported those in Southend affected by COVID-19 and its mitigation, by raising and providing money to individuals and families in need, through the conduit of existing local organisations and charities.

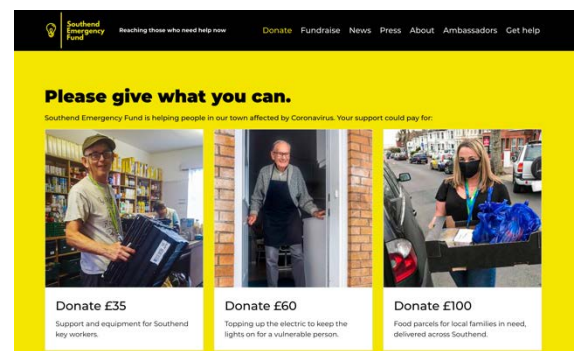
The first meeting of SEF was on 27 March 2020 and the first grant was awarded on the 16 April, by when a website had been built, a team recruited, and protocols established.

This was a community-led initiative from the outset able to work across sometimes more rigid voluntary/ commercial/statutory boundaries in an agile way.



At the end of 2020 Southend Emergency Fund was going strong and had:

- Provided 57 emergency grants.
- Raised £192,092 to support local organisations and charities.
- Recruited 39 local organisations as fund ambassadors.
- Built a delivery partnership with Southend-on-Sea Borough Council.
- Forged a funding partnership with The National Lottery Community Fund.



Strategic partnerships

A key strand of our strategy for growth and development is the creation of strategic partnerships with other agencies that share our values, in whole or in part.

Following our charity registration in May 2015, we have affirmed a strong partnership with Church from Scratch, the local Baptist church that launched Shared Space as a project and then constituted it as the separate charity it is today.

We have developed a partnership with Belle Vue Baptist Church around the work of Shared Space Southchurch and we have partnered with many other local organisations, especially through our Southend Emergency Fund project.

There is a limit to what a local charity can achieve on its own. However, as we engage the energy, resources and knowledge of other charitable and statutory bodies and share our own, we have far greater leverage in bringing about the transformation of the area and in the lives of those who volunteer.

Plans for 2021 include...

In the year ahead, we plan to:

- Continue to be motivated by **Christian concern**, while being open to people of all faiths and none.
- Seek the **transformation** of volunteers through training to skill people for life and employment.
- Invest in the locality through our **Boost Fund Grant Programme** and **Southend Emergency Fund** grant programmes.
- Establish **Southend Emergency Fund** as a work that no longer relies on our resources or governance whilst continuing to champion it, so freeing Shared Space resources and time for other developmental work.
- Build upon our **partnership** with **Church from Scratch, Belle Vue Baptist Church** and other churches, community groups and statutory agencies for the good of the area.
- **Celebrate and affirm** our volunteers and staff through regular events.
- Hold an **AGM** for members to reflect on and celebrate Shared Space progress.
- Continue to strengthen the **board of trustees**, through training and recruitment.
- Seek to open at least **one new training and retail centre**.
- Consider how best to **trade online**, developing an offering that provides volunteer opportunities and generates income.
- Continue to develop **relationships within the locality** to support and aid the local community.
- Continue a **fair-trade** approach for supplies.
- Share news of our work and insights through effective use of **print and web** to continue engaging with the local communities.
- Be **receptive to opportunities** and needs as they present and respond with agility.



Summary for the year

The trustees are pleased to present a report which evidences Shared Space as a deeply caring, and agile organisation, dedicated to the well-being of Southend and the volunteers through effective work flowing from a desire to follow Jesus. And shows Shared Space ready for 2021 with the challenges and opportunities that will lie ahead.

Accounting basis

Throughout the year our accounts were prepared on a receipts and payments basis.

Reserves Policy

Reserves will be maintained to ensure core activity can continue during any period of unforeseen difficulty. A proportion of reserves will be maintained in a readily realisable form. The calculation of the required level of reserves is an integral part of the organisation's planning, budget and forecast cycle. It takes into account:

- Risks associated with each stream of income and expenditure being different from that budgeted.
- Planned activity levels – including the intended opening of further retail centre(s) which need to be financially pump-primed before costs can be recouped through a return on investment.
- The charity's commitments.

On this basis and having reviewed the policy in the course of the year, the Trustees believe that for 2021 a reserve equivalent to two months' running costs should be maintained.



.....(Chair of Trustees)

Peter Dominey on behalf of the trustees

26 April 2021

Independent Examiner Report



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

Report to the trustees/ members of	SHARED SPACE		
On accounts for the year ended	31 st December 2020	Charity no (if any)	1161862
Set out on pages	10-12		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2020**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

26/11/21

Name:

Reg Ramm

**Relevant professional
qualification(s) or body
(if any):**

AAIA
AICSA

Address:

17 Carlingford Drive
Westcliff on Sea
Essex SS0 0SD

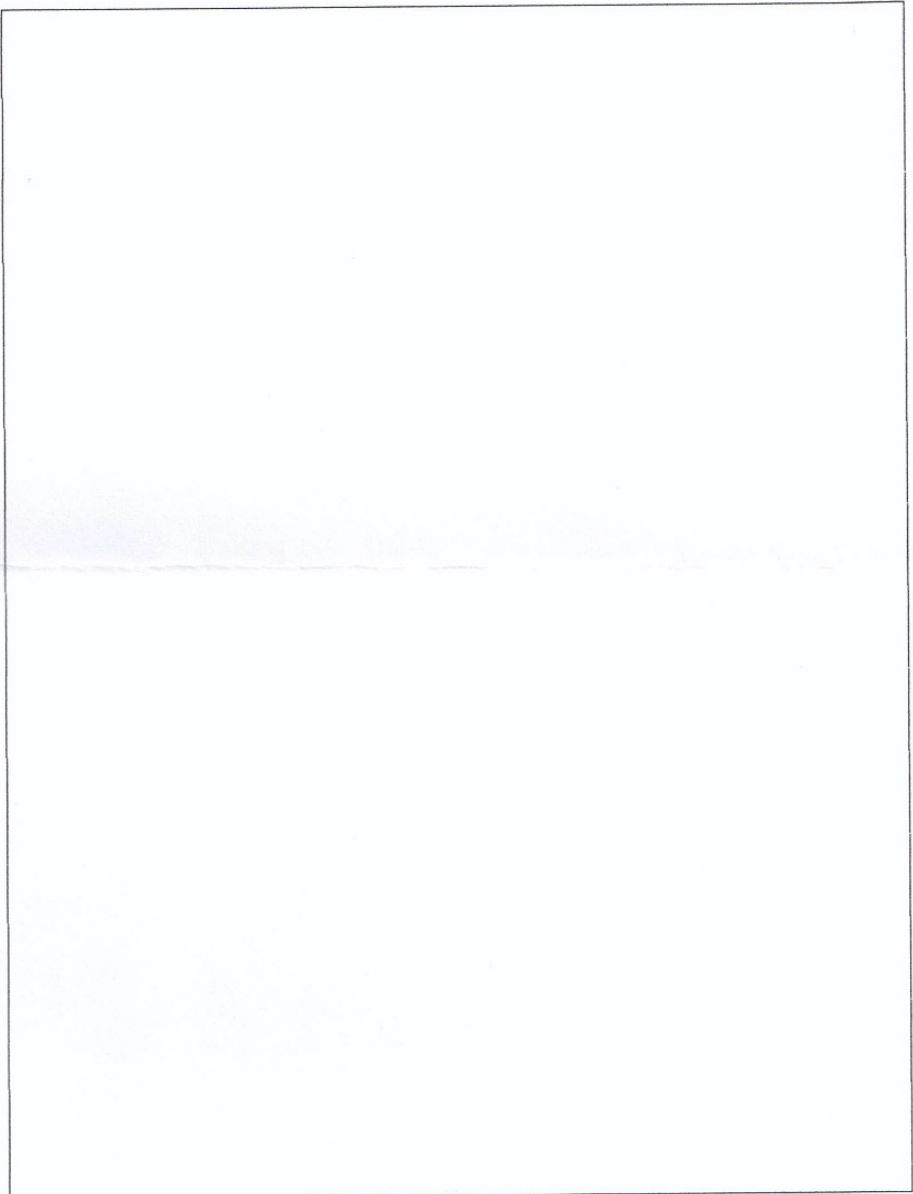
Independent Examiner Report continued

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Statement of Financial Activity – Shared Space Up to 31 December 2020

	Notes	Unrestricted Funds 2020 £	Designated fund 2020 £	Restricted fund 2020 £	Total 2020 £	Total 2019 £
Income						
Donations	1	5,184	-	182,591	187,776	6,057
Other Trading Activities (Charitable Primary Purpose)	2	90,684	-	-	90,684	99,231
Charitable activities		-	-	-	-	0
Investments		57	-	-	57	104
Total Income		95,926	-	182,591	278,517	105,392
Expenditure						
Charitable Activities	3	90,483	3,649	85,594	179,725	104,845
Raising Funds	4	-	128	-	128	-
Total Expenditure		90,483	3,776	85,594	179,853	104,845
Transfer of funds		(16,462)	16,162	300	-	-
Net Income/(Expenditure)		(11,019)	12,386	97,298	98,664	547
Total funds brought forward		16,389	60,188	1,910	78,488	77,941
Total funds carried forward		5,370	72,574	99,208	177,152	78,488

Statement of Assets and Liabilities – Shared Space Up to 31 December 2020

	Notes	2020 £	2019 £
Fixed Assets		-	-
Current Assets			
Debtors	6	2,535	3,842
Cash at bank and in hand		174,292	76,237
Total current assets		<u>176,827</u>	<u>80,079</u>
Liabilities			
Creditors: amounts falling due within one year		(325)	1,591
Total net assets		<u>177,152</u>	<u>78,488</u>
The Funds of the charity			
Unrestricted funds		5,370	16,578
Designated fund		72,574	60,000
Restricted funds		99,208	1,910

Reserves

Designated reserves include £50,000 provision for new Shared Space Training and Retail Centres, £10,000 provision in the case of loss of key personnel and a new fund called Covid19 £12,754 to provide support for those within the Share Space community impacted by Covid.

Notes to the Accounts – Shared Space Up to 31 December 2020

	Unrestricted Fund	Designated Fund	Restricted Fund	Total Fund	Unrestricted Fund
	2020	2020	2020	2020	2019
	£	£	£	£	£
1 Donations and Legacies					
Donations	531	-	19,075	19,606	421
Grants	3,855	-	161,921	165,776	2,213
Retail Gift Aid	798	-	1,596	2,394	3,423
	5,184	-	182,591	187,776	6,057
2 Other Trading Activities					
Primary Purpose Trading	57,352	-	-	57,352	95,466
Recycling	2,693	-	-	2,693	3,765
Business Rate grants	22,668	-	-	22,668	-
Furlough	7,971	-	-	7,971	-
	90,684	-	-	90,684	99,231

Stocks of donated items for resale in the charity shops are not valued, as the trustees consider that it is impractical to apply value to these items and that the cost of attempting to do so would outweigh any benefits

	2020	2020	2020	2020	2019
3 Charitable Activities					
Staff costs	35,806	325	482	36,613	34,037
Joint Initiative with Church From Scratch	8,670	-	1,700	10,370	8,500
Operational running costs - training and retail centres	11,404	676	2,743	14,823	22,588
Premises running costs - training and retail centres	29,691	-	-	29,691	31,588
Setup and major refurbishment - training and retail centres	4,411	-	-	4,411	4,225
Grants awarded	500	2,648	80,669	83,817	3,907
Miscellaneous	-	-	-	-	-
	90,483	3,649	85,594	179,725	104,845

	2020	2020	2020	2020	2019
4 Raising funds					
Fundraising costs	-	128	-	128	-

5 Transfer of funds

To fund the finding, preparation and opening of the next Shared Space retail and training centre(s), the trustees created a designated fund called the "New Shared Space Training and Retail Centres Fund".

	2020	2019
6 Debtors		
Retail giftaid claim	323	1,832
Rag Sales	414	526
Furlough Claim	489	-
VAT refund	1,309	1,200
Refund of HMRC PAYE & Employer NI	-	283
	2,535	3,842

7 Net cashflow from operating activities

	2020	2019
Net income /(expenditure) for the reporting period as per SOFA	98,664	547
Adjustments for:		
(Gains) / losses on investments -Interest	57	(104)
Debtors - (increase) / decrease	1,307	(3,342)
Creditors - increase/ (decrease)	(1,916)	1,646
Net cash provided by operating activities	98,113	(1,253)

8 Trustee and staff remuneration

	2020	2019
Salaries	33,272	31,540
Employer National Insurance	-	-
Pension costs	532	-

Average weekly number of staff employed during the year:

	2020	2019
Full time	0	0
Part time	4	4

No employee received benefits of more than £60,000 during the year.

No trustee remuneration was paid in fulfilling their duties.

10 Operating leases commitments

	2020	2019
	£	£
Total minimum leases payments falling due:		
In the year following the balance sheet date	7,000	14,000
In years two to five	-	7,000
From year five until the end of commitment	-	-