

**CHARITY NUMBER: 1161861**

**CLUB 707**

**CHARITABLE INCORPORATED ORGANISATION (CIO)**

**UNAUDITED ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

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**CHARITABLE INCORPORATED ORGANISATION (CIO) INFORMATION:**

Charity Name: Club 707 CIO

Working Names: Club 707

Registered Number: Charity Number: 1161861

Registered Office: 30 Bryngwyn  
Caerphilly  
CF83 1ET

Website Address: club707.co.uk

Trustees: Mrs. A. Godfrey (Chairperson) appointed 04/05/15  
Mrs. M. Medlow appointed 04/05/15  
Mrs. M. Thomas appointed 04/05/15  
Mr. P. Tyler (Treasurer) appointed 04/05/15

Independent Examiners: Mr Nick Davis MBA, BA, ACA  
33, Ty Draw Road,  
Cardiff,  
CF23 5HB

Bankers: National Westminster Bank plc  
19 Cardiff Road  
Caerphilly  
CF83 1WF

## **CLUB 707 CIO**

### **Report of the Trustees For the Year to 31 December 2022**

The trustees are pleased to present their report together with the financial statements of the CIO for the year ended 31 December 2022

#### **Reference and administrative details**

Charity number	1161861
Charity address	30 Bryngwyn, Caerphilly, CF83 1ET
CIO Trustees	Mrs. A. Godfrey (Chairperson) Mrs. M. Medlow Mrs. M. Thomas Mr. P. Tyler (Treasurer)

#### **Structure, Governance and Management**

Club 707 is a charity established as a Charitable Incorporated Organisation and is governed by its governing document and constitution, which incorporates the Statement of Faith. The constitution was adopted on 4th May 2015.

The CIO is a constituted Christian youth organisation.

The trustee selection method is based upon their eligibility to be a trustee, their specific skill set, their passion to see young people strengthened in their Christian faith or introduced to the faith and their involvement in the local Christian youth environment. Married couples are not permitted to act as trustees of the CIO at the same time.

Trustees remain in office until such time as they retire or are requested to stand down on the grounds of becoming ineligible.

New trustees are provided all relevant information regarding the running of the CIO and the requirements of being CIO trustee, along with relevant booklets from the Charity Commission re becoming a trustee and being a CIO.

#### **Objectives and Activities**

The objects of the CIO are:

For the public benefit, the advancement of the Christian faith, in accordance with the Statement of Faith, in Caerphilly and such other parts of the United Kingdom and the world as the charity trustees may from time to time decide.

The main activities in relation to these objects are:

Giving young people the opportunity to hear and understand the gospel of Jesus Christ as presented in and through the Christian faith, by offering a number of presentations

each year to local schools, which focus on the Christmas and Easter stories, plus a Transition lesson in the Summer term to help support the year 6 year group in their move to Secondary school.

Provide help and support to local schools in developing and delivering their PSE programmes, through running school assemblies and specifically themed presentations at the classroom and year group levels. Working closely with pupils and their families to promote a sense of Wellbeing especially around Mental Health issues. Club 707 has used the expertise of the Kintsugi Hope programme and the Council Youth Service to inform and educate volunteers.

Help support schools in their endeavour to improve literacy for those children who lack support at home and lag behind their peers. Volunteers sit and listen to pupils read books supplied by Club 707, which have been preapproved by the schools.

Provide pastoral care into secondary schools through supporting children as they move from junior to secondary school and the regular running of lunch time clubs.

To bring Christian young people together in environments which strengthen and build their faith across 2 different age groups. This is achieved through bringing different church-based youth and children's groups together for regular organized events, meetings and activities, helping to foster a strong sense of Christian identity.

Provide support for church based weekly youth groups for church/non-church youth, enabling them to have fun together, build relationships and learn about the Christian faith.

## **Achievements and Performance**

The CIO has regained most of the contacts it had prior to the pandemic and have been back into schools on a regular basis. Its main achievements have been:

### **Primary Schools**

- The presentation of "Easter Cracked" in 2 local churches with 12 primary schools taking part and a total number of 489 pupils attending. This programme is always a pleasure to deliver and the feedback from the schools was very positive.
- "It's Your Move" was delivered to 10 primary schools this year and staff/volunteers were able again to reassure the pupils that we would be on site in their new secondary school, if they needed support. Several young leaders were able to join us to give the pupils up to date information about life in our local secondary schools.
- We responded to requests from primary schools for assemblies. Several schools were still using our recorded assemblies. It's great to know that these have a lasting impact in the schools and that the quality is appreciated.
- The final presentation of the year covered the Christmas story, in an interactive presentation called "Christmas Wrapped Up" for year 2 pupils. This was offered in 7 locations this year with St. Peter's Church being used for the first time. 16 primary schools to part and 564 children attended (including several with additional learning needs) and enjoyed the presentations whilst learning about what Christmas means.
- The CIO's Literacy Project re launched in September with volunteers being provided to 6 schools. This project is proving invaluable after the pandemic as we help the students to catch up. We would love to be able to support more schools and are looking to increase the number of volunteers available.

The feedback from the schools has been very positive, with all, except 1 primary school in the town being involved, which goes some way to demonstrate the benefit of these initiatives.

- The Schools Worker has continued to run a weekly kids club in a local church and run family services every half term. A minister has now been appointed at this church so we will work with them to try and take on the responsibility for the club.
- A holiday club was run at the end of August with 20 children attending.

## **Secondary schools**

It was positive to see that the relationships with both English speaking secondary schools in the town were re-established. 1 of the schools has, however lost their head of RE and so links have proved more challenging. We have not been able to re-establish regular contact with the Welsh speaking secondary school but we are hopeful for next year.

- Lunchtime clubs were restarted in both English speaking secondary schools with good regular attendance, of around 20 pupils on average.
- The Easter presentation called "24 hours" was delivered in St. Cenydd school to 5 year 8 classes. The feedback was very good and responses positive as we explained the Christian faith.

The Friday night youth Club restarted and we have a good number of up to 30, 11 – 18 year olds. The relationship with the young people who we stayed in contact with during the pandemic has deepened and we really feel part of their lives as they navigate their way through school.

It quickly became apparent that several of our year 11s were struggling with the pressure of GCSEs and so we started to offer revision sessions from November. The pandemic seems to have hit this age group more than most. It is a privilege to be able to support these young people in this way.

## **Volunteers**

The number of volunteers has remained steady with some stepping down and some new ones joining. It's great to have some of our young people now helping in clubs and they are a great assist particularly with Maths lessons.

We are looking to increase the number of volunteers to provide more support for our schools as they recover from the pandemic.

## **Future Plans**

The CIO plans to continue developing its key programmes with schools and looking for ways of supporting local churches develop their youth programmes, with the aim of facilitating relationship building between existing youth club members with local church-based clubs. The trustees are always looking to forge potential new appropriate partnerships as they emerge, in order to broad the CIO's ministry offering and its reach.

It is the trustee's intention to spend focused time in 2023 strengthening our supporter base and investing resource in building relationships with grant-issuing organisations, with a view of strengthening our funding platform.

## Financial Review

Donations totalling £29,027 were received during the year, compared to £27,591 in 2021. All of this amount came from individuals and local churches (£22,691 in 2021) as no grants from charitable organisations were received (£4,900 in 2021). It is encouraging to see income from this growing pool of regular donors/partners increasing compared to the previous years. Expenditure during the year totalled £33,772, which was virtually unchanged from the previous year (£33,516) and focused on promoting Club 707's objectives. Over 90% of this cost base relates to Staff costs.

The result for the year was a deficit of £4,744, compared to a deficit of £5,925 in 2021. This highlights a trend over the last couple of years, as income is not sufficient to cover our current level of expenditure, despite the upwards trend in regular donations. Much consideration will be needed as we enter 2023, whether the current structure is sustainable, as our reserves are being eroded and are approaching a point where action may be needed. Staffing levels were slightly reduced again this year, leaving us with 1 full time and 1 part time (half a day a week) members of staff at year end.

### The CIO's reserves policy:


It is the policy of the charity is to try to hold unrestricted reserves, not designated for a specific use where possible, to enable a greater level of discretion for funding charitable activities. However, where donors give specific instructions for the use of their gift or where grants are received to fund specific projects, the charity will hold these donations as restricted funds. We do not have a minimum cash reserves target but aim to act cautiously and maintain a cash balance that would enable the CIO to at least cover any short-term liabilities, satisfy its statutory requirements in terms of its employment obligations and ensure that it can make a responsible and managed exit from its projects, should funding cease. With General Funds at £13,097 (December 2021: £16,247) this allows adequate resources to maintain the work of the charity.

Following the decision of the trustees in 2020 to make Alyson Godfrey a full-time paid employee (previously part-time), we have been regularly reviewing our cash position to ensure our reserves are strong enough to meet our ongoing obligations. Alyson, is also the Chair of Trustees and as a consequence, is excluded from participating in any trustee decisions pertaining to her employment, as we ensure adherence to the Charity Commission's code of best practice.

The CIO's focus on fundraising has changed slightly during the year, as we have moved to a balanced funding approach, relying on a steadily growing pool of regular supporters to fund core activities, plus a small number of infrequent grant applications with well-established funding bodies, to fund new initiatives.

### Declaration

The trustees declare that they have approved the trustees' report above.  
Signed on behalf of the CIO's trustees

  
.....  
Mr. P. Tyler

Date: 29<sup>th</sup> July 2023 .....

## **INDEPENDENT EXAMINER'S REPORT ON THE UNADUITED ACCOUNTS OF CLUB 707 CIO**

I report on the accounts of the Charitable Incorporated Organisation for the year ended 31 December 2022 which are set out on pages 8 to 14.

### **Respective Responsibilities of Trustees and Examiner**

The CIO's trustees are responsible for the preparation of the accounts.

The CIO's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act.
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Statement**

In connection with our examination, no matter has come to my attention.

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
  - o To keep accounting records in accordance with section 130 of the Charities Act; and
  - o To prepare records with accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr Nick Davis MBA, BA, ACA  
33, Ty Draw Road,  
Cardiff,  
CF23 5HB

## **CLUB 707 CIO**

### **Statement of Financial Activities (Including Income and Expenditure Account)** **For the Year Ended 31 December 2022**

	Notes	Restricted Funds £	Unrestricted Funds £	2022 Total Funds £	2021 Total Funds £
<b>Income From:</b>					
<b>Donations and Legacies</b>	<b>4</b>	0.00	29,027.29	29,027.29	27,591.11
<b>Other Income</b>		0.00	0.00	0.00	0.00
<b>Total Income</b>		<u>0.00</u>	<u>29,027.29</u>	<u>29,027.29</u>	<u>27,591.11</u>
<b>Expenditure on:</b>					
<b>Charitable Activities</b>	<b>5</b>	1,593.63	32,177.94	33,771.57	33,516.80
<b>Total Expenditure</b>		<u>1,593.63</u>	<u>32,177.94</u>	<u>33,771.57</u>	<u>33,516.80</u>
<b>Net Income</b>		-1,593.63	-3,150.65	-4,744.28	-5,925.69
<b>Net Movement in Funds Before Transfers</b>		-1,593.63	-3,150.65	-4,744.28	-5,925.69
<b>Transfers between Funds</b>		0.00	0.00	0.00	0.00
<b>Net Movement in Funds After Transfers</b>		<u>-1,593.63</u>	<u>-3,150.65</u>	<u>-4,744.28</u>	<u>-5,925.69</u>
<b>Total Funds Brought Forward</b>		1,593.63	16,247.65	17,841.28	23,766.97
<b>Total Funds Carried Forward</b>	<b>10</b>	<u>0.00</u>	<u>13,097.00</u>	<u>13,097.00</u>	<u>17,841.28</u>

**CLUB 707 CIO**

**Balance Sheet**  
**at 31 December 2022**

	Notes	2022		2021	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible Assets	6		391.19		782.39
<b>Total Fixed Assets</b>			<u>391.19</u>		<u>782.39</u>
<b>Current Assets</b>					
Cash at bank & in hand		11,714.74		17,360.47	
Debtors	7	<u>2,391.46</u>		<u>997.22</u>	
		14,106.20		18,357.69	
Creditors: (amounts falling due within one year)	8	<u>-1,400.39</u>		<u>-1,298.80</u>	
<b>Net Current Assets</b>			<u>12,705.81</u>		<u>17,058.89</u>
<b>Total Assets Less Current Liabilities</b>			13,097.00		17,841.28
<b>Net Assets</b>			<u>13,097.00</u>		<u>17,841.28</u>
<b>Represented by:</b>					
Restricted Funds			0.00		1,593.63
Unrestricted Funds			13,097.00		16,247.65
<b>Total Funds</b>	9		<u>13,097.00</u>		<u>17,841.28</u>

The notes on pages 10 to 14 form part of these accounts.

Approved by the board of trustees and signed on their behalf by:

  
.....  
Mr P. Tyler

  
.....  
Mrs A. Godfrey

Date: 29<sup>th</sup> July 2023

## CLUB 707 CIO

### Notes to the Accounts for the Year Ended 31 December 2022

#### 1.0 Basis of Preparation

##### 1.1 Basis of accounting

These accounts have been prepared under the historic cost convention with items recognised at cost or transaction value otherwise stated in the relevant note(s) to the accounts.

The accounts have been prepared in accordance with

- The Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014,
- and with the Charities Act 2011

These accounts have been prepared on a going concern basis which the trustees continue to believe is appropriate.

##### 1.2 Change in basis of accounting

There has been no change to the accounting policies since last year.

##### 1.3 Changes to previous accounts

No changes have been made to accounts for previous years

#### 2.0 Accounting Policies

##### 2.1 Income

###### Recognition of incoming resources

All Income is included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

###### Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

###### Grants

Grants are recognised as income when they are received provided conditions for receipt have been complied with, unless they relate to a specific future period in which case they are deferred.

###### Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the services or facility received.

###### Volunteer Help

The value of any volunteer help received is not included in the accounts but is described in the trustees' annual report.

###### Investment Income

This is included in the accounts when receivable.

## Notes to the Accounts for the Year Ended 31 December 2022

### 2.2 Expenditure and Liabilities

**Liability recognition:** All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

**Raising Funds** represents expenditure incurred in motivating the individual supporters, trusts and other organisations to contribute to the work of the charity.

**Charitable activities** represents those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those of an indirect nature necessary to support them.

**Governance costs** represents those costs associated with meeting the constitutional and statutory requirements of the charity and include the costs of preparation and examination of statutory accounts and costs linked to the strategic management of the charity.

All costs including support costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on the basis of an estimate of the proportion of time spent by staff on the activity.

**Support costs** are those costs which do not in themselves constitute an activity; instead they enable output creating activities to be undertaken. This cost category includes the central or regional office functions such as general management, human resources and payroll administration, budgeting and accounting, and information technology.

### 2.3 Fund accounting

The charity maintains various types of funds as follows:

**General unrestricted funds** represent income which can be used in accordance with the charitable objects at the discretion of the trustees.

**Designated funds** represent income set aside by the trustees out of general unrestricted funds for specific future purposes or projects.

**Restricted funds** represent income to be used in accordance with specific restrictions imposed by donors or which has been raised by the charity for particular purposes.

### 2.4 Fixed Assets and depreciation

The threshold for capitalisation of assets is set at £1,000 per item. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

IT Equipment	-	25% straight line basis
Fixtures, fitting and equipment	-	25% straight line basis

## Notes to the Accounts for the Year Ended 31 December 2022

### 2.5 Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price.

### 2.6 Cash and cash equivalents

Cash and cash equivalents in the balance sheet comprise cash at bank and in hand.

	2022	2021
	£	£

### 3.0 Net Movement in Funds

The net movement in funds for the year is stated after charging:

Depreciation and other amounts written off fixed assets:

Owened assets	391.20	391.20
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### 4.0 Donations and Legacies

	Restricted 2022 £	Unrestricted 2022 £	Total 2022 £	Total 2021 £
Regular Church Support	0.00	9,556.00	9,556.00	7,205.00
Regular Personal Support	0.00	14,780.00	14,780.00	12,425.00
Irregular Donations	0.00	17.00	17.00	100.00
Project/Event Income	0.00	1,108.02	1,108.02	58.00
Grants	0.00	0.00	0.00	4,900.00
HMRC Tax recoverable	0.00	3,566.27	3,566.27	2,903.11
	<b>0.00</b>	<b>29,027.29</b>	<b>29,027.29</b>	<b>27,591.11</b>

### 5.0 Charitable Activities

	Restricted 2022 £	Unrestricted 2022 £	Total 2022 £	Total 2021 £
Staff Costs	1,593.63	29,085.45	30,679.08	31,425.40
Schools Work - Primary	0.00	682.98	682.98	790.29
Schools Work - Secondary	0.00	0.00	0.00	0.00
Events	0.00	426.35	426.35	35.00
Insurance	0.00	686.04	686.04	658.66
Training	0.00	400.00	400.00	0.00
Safeguarding	0.00	281.00	281.00	181.25
Equipment Purchased	0.00	189.92	189.92	0.00
Depreciation	0.00	391.20	391.20	391.20
Administration Costs	0.00	35.00	35.00	35.00
	<b>1,593.63</b>	<b>32,177.94</b>	<b>33,771.57</b>	<b>33,516.80</b>

## Notes to the Accounts for the Year Ended 31 December 2022

### 6.0 Fixed Assets - Tangible

	IT Equipment £	Total Assets £
<b>Cost</b>		
At 1 January 2022	1,564.79	1,564.79
Additions	0.00	0.00
Disposals	0.00	0.00
At 31 December 2022	<u>1,564.79</u>	<u>1,564.79</u>
<b>Depreciation</b>		
At 1 January 2022	782.40	782.40
Charge for the year	391.20	391.20
Disposals	0.00	0.00
At 31 December 2022	<u>1,173.60</u>	<u>1,173.60</u>
<b>Net Book Values</b>		
At 31 December 2022	<u>391.19</u>	<u>391.19</u>
At 31 December 2021	<u>782.39</u>	<u>782.39</u>

### 7.0 Debtors

	2022 £	2021 £
HMRC - Gift aid Tax Reclaimable	1,862.50	487.50
Grant Debtor	0.00	0.00
Prepayments	528.96	509.72
	<u>2,391.46</u>	<u>997.22</u>

### 8.0 Creditors: Amounts falling due in less than one year

	2022 £	2021 £
Accruals	1,400.39	1,298.80
Other	0.00	0.00
	<u>1,400.39</u>	<u>1,298.80</u>

# Notes to the Accounts for the Year Ended 31 December 2022

## 9.0 Movement in Funds

	<u>Restricted Funds</u>	<u>Unrestricted Funds</u>	<u>Total</u>
	£	£	£
Balance at 01/01/2022	<u>1,593.63</u>	<u>16,247.65</u>	<u>17,841.28</u>
Incoming Resources	<u>0.00</u>	<u>29,027.29</u>	<u>29,027.29</u>
Outgoing Resources	<u>1,593.63</u>	<u>32,177.94</u>	<u>33,771.57</u>
Transfers between funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Balance at 31/12/2022	<u>0.00</u>	<u>13,097.00</u>	<u>13,097.00</u>

## 10.0 Analysis of Net Assets Between Funds

	<u>Restricted Funds</u>	<u>General Funds</u>	<u>Total Funds 2022</u>	<u>Total Funds 2021</u>
	£	£	£	£
Tangible Fixed Assets	0.00	391.19	391.19	782.39
Current Assets	0.00	14,106.20	14,106.20	18,357.69
Current Liabilities	0.00	-1,400.39	-1,400.39	-1,298.80
	<u>0.00</u>	<u>13,097.00</u>	<u>13,097.00</u>	<u>17,841.28</u>